California Board of
PSYCHOLOGY

1625 North Market Blvd., Suite N-215, Sacramento, CA 95834
T (916) 574-7720   F (916) 574-8672   Toll-Free (866) 503-3221
www.psychology.ca.gov

MEMORANDUM

DATE	April 20, 2016
TO	Psychology Licensing Committee Members
FROM	Karen Johnson Licensing Coordinator
SUBJECT	**Agenda Item 5.** Consideration of Draft Guidelines to Delegate to Board Staff

Background:

Section 1391.1(b) and 1387(a) of the California Code of regulations gives the Board the authority upon showing of good cause to reasonably modify the 72 month limitation for registration as a psychological assistant and the limit of 30 consecutive months to earn one year (1,500) of supervised professional experience.

Section 1391.1(b) of the CCR states the following:
(a) Any person desiring to supervise a psychological assistant shall submit an application on a form provided by the Board.
(b) Registration as a psychological assistant shall be limited to a cumulative total of six years (72 months). Each registration shall be subject to annual renewal pursuant to section 1391.12. For any psychological assistant registered prior to the effective date of this subdivision, subsequent renewals or registrations shall be limited to a cumulative total of six years (72 months) from the date of the psychological assistant's next registration or renewal, whichever occurs first. Upon showing of good cause as determined by the Board, these specified time limitations may be reasonably modified.

Section 1387(a) of the CCR states the following:
(a) Pursuant to section 2914(c) of the Business and Professions Code, two years of qualifying SPE shall be completed and documented prior to licensure. One year of SPE shall be defined as 1500 hours. At least one year of SPE shall be completed postdoctorally. Each year of SPE shall be completed within a thirty (30) consecutive month period. If both years of SPE (3000 hours) are completed postdoctorally, they shall be completed within a sixty (60) month period. Upon showing of good cause as determined by the board, these specified time limitations may be reasonably modified.

At each of their meetings the Licensing Committee receives several requests for extensions to the 72 cumulative month time limit for psychological assistant registration and for the 30 consecutive month limit to accrue 1,500 hours of pre or post-doctoral

supervised experience. These requests are reviewed in closed session at Licensing Committee meetings and then approved or denied in open session by the full Board at a their meetings. This review process can take time to complete depending on the scheduling of the Committee and Board meetings. This requires the individuals requesting the extensions to possibility wait months before a decision is final. It also requires a significant amount of the Committee and Board members time to review these requests that tend to have very similar circumstances. Therefore, Board staff is requesting approval to review and either deny or approve requests for extension using the attached guidelines.

Attachments:

- Guidelines for Review of Requests for Extensions to the California Code of Regulations Sections 1391.1(b) and 1387(a)

Action Requested:

The Committee review and consider draft guidelines to delegate review of requests for extensions to Board staff.

GUIDELINES FOR REVIEW OF REQUEST FOR EXTENSION TO THE CALIFORNIA CODE OF REGULATIONS SECTIONS 1391.1(b) AND 1387(a)

The following are guidelines to assist Board staff in the review of requests for extensions to the 72 cumulative month limitation for psychological assistant registration and for the 30 consecutive month limit to accrue 1,500 hours of pre or post-doctoral supervised professional experience (SPE).

72 Month Limitation for a Psychological Assistant Registration

Reason for Extension	Parameters	Approve	Length of Extension	Deny
Disability under the ADA				
Care for elderly parent or grandparent				
Care for disabled child				
Injury or accident to self				
Maturity leave				
Can't or won't complete the licensing requirements				

30 consecutive Month Limit to Accrue 1,500 Hours of SPE

Reason for Extension	Parameters	Approve	Length of Extension	Deny
Disability under the ADA				
Care for elderly parent or grandparent				
Care for disabled child				
Injury or accident				
Maturity leave				
Unable to locate placement				