



MEMORANDUM

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| DATE | May 7, 2015 |
| TO | Psychology Licensing Committee Members |
| FROM | Karen Johnson Licensing Coordinator |
| SUBJECT | Agenda Item (e) Discussion of Acceptable Methods of Accruing and Documenting CE/CPD Hours |

Attached are the following:

- Worksheet on Acceptable Methods of Documenting CE/CPD Hours
- List of how to accrue hours of CE/CPD
- CE/CPD Summary and Detailed Verification Forms
- Draft Regulations

Action

The Committee will discuss and recommend methods to:

- a) accrue hours of CE/CPD;
- b) document CE/CPD hours.

The Licensing Committee moved to table the discussion of this item for their next committee meeting.