California Board of PSYCHOLOGY

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www.psychology.ca.gov

NOTICE OF LICENSURE COMMITTEE TELECONFERENCE MEETING

Friday, July 11, 2025
10:00 a.m. – 12:00 p.m. or until Completion of Business

https://dca-meetings.webex.com/dca-meetings/j.php?MTID=maab86434de8b4217887db3ab05e21eaa

If joining using the link above
Webinar number: 2493 143 5227
Webinar password: BOP711

If joining by phone
+1-415-655-0001 US Toll
Access code: 2493 143 5227
Passcode: 267711

The Licensure Committee will hold the Committee Meeting via WebEx, as noted above, and via teleconference at the following locations:

Primary Location (members/staff):

Department of Consumer Affairs
1625 N. Market Blvd., El Dorado Room
Sacramento, CA 95834

Teleconference Locations / Additional Locations at Which
the Public May Observe or Address the Board and Where Members will be Present:

12803 Pimpernel Way
San Diego, CA 92129

2888 Eureka Way, Suite 200
Redding, CA 96001

Licensees attending the meeting either in-person or through Webex will receive Continuing Professional Development (CPD) credit. For meetings lasting a full day, six (6) hours will be credited to the individuals who attend the full duration of the meeting. In cases of meetings that are three (3) hours or less in duration, attendance will be credited on a one-to-one basis, with one (1) hour of attendance equating to one (1) hour credited towards CPD. Meeting hours and order of agenda items may differ as items may be addressed out of order as deemed necessary, and there is no specific timeframe designated to each agenda item. The total of CPD hours credited for attending the full duration of the meeting will be provided prior to the end of open session or adjournment.

To avoid potential technical difficulties, submit any written comments by July 4, 2025, to bopmail@dca.ca.gov.

Action may be taken on any item on the agenda.

Committee Members	**Board Staff**
Mary Harb Sheets, PhD, Chairperson	Jonathan Burke, Executive Officer
Julie Nystrom	Stephanie Cheung, Licensing Manager
Lea Tate, PsyD	Cynthia Whitney, Central Services Manager
	Mai Xiong, Licensing/BreEZe Coordinator
	Troy Polk, CPD/Renewals Coordinator
	Susan Hansen, Examination Coordinator
	Shelley Ganaway, Board Counsel

Friday, July 11, 2025

10:00 a.m. – OPEN SESSION

1. Call to Order/Roll Call/Establishment of a Quorum

2. Chairperson's Welcome and Opening Remarks

3. Public Comment(s) for Items not on the Agenda.
   Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]

4. Review and Possible Approval of the Licensure Committee Meeting Minutes: January 31, 2025

5. Staff Reports

   a. Licensing Report (M. Xiong)

   b. Continuing Professional Development and Renewals Report (T. Polk)

   c. Examination Report (S. Hansen)

6. EPPP Update

7. Barriers to Telehealth Survey Follow-Up: Telehealth Best Practice – Reference Document

8. Stakeholder Meeting Preparation: Update

9. Recommendations for Agenda Items for Future Licensure Committee Meetings

CLOSED SESSION

10. Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) and Business and Professions Code Section 2949 to Discuss and Consider Qualifications for Licensure.

ADJOURNMENT

Action may be taken on any item on the agenda. Items may be taken out of order or held over to a subsequent meeting, for convenience, to accommodate speakers, or to maintain a quorum. Meetings of the Board of Psychology are open to the public except when specifically noticed otherwise, in accordance with the Open Meeting Act.

The meeting is accessible to the physically disabled. To request disability-related accommodations, use the contact information below. Please submit your request at least five (5) business days before the meeting to help ensure availability of the accommodation.

You may access this agenda and the meeting materials at **www.psychology.ca.gov**. The meeting may be canceled without notice. To confirm a specific meeting, please contact the Board.

Contact Person: Jonathan Burke
1625 N. Market Boulevard, Suite N-215
Sacramento, CA 95834
(916) 574-7720
bopmail@dca.ca.gov

The goal of this committee is to create and maintain a clear and efficient framework for licensure, examination processes, and continuing professional development through the Board's statutes and regulations to ensure licensees meet the qualifications necessary to practice safely and ethically. The Committee communicates relevant information to its affected stakeholders.

Recommended: Join using the meeting link.

1 Click on the meeting link. This can be found in the meeting notice you received and is on the meeting agenda.

2 If you already have Webex on your device, click the bottom instruction, "Join from the Webex app."

If you have **not** previously used Webex on your device, your web browser will offer "Download the Webex app." Follow the download link and follow the instructions to install Webex.

<u>**DO NOT**</u> click "Join from this browser," as you will not be able to fully participate during the meeting.
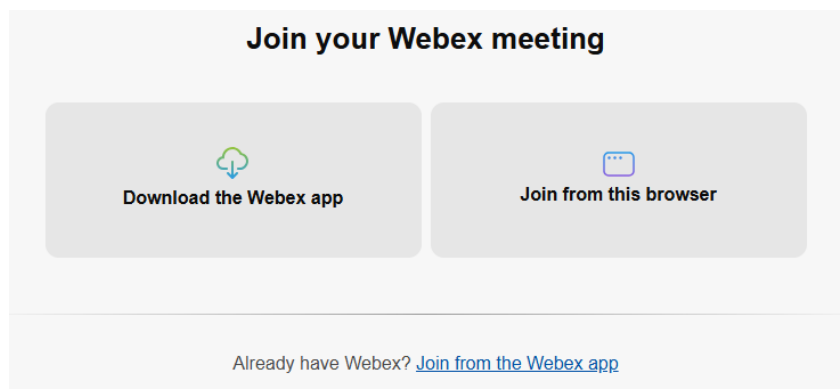
3 Enter your name and email address*. Click "Next."
Accept any request for permission to use your microphone and/or camera.
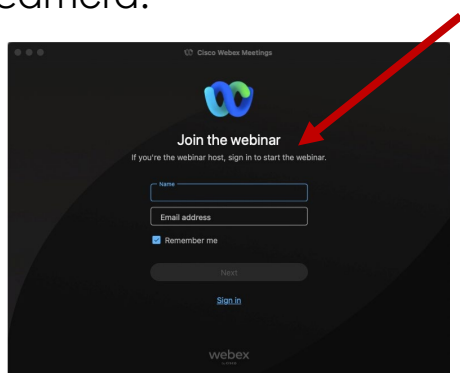
*Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative as well as a fictitious email address like in the following sample format: XXXXX@mailinator.com.
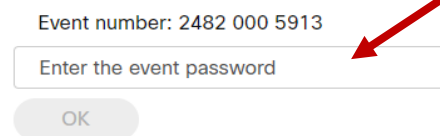
Alternative 1. Join from Webex.com

1   Click on "Join a Meeting" at the top of the Webex window.

2   Enter the meeting/event number and click "Continue**.**" Enter the event password and click "OK**.**" This can be found in the meeting notice you received or on the meeting agenda.

3   The meeting information will be displayed. Click "Join Event**.**"
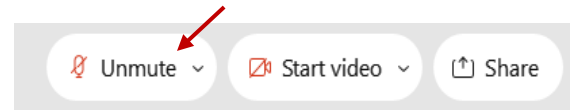

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Alternative 2. Connect via Telephone

You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice or on the agenda.

Microphone control (mute/unmute button) is located at the bottom of your Webex window.

Green microphone = Unmuted: People in the meeting can hear you.

Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator invites them to unmute their microphone.

Attendees/Members of the Public

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.
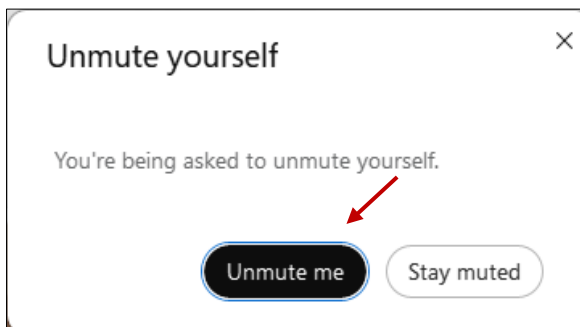
Joined via Telephone (Call-in User)

1. When you are asked to unmute yourself, press *6.

2. When you are finished speaking, press *6 to mute yourself again.

If you cannot hear or be heard

**1** Click on the bottom facing arrow located on the Mute/Unmute button at the bottom of the Webex window.

2 From the drop-down menu, select different:
- Speaker options if you can't hear participants.
- Microphone options if participants can't hear you.
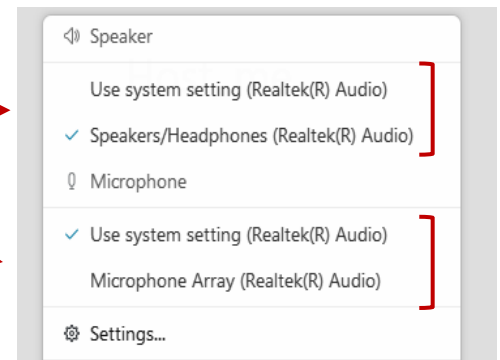
Continue to Experience Issues?

If you are connected by computer or tablet and you have audio issues, you can link your phone to your Webex session. Your phone will then become your microphone and speaker source.

1 Click on "Audio & Video" from the menu bar.

2 Select "Switch Audio" from the drop-down menu.

3 Hover your mouse over the "Call In" option and click "View" to show the phone number to call and the meeting login information. You can still un-mute from your computer window.
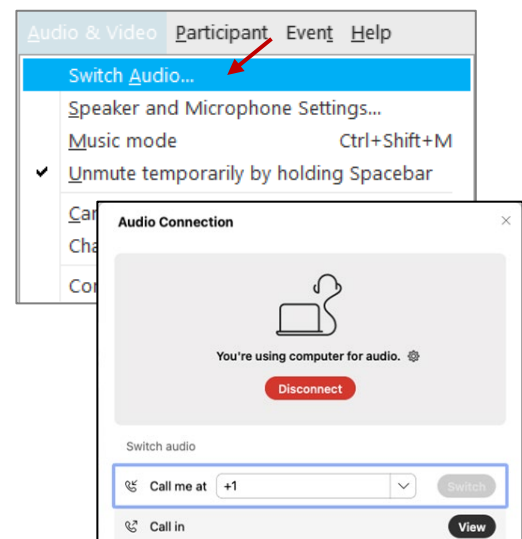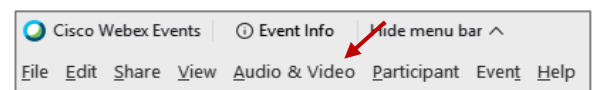
Hand Raise Feature

Joined via Meeting Link

- Locate the hand icon at the bottom of the Webex window.
- Click the hand icon to raise your hand.
- Repeat this process to lower your hand.
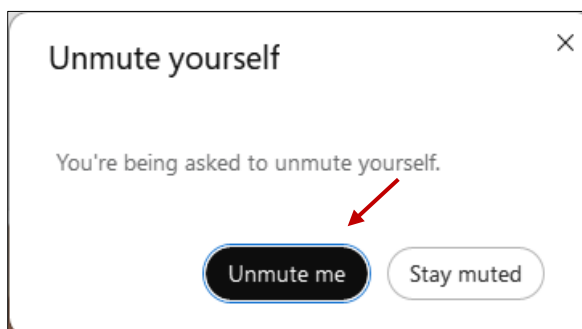

Joined via Telephone (Call-in User)

Press *3 to raise or lower your hand.

Unmuting

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

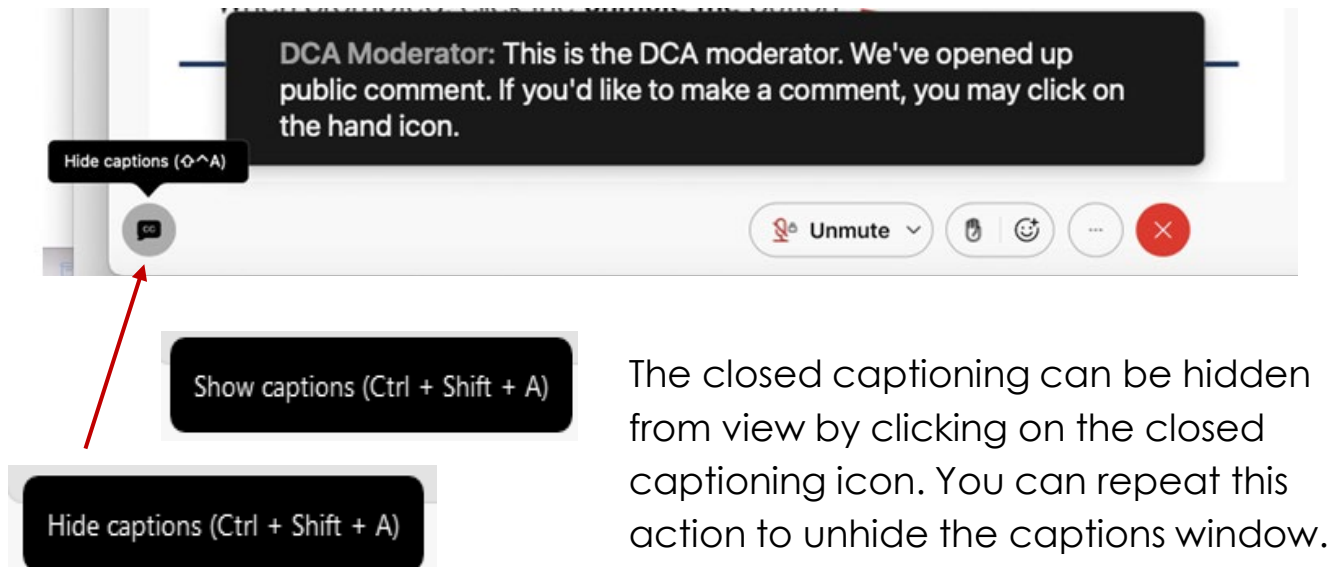Click the Unmute me button on the pop-up box that appears.

Joined via Telephone (Call-in User/Audio Only)

1. When you are asked to unmute yourself, press *6.
2. When you are finished speaking, press *6 to mute yourself again.

Webex provides real-time closed captioning displayed in a dialog box in your Webex window. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.

The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the captions window.

You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.