

Agenda Item 12(d):

Licensing Committee

Supervised Professional

Experience

[2914(c) & 1387(b)(10)]

Hand carry; to be given out
at the meeting

Department of Consumer Affairs
Board of Psychology

February 20-21, 2014 Board Meeting
Sacramento, CA

Hand-Carry
Agenda Item

Agenda Item 12(d) – Supervised Professional
Experience [2914(c) & 1387(b)(10)]



MEMORANDUM

DATE	February 19, 2014
TO	Psychology Board Members
FROM	 Lavinia Snyder Licensing/Registration Coordinator
SUBJECT	Agenda Item 12 (d) Proposed Amendments to Section 2914 (c) of the Business and Professions Code and Section 1387 (b) (10) of the California Code of Regulations

Section 1387 (b) (10) of the Board's regulations requires that applicants submit their Verification of Experience Form and Supervision Agreement forms directly to the Board by the primary supervisor. The issues encountered by Board staff are as follows:

- The Board acts as credentials bank for the documents
- The Board receives at least 150 forms per week that need to review individually before they can be assigned or filed.
- Forms are filed and pulled on a regular basis which is very time consuming for staff
- Forms can be misfiled or lost
- Lack of storage room

In addition, some applicants still fail to complete their SPE plans in advance of their experience. In an effort to encourage the timely completion of the plan, and to streamline the submission of the Verification of Experience form and the Supervision Agreement form, staff recommends seeking an amendment to Section 2914 (c) of the Business and Professions Code and amending Section 1387 (b) (10) of the California Code of Regulations to read as follows:

B&P Section 2914 (c)

"Have engaged for at least two years in supervised professional experience under the direction of a licensed psychologist, the specific requirements of which shall be defined by the board in its regulations, or under suitable alternative supervision as determined by the board in regulations duly adopted under this chapter, at least one year of which shall be after being awarded the doctorate in psychology. ~~If the supervising licensed psychologist fails to provide verification to the board of the experience required by this subdivision within 30 days after being so requested by the applicant, the applicant may provide written verification directly to the board.~~

~~If the applicant sends verification directly to the board, the applicant shall file with the board a declaration of proof of service, under penalty of perjury, of the request for verification. A copy of the completed verification forms shall be provided to the supervising psychologist and the applicant shall prove to the board that a copy has been sent to the supervising psychologist by filing a declaration of proof of service under penalty of perjury, and shall file this declaration with the board when the verification forms are submitted. *The supervising licensed psychologist shall provide verification to the Board of the experience required by this subdivision as required by the Board.*~~

Upon receipt by the board of the applicant's verification and declarations, a rebuttable presumption affecting the burden of producing evidence is created that the supervised, professional experience requirements of this subdivision have been satisfied. The supervising psychologist shall have 20 days from the day the board receives the verification and declaration to file a rebuttal with the board."

CCR Section 1387 (b) (10)

"(10) ~~Except for the accrual of SPE by a psychological assistant in a private practice setting as provided for in section 1387(b)(11).~~ Prior to the start of the experience, the primary supervisor and the supervisee shall together prepare a document that outlines the structure and sequence of the planned program of supervision to accomplish the goals and objectives of the plan ("plan"). Accrual of hours prior to preparing such a plan the may result in those hours not counting toward the licensure requirements. The plan shall accompany the application for registration, if any, and identify identifies at least the following:

- Name, license number and signature of primary supervisor;
- Name and signature of supervisee;
- Statutory authority under which the supervisee will function;
- Start date of the experience and the anticipated completion date;
- Duties to be performed in a sequential structured plan as defined in this section;
- Address of the locations at which the duties will be performed; and
- Goals and objectives of the plan for SPE, including how socialization into the profession will be achieved.

Additionally, the document shall reflect that both supervisor and supervisee have discussed and understand each term of SPE as required by the California Code of Regulations. The primary supervisor shall maintain the document until the hours of supervised experience are completed. Once the supervised experience outlined in the document has been completed, the primary supervisor shall submit ~~directly to the Board~~ both the document and a verification of the experience signed by the primary supervisor under penalty of perjury, to the supervisee, in a sealed envelope for submission to the board by the supervisee along with his or her application. The verification shall certify to completion of the hours consistent with the terms of the supervision agreement document. The supervisor must indicate, in his/her best professional judgment, whether the supervisee demonstrated an overall performance at or above the level of minimal competence expected for the supervisee's level of education, training and experience. When SPE is accrued in a formal pre-doctoral internship or postdoctoral training program, the program's training director shall be authorized to perform the verification and rating duties of the primary supervisor provided that the internship training director is a licensed psychologist who possesses a valid, active license free of any disciplinary action."

Action Requested:

Review the recommended revisions. If acceptable, move to give staff the authority to pursue statutory change as proposed (via legislation) to Section 2914 and to proceed with the regulatory change as proposed.