

## CREDENTIALS AND LICENSING STRATEGIC PLAN PROGRESS REPORT

<b>L-1 Ensure accurate and timely processing of all applications.</b>
<b>Monitor weekly licensing reports to address any potential backlog, ensuring Board processing timelines remain within mandated requirements.</b>
September 2009: Ongoing
November 2009: Ongoing
February 2010: Ongoing
May 2010: Ongoing
August 2010: Weekly reports are provided to Executive Officer to ensure timely processing of applications.
<b>L-3 Clearly communicate the required qualifications for licensure through publications, web updates and outreach.</b>
<b>Develop outreach programs for Board members or Executive Staff to speak at schools and professional associations regarding qualifications and advantages of licensure.</b>
September 2009: Ongoing
November 2009: Visited Marina Counseling Center on 01/11/2010
February 2010:
May 2010: Ongoing
August 2010: Visited The Wright Institute in Berkeley on October 2010
<b>Develop and maintain informational brochures about licensure.</b>
September 2009: Ongoing
November 2009: Ongoing
February 2010: Ongoing
May 2010: Ongoing
August 2010: In the process of reviewing and updating information posted on the the Board's website. the Board's website that pertain to licensing/examination
<b>Attend relevant conferences regularly, returning to the Board with information concerning advances in national trends, technology and licensing updates.</b>
September 2009: Ongoing
November 2009: Ongoing
February 2010: CPA conference on 04/15/2010 through 04/18/2010
May 2010: Travel was limited due to Department's constraints.
August 2010: No scheduled conferences at this time.
<b>Monitor weekly statistics report in order to ensure timely web updates.</b>
September 2009: Ongoing
November 2009: Ongoing
February 2010: Ongoing
May 2010: Ongoing
August 2010: Licensing time frames are reported to the web team on a weekly basis. In addition, staff is working on updating licensing statistics posted on the website.
<b>Maximize use of most current and available DCA information technology to provide secure and applicant-friendly upgrades for licensing, verification and processing.</b>
September 2009: Ongoing
November 2009: Ongoing
February 2010: In the process of automating fingerprint processing for applicants and licensees

May 2010: Ongoing

Agustus 2010: The automation of DOJ and FBI fingerprints became operational on June 2010. In addition, DCA's Breeze project is working on merging the existing antiquated systems and merging them into one integrated system.