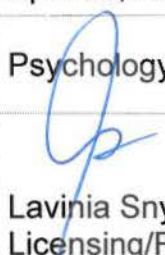




## MEMORANDUM

<b>DATE</b>	April 25, 2014
<b>TO</b>	Psychology Board Members
<b>FROM</b>	 Lavinia Snyder Licensing/Registration Coordinator
<b>SUBJECT</b>	Accommodation Policy for English as a Second Language (ESL) Test Candidates

### **Background:**

At the last Board meeting, the Board decided to continue providing accommodations for applicants with ESL and to amend current Board policy. Board staff met with Dr. Jacqueline Horn, Licensing Committee Chairperson, on April 24, 2014 to discuss appropriate accommodations for ESL exam candidates.

After the discussion, it was determined that the Board will need regulatory language for ESL accommodation. Attached are the following documents for your review.

- Current Board Policy
- Proposed amendments to Section 1388 of the California Code of Regulation
- Request for Exam Accommodation for ESL Candidates

### **Action**

The recommended motion is to give staff the authority to pursue the regulatory change as written (barring any non-substantive changes).

### **Current Board Policy**

The Board's policy on ESL was adopted on 07/27/1991. This policy allows candidates who claim ESL to request extra time to take the examination (upon adequate prior notice) of such need provided both of the following conditions are met:

- a) The candidate submits proof that original entry into the United States occurred within the last ten years; and
- b) Original entry into the United States did not occur prior to the candidate's beginning of University setting.

Proof consists of copies of the candidate's entry papers.

**Department of Consumer Affairs  
Board of Psychology**

**Draft Language**

Proposed additions are shown as underlined  
Proposed deletions are shown as ~~strike through~~

**§ 1388. Examinations.**

- (a) The board recognizes the expertise of the Department of Consumer Affairs' (DCA) Office of Examination Resources (OER). The board shall utilize the services of the OER in licensing examination development and validation through an interagency agreement.
- (b) An applicant shall successfully take and pass the licensing examinations prior to being licensed. The licensing examinations shall consist of the Association of State and Provincial Psychology Boards' (ASPPB) Examination for Professional Practice in Psychology (EPPP), and the California Psychology Supplemental Examination (CPSE) except that the EPPP and the CPSE shall be waived for those applicants who meet the criteria in section 1388.6 of this chapter. Such applicants shall be required to take and pass the California Psychology Law and Ethics Examination (CPLÉE).
- (c) An applicant is eligible to take the EPPP upon completion of a qualifying doctorate degree and 1500 hours of qualifying professional experience. An applicant shall pass the EPPP and complete all 3000 hours of supervised professional experience prior to being eligible for the CPSE or the CPLÉE, whichever is applicable, pursuant to section 1388.6.
- (d) Upon application, the board will notify applicants of their eligibility to take the EPPP. Applicants are responsible for completing any administrative requirements for taking the EPPP established by ASPPB or its agent, including paying any fees. This subsection applies to those re-taking the EPPP as well as to those taking it for the first time.
- (e) For forms of the EPPP taken prior to September 1, 2001, the passing score is the score that was recognized by the board at that time. For computer administered forms of the EPPP, the board shall apply a scaled score of 500 as recommended by ASPPB.
- (f) Qualified applicants desiring to take the CPSE or the CPLÉE, for those applications who qualify for a waiver of the CPSE pursuant to section 1388.6, shall submit to the board the fee set forth in section 1392 of this chapter. Applicants shall comply with all instructions established by the DCA examination vendor for taking the CPSE or the CPLÉE.
- (g) The passing score on the CPSE and the CPLÉE shall be determined for each form of the examination by a criterion referenced procedure performed by OER.
- (h) An applicant with English as their second language may be eligible for additional time when taking the EPPP or CPLÉE. Applicants must provide TOEFL certification and submit such certification to the Board with their Request for Exam Accommodation for ESL Candidates.

2942, 2943 and 2960, Business and Professions Code.

HISTORY:

1. Amendment fi led 12-22-76; effective thirtieth day thereafter (Register 76, No. 52).
2. Amendment of subsection (b) fi led 2-14-77; effective thirtieth day thereafter (Register 77, No. 8).
3. Repealer and new section fi led 11-21-77; effective thirtieth day thereafter (Register 77, No. 48).
4. Amendment of subsection (b) fi led 4-26-79; effective thirtieth day thereafter (Register 79, No. 17).
5. Amendment fi led 6-15-83; effective thirtieth day thereafter (Register 83, No. 25).
6. Change without regulatory effect pursuant to section 100, title 1, California Code of Regulations fi led 3-5-90 (Register 90, No. 20).
7. Amendment of subsection (b) and Note fi led 6-14-93; operative 7-1-93 pursuant to Government Code section 11346.2(d) (Register 93, No. 25).
8. Amendment of subsection (c) and Note fi led 8-11-95; operative 9-10-95 (Register 95, No. 32).
9. Amendment of subsection (b) fi led 1-8-99 as an emergency; operative 1-8-99 (Register 99, No. 2). A Certificate of Compliance must be transmitted to OAL by 5-10-99 or emergency language will be repealed by operation of law on the following day.
10. Certificate of Compliance as to 1-8-99 order transmitted to OAL 5-7-99 and fi led 6-15-99 (Register 99, No. 25).
11. Amendment of subsections (a)–(c) and new subsections (d)–(g) fi led 7-11-2001; operative 8-10-2001 (Register 2001, No. 28).
12. Change without regulatory effect amending subsection (f) fi led 8-13-2001 pursuant to section 100, title 1, California Code of Regulations (Register 2001, No. 33).
13. Amendment of subsections (a)–(c) and (e) and new subsections (h)–(i) fi led 12-19-2001 as an emergency; operative 1-1-2002 (Register 2001, No. 51). A Certificate of Compliance must be transmitted to OAL by 5-1-2002 or emergency language will be repealed by operation of law on the following day.
14. Certificate of Compliance as to 12-19-2001 order transmitted to OAL 1-8-2002 and fi led 2-20-2002 (Register 2002, No. 8).
15. Amendment fi led 2-11-2003; operative 3-1-2003 pursuant to Government Code section 11343.4 (Register 2003, No. 7).
16. Amendment of subsections (b), (c), (f) and (g) fi led 5-12-2006; operative 5-12-2006 pursuant to Government Code section 11343.4 (Register 2006, No. 19).
17. Amendment of subsections (b), (c), (f) and (g) fi led 4-1-2008; operative 4-1-2008 pursuant to Government Code section 11343.4 (Register 2008, No. 14).



## EXAM ACCOMMODATIONS FOR ESL CANDIDATES

Please complete this form if English is your second language and you are requesting time and a half on your exam. All requests must be submitted to Board before taking an examination.

Name:

\_\_\_\_\_

Last

\_\_\_\_\_

First

Native Language: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Have you attended school in the United States? Yes \_\_\_ No \_\_\_

If yes, please list:

\_\_\_\_\_

Name of School	Length of Time	Degree Earned
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\_\_\_\_\_

Name of School	Length of Time	Degree Earned
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TOEFL Score Results: \_\_\_\_\_ Date of Exam: \_\_\_\_\_

- I declare under penalty of perjury under the laws of the State of California that all the forgoing is true and correct.

Applicant's Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Board Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_