Overview of the Legislative Process

2nd Year in a 2-Year Session

Overview:

• DCA, The Board, and the Legislature
• Terms and Definitions
• Cast of Characters
• The Legislative Process Overview
• Major Legislative Deadlines
• The Board’s Legislative Process
• Q & A
Major Terms

- Assembly
- Senate
- Author
- Sponsor
- Legislative Staffer
- Legislative Counsel
- Stakeholders
- House of Origin (First House)
- Second House
- Enrolled
- Chaptered
- Urgency Clause

Cast of Characters

- Legislators
- Legislative Staff
- Stakeholders
- Governor’s Administration
- Constitutional Offices
- Independent Boards

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The Legislative Process:
A roadmap from idea to law

Legislative Sponsorship

Bill

Legislative Counsel

Drafts language

Fiscal Committee
Reviews and analyzes proposed legislation, if necessary.

Policy Committee(s)
Review and Analyze Proposed Legislation.

Floor of House
Votes Whether or Not to Pass Bill Out of House.

Governor Reviews; Signs or Vetoes with Concurrence if Necessary.

Policy Committee(s)
Review and Analyze Proposed Legislation.

Fiscal Committee
Reviews and Analyzes Proposed Legislation, if Necessary.

Board Adopts Position on Bill and Directs Staff to Advocate Board's Position.

Policy & Advocacy Committee Recommend Position on Bill to Full Board.

Board Staff Identify Bills that May Impact the Board and Any Policy Concerns (if Necessary).

Submit a Position Letter to Governor for Consideration.

Track and Make Note of Floor Votes.

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Major Legislative Deadlines

Most Important Dates to Track:
– Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house of origin in the odd-numbered year.
– Last day for any committee to hear and report to the Floor bills introduced in their house of origin in the odd-numbered year.
– Last day for each house to pass bills introduced in their house of origin in the odd-numbered year.

Most Important Dates to Track (cont.):
– Last day to submit new bill requests to Legislative Counsel
– Last day to introduce bills
– Last day for policy committees to pass fiscal bills
– Last day for policy committees to pass nonfiscal bills
– Last day for fiscal committees to pass bills
– House of origin deadline
Major Legislative Deadlines

Most Important Dates to Track (cont.):
- Spring/Summer Recess
- Last day to amend bills on the Floor
- Last day for bills to pass on the Floor
- Last day for Governor to sign or veto bills passed by the Legislature

The Board’s Process
Board Committees: Board Committees use their subject matter expertise, including past committee actions, campaigns, surveys, studies, and findings, to evaluate the merits of the draft proposal and improve and finalize the proposal for Board consideration.

Full Board: The Board considers the Committees recommendation, using their collective personal and professional knowledge and past experiences on the Board, including past Board actions, campaigns, surveys, studies, and findings, to evaluate the merits of the final proposal and take action.

Board Staff: Staff use their professional knowledge and expertise to draft legislative analyses and proposals for Board consideration.

Full Board:

1. Identify bills impacting board/licensees or issues requiring legislative proposal
2. Research issues, policies, past bills, and alternatives to legislation
3. Collaborate with DCA Legal, Budgets, and Legislative & Regulatory Review, and Stakeholders to determine impact of bill or legislative proposal
4. Write and finalize analyses or proposal for Committee consideration
5. Present analyses or proposal to committee or Board
6. Committee considers the merits of the analyses or proposal
7. Committee provides direction and revisions to analyses or proposal for Board Consideration
8. Committee & Staff present analyses or proposal for full Board Consideration
9. Board deliberates merits of the analyses or proposal and the recommendations for Board action
10. Board action and takes action on analyses or proposal and directs staff on follow-up actions to be taken
11. Staff advocates for Boards approved position/action
12. Staff reports back to Board throughout the legislative process on progress or changes to the bill
13. Legislature and/or Governor act on bill
14. Staff creates implementation plan or details Board actions needed to address Governor concerns/Veto message

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