

NAME: _____

LICENSE NUMBER: PSY **EXPIRATION DATE:** _____

RENEWAL STATUS (Check the appropriate box(es)):

- ACTIVE \$420.00
 INACTIVE \$50.00
 DELINQUENCY FEE \$25.00*

**Pursuant to Section 2984 of the Business and Professions Code, if the license is renewed after the expiration date, the licensee, as a condition precedent to renewal, shall also pay the \$25.00 delinquency fee.*

CONTINUING EDUCATION CERTIFICATION: I successfully completed _____ hours of continuing education required for renewal of my license.

CONVICTION/DISCIPLINE: Since you last renewed your license, omitting traffic infractions under \$500.00 not involving alcohol, a dangerous drug, or a controlled substance, have you been convicted of any violations of law in this or any other state, the United States or its territories, military court, or other county, or have you been disciplined by a government agency or other disciplinary body?

Yes* No

** If you answer yes to the conviction question, please send certified copies of the court records to the address above.*

LAW AND ETHICS REQUIREMENT: Have you obtained training in the subject of laws and ethics, as they apply to the practice of psychology in California?

FINGERPRINT REQUIREMENT: For a license that expires after December 31, 2010, as a condition of renewal, an applicant for renewal not previously fingerprinted by the Board, or for whom an electronic record of the submission of fingerprints does not exist in the Department of Justice's criminal offender record identification database, is required to furnish to the Department of Justice, as directed by the Board, a full set of fingerprints for the purpose of conducting a criminal history record check and to undergo a State- and Federal-level criminal offender record information search conducted through the Department of Justice. Failure to submit a full set of fingerprints to the Department of Justice on or before the date required for renewal of a license or registration is grounds for discipline by the Board.

Have you complied with the new fingerprint requirement? Licensees who have no electronic record of their fingerprints will receive further notification from the Board.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature: _____ **Date:** _____

Return this form and fees to the address below as soon as possible. Payment should be made to the Board of Psychology.

New Continuing Education (CE) Regulations effective 1/1/2013

- ❖ You are no longer required to send copies of your CE certifications to MCEPAA; you will self-certify the number of hours you have completed on your renewal form (whether online or paper).
- ❖ You are required to retain your CE records for a minimum of four years; the Board conducts compliance audits and, if audited, will require proof of completion.
 - The Out-of-State CE waiver is no longer available.
 - CEUs must be approved by: APA, CPA, or CME/ACCME.
 - Do not send the Board your course certificates with your renewal.

(Revised 1/17)

Collection and Use of Personal Information

The Department of Consumer Affairs and the California Board of Psychology collect the information requested on this form as authorized by Business and Professions Code sections 325 and 326 and the Information Practices Act. The California Board of Psychology uses this information to follow up on your complaint.

Access to Your Information

You may review the records maintained by the California Board of Psychology that contain your personal information, as permitted by the Information Practices Act. See contact information below.

Possible Disclosure of Personal Information

We make every effort to protect the personal information you provide us. However, we may need to share the information you give us with other government agencies. This may include sharing any personal information you gave us.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by State or Federal law; or
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or access to your records, you may contact the California Board of Psychology, 1625 North Market Boulevard, Suite N-215, Sacramento, CA 95834; by phone at (866) 503-3221; or by e-mail at bopmail@dca.ca.gov. For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834; by phone at (800) 952-5210; or by e-mail at dca@dca.ca.gov.