


ISSUE MEMORANDUM

DATE	October 24, 2016
TO	Board of Psychology
FROM	 Cherise Burns Central Services Manager
SUBJECT	Agenda Item #6 – Budget Report

Background:

The Board of Psychology has a budget of \$4,962,000 in the Governor's Budget for Fiscal Year 2016/2017.

Action Requested:

This item is informational and no action is requested at this time.

Attachment A: Budget Report: FY 2016-2017

Attachment B: Breakdown of Discretionary and Non-discretionary budget items

Attachment C: Analysis of Fund Condition

Attachment D: Psychology Fund Balance/Expenditure Comparison Spreadsheets

BOARD OF PSYCHOLOGY - 0310
BUDGET REPORT
FY 2016-17 EXPENDITURE PROJECTION

FM 03

OBJECT DESCRIPTION	FY 2015-16		FY 2016-17				
	ACTUAL	PRIOR YEAR	BUDGET	CURRENT YEAR	PERCENT	PROJECTIONS	UNENCUMBERED
	EXPENDITURES	EXPENDITURES	ALLOTMENT	EXPENDITURES	SPENT	TO YEAR END	BALANCE
	(MONTH 13)	9/30/2015	2016-17	9/30/2016			
PERSONNEL SERVICES							
Salary & Wages (Staff)	948,138	257,073	1,093,000	232,553	21%	930,212	162,788
Statutory Exempt (EO)	88,547	21,711	90,000	22,254	25%	89,016	984
Temp Help Reg (Seasonals)	185,254	35,666	47,000	59,556	0%	357,336	(310,336)
Board Member Per Diem	0	0	12,000	0	0%	0	12,000
Committee Members (911)	24,300	700	0	0	0%	25,000	(25,000)
Overtime	8,528	1,638	10,000	254	0%	1,524	8,476
Staff Benefits	607,403	154,379	643,000	170,111	26%	680,444	(37,444)
TOTALS, PERSONNEL SVC	1,862,170	471,167	1,895,000	484,728	26%	2,083,532	(188,532)
OPERATING EXPENSE AND EQUIPMENT							
General Expense	95,362	50,531	35,000	34,906	100%	65,875	(30,875)
Fingerprint Reports	2,922	637	34,000	637	2%	2,922	31,078
Minor Equipment	21,370	0	0	3,874		23,244	(23,244)
Printing	66,404	13,981	94,000	18,063	19%	85,792	8,208
Communication	5,863	1,095	38,000	897	2%	5,382	32,618
Postage	18,134	6,510	24,000	2,831	12%	16,986	7,014
Travel In State	69,641	7,450	64,000	11,809	18%	70,854	(6,854)
Training	1,143	108	14,000	0	0%	1,500	12,500
Facilities Operations	147,630	127,720	139,000	160,236	115%	185,215	(46,215)
Utilities	0	0	0	0		0	0
C & P Services - Interdept.	0	0	3,000	0	0%	0	3,000
C & P Services - External	37,424	64,000	64,000	64,100	100%	64,100	(100)
DEPARTMENTAL SERVICES:							
OIS Pro Rata	511,027	127,250	471,000	117,750	25%	471,000	0
Admin/Exec	247,739	60,250	256,000	62,751	25%	256,000	0
Interagency Services	0	0	0	0		0	0
IA w/ OPES	46,484	46,484	54,000	39,424	73%	54,000	0
DOI-ProRata Internal	6,882	1,750	7,000	1,749	25%	7,000	0
Public Affairs Office	14,000	3,500	43,000	10,752	25%	43,000	0
CCED	0	0	0	0		0	0
INTERAGENCY SERVICES:							
Consolidated Data Center	2	1	5,000	0	0%	300	4,700
DP Maintenance & Supply	10,041	4,105	7,000	0	0%	10,000	(3,000)
Central Admin Svc-ProRata	225,534	56,450	227,000	75,552	33%	227,000	0
EXAM EXPENSES:							
Exam Site Rental	5,221	5,221	0	0		5,000	(5,000)
C/P Svcs-External Expert Administrative	52,545	20,364	86,000	70,413	82%	70,413	15,587
C/P Svcs-External Expert Examiners	0	0	196,000	0	0%	0	196,000
C/P Svcs-External Subject Matter	74,786	13,908	0	5,985	0%	32,183	(32,183)
ENFORCEMENT:							
Attorney General	843,411	160,495	605,000	138,854	23%	833,124	(228,124)
Office Admin. Hearings	127,825	0	116,000	0	0%	0	116,000
Court Reporters	7,381	0	0	497	0%	1,988	(1,988)
Evidence/Witness Fees	132,365	10,952	90,000	18,841	21%	113,046	(23,046)
Investigative Services (MBC)	156,843	0	446,000	12,400	3%	74,400	371,600
Major Equipment	0	0	0	0	0%	0	0
Special Items of Expense	2,261	0	0	0	0%	0	0
TOTALS, OE&E	2,930,240	782,762	3,118,000	852,321	27%	2,720,323	397,677
TOTAL EXPENSE	4,792,410	1,253,929	5,013,000	1,337,049	53%	4,803,855	209,145
Sched. Reimb. - Fingerprints	(2,401)	(1,127)	(47,000)	(882)	2%	(3,528)	(43,472)
Sched. Reimb. - Other	(2,115)		(4,000)	(235)	6%	(4,000)	0
Invest Cost Recover FTB	(2,152)		0		0%	0	0
Unsched. Reimb. - Other	(83,951)	(24,795)	0	(34,000)	0%	(23,472)	23,472
Unsched. Reimb. - ICR Prob Monitor	(44,118)	(6,965)	0	(7,355)	0%	(20,000)	20,000
NET APPROPRIATION	4,657,673	1,221,042	4,962,000	1,294,576	26%	4,752,855	209,145
SURPLUS/(DEFICIT):							4.2%

Board of Psychology Budget Items	
Non-Discretionary Budget	
Personal Services <i>Permanent Staff, Per Diem, Benefits</i>	\$ 1,838,000
Operating Expenses <i>Facilities, Departmental Distributed, Statewide Prorata, Credit Card Processing, Examinations, Enforcement</i>	\$ 2,736,000
Discretionary Budget	
Personal Services <i>Temporary Help, Overtime</i>	\$ 57,000
Operating Expenses <i>General Operating Expenses, Equipment, Travel, Maintenance Contracts, Printing, Postage</i>	\$ 382,000
Total Budget	\$ 5,013,000

0310 - Psychology

Analysis of Fund Condition

(Dollars in Thousands)

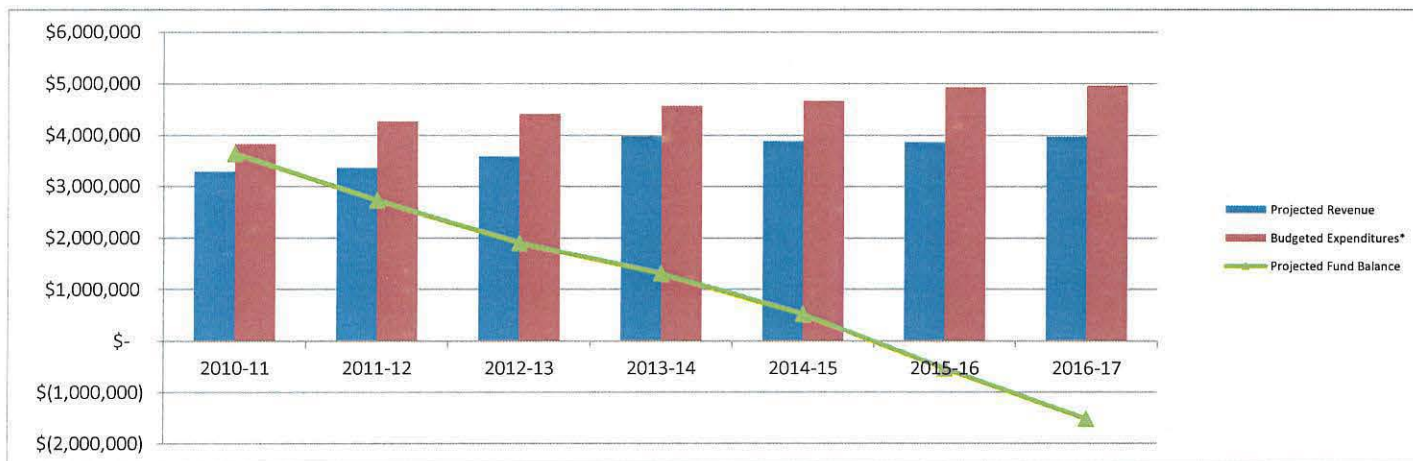
Prepared 10/24/16

2016 Budget Act with FY 2015-16 Actuals

	ACTUAL 2015-16	Budget Act CY 2016-17	Governor's Budget BY 2017-18	BY +1 2018-19
BEGINNING BALANCE	\$ 5,211	\$ 4,721	\$ 3,729	\$ 2,640
Prior Year Adjustment	\$ 26	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 5,237	\$ 4,721	\$ 3,729	\$ 2,640
REVENUES AND TRANSFERS				
Revenues:				
125600 Other regulatory fees	\$ 145	\$ 144	\$ 144	\$ 144
125700 Other regulatory licenses and permits	\$ 686	\$ 597	\$ 597	\$ 597
125800 Renewal fees	\$ 3,282	\$ 3,210	\$ 3,210	\$ 3,210
125900 Delinquent fees	\$ 12	\$ 12	\$ 12	\$ 12
141200 Sales of documents	\$ -	\$ -	\$ -	\$ -
142500 Miscellaneous services to the public	\$ -	\$ -	\$ -	\$ -
150300 Income from surplus money investments	\$ 24	\$ 11	\$ 8	\$ 4
150500 Interest interest from Interfund loans	\$ -	\$ -	\$ -	\$ -
160400 Sale of fixed assets	\$ -	\$ -	\$ -	\$ -
161000 Escheat of unclaimed checks and warrants	\$ 1	\$ 1	\$ 1	\$ 1
161400 Miscellaneous revenues	\$ -	\$ -	\$ -	\$ -
Totals, Revenues	\$ 4,150	\$ 3,975	\$ 3,972	\$ 3,968
Transfers from Other Funds				
GF Loan Repayment Per Item 1450-011-0310 BA of 2002	\$ -	\$ -	\$ -	\$ 3,800
GF Loan Repayment Per Item 1110-011-0310 BA of 2008	\$ -	\$ -	\$ -	\$ 2,500
Totals, Revenues and Transfers	\$ 4,150	\$ 3,975	\$ 3,972	\$ 10,268
Totals, Resources	\$ 9,387	\$ 8,696	\$ 7,701	\$ 12,908
EXPENDITURES				
Disbursements:				
0840 FSCU (State Operations)	\$ -	\$ -	\$ -	\$ -
8880 FISC (State Operations)	\$ 8	\$ 5	\$ -	\$ -
1110 Program Expenditures (State Operations)	\$ 4,658	\$ -	\$ -	\$ -
1111 Program Expenditures (State Operations)	\$ -	\$ 4,962	\$ 5,061	\$ 5,162
Total Disbursements	\$ 4,666	\$ 4,967	\$ 5,061	\$ 5,162
FUND BALANCE				
Reserve for economic uncertainties	\$ 4,721	\$ 3,729	\$ 2,640	\$ 7,746
Months in Reserve	11.4	8.8	6.1	17.7

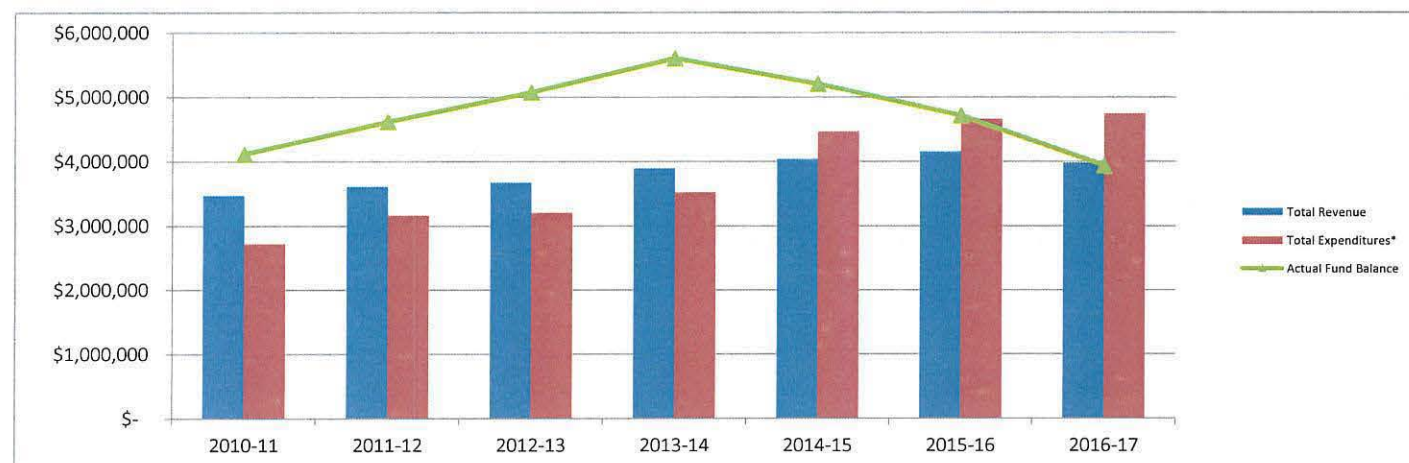
Psychology Fund Balance Comparison (Budgeted)							
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Projected Revenue	\$ 3,293,000	\$ 3,365,000	\$ 3,592,000	\$ 3,980,000	\$ 3,886,000	\$ 3,872,000	\$ 3,973,000
Budgeted Expenditures*	\$ 3,835,000	\$ 4,273,000	\$ 4,418,000	\$ 4,576,000	\$ 4,669,000	\$ 4,933,000	\$ 4,962,000
Projected Fund Balance	\$ 3,642,000	\$ 2,734,000	\$ 1,908,000	\$ 1,312,000	\$ 529,000	\$ (532,000)	\$ (1,521,000)
Fund Balance	Increase	Decrease	Decrease	Decrease	Decrease	Decrease	Decrease

*Includes scheduled reimbursements



	Psychology Fund Balance Comparison (Actuals)						
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Total Revenue	\$ 3,473,000	\$ 3,612,000	\$ 3,669,000	\$ 3,888,000	\$ 4,034,000	\$ 4,150,000	\$ 3,973,000
Total Expenditures*	\$ 2,720,000	\$ 3,160,000	\$ 3,203,000	\$ 3,526,000	\$ 4,472,000	\$ 4,666,000	\$ 4,752,855
Actual Fund Balance	\$ 4,117,000	\$ 4,620,000	\$ 5,082,000	\$ 5,609,000	\$ 5,211,000	\$ 4,721,000	\$ 3,941,145
Fund Balance	Increase	Increase	Increase	Increase	Decrease	Decrease	Decrease

*Includes total collected reimbursements



	Psychology Expenditure Comparison (Budgeted vs. Actual)						
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Budgeted Expenditures*	\$ 3,835,000	\$ 4,273,000	\$ 4,418,000	\$ 4,576,000	\$ 4,669,000	\$ 4,933,000	\$ 5,013,000
Total Expenditures*	\$ 2,720,000	\$ 3,160,000	\$ 3,203,000	\$ 3,526,000	\$ 4,472,000	\$ 4,792,000	\$ 4,803,855
Reversion	\$ 1,115,000	\$ 1,113,000	\$ 1,215,000	\$ 1,050,000	\$ 197,000	\$ 141,000	\$ 209,145

*Figures do not include reimbursements

