DRAFT ASPPB MODEL REGULATIONS

I. DEFINITIONS

A. THE __________________ BOARD OF PSYCHOLOGY HEREBY ADOPTS BY
REFERENCE AS ITS RULE, THE ASSOCIATION OF STATE AND PROVINCIAL
PSYCHOLOGY BOARDS (ASPPB) MODEL ACT FOR LICENSURE AND REGISTRATION
OF PSYCHOLOGISTS, DEFINITIONS, SECTION III, A-DD, AND ITS AMENDMENTS.

B. IMMORAL, UNPROFESSIONAL, OR DISHONORABLE CONDUCT IS CONDUCT
THAT VIOLATES THE ACCEPTED STANDARDS OF PRACTICE THROUGH NEGLECT,
EXPLOITATION, HARM, ABUSE, AND/OR TENDS TO BRING REPROACH OR
DISREPUTE TO THE PROFESSION OF PSYCHOLOGY.

C. SUPERVISION GUIDELINES IS DEFINED TO BE THE CURRENT ASPPB
SUPERVISION GUIDELINES.

D. DOCTORAL SUPERVISED EXPERIENCE IS DEFINED AS PROVIDING
PSYCHOLOGICAL SERVICES UNDER THE SUPERVISION OF A PSYCHOLOGIST,
COMPLETED AFTER THE ACADEMIC COURSEWORK AND OTHER REQUIREMENTS
FOR THE DOCTORAL DEGREE AT APPROPRIATE INSTITUTION OF HIGHER
EDUCATION HAVE BEEN FULFILLED.

E. POSTDOCTORAL SUPERVISED EXPERIENCE IS DEFINED AS PROVIDING
PSYCHOLOGICAL SERVICES UNDER THE SUPERVISION OF A PSYCHOLOGIST,
COMPLETED SUBSEQUENT TO THE SUCCESSFUL COMPLETION OF ALL
REQUIREMENTS FOR THE DOCTORAL DEGREE GRANTED BY AN APPROPRIATE
INSTITUTION OF HIGHER EDUCATION.

F. PROGRAM OF RESPECIALIZATION IS A FORMAL PROGRAM DESIGNED TO
PROVIDE AN INDIVIDUAL WITH AN EARNED DOCTORAL DEGREE IN PSYCHOLOGY
WITH THE NECESSARY EDUCATION, TRAINING AND SKILLS TO BECOME ELIGIBLE
FOR LICENSURE, AND PRACTICE AS A HEALTH SERVICE PSYCHOLOGIST AND/OR
GENERAL APPLIED PSYCHOLOGIST.

II. ORGANIZATION AND PROCEEDINGS OF BOARD

A. DUTIES

1. THE BOARD SHALL MAINTAIN RECORDS INCLUDING: FILES FOR EVERY
LICENSURE APPLICANT AND LICENSEE, BOARD MINUTES, MEETING AGENDAS, BOARD RULES, AND OTHER RECORDS AS REQUIRED BY JURISDICTIONAL LAW OR REGULATION.

2. THE BOARD SHALL MAKE AVAILABLE TO THE PUBLIC, FOR INSPECTION OR FOR COPYING, ANY PUBLIC RECORD AS THAT TERM IS DEFINED IN THE JURISDICTION’S PUBLIC RECORDS LAW. THE BOARD OFFICE MAY LEVY A REASONABLE CHARGE TO DEFRAY COSTS OF COPYING PUBLIC RECORDS.

3. OFFICIAL ACTIONS OF THE BOARD ARE THOSE ACTIONS APPROVED BY VOTE OF THE BOARD MEMBERS OR THOSE ACTS DELEGATED TO STAFF BY THE BOARD AND AS RECORDED IN THE MINUTES OF THE BOARD.

B. BOARD MEETINGS

1. THE BOARD SHALL CONDUCT MEETINGS IN ACCORDANCE WITH KEESEY’S RULES OF PARLIAMENTARY PROCEDURE.

2. THE BOARD SHALL PROVIDE PUBLIC NOTICE OF ITS MEETINGS IN ACCORDANCE WITH THE APPLICABLE OPEN MEETINGS LAW.

3. BOARD MEETINGS ARE OPEN TO THE PUBLIC EXCEPT WHEN CONFIDENTIAL OR EXECUTIVE SESSION IS AUTHORIZED OR REQUIRED BY THE JURISDICTION’S OPEN MEETING LAW.

4. UNLESS OTHERWISE PROHIBITED BY LAW, A BOARD MEMBER MAY PARTICIPATE IN A MEETING OF THE BOARD BY MEANS OF TELEPHONE OR VIDEO CONFERENCE EQUIPMENT OR OTHER SIMILAR ELECTRONIC MEANS.

5. A BOARD MEMBER SHALL RECUSE HIMSELF OR HERSELF IF THERE IS A CONFLICT OF INTEREST OR AN APPEARANCE OF A CONFLICT OF INTEREST AND SHALL NOT BE PRESENT OR PARTICIPATE DURING THE DELIBERATIONS AND/OR VOTING.

6. BOARD MEMBERS ARE ELIGIBLE FOR REIMBURSEMENT AND COMPENSATION FOR BOARD SERVICE EXPENSES IN ACCORDANCE WITH THE JURISDICTION’S LAWS, RULES AND/OR POLICIES.

III. FUNDING

A. THE BOARD HAS SET THE FOLLOWING FEES:
1. APPLICATION PROCESSING FEE $________

2. ADMINISTRATIVE FEES $ ________

3. PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM (PLUS) APPLICATION FEE AS SET BY ASPPB

4. EPPP EXAMINATION FEE(S) AS SET BY ASPPB

5. ORAL EXAMINATION FEE $________

6. JURISPRUDENCE EXAMINATION FEE $________

7. OTHER EXAMINATION FEE $________

8. PROVISIONAL SUPERVISED LICENSURE FEE $________

9. PROVISIONAL INDEPENDENT LICENSURE FEE $________

10. TEMPORARY AUTHORIZATION TO PRACTICE FEE $________

11. LICENSE RENEWAL $________

12. LATE PENALTY FEE $________

13. VERIFICATION OF LICENSE/ENDORSEMENT TO ANOTHER JURISDICTION $________

14. ADDITIONAL/REPLACEMENT CERTIFICATE $________

15. RETURNED CHECK FEE $________

16. REACTIVATION FEE $________

17. FOREIGN CREDENTIAL REVIEW FEE $________

18. INACTIVE FEE $________

B. ALL FEES ARE NONREFUNDABLE AND/OR NONTRANSFERABLE.

IV. REQUIREMENTS FOR LICENSURE AS A PSYCHOLOGIST
A. GENERAL

1. APPLICANTS FOR LICENSURE MUST COMPLETE APPLICATION FORMS
   AS REQUIRED BY THE BOARD AND PAY REQUIRED APPLICATION FEES.

2. APPLICATION TIME LIMITS

   A. WHETHER APPLYING DIRECTLY TO THE BOARD OR VIA PLUS,
      THE APPLICANT HAS TWO (2) YEARS FROM THE TIME OF
      REGISTERING WITH THE BOARD TO COMPLETE ALL
      REQUIREMENTS FOR LICENSURE.

   B. IF THE APPLICANT FAILS TO MEET THE REQUIREMENT STATED
      IN 2.A ABOVE, THE APPLICANT MUST REAPPLY AS A NEW
      APPLICANT, MEET THE STANDARDS AND PAY ALL FEES FOR
      LICENSURE AT THAT TIME.

3. APPLICANTS FOR LICENSURE MUST DOCUMENT THAT THEY HAVE MET
   THE REQUIREMENTS IN SECTIONS IV.B. AND IV.C. BELOW BEFORE BEING
   AUTHORIZED TO SIT FOR THE EXAMINATION FOR PROFESSIONAL
   PRACTICE IN PSYCHOLOGY (EPPP) OR OTHER EXAMINATION(S) REQUIRED
   BY THE BOARD, EXCEPT AS ALLOWED UNDER SECTION IV.G. PROVISIONAL
   LICENSURE BELOW.

4. ALL DOCUMENTATION AND OTHER INFORMATION IN SUPPORT OF
   THE APPLICATION MUST BE OBTAINED DIRECTLY FROM THE ORIGINAL
   PRIMARY SOURCE OR FROM ASPPB, WHICH SHALL BE CONSIDERED A
   PRIMARY SOURCE.

5. APPLICANTS MUST SUBMIT A CURRENT CRIMINAL BACKGROUND
   CHECK AT THE TIME OF FILING APPLICATION AS PART OF THE
   APPLICATION PROCESS.

6. APPLICANTS MUST SUBMIT A CURRENT UPDATED CHILD ABUSE
   HISTORY CLEARANCE/VULNERABLE SECTOR CHECK AT THE TIME OF
   FILING APPLICATION AS PART OF THE APPLICATION PROCESS.

7. AN APPLICANT FOR LICENSURE MUST DECLARE ON A FORM
   ACCEPTABLE TO THE BOARD HIS/HER INTENTION TO PRACTICE AS A
   HEALTH SERVICE PROVIDER (HSP) AND/OR GENERAL APPLIED PROVIDER
   (GAP).
B. EDUCATION

1. EDUCATIONAL REQUIREMENTS FOR LICENSURE WITH CERTIFICATION AS A HEALTH SERVICE PROVIDER

A DOCTORAL DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM AN INSTITUTION MEETING THE CRITERIA DESCRIBED IN SECTIONS B. A–J BELOW.

A. AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE TIME THE DEGREE WAS AWARDED:

1) REGIONALLY ACCREDITED BY BODIES APPROVED BY THE COUNCIL ON POSTSECONDARY ACCREDITATION AND THE UNITED STATES OFFICE OF EDUCATION, OR A UNIVERSITY RECOGNIZED BY UNIVERSITIES CANADA, FORMERLY known as ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC);

2) A PROGRAM ACCREDITED BY THE AMERICAN PSYCHOLOGICAL ASSOCIATION, THE CANADIAN PSYCHOLOGICAL ASSOCIATION, OR FOR APPLICANTS OBTAINING THEIR TERMINAL DEGREE BEFORE 2019, IS DESIGNATED AS A PSYCHOLOGY PROGRAM BY THE JOINT DESIGNATION COMMITTEE OF THE ASSOCIATION OF STATE AND PROVINCIAL PSYCHOLOGY BOARDS AND THE NATIONAL REGISTER OF HEALTH SERVICE PSYCHOLOGISTS; OR

3) A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE EQUIVALENT TO 1. A. 1 AND 2 ABOVE BY A FOREIGN CREDENTIAL EVALUATION SERVICE THAT IS A MEMBER OF THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION SERVICES (NACES) OR BY A RECOGNIZED FOREIGN CREDENTIAL EVALUATION SERVICE;

AND
B. THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY IN PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES, AND BROCHURES ITS INTENT TO EDUCATE AND TRAIN PROFESSIONAL PSYCHOLOGISTS; "PROFESSIONAL PSYCHOLOGY" REFERS TO PSYCHOLOGY AS A PROFESSION. THE TERM IS NOT INTENDED IN THE MORE RESTRICTIVE SENSE OF APPLIED OR PRACTICE AREAS OF PSYCHOLOGY; AND

C. THE PSYCHOLOGY PROGRAM MUST STAND AS A RECOGNIZABLE, COHERENT ORGANIZATIONAL ENTITY WITHIN THE INSTITUTION; AND

D. THERE MUST BE A CLEAR AUTHORITY AND PRIMARY RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS WHETHER OR NOT THE PROGRAM CUTS ACROSS ADMINISTRATIVE LINES; AND

E. THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED SEQUENCE OF STUDY; AND

F. THE FORMAL TRAINING PROGRAM MUST INCLUDE A COORDINATED PRACTICUM EXPERIENCE THAT TOTALS AT LEAST TWO (2) SEMESTERS AND OR MEET OTHER SUPERVISED PRACTICUM, INTERNSHIP, FIELD OR LABORATORY TRAINING REQUIREMENTS APPROPRIATE TO THE EDUCATION AND SPECIALTY AREAS OF THE APPLICANT; THE BOARD UTILIZES THE ASPPB GUIDELINES ON PRACTICUM EXPERIENCE FOR LICENSURE AS ITS MEANS OF EVALUATING ACCEPTABLE PRACTICUM EXPERIENCES; AND

G. THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY AND A PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM. THIS IS CONSIDERED TO INCLUDE AN IDENTIFIABLE PSYCHOLOGY FACULTY ON-SITE SUFFICIENT IN SIZE AND
BREADTH TO CARRY OUT FACULTY PROGRAM RESPONSIBILITIES; AND

H. THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF STUDENTS WHO ARE MATRICULATED IN THAT PROGRAM FOR A DEGREE; AND

I. THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF THREE (3) YEARS OF FULL TIME GRADUATE STUDY WHICH INCLUDES A MINIMUM OF ONE (1) CONTINUOUS ACADEMIC YEAR OF FULL TIME RESIDENCY AT THE EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL DEGREE. AN ACADEMIC Year IS DEFINED AS TWO (2) CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH MUST BE NO LESS THAN FOUR (4) MONTHS (OR THREE (3) CONSECUTIVE TRIMESTERS OR QUARTERS WHICH IS NO LESS THAN EIGHT (8) MONTHS). CONTINUOUS IS DEFINED AS FULL TIME ENROLLMENT OVER THE COURSE OF THE DEFINED ACADEMIC YEAR. MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS DO NOT MEET THE DEFINITION OF CONTINUOUS. RESIDENCY MEANS PHYSICAL PRESENCE, IN PERSON, FACE-TO-FACE, AT AN EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL DEGREE FOR THE PURPOSES OF FACILITATING ACCULTURATION IN THE PROFESSION, THE FULL PARTICIPATION AND INTEGRATION OF THE INDIVIDUAL IN THE EDUCATIONAL AND TRAINING EXPERIENCE, AND INCLUDES FACULTY STUDENT INTERACTION. TRAINING MODELS THAT RELY EXCLUSIVELY ON PHYSICAL PRESENCE FOR PERIODS LESS THAN ONE (1) CONTINUOUS YEAR (E.G., MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS), OR THAT USE VIDEO TELECONFERENCING OR OTHER ELECTRONIC MEANS AS A SUBSTITUTE FOR ANY PART OF THE MINIMUM REQUIREMENT FOR PHYSICAL PRESENCE AT THE INSTITUTION DO NOT MEET THIS DEFINITION OF RESIDENCY; AND
J. THE CORE PROGRAM SHALL REQUIRE EVERY STUDENT TO
DEMONSTRATE COMPETENCE IN EACH OF THE
FOLLOWING SUBSTANTIVE AREAS. THIS TYPICALLY WILL
BE MET THROUGH SUBSTANTIAL INSTRUCTION IN EACH
OF THESE FOLLOWING AREAS AND MAY INCLUDE
DISTANCE EDUCATION EXCEPT AS NOTED IN SECTIONS B
(1) J 9 AND 10 BELOW, AS DEMONSTRATED BY A
MINIMUM OF THREE (3) GRADUATE SEMESTER HOURS,
FIVE (5) OR MORE GRADUATE QUARTER HOURS (WHEN
AN ACADEMIC TERM IS OTHER THAN A SEMESTER, CREDIT
HOURS WILL BE EVALUATED ON THE BASIS OF FIFTEEN
(15) HOURS OF CLASSROOM INSTRUCTION PER SEMESTER
HOUR), OR THE EQUIVALENT:

1) BIOLOGICAL BASES OF BEHAVIOR (E.G.,
PHYSIOLOGICAL PSYCHOLOGY, COMPARATIVE
PSYCHOLOGY, NEUROPSYCHOLOGY, SENSATION AND
PERCEPTION, AND PSYCHOPHARMACOLOGY);

2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G.,
LEARNING, THINKING, MOTIVATION, AND EMOTION);

3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL
PSYCHOLOGY, GROUP PROCESSES, ORGANIZATIONAL AND
SYSTEMS THEORY);

4) RESEARCH AND DESIGN METHODOLOGY;

5) PSYCHOMETRIC THEORY;

6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY
THEORY, HUMAN DEVELOPMENT, AND ABNORMAL
PSYCHOLOGY);

7) STATISTICS;

8) SCIENTIFIC AND PROFESSIONAL ETHICS AND
STANDARDS;
9) ASSESSMENT/EVALUATION (E.G. PSYCHOLOGICAL TESTING, PROGRAM EVALUATION, ORGANIZATIONAL ANALYSIS); AND

10) TREATMENT/INTERVENTION (E.G. THERAPY, CONSULTATION, EVALUATION).

COURSES FOR THE COMPLETION OF B. 1. J. 9 AND 10 ABOVE SHALL NOT BE ACCEPTABLE FOR LICENSURE IF PROVIDED BY DISTANCE EDUCATION.

11. ALL PROFESSIONAL EDUCATION PROGRAMS IN PSYCHOLOGY SHALL INCLUDE COURSE REQUIREMENTS IN SPECIALTY AREAS; AND

12. MUST DEMONSTRATE THAT THE PROGRAM PROVIDES TRAINING RELEVANT TO THE DEVELOPMENT OF COMPETENCY TO PRACTICE IN DIVERSE AND MULTICULTURAL SOCIETY.

2. EDUCATIONAL REQUIREMENTS FOR LICENSURE WITH CERTIFICATION AS A GENERAL APPLIED PROVIDER

A DOCTORAL DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM AN INSTITUTION THAT MEETS THE CRITERIA DESCRIBED IN SECTIONS B. 2. A – J BELOW:

A. AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE TIME THE DEGREE WAS AWARDED:

1) REGIONALLY ACCREDITED BY BODIES APPROVED BY THE COUNCIL ON POSTSECONDARY ACCREDITATION AND THE UNITED STATES OFFICE OF EDUCATION, OR A UNIVERSITY RECOGNIZED BY UNIVERSITIES CANADA, FORMERLY KNOWN AS ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC); AND

2) A PROGRAM ACCREDITED BY THE AMERICAN PSYCHOLOGICAL ASSOCIATION, THE CANADIAN PSYCHOLOGICAL ASSOCIATION OR FOR APPLICANTS OBTAINING THEIR TERMINAL DEGREE BEFORE 2019, IS
DESIGNATED AS A PSYCHOLOGY PROGRAM BY THE JOINT
DESIGNATION COMMITTEE OF THE ASSOCIATION OF STATE
AND PROVINCIAL PSYCHOLOGY BOARDS AND THE NATIONAL
REGISTER OF HEALTH SERVICE PSYCHOLOGISTS AND MEETS
THE REQUIREMENTS LISTED IN B TO J BELOW; OR

3. MEETS 1 ABOVE AND IS DEEMED SUBSTANTIALLY
   EQUIVALENT TO 2 ABOVE BY THE BOARD AND MEETS THE
   REQUIREMENTS LISTED IN B TO J BELOW; OR

4. A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE
   EQUIVALENT TO 1 AND 2 ABOVE BY A FOREIGN
   CREDENTIALS EVALUATION SERVICE THAT IS A MEMBER OF
   THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION
   SERVICES (NACES) OR BY A RECOGNIZED FOREIGN
   CREDENTIAL EVALUATION SERVICE;

AND

B. THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY
   HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A
   PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY
   IN PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES, AND
   BROCHURES ITS INTENT TO EDUCATE AND TRAIN
   PROFESSIONAL PSYCHOLOGISTS; "PROFESSIONAL
   PSYCHOLOGY" REFERS TO PSYCHOLOGY AS A PROFESSION.
   THE TERM IS NOT INTENDED IN THE MORE RESTRICTIVE
   SENSE OF APPLIED OR PRACTICE AREAS OF PSYCHOLOGY;
   AND

C. THE PSYCHOLOGY PROGRAM MUST STAND AS A
   RECOGNIZABLE, COHERENT ORGANIZATIONAL PROGRAM
   WITHIN THE INSTITUTION; AND

D. THERE MUST BE A CLEAR AUTHORITY AND PRIMARY
   RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS
   WHETHER OR NOT THE PROGRAM CUTS ACROSS
   ADMINISTRATIVE LINES; AND
E. THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED SEQUENCE OF STUDY; AND

F. THE FORMAL TRAINING PROGRAM MUST INCLUDE A COORDINATED PRACTICUM EXPERIENCE THAT TOTALS AT LEAST TWO (2) SEMESTERS AND MEETS OTHER SUPERVISED PRACTICUM, INTERNSHIP, FIELD OR LABORATORY TRAINING REQUIREMENTS APPROPRIATE TO THE EDUCATION AND SPECIALTY AREA OF THE APPLICANT; THE BOARD UTILIZES THE ASPPB SUPERVISION GUIDELINES AS ITS MEANS OF EVALUATING ACCEPTABLE PRACTICUM EXPERIENCES; AND

G. THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY AND A PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM. THIS IS CONSIDERED TO INCLUDE AN IDENTIFIABLE PSYCHOLOGY FACULTY ON-SITE SUFFICIENT IN SIZE AND BREADTH TO CARRY OUT FACULTY PROGRAM RESPONSIBILITIES; AND

H. THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF STUDENTS WHO ARE MATRICULATED IN THAT PROGRAM FOR A DEGREE; AND

I. THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF THREE (3) ACADEMIC YEARS OF FULL TIME GRADUATE STUDY WHICH INCLUDES A MINIMUM OF ONE (1) CONTINUOUS ACADEMIC YEAR OF FULL TIME RESIDENCY AT THE EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL DEGREE. AN ACADEMIC YEAR IS DEFINED AS TWO (2) CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH MUST BE NO LESS THAN FOUR (4) MONTHS (OR THREE (3) CONSECUTIVE TRIMESTERS OR QUARTERS WHICH IS NO LESS THAN EIGHT (8) MONTHS). CONTINUOUS IS DEFINED AS FULL TIME ENROLLMENT OVER THE COURSE OF THE DEFINED ACADEMIC YEAR. MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS DO NOT MEET THE DEFINITION OF CONTINUOUS. RESIDENCY MEANS PHYSICAL
PRESENCE, IN PERSON, FACE-TO-FACE, AT AN EDUCATIONAL INSTITUTION GRANTING THE DOCTORAL DEGREE FOR THE PURPOSES OF FACILITATING ACCULTURATION IN THE PROFESSION, THE FULL PARTICIPATION AND INTEGRATION OF THE INDIVIDUAL IN THE EDUCATIONAL AND TRAINING EXPERIENCE, AND INCLUDES FACULTY STUDENT INTERACTION. TRAINING MODELS THAT RELY EXCLUSIVELY ON PHYSICAL PRESENCE FOR PERIODS LESS THAN ONE (1) CONTINUOUS YEAR (E.G., MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS), OR THAT USE VIDEO TELECONFERENCE OR OTHER ELECTRONIC MEANS AS A SUBSTITUTE FOR ANY PART OF THE MINIMUM REQUIREMENT FOR PHYSICAL PRESENCE AT THE INSTITUTION DO NOT MEET THIS DEFINITION OF RESIDENCY; AND

J. THE CORE PROGRAM SHALL REQUIRE EVERY STUDENT TO DEMONSTRATE COMPETENCE IN EACH OF THE FOLLOWING SUBSTANTIVE AREAS. THIS TYPICALLY WILL BE MET THROUGH SUBSTANTIAL INSTRUCTION IN EACH OF THESE FOLLOWING AREAS, AND MAY INCLUDE DISTANCE EDUCATION EXCEPT AS NOTED IN SECTIONS B.2. J. 9 AND 10 BELOW, AS DEMONSTRATED BY A MINIMUM OF THREE (3) GRADUATE SEMESTER HOURS, FIVE (5) OR MORE GRADUATE QUARTER HOURS (WHEN AN ACADEMIC TERM IS OTHER THAN A SEMESTER, CREDIT HOURS WILL BE EVALUATED ON THE BASIS OF FIFTEEN (15) HOURS OF CLASSROOM INSTRUCTION PER SEMESTER HOUR), OR THE EQUIVALENT:

1) BIOLOGICAL BASES OF BEHAVIOR (E.G., PHYSIOLOGICAL PSYCHOLOGY, COMPARATIVE PSYCHOLOGY, NEUROPSYCHOLOGY, SENSATION AND PERCEPTION, AND PSYCHOPHARMACOLOGY);

2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G., LEARNING, THINKING, MOTIVATION, AND EMOTION);
378  3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL
379  PSYCHOLOGY, GROUP PROCESSES, ORGANIZATIONAL AND
380  SYSTEMS THEORY);
381  4) RESEARCH AND DESIGN METHODOLOGY;
382  5) PSYCHOMETRIC THEORY;
383  6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY
384  THEORY, HUMAN DEVELOPMENT, AND ABNORMAL
385  PSYCHOLOGY);
386  7) STATISTICS;
387  8) SCIENTIFIC AND PROFESSIONAL ETHICS AND
388  STANDARDS
389  9) ASSESSMENT/EVALUATION (E.G. PSYCHOLOGICAL
390  TESTING, PROGRAM EVALUATION, ORGANIZATIONAL
391  ANALYSIS); AND
392  10) TREATMENT/INTERVENTION (E.G. THERAPY,
393  CONSULTATION, EVALUATION);
394  COURSES FOR THE COMPLETION OF B. 2. J. 9 AND 10 ABOVE SHALL
395  NOT BE ACCEPTABLE FOR LICENSURE IF PROVIDED BY DISTANCE
396  EDUCATION.
397  11) ALL PROFESSIONAL EDUCATION PROGRAMS IN
398  PSYCHOLOGY SHALL INCLUDE COURSE REQUIREMENTS IN
399  SPECIALTY AREAS.
400  12) MUST DEMONSTRATE THAT THE PROGRAM
401  PROVIDES TRAINING RELEVANT TO THE DEVELOPMENT OF
402  COMPETENCY TO PRACTICE IN DIVERSE AND
403  MULTICULTURAL SOCIETY.
404  3. FOREIGN-TRAINED APPLICANTS FOR HEALTH SERVICE PROVIDER
405  AND/OR GENERAL APPLIED PROVIDER
A. AN APPLICANT WHOSE APPLICATION IS BASED UPON A DEGREE FROM AN INSTITUTION OUTSIDE THE U.S. OR CANADA SHALL PROVIDE THE BOARD WITH DOCUMENTATION AND EVIDENCE TO ESTABLISH THAT HIS/HER EDUCATION IS SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION IV. B. ABOVE. THE APPLICANT SHALL PROVIDE THE BOARD WITH THE FOLLOWING, AT A MINIMUM:

1. AN ORIGINAL DIPLOMA OR OTHER CERTIFICATE OF GRADUATION, WHICH WILL BE RETURNED, AND A PHOTOCOPY OF SUCH A DOCUMENT, WHICH WILL BE RETAINED BY THE BOARD;

2. A TRANSCRIPT OR APPROPRIATE DOCUMENTATION OF ALL COURSE WORK COMPLETED;

3. A CERTIFIED TRANSLATION OF ALL DOCUMENTS THAT ARE SUBMITTED IN A LANGUAGE OTHER THAN ENGLISH;

4. SATISFACTORY EVIDENCE OF PRE-DOCTORAL AND POSTDOCTORAL SUPERVISED EXPERIENCE;

5. A STATEMENT BASED ON THE DOCUMENTS ABOVE THAT INDICATES THE SEQUENCE OF STUDIES, TRAINING AND RESEARCH. THIS STATEMENT SHALL BE COMPARABLE TO AND COMMUNICATE ESSENTIALLY THE SAME INFORMATION AS A TRANSCRIPT ISSUED BY A U.S./CANADIAN UNIVERSITY; AND

6. A CREDENTIALS EVALUATION FROM A MEMBER OF NACES.

B. FINAL REVIEW AND DECISION WILL BE MADE BY THE BOARD.

C. A FOREIGN-TRAINED APPLICANT MUST DOCUMENT COMPLIANCE WITH THE SUPERVISED EXPERIENCE REQUIREMENT IN SECTION IV.C. AND SATISFY THE EXAMINATION REQUIREMENTS SET OUT IN SECTION IV.D.

D. THE BURDEN OF PROOF THAT HIS/HER FOREIGN EDUCATION IS SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION IV.B. ABOVE IS BORNE ENTIRELY BY THE APPLICANT.
4. RESPECIALIZATION

A PROGRAM OF RESPECIALIZATION MUST INCLUDE SUBSTANTIAL REQUIREMENTS THAT ARE FORMALLY OFFERED AS AN ORGANIZED SEQUENCE OF COURSE WORK, AS REFERENCED IN SECTION B1 OR B2 ABOVE AND SUPERVISED EXPERIENCE AS REFERENCED IN SECTION C BELOW LEADING TO A CERTIFICATE (OR SIMILAR RECOGNITION) BY AN EDUCATIONAL BODY THAT OFFERS A DOCTORAL DEGREE QUALIFYING FOR LICENSURE IN THE SAME AREA OF PRACTICE AS THAT OF THE CERTIFICATE.

A. RESPECIALIZATION FOR HSP:

1) RESPECIALIZATION PROGRAMS MUST OCCUR IN AMERICAN PSYCHOLOGICAL ASSOCIATION (APA) OR CANADIAN PSYCHOLOGICAL ASSOCIATION (CPA) ACCREDITED DOCTORAL PROGRAMS IN PSYCHOLOGY;

2) ALL REQUIREMENTS OF DOCTORAL TRAINING IN THE NEW SPECIALTY MUST BE MET, GIVING DUE CREDIT FOR PREVIOUS RELEVANT, SUCCESSFULLY COMPLETED COURSE WORK TO BE DETERMINED BY THE APA OR CPA ACCREDITED DOCTORAL PROGRAM CONDUCTING THE RESPECIALIZATION.

3) APPLICANTS MUST PROVIDE EVIDENCE OF THE COMPLETION OF TWO (2) YEARS SUPERVISED EXPERIENCE IN THE AREA OF RESPECIALIZATION AS DEFINED IN SECTION IV. C. BELOW.

4) APPLICANTS WHO COMPLETE SUCH A PROGRAM MUST PRESENT A CERTIFICATE OR LETTER FROM THE DOCTORAL PROGRAM TRAINING DIRECTOR THAT VERIFIES COMPLETION OF THE PROGRAM AND IDENTIFIES THE SPECIALTY AREA OF PSYCHOLOGY.

B. RESPECIALIZATION FOR GAP:

1) RESPECIALIZATION PROGRAMS MUST BE IN A PROGRAM THAT MEETS THE REQUIREMENTS IN 2. B. 2. A – J ABOVE;
2) ALL REQUIREMENTS OF DOCTORAL TRAINING IN THE NEW SPECIALTY MUST BE MET, GIVING DUE CREDIT FOR PREVIOUS RELEVANT, SUCCESSFULLY COMPLETED COURSE WORK TO BE DETERMINED BY THE DOCTORAL PROGRAM CONDUCTING THE RESPECIALIZATION.

3) APPLICANTS MUST PROVIDE EVIDENCE OF THE COMPLETION OF TWO (2) YEARS SUPERVISED EXPERIENCE IN THE AREA OF RESPECIALIZATION AS DEFINED IN SECTION C BELOW.

4) APPLICANTS WHO COMPLETE SUCH A PROGRAM MUST PRESENT A CERTIFICATE OR LETTER FROM THE DOCTORAL PROGRAM TRAINING DIRECTOR THAT VERIFIES COMPLETION OF THE PROGRAM AND IDENTIFIES THE SPECIALTY AREA OF PSYCHOLOGY.

5. DOCUMENTATION OF EDUCATION

A CERTIFIED TRANSCRIPT OF COURSES COMPLETED MUST BE RECEIVED:

A. DIRECTLY FROM THE UNIVERSITY OR PROGRAM THAT GRANTED THE APPLICANT’S DOCTORAL DEGREE; OR

B. DIRECTLY FROM ASPPB IF THE APPLICANT IS A PARTICIPANT IN THE

1) ASPPB PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM (PLUS); OR

2) ASPPB CREDENTIALS BANK: A VERIFICATION AND STORAGE PROGRAM (BANK).

C. EXPERIENCE

SUPERVISED EXPERIENCE FOR LICENSURE AS A PSYCHOLOGIST

1. TWO YEARS OF SUPERVISED EXPERIENCE, AT LEAST ONE OF WHICH SHALL HAVE BEEN COMPLETED AFTER RECEIPT OF THE
DOCTORAL DEGREE, FOR A MINIMUM OF 3,000 TOTAL CLOCK HOURS;

2. EACH YEAR [OR EQUIVALENT] SHALL BE COMPRISED OF NO LESS THAN 10 MONTHS, BUT NO MORE THAN 24 MONTHS, AND AT LEAST 1,500 HOURS OF PROFESSIONAL SERVICE INCLUDING DIRECT CLIENT CONTACT, SUPERVISION AND DIDACTIC TRAINING;

3. ONE YEAR MAY BE A DOCTORAL INTERNSHIP WHICH CONSISTS OF A MINIMUM OF 1500 HOURS OF ACTUAL WORK EXPERIENCE (EXCLUSIVE OF HOLIDAYS, SICK LEAVE, VACATIONS OR OTHER SUCH ABSENCES);

4. AT LEAST 50% OF THE SUPERVISED EXPERIENCE MUST BE IN SERVICE-RELATED ACTIVITIES SUCH AS TREATMENT/INTERVENTION, ASSESSMENT, INTERVIEWS, REPORT WRITING, CASE PRESENTATIONS, OR CONSULTATIONS;

5. AT LEAST 50% OF SERVICE RELATED ACTIVITIES SHALL BE DIRECT CLIENT CONTACT;

6. A MAXIMUM OF 44 HOURS PER WEEK, INCLUDING SUPERVISION TIME, MAY BE CREDITED TOWARD MEETING THE SUPERVISED EXPERIENCE REQUIREMENT;

7. SUPERVISION WILL BE PROVIDED 10% OF THE TOTAL TIME WORKED PER WEEK; AND

8. A MINIMUM OF 2 HOURS PER WEEK OF SUPERVISION, ONE HOUR OF WHICH IS INDIVIDUAL FACE-TO-FACE, IN-PERSON SUPERVISION BY A LICENSED PSYCHOLOGIST. HOWEVER IN THE CASE OF GEOGRAPHICAL OR CONFIRMED PHYSICAL HARDSHIP, THE BOARD MAY CONSIDER VARIANCE IN THE FREQUENCY OF SUPERVISION SESSIONS PROVIDING THAT A MINIMUM OF FOUR HOURS PER MONTH OF INDIVIDUAL ONE-TO-ONE, FACE-TO-FACE SUPERVISION SHALL BE MAINTAINED.
D. EXAMINATIONS

1. REQUIRED EXAMINATIONS

A. THE EXAMINATION USED BY THE BOARD FOR ASSESSING ENTRY-LEVEL KNOWLEDGE FOR THE PRACTICE OF PSYCHOLOGY SHALL BE THE EXAMINATION FOR PROFESSIONAL PRACTICE IN PSYCHOLOGY (EPPP).

1) THE EPPP SHALL BE ADMINISTERED BY ASPPB OR BY ITS DESIGNEE IN ACCORDANCE WITH ITS ESTABLISHED POLICIES.

2) AN APPLICANT DESIRING TO TAKE THE EPPP MUST HAVE SUBMITTED A COMPLETED APPLICATION FOR LICENSURE TO THE BOARD BE APPROVED TO SIT FOR THE EXAM BY THE BOARD AND PAY APPLICABLE FEES.

3) AN APPLICANT MAY SIT FOR THE EPPP AS A PROVISIONAL SUPERVISED LICENSEE.

4) UPON AUTHORIZATION, THE CANDIDATE SHALL SCHEDULE A TEST DATE WITH THE TEST DELIVERY VENDOR ACCORDING TO BOARD AND TEST VENDOR POLICIES AND INSTRUCTIONS WITHIN SIX (6) MONTHS OF RECEIVING APPROVAL TO SIT FOR THE EXAMINATION FROM THE BOARD. THE APPLICANT MUST PASS THE EXAMINATION WITHIN TWELVE (12) MONTHS FROM RECEIVING INITIAL APPROVAL TO SIT FOR THE EXAMINATION.

5) THE PASSING SCORE ON THE EPPP SHALL BE THE ASPPB-RECOMMENDED PASSING SCORE OR THE PASSING SCORE ESTABLISHED BY THE BOARD AT THE TIME THE EXAMINATION WAS TAKEN. THE APPLICANT SHALL BE NOTIFIED OF HIS/HER OFFICIAL SCORE, AS WELL AS WHETHER THAT SCORE DOES OR DOES NOT MEET OR EXCEED THE ESTABLISHED PASSING SCORE FOR THE EXAMINATION, BY THE BOARD OR THE BOARD’S DESIGNEE.

6) IN THE EVENT THAT THE APPLICANT’S SCORE DOES NOT MEET OR EXCEED THE ESTABLISHED PASSING SCORE FOR THE
EXAMINATION, THE APPLICANT MUST REAPPLY TO THE BOARD
FOR AUTHORIZATION TO SIT AGAIN FOR THE EXAMINATION
AND PAY ANY ADDITIONAL ADMINISTRATIVE FEES ESTABLISHED
BY THE BOARD AS WELL AS THE EXAMINATION FEE. UPON
AUTHORIZATION, THE CANDIDATE SHALL SCHEDULE A TEST
DATE WITH THE TEST DELIVERY VENDOR ACCORDING TO BOARD
AND TEST VENDOR POLICIES AND INSTRUCTIONS.

7) AN APPLICANT MAY TAKE THE EPPP NO MORE THAN FOUR
(4) TIMES IN A TWELVE (12) MONTH PERIOD; SAID PERIOD IS
CALCULATED FROM THE FIRST DATE HE/ SHE TOOK THE EPPP.

8) IF AN APPLICANT HAS FAILED THE EPPP FOUR (4) TIMES, OR
TWELVE (12) MONTHS HAVE ELAPSED FROM RECEIVING INITIAL
APPROVAL TO SIT FOR THE EXAMINATION WITHOUT HAVING
PASSED THE EXAMINATION, THE APPLICANT MUST SUBMIT A
NEW APPLICATION FOR LICENSURE AND SATISFY THE
ADMINISTRATIVE, EDUCATIONAL, AND EXPERIENCE
REQUIREMENTS PREVAILING AT THE TIME OF THE
REAPPLICATION.

9) INDIVIDUALS WHO HAVE TAKEN THE EPPP IN ANOTHER
JURISDICTION AND WHOSE SCORE MEETS OR EXCEEDS THE
PASSING SCORE REQUIRED IN SUBSECTION 5 ABOVE MUST
HAVE THEIR SCORE ON THE EPPP TRANSFERRED TO THE BOARD
BY THE SCORE TRANSFER SERVICE MAINTAINED BY ASPPB.

B. APPLICANTS SEEKING ACCOMMODATION(S) FOR
EXAMINATION BY MEETING ESTABLISHED CONDITIONS UNDER
THE AMERICANS WITH DISABILITIES ACT (ADA) IN THE UNITED
STATES OR THE EQUIVALENT GOVERNING LAW IN CANADA
SHALL COMPLETE A FORM PROVIDED BY THE BOARD
DOCUMENTING AND SUBSTANTIATING HIS/HER DISABILITY.

1) SUCH REQUEST MUST BE MADE TO THE BOARD AT THE TIME
OF APPLICATION TO TAKE THE EPPP. THE REQUEST MUST BE
SUBMITTED AND APPROVED BEFORE THE TESTING
APPOINTMENT IS MADE. ACCOMMODATION REQUESTS WILL
BE RULED UPON BY THE BOARD, AND THE BOARD SHALL
NOTIFY ASPPB OF ANY ACCOMMODATION(S) REQUESTED. THE BOARD AND ASPPB WILL COLLABORATE IN MAKING ALL NECESSARY DETERMINATIONS OF REASONABLE AND APPROPRIATE ACCOMMODATIONS. PROCEDURES FOR APPROVAL AND ADMINISTRATION OF ADA AND HUMAN RIGHTS LEGISLATION ACCOMMODATIONS WILL BE HANDLED AS DOCUMENTED IN THE ASPPB EXAMINATION PROGRAM POLICIES AND PROCEDURES MANUAL.

2) ASPPB RESERVES THE RIGHT TO REJECT ANY ACCOMMODATION THAT, IN THE SOLE OPINION OF THE ASPPB, WOULD JEOPARDIZE THE INTEGRITY, VALIDITY AND/OR SECURITY OF THE EXAMINATION. IN SUCH SITUATIONS ASPPB RESERVES THE RIGHT TO DENY ACCESS TO THE EXAMINATION.

3) IN THE EVENT THE BOARD Chooses TO Approve An ACCOMMODATION That IS Deemed By ASPPB TO JEOPARDIZE THE INTEGRITY, VALIDITY AND/OR SECURITY OF THE EXAMINATION, AND ASPPB Denies Access TO THE EXAMINATION, THE BOARD May CHOOSE TO WAIVE THE EPPP REQUIREMENT FOR THAT LICENSURE APPLICANT.

2. ADDITIONAL EXAMINATIONS

A. JURISPRUDENCE EXAMINATION

AN ORAL/WRITTEN EXAMINATION SHALL ASSESS THE APPLICANT’S KNOWLEDGE OF ____________’S (JURISDICTION NAME) LAW REGULATING THE PRACTICE OF PSYCHOLOGY AS WELL AS HIS/HER UNDERSTANDING OF ETHICS AND STANDARDS OF PRACTICE. AT THE BOARD’S DISCRETION, THIS EXAMINATION MAY BE CONDUCTED IN WHOLE OR IN PART BY MEANS OF A WRITTEN EXAMINATION ADMINISTERED BY THE BOARD.

1) ONLY THOSE APPLICANTS WHO HAVE SUBMITTED A COMPLETED APPLICATION FOR LICENSURE TO THE BOARD, PAID APPLICABLE FEES AND BEEN APPROVED TO SIT FOR THE EXAMINATION MAY TAKE THE JURISPRUDENCE EXAMINATION.
2) THE PASSING SCORE ON THE JURISPRUDENCE EXAMINATION SHALL BE __________.

3) AN APPLICANT MAY SIT FOR THE JURISPRUDENCE EXAMINATION AS A PROVISIONAL SUPERVISED LICENSEE.

4) IF A CANDIDATE DOES NOT MEET OR EXCEED THE PASSING SCORE FOR THE EXAMINATION, HE/SHE MUST REAPPLY TO TAKE THE EXAMINATION ON THE PROPER FORM AND PAY THE JURISPRUDENCE EXAMINATION FEE.

5) AN APPLICANT MAY TAKE THE JURISPRUDENCE EXAMINATION NO MORE THAN FOUR (4) TIMES IN A TWELVE (12) MONTH PERIOD; SAID PERIOD IS CALCULATED FROM THE FIRST DATE HE/SHE TOOK THE JURISPRUDENCE EXAMINATION.

6) IF AN APPLICANT HAS FAILED THE JURISPRUDENCE EXAMINATION FOUR (4) TIMES, OR TWELVE (12) MONTHS HAVE ELAPSED FROM RECEIVING INITIAL APPROVAL TO SIT FOR THE EXAMINATION WITHOUT HAVING PASSED THE EXAMINATION, THE APPLICANT MUST SUBMIT A NEW APPLICATION FOR LICENSURE AND SATISFY THE ADMINISTRATIVE, EDUCATIONAL, AND EXPERIENCE REQUIREMENTS PREVAILING AT THE TIME OF THE REAPPLICATION.

B. ORAL EXAMINATION

THE BOARD WILL ADMINISTER AN ORAL EXAMINATION THAT:

1) INQUIRIES ABOUT THE CANDIDATE’S INTENDED AREAS OF PRACTICE.

2) EXAMINES THE CANDIDATE’S PREPARATION, READINESS, AND COMPETENCIES NECESSARY FOR ENTRY LEVEL AUTONOMOUS PRACTICE IN THE AREAS OF INTENDED PRACTICE. 3) THE BOARD WILL OFFER THE ORAL EXAMINATION TO APPROVED CANDIDATES AFTER THEY HAVE COMPLETED ALL OTHER REQUIREMENTS FOR LICENSURE. IF THE APPLICANT IS UNABLE TO SATISFACTORILY MEET THE REQUIREMENTS OF THE
ORAL EXAMINATION, THE BOARD WILL PROVIDE THE
APPLICANT WITH WRITTEN DOCUMENTATION OF THE AREAS
THAT MUST BE ADDRESSED PRIOR TO REEXAMINATION.

3) IF AFTER TWO (2) ATTEMPTS, THE APPLICANT FAILS TO PASS
THE REQUIREMENTS OF THE ORAL EXAMINATION THE
APPLICANT IS DENIED LICENSURE AND MUST SUBMIT A NEW
APPLICATION FOR LICENSURE AND SATISFY THE
ADMINISTRATIVE, EDUCATIONAL, AND EXPERIENCE
REQUIREMENTS PREVAILING AT THE TIME OF THE
REAPPLICATION.

E. ASPPB CERTIFICATE OF PROFESSIONAL QUALIFICATION IN
PSYCHOLOGY (CPQ)

1. THE BOARD SHALL GRANT A LICENSE, UPON APPLICATION, PAYMENT
OF APPLICABLE FEES, AND PASSAGE OF ANY ORAL OR WRITTEN
JURISPRUDENCE EXAMINATION REQUIRED BY THE BOARD, TO ANY
PERSON WHO HAS MET THE REQUIREMENTS FOR AND HOLDS A
CURRENT CERTIFICATE OF PROFESSIONAL QUALIFICATION IN
PSYCHOLOGY (CPQ) ISSUED BY ASPPB.

2. AN APPLICANT UNDER THIS SECTION SHALL MAKE APPLICATION ON
FORMS PROVIDED BY THE BOARD AND SHALL PAY APPLICATION AND
LICENSURE FEES AS SET OUT IN SECTION III. A.

3. OFFICIAL NOTICE OF THE CURRENT CPQ STATUS MUST BE PROVIDED
DIRECTLY FROM ASPPB TO THE BOARD.

4. AN APPLICANT UNDER THIS SECTION IS AUTHORIZED TO PRACTICE
PSYCHOLOGY ONLY AFTER BEING LICENSED BY THE BOARD UNLESS
AUTHORIZED TO PRACTICE UNDER ANOTHER SECTION OF THE ACT OR
THE RULES OF THE BOARD.
F. RECIPROCITY

1. THE BOARD SHALL GRANT A LICENSE, UPON APPLICATION, PAYMENT OF APPLICABLE FEES AND PASSAGE OF ANY ORAL OR WRITTEN JURISPRUDENCE OR OTHER EXAMINATIONS REQUIRED BY THE BOARD, TO A PERSON WHO:

A. APPLIES PURSUANT TO THE ASPPB AGREEMENT OF RECIPROCITY OR ANOTHER AGREEMENT OF RECIPROCITY RECOGNIZED BY THE BOARD; AND

B. HOLDS A CURRENT LICENSE IN GOOD STANDING FROM A JURISDICTION THAT IS A SIGNATORY TO THE ASPPB AGREEMENT OF RECIPROCITY OR ANOTHER RECIPROCITY AGREEMENT ENTERED INTO BY THE BOARD; AND

C. HAS NOT HAD A PUBLIC DISCIPLINARY ACTION TAKEN AGAINST HIS/HER LICENSE NOR HAS A PENDING COMPLAINT AGAINST HIS/HER LICENSE IN ANY JURISDICTION.

2. AN APPLICANT UNDER THIS SECTION SHALL MAKE APPLICATION ON FORMS PROVIDED BY THE BOARD AND SHALL PAY APPLICATION AND LICENSURE FEES AS SET OUT IN SECTION III.A.

3. AN APPLICANT UNDER THIS SECTION IS AUTHORIZED TO PRACTICE PSYCHOLOGY ONLY AFTER BEING LICENSED BY THE BOARD UNLESS AUTHORIZED TO PRACTICE UNDER ANOTHER SECTION OF THE ACT OR THE RULES OF THE BOARD.

G. PROVISIONAL LICENSURE

1. PROVISIONAL LICENSE FOR SUPERVISED PRACTICE

A. A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE MAY BE ISSUED TO AN APPLICANT FOR INDEPENDENT LICENSURE WHO IS IN THE PROCESS OF COMPLETING THE POSTDOCTORAL SUPERVISED WORK EXPERIENCE REQUIREMENT FOR LICENSURE. THE APPLICANT SHALL HAVE MET ALL EDUCATIONAL REQUIREMENTS, INCLUDING A DOCTORAL DEGREE IN PSYCHOLOGY AS DEFINED IN SECTION IV – B ABOVE AND AFTER
HAVING COMPLETED THE REQUIRED PREDOCTORAL SUPERVISED EXPERIENCE.

B. A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE PERMITS AN INDIVIDUAL MEETING REQUIREMENTS AS STATED IN B1- B2 TIME WHILE COMPLETING THE POSTDOCTORAL SUPERVISED EXPERIENCE REQUIREMENT FOR THE LICENSURE FOR THE AUTONOMOUS PRACTICE OF PSYCHOLOGY. THE PROVISIONAL LICENSE FOR SUPERVISED PRACTICE WILL BE GRANTED FOR A PERIOD OF ONE (1) YEAR AND SHALL ONLY BE VALID IN A SETTING APPROVED BY THE BOARD. AT THE BOARD’S DISCRETION AND UPON SPECIFIC APPLICATION, ONE RENEWAL PERIOD MAY BE GRANTED BY THE BOARD. SUPERVISION OF A PERSON ON A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE WILL BE PROVIDED ACCORDING TO THE BOARD’S REQUIREMENT FOR POSTDOCTORAL SUPERVISION IN SECTION C. EVALUATIONS BY THE SUPERVISING PSYCHOLOGIST SHALL BE PROVIDED TO THE BOARD AT LEAST QUARTERLY.

C. THE PROVISIONAL LICENSE FOR SUPERVISED PRACTICE BECOMES NULL AND VOID AT THE COMPLETION OF THE TERM AS APPROVED BY THE BOARD OR WHEN A PSYCHOLOGIST BECOMES LICENSED FOR AUTONOMOUS PRACTICE IS OBTAINED, WHICHEVER OCCURS FIRST. THE PROVISIONAL LICENSE FOR SUPERVISED PRACTICE MUST BE RETURNED TO THE BOARD.

D. A PERSON PRACTICING WITH A PROVISIONAL LICENSE FOR SUPERVISED PRACTICE IS SUBJECT TO THE RULES, REGULATIONS, STANDARDS OF PRACTICE, CODES OF ETHICS, AND ANY OTHER GUIDELINES ADOPTED BY THE BOARD, AS WELL AS DISCIPLINARY ACTION BY THE BOARD.

E. A PROVISIONAL SUPERVISED LICENSEE MUST BE SUPERVISED BY A PSYCHOLOGIST APPROVED BY THE BOARD. A MINIMUM OF ONE (1) HOUR PER WEEK OF FACE-TO-FACE SUPERVISION MUST BE PROVIDED. THE PROVISIONALLY LICENSED FOR SUPERVISED
PRACTICE CANDIDATE MUST SUBMIT FOR BOARD APPROVAL A SUPERVISION CONTRACT SIGNED BY BOTH THE SUPERVISING PSYCHOLOGIST AND THE PROVISIONAL SUPERVISED LICENSEE. INTERRUPTIONS TO OR TERMINATION OF, SUPERVISORY ARRANGEMENTS MUST BE REPORTED TO THE BOARD WITHIN THREE (3) BUSINESS DAYS. IN THE TEMPORARY ABSENCE OF THE SUPERVISING PSYCHOLOGIST, SUPERVISORY RESPONSIBILITIES MUST BE TRANSFERRED TO ANOTHER PSYCHOLOGIST WHO NOTIFIES THE BOARD TO HIS/HER AGREEMENT WITHIN THREE (3) BUSINESS DAYS IN WRITING TO THE TERMS OF THE SUPERVISION.

F. A PROVISIONAL LICENSEE FOR SUPERVISED PRACTICE SHALL NOT ENGAGE IN THE AUTONOMOUS PRIVATE PRACTICE OF PSYCHOLOGY. IF SUPERVISION OCCURS IN ANOTHER PSYCHOLOGIST(S)’S PRIVATE PRACTICE, DETAILS OF SUPERVISION ARE SUBJECT TO BOARD APPROVAL TO DETERMINE COMPLIANCE WITH SECTION IV.C. ABOVE.

2. PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE

A. A PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE IS AVAILABLE TO APPLICANTS FOR LICENSURE WHO ARE LICENSED IN ANOTHER JURISDICTION, PROVIDING THE FOLLOWING REQUIREMENTS ARE MET:

1. THE REQUIREMENTS FOR LICENSURE IN THE JURISDICTION WHERE THE INDIVIDUAL IS CURRENTLY LICENSED MUST BE SUBSTANTIALLY EQUIVALENT TO OR EXCEED THE REQUIREMENTS IN THIS JURISDICTION, PROVIDED THAT THE INDIVIDUAL MEETS THE EDUCATIONAL REQUIREMENTS AS SET OUT IN SECTION IV. B. OR IS A HOLDER OF THE CERTIFICATE OF PROFESSIONAL QUALIFICATION IN PSYCHOLOGY (CPQ).

2. AN APPLICANT MUST SUBMIT A WRITTEN REQUEST FOR A PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE WITH HIS/HER APPLICATION FOR LICENSURE ALONG WITH THE APPROPRIATE FEE(S) AND DOCUMENT THAT HE/ SHE HOLDS
A CURRENT LICENSE IN GOOD STANDING IN A JURISDICTION OF THE U.S. OR CANADA.

B. THE BOARD MAY REQUIRE A PERSONAL INTERVIEW/ORAL EXAMINATION WITH THE APPLICANT.

C. THE BOARD MAY REQUIRE THE APPLICANT TO TAKE A JURISPRUDENCE EXAMINATION.

D. THE REQUIRED EXAMINATIONS MUST BE TAKEN AND PASSED WITHIN SIX (6) MONTHS OF HIS/HER REQUEST FOR PROVISIONAL LICENSURE.

E. A CANDIDATE WHO DOES NOT MEET OR EXCEED THE PASSING SCORE ON ANY OF THE REQUIRED EXAMINATIONS MUST REAPPLY TO TAKE THOSE EXAMINATIONS ON THE PROPER FORM(S) AND PAY THE APPLICABLE EXAMINATION FEE(S).

F. IF A CANDIDATE DOES NOT MEET OR EXCEED THE PASSING SCORE ON ONE OR MORE OF THE REQUIRED EXAMINATION AFTER A SECOND ATTEMPT, THE PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE IMMEDIATELY EXPIRES AND THE DELIVERY OF ALL SERVICES MUST CEASE UNTIL FULL LICENSURE FOR AUTONOMOUS PRACTICE IS OBTAINED. IN THE EVENT THAT THE ABOVE HAPPENS, THE PROVISIONAL LICENSEE SHALL NOTIFY HIS/HER CLIENTS AND SHALL TAKE IMMEDIATE STEPS TO TRANSFER/REFER CLIENTS.

G. ALL REQUIREMENTS FOR FULL LICENSURE FOR AUTONOMOUS PRACTICE MUST BE MET WITHIN SIX (6) MONTHS OF INITIAL APPLICATION BUT AT THE DISCRETION OF THE BOARD AND UPON REAPPLICATION, THE PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE MAY BE EXTENDED FOR UP TO AN ADDITIONAL SIX (6) MONTHS.

H. A PERSON PRACTICING WITH A PROVISIONAL LICENSE FOR INDEPENDENT PRACTICE IS SUBJECT TO THE RULES, REGULATIONS, STANDARDS OF PRACTICE, CODES OF ETHICS, AND
V. LICENSURE STATUS; LICENSURE RENEWAL; REINSTATEMENT
CONTINUING PROFESSIONAL DEVELOPMENT

A. STATUS OF LICENSES

1. ACTIVE LICENSES

An active license is a license issued by the Board for the current licensing period. The active license is the only status that is valid for the practice of psychology.

2. INACTIVE LICENSE

a) A licensee with an active license may apply to the Board for inactive licensure status by submitting a written request. A psychologist on inactive status is required to pay the biennial renewal fee for an inactive license.

b) If there are any unresolved professional or ethical complaints, inactive status will be denied. A licensee may not use inactive status to circumvent the authority of the Board.

c) A psychologist who holds an inactive license may not practice psychology but may continue to use the title "psychologist."

d) A psychologist on inactive status continues to be subject to the statute and/or rules and regulations of the Board.

e) Inquiries concerning the credentials of a psychologist whose license is inactive shall be honored by the Board.
INACTIVE STATUS MUST BE AT LEAST ONE (1) YEAR BUT NO LONGER THAN THREE (3) YEARS. THE BOARD MAY FOR GOOD CAUSE REACTIVATE A LICENSE THAT HAS BEEN INACTIVE FOR LESS THAN ONE (1) YEAR WITH THE PAYMENT OF APPLICABLE FEES. IF LESS THAN THREE (3) YEARS HAS PASSED, IN ADDITION TO MEETING ALL CURRENT REQUIREMENTS GOVERNING REACTIVATION OF AN INACTIVE LICENSE, THE LICENSEE SHALL TAKE AND PASS THE JURISPRUDENCE EXAMINATION. A LICENSEE MAY REACTIVATE HIS/HER LICENSE BY MAKING APPLICATION TO THE BOARD. THE BOARD SHALL REACTIVATE THE LICENSE BASED ON:

1) DOCUMENTATION OF COMPLIANCE WITH THE CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENT DURING THE RENEWAL PERIOD IMMEDIATELY PRECEDING THE REQUEST FOR REINSTATEMENT.

2) A SIGNED STATEMENT CERTIFYING THAT THE LICENSEE HAS NEITHER PRACTICED PSYCHOLOGY NOR VIOLATED ANY OF THE LAWS OR REGULATIONS OF THE BOARD SINCE THE DATE ON WHICH THE LICENSE WAS FIRST PLACED ON AN INACTIVE STATUS.

3) PROOF OF NO CRIMINAL CONVICTION OR ANY DISCIPLINARY ACTION TAKEN AGAINST THE LICENSEE BY ANY LICENSING BOARD OR AGENCY DURING THE PERIOD OF INACTIVITY.

4) PROOF OF NO VIOLATIONS OF APPLICABLE STATUTES AND/OR RULES AND REGULATIONS.

5) COMPLETION OF A CRIMINAL HISTORY BACKGROUND CHECK AND/OR CHILD ABUSE CLEARANCE.
6) Payment of any outstanding administrative fines.

7) Payment of applicable reactivation fees.

g) After three (3) years, an inactive license expires.

3. Expired License

a) If the licensee fails to renew the license, either by failure to pay the appropriate renewal fee and/or failure to meet continuing professional development requirements or failure to reactive an inactive license within three (3) years, the license shall expire. An expired license is invalid for the practice of psychology anyone practicing or using the title “psychologist” while a license is expired shall be committing an offense. Each day in which a psychologist practices psychology on an expired license shall constitute a separate offense. Each offense is subject to disciplinary action.

A psychologist on expired status continues to be subject to the statute and/or rules and regulations of the board.

b) After the renewal date has past, the board shall notify the licensee, at his/her most recent contact information on file with the board that the license has expired.

c) If the license has been expired for less than one (1) year, the license can be reactivated by completing a reactivation application and pay the appropriate fees, including any
PENALTY FEES, AND MEETING THE CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENTS.

d) AFTER ONE YEAR, THE HOLDER OF AN EXPIRED LICENSE MUST REAPPLY FOR LICENSURE AND MEET ALL STANDARDS AND REQUIREMENTS THAT PREVAIL AT THE TIME THAT HE/SHE REAPPLIES.

4. RETIRED LICENSE

a) IF A LICENSEE WISHES TO RETIRE A LICENSE (NOT UNDER DISCIPLINE), THE LICENSEE:

1) MUST APPLY TO THE BOARD IN WRITING;

2) MUST BE APPROVED BY THE BOARD;

3) CANNOT RETIRE THEIR LICENSE IF THERE ARE ANY PENDING COMPLAINTS AGAINST HIM/HER;

4) A PSYCHOLOGIST WHO HAS RETIRED HIS/HER LICENSE, CANNOT BE REINSTATED BUT MUST REAPPLY AND MEET ALL CURRENT LICENSURE REQUIREMENTS TO GAIN LICENSURE. THE BOARD MAY FOR GOOD CAUSE REINSTATE A LICENSE THAT HAS BEEN RETIRED FOR LESS THAN ONE (1) YEAR WITH THE PAYMENT OF APPLICABLE FEES;

5) A PSYCHOLOGIST WHO HOLDS A RETIRED LICENSE MAY NOT PRACTICE PSYCHOLOGY BUT MAY CONTINUE TO USE THE TITLE "PSYCHOLOGIST."

B. RENEWALS

1. THE RENEWAL FEE SHALL BE DUE ON _______ OF EACH ODD/EVEN-NUMBERED YEAR.

2. EACH LICENSEE LICENSED UNDER THE PROVISIONS OF THIS ACT SHALL NOTIFY THE BOARD OF ANY CHANGES TO HIS/HER MAILING ADDRESS OR EMAIL ADDRESS WITHIN 30 DAYS OF
944 SUCH A CHANGE. FAILURE TO DO SO, MAY RESULT IN A
945 DISCIPLINARY SANCTION.

946 3. THE BOARD SHALL TRANSMIT TO LICENSEES AT LEAST SIXTY
947 (60) DAYS IN ADVANCE OF THE RENEWAL DATE A RENEWAL
948 NOTICE CONTAINING THE RENEWAL DATE, RENEWAL FEE
949 REQUIRED, AND REMITTANCE ADDRESS. SAID NOTICE SHALL
950 BE MAILED OR TRANSMITTED TO THE LAST CONTACT
951 INFORMATION ON FILE WITH THE BOARD. FAILURE OF THE
952 LICENSEE TO RECEIVE A RENEWAL NOTICE SHALL NOT
953 PREVENT THE LICENSE FROM EXPIRING.

954 4. FAILURE OF THE BOARD TO RECEIVE ALL NECESSARY
955 INFORMATION REGARDING A RENEWAL BY ESTABLISHED
956 DEADLINES SHALL NOT PREVENT A LICENSE FROM EXPIRING.

957 5. TO RENEW AN ACTIVE LICENSE, THE LICENSEE MUST REMIT TO
958 THE BOARD THE LICENSE RENEWAL FEE FOR ACTIVE LICENSES
959 AND SIGN AN ATTESTATION THAT THE LICENSEE HAS
960 COMPLETED 40 CREDITS OF APPROVED CONTINUING
961 PROFESSIONAL DEVELOPMENT PER YEAR SINCE THE LAST
962 RENEWAL AND THE LICENSE IS NOT SUBJECT TO DISCIPLINARY
963 ACTION FOR ANY OF THE REASONS SET OUT IN SECTION XIII
964 OF THE ASPPB MODEL ACT. FAILURE TO RECEIVE RENEWAL
965 NOTICE OR FAILURE OF LICENSEE TO SUBMIT ALL REQUIRED
966 INFORMATION ON THE APPROPRIATE FORM BY ANY
967 DEADLINE ESTABLISHED BY THE BOARD, SHALL NOT PREVENT
968 ANY DISCIPLINARY ACTION BEING TAKEN BY THE BOARD.

969 C. CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

970 THE __________________ BOARD OF PSYCHOLOGY HEREBY UTILIZES
971 THE ASPPB CONTINUING PROFESSIONAL DEVELOPMENT GUIDELINES
972 AS ITS MEANS OF EVALUATING ACCEPTABLE CONTINUING
973 PROFESSIONAL DEVELOPMENT.

974 DURING EACH BIENNIAL PERIOD COMMENCING ON ______ OF EACH
975 ODD/EVEN NUMBERED YEAR:

976 1. EACH LICENSED PSYCHOLOGIST SHALL BE REQUIRED TO
977 COMPLETE NOT LESS THAN FORTY (40) CREDITS OF CPD
978 RELATED TO THE LICENSEE’S PROFESSIONAL PRACTICE.
2. THE REQUIRED NUMBER OF CREDITS OF CPD FOR A PSYCHOLOGIST WHO FIRST BECOMES LICENSED DURING THE TWO (2) YEAR PERIOD SHALL BE DECREASED TO TWENTY (20) FOR ONE (1) YEAR AND FOR PSYCHOLOGISTS LICENSED FOR LESS THAN A YEAR, NO CPD CREDITS WILL BE REQUIRED.

3. EACH LICENSED PSYCHOLOGIST IS REQUIRED TO HAVE AT LEAST THREE (3) CREDITS IN ANY OF THE AREAS OF ETHICS, RISK ASSESSMENT AND/OR JURISDICTIONAL RULES AND REGULATIONS OR A COMBINATION THEREOF EVERY TWO (2) YEARS.

4. EACH LICENSEE SHALL BE REQUIRED TO COMPLETE A CONTINUING PROFESSIONAL DEVELOPMENT PLAN ON A FORM PROVIDED FROM THE BOARD AT THE BEGINNING OF EACH RENEWAL PERIOD. THE PLAN SHALL SERVE AS A GUIDE FOR THE PSYCHOLOGIST REGARDING CPD AND SHALL BE AVAILABLE TO THE LICENSING BOARD UPON REQUEST.

5. AT EACH RENEWAL, THE LICENSEE SHALL IDENTIFY HIS/HER INTENDED AREA OF PRACTICE UTILIZING AN INTENDED AREA OF PRACTICE FORM PROVIDED BY THE BOARD.

6. CREDIT FOR CONTINUING PROFESSIONAL DEVELOPMENT SHALL BE RECOGNIZED IN ACCORDANCE WITH THE FOLLOWING:

   a) ONGOING PEER CONSULTATION REFERS TO A STRUCTURED AND ORGANIZED SYSTEM OF INTERACTION WITH COLLEAGUE(S) DESIGNED TO HELP BROADEN PROFESSIONAL KNOWLEDGE AND EXPERTISE AND REDUCED PROFESSIONAL ISOLATION. A MAXIMUM OF TWENTY (20) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR REGULAR AND ONGOING PEER CONSULTATION. IF THIS ACTIVITY IS CHOSEN, A MINIMUM OF TEN (10) CREDITS ARE REQUIRED. (ONE HOUR = ONE CREDIT).

   b) PRACTICE OUTCOME MONITORING (POM) REFERS TO...
THE PERIODIC APPLICATION OF OUTCOME ASSESSMENT PROTOCOLS WITH CLIENTS, IN ORDER TO MONITOR ONE’S OWN PRACTICE PROCESS AND OUTCOMES. A MAXIMUM OF TWENTY (20) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR PRACTICE OUTCOME MONITORING (POM) WITH ONE CLIENT SERIES OF ASSESSMENTS BEING EQUAL TO ONE CREDIT, IF PROPERLY DOCUMENTED.

c) PROFESSIONAL ACTIVITIES: A MAXIMUM OF TEN (10) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR PROFESSIONAL ACTIVITIES SUCH AS SERVING ON PSYCHOLOGICAL ASSOCIATION BOARDS OR COMMITTEES, EDITORIAL BOARDS OF PEER REVIEWED JOURNALS, SCIENTIFIC GRANT WRITING TEAMS OR A BOARD MEMBER ON A REGULATORY BODY.

d) CONFERENCES/CONVENTIONS: A MAXIMUM OF FIVE (5) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR ATTENDANCE AT PROFESSIONAL CONFERENCE/CONVENTIONS RELATED TO PSYCHOLOGY, WHICH ARE NOT PART OF FORMAL APPROVED SPONSORED CONTINUING PROFESSIONAL DEVELOPMENT.

e) COURSES: A MAXIMUM OF TWENTY (20) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR COMPLETING AND PASSING A GRADUATE-LEVEL COURSE RELATED TO ONE’S AREA OF PSYCHOLOGICAL PRACTICE FROM A REGIONALLY ACCREDITED EDUCATIONAL INSTITUTION.

f) INSTRUCTION: A MAXIMUM OF TWENTY (20) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR TEACHING A GRADUATE OR UNDERGRADUATE COURSE RELATED TO PSYCHOLOGY IN A REGIONALLY
ACCREDITED INSTITUTION.

1047  g) PUBLICATIONS: A MAXIMUM OF TEN (10) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR PUBLICATIONS RELATED TO PSYCHOLOGY AS LONG AS THE PUBLICATIONS ARE CONTAINED IN A PEER-REVIEWS ARTICLE OR A BOOK CHAPTER.

1051  h) APPROVED SPONSOR CONTINUING EDUCATION: A MAXIMUM OF THIRTY (30) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR APPROVED SPONSORED CONTINUING EDUCATION.

1055  i) SELF-DIRECTED LEARNING: A MAXIMUM OF FIVE (5) CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR SELF-DIRECTED LEARNING DIRECTLY RELATED TO THE PRACTICE OF THE PSYCHOLOGIST.

1060  j) BOARD CERTIFICATION: A MAXIMUM OF FORTY (40) CREDITS IN A TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR THE SUCCESSFUL COMPLETION OF THE BOARD EXAMINATION OF THE AMERICAN BOARD OF PROFESSIONAL PSYCHOLOGY.

EDUCATIONAL INSTITUTIONS THAT OFFER GRADUATE TRAINING IN PSYCHOLOGY OR RELATED FIELDS, ACCREDITED MEDICAL SCHOOLS, CATEGORY I CONTINUING MEDICAL EDUCATION (CME) OF THE AMERICAN MEDICAL ASSOCIATION, THE CANADIAN MEDICAL ASSOCIATION, THE AMERICAN BAR ASSOCIATION, AND THE CANADIAN BAR ASSOCIATION. COURSES OFFERED BY NON-PSYCHOLOGY ORGANIZATIONS MUST BE RELEVANT TO THE PRACTICE OF PSYCHOLOGY.

8. THE DELIVERY METHOD OF CONTINUING EDUCATION MAY BE IN PERSON OR ELECTRONICALLY MEDIATED METHODOLOGIES AS LONG AS PROVIDED BY AN APPROVED SPONSOR.

9. EACH LICENSEE SHALL BE RESPONSIBLE FOR MAINTAINING DOCUMENTATION OF COMPLETED CPD ACTIVITIES FOR A PERIOD OF FOUR (4) YEARS AFTER THE CLOSE OF THE TWO-YEAR PERIOD TO WHICH THE DOCUMENTATION PERTAINS.

10. EACH LICENSEE SHALL ATTEST ON HIS/HER BIENNIAL LICENSE RENEWAL APPLICATION THAT HE/SHE HAS SATISFIED THE CPD REQUIREMENTS. DOCUMENTATION OF THESE ACTIVITIES SHALL BE RETAINED BY THE LICENSEE AND NOT SENT TO THE BOARD UNLESS SO REQUESTED. FALSE ATTESTATION OF SATISFACTION OF THE CPD REQUIREMENTS ON A RENEWAL APPLICATION MAY SUBJECT THE LICENSEE TO DISCIPLINARY ACTION.

11. IF A LICENSEE FAILS TO SATISFY ALL OF THE REQUIREMENTS OF CPD AND ATTESTATION, HIS/HER LICENSE SHALL BE CONSIDERED EXPIRED AND NOT BE RENEWED FOR THE NEXT BIENNIAL PERIOD.

12. THE BOARD WILL AUDIT AT LEAST TEN (10) PERCENT SAMPLE OF THE RENEWAL APPLICATIONS. LICENSEES WHOSE APPLICATIONS ARE AUDITED WILL BE REQUIRED TO PROVIDE DOCUMENTATION OF HIS/HER CPD ACTIVITIES.

13. IF AN AUDITED LICENSEE ATTESTS TO COMPLETION OF THE REQUIRED CPD IN THE REQUIRED TIMEFRAME BUT FAILS TO
1111 PROVIDE ACCEPTABLE DOCUMENTATION OF THE ATTESTED
1112 CPD, THIS SHALL CONSTITUTE FAILURE OF THE AUDIT AND
1113 HE/SHE MAY BE SUBJECT TO DISCIPLINARY ACTION.

1114 14. IF THE LICENSEE FAILS TO MEET THE CPD REQUIREMENTS IN A
1115 RENEWAL PERIOD, HE/SHE MAY BE SUBJECT TO DISCIPLINE
1116 AND AS PART OF THE DISCIPLINARY SANCTION SHALL BE
1117 REQUIRED TO REMEDIATE THE REQUIRED CPD ACTIVITIES IN
1118 THE TIMEFRAME SPECIFIED BY THE BOARD.

1119 15. THE CPD CREDITS USED TO MAKE UP THE DEFICIENCIES
1120 IDENTIFIED IN SECTION 14 ABOVE SHALL NOT BE USED BY THE
1121 LICENSEE TO MEET CPD REQUIREMENTS FOR SUBSEQUENT
1122 REPORTING CYCLES AND THE LICENSEE WILL BE AUDITED IN
1123 THE NEXT REPORTING CYCLE.

1124 16. APPEAL: THE LICENSEE SHALL HAVE 30 DAYS TO APPEAL THE
1125 DECISION MADE AS A RESULT OF THE CPD AUDIT.

VI. PRIOR LICENSURE

1127 A. A PERSON LICENSED UNDER A PRIOR VERSION OF AN ACT MUST
1128 COMPLY WITH THE CURRENT ACT AND ALL RULES AND REGULATIONS
1129 PROMULGATED BY THE BOARD.

1130 B. A PERSON APPLYING FOR RENEWAL OF HIS/HER LICENSE UNDER
1131 SECTION VII OF THE ASPPB MODEL ACT FOR LICENSURE AND
1132 REGISTRATION OF PSYCHOLOGISTS MUST MEET THE SAME
1133 REQUIREMENTS FOR RENEWAL AS ALL OTHER LICENSEES, INCLUDING:

1134 1. PAYMENT OF RENEWAL FEES, INCLUDING FEES AND BALANCE
1135 DUE AND/OR LATE FEES;

1136 2. COMPLIANCE WITH CONTINUING PROFESSIONAL
1137 DEVELOPMENT REQUIREMENTS AS REQUIRED IN SECTION V.
1138 3.; AND

1139 3. COMPLETION OF ANY TERMS OR REMEDIAL ACTIONS
1140 REQUIRED BY THE BOARD RELATED TO A DISCIPLINARY
1141 ACTION.
VII. TEMPORARY AUTHORIZATION TO PRACTICE

A. THE BOARD MAY PROVIDE TEMPORARY AUTHORIZATION TO PRACTICE TO A PSYCHOLOGIST WHO MEETS THE FOLLOWING:

1. THE INDIVIDUAL PROVIDES VERIFICATION OF A VALID
   INTERJURISDICTIONAL PRACTICE CERTIFICATE (IPC) ISSUED BY ASPPB; OR

2. MEETS THE FOLLOWING CRITERIA:

   a) LICENSED TO PRACTICE PSYCHOLOGY IN AT LEAST
      ONE (1) JURISDICTION WHERE SUCH LICENSE IS
      BASED ON RECEIPT OF A DOCTORAL DEGREE IN
      PSYCHOLOGY FROM A PROGRAM MEETING THE
      CRITERIA DESCRIBED IN SECTION IV.B.2.

   b) NO HISTORY OF ANY PUBLICLY REPORTED
      DISCIPLINARY ACTION. IF THERE IS ANY
      DISCIPLINARY ACTION PENDING, THE APPLICATION
      SHALL BE HELD IN ABEYANCE UNTIL SAID
      DISCIPLINARY ACTION IS RESOLVED.

   c) ATTESTATION OF WORK EXPERIENCE IN AREA OF
      INTENDED PRACTICE.

   d) DOCUMENTATION OF THE NATURE OF THE
      INTENDED PRACTICE AREAS.

   e) STATEMENT THAT THE INDIVIDUAL IS FAMILIAR
      WITH AND WILL ABIDE BY THE LAWS AND
      REGULATIONS OF ANY JURISDICTION IN WHICH
      HE/SHE PROVIDES SERVICES AND THAT THE
      INDIVIDUAL IS SUBJECT TO THAT JURISDICTION'S
      DISCIPLINARY AUTHORITY. IN ADDITION, UPON
      APPLICATION, A RELEASE MUST BE SIGNED, SO
      THAT BOTH THE JURISDICTION OF LICENSURE AND
      THE JURISDICTION ISSUING THE TEMPORARY
      AUTHORIZATION TO PRACTICE WILL HAVE ACCESS
1173 TO VERIFY DISCIPLINARY STATUS.

f) A PSYCHOLOGIST WHO HAS BEEN GRANTED TEMPORARY AUTHORIZATION TO PRACTICE UNDER THIS SECTION SHALL BE SUBJECT TO THE PROHIBITIONS AND SANCTIONS FOR INAPPROPRIATE, UNPROFESSIONAL, AND/OR UNETHICAL CONDUCT, AND THE PROVISIONS ON HEARINGS AND INVESTIGATIONS CONTAINED IN SECTION X OF THE RULES AND REGULATIONS OF THE BOARD.

1183 g) THE BOARD SHALL CONDUCT INVESTIGATIONS AND HEARINGS OF COMPLAINTS INVOLVING PSYCHOLOGISTS PRACTICING UNDER THIS SECTION IN ACCORDANCE WITH SECTION X A & B OF THE ACT, SECTION X. OF THESE RULES, AND THE ADMINISTRATIVE PROCEDURES LAW OF THIS JURISDICTION.

1190 B. TEMPORARY AUTHORIZATION TO PRACTICE SHALL BE FOR 30 DAYS PER CALENDAR YEAR, AND MAY BE EXTENDED AT THE DISCRETION OF THE BOARD AND UPON REAPPLICATION, FOR UP TO AN ADDITIONAL 30 DAYS.

1194 C. ANY DISCIPLINARY ACTION TAKEN AGAINST AN INDIVIDUAL PRACTICING UNDER THESE REGULATIONS WILL ALSO BE REPORTED TO ALL STATES AND PROVINCES WHERE THE PSYCHOLOGIST IS CURRENTLY LICENSED, AS WELL AS TO THE ASPPB DISCIPLINARY DATA SYSTEM AND THE NATIONAL PRACTITIONER DATA BANK.

VIII. STATE OF EMERGENCY

1200 IN THE EVENT A STATE OF EMERGENCY IS DECLARED:

1202 A. PURSUANT TO MLRA X, LICENSED PSYCHOLOGISTS FROM OTHER JURISDICTIONS OF THE UNITED STATES OR CANADA MAY RESPOND TO A DECLARED PUBLIC HEALTH EMERGENCY AND BE GRANTED A TEMPORARY PRACTICE IN A DECLARED STATE OF EMERGENCY TO ENGAGE IN THE PRACTICE OF PSYCHOLOGY AS DEFINED IN MLRA III.
B. PRIOR TO PROVIDING PROFESSIONAL SERVICES IN THIS JURISDICTION, A PSYCHOLOGIST LICENSED AT THE DOCTORAL LEVEL IN ANOTHER JURISDICTION OF THE UNITED STATES OR CANADA, SHALL APPLY FOR AN EMERGENCY TEMPORARY REGISTRATION (ETR). THE APPLICATION FOR ETR SHALL BE MADE AVAILABLE VIA THE BOARD WEBSITE OR MAILED UPON REQUEST.

C. APPLICATIONS FOR EMERGENCY TEMPORARY REGISTRATION SHALL BE PROCESSED AS PRIORITY DURING A DECLARED EMERGENCY.

D. ACCORDINGLY, ADDITIONAL REQUIREMENTS FOR AN ETR MAY BE IMPOSED PURSUANT TO THE EMERGENCY DECLARATION ISSUED WHICH MORE PROPERLY ADDRESS THE NEEDS OF THE PARTICULAR DECLARED EMERGENCY.

E. A PSYCHOLOGIST NOT LICENSED IN THIS JURISDICTION, WHOSE LICENSE IS CURRENT, UNRESTRICTED, AND AT THE DOCTORAL-LEVEL IN THE JURISDICTION OF HIS/HER RESIDENCE IN THE UNITED STATES OR CANADA, AND PROPERLY REGISTERS WITH THE BOARD MAY GRATUITOUSLY PROVIDE PSYCHOLOGICAL SERVICES IF:
   1. THE PSYCHOLOGIST IS ENGAGED IN A LEGITIMATE RELIEF EFFORT DURING THE EMERGENCY PERIOD, AND PROVIDES SATISFACTORY DOCUMENTATION TO THE BOARD OF THE LOCATION SITE(S) THAT HE/SHE WILL BE PROVIDING PSYCHOLOGICAL SERVICES;
   2. THE PSYCHOLOGIST COMPLIES WITH THE LICENSING ACT AND THE RULES AND REGULATIONS OF THIS BOARD AND OTHER APPLICABLE LAWS, AS WELL AS PRACTICE IN GOOD FAITH, AND WITHIN THE REASONABLE SCOPE OF HIS SKILLS, TRAINING, AND ABILITY; AND
   3. THE PSYCHOLOGIST RENDERS PSYCHOLOGICAL SERVICES ON A GRATUITOUS BASIS WITH NO REVENUE OF ANY KIND TO BE DERIVED WHATSOEVER FROM THE PROVISION OF PSYCHOLOGICAL SERVICES WITH THIS JURISDICTION.

F. THE AUTHORITY PROVIDED FOR THE EMERGENCY RULE SHALL BE APPLICABLE FOR A PERIOD OF TIME NOT TO EXCEED 60 DAYS AT THE DISCRETION OF THE BOARD, WITH THE POTENTIAL EXTENSION OF UP TO TWO ADDITIONAL PERIODS NOT TO EXCEED 60 DAYS FOR EACH EXTENSION AS DETERMINED APPROPRIATE AND NECESSARY BY THE BOARD.
G. All interested psychologists shall submit to the board a copy of their respective current and unrestricted licenses, picture identification, and any other information pertaining to identification or fitness to practice as requested by the board.

H. Should a qualified psychologist registered with the board thereafter fail to comply with any requirement or condition established by this rule, the board may immediately terminate his/her registration. In addition, any known jurisdiction in which the psychologist holds a license will be notified of any complaint, investigation and/or disciplinary proceedings by this board.

I. In the event a psychologist fails to register with the board, but practices psychology, whether gratuitously or otherwise, then such conduct will be considered the unlawful practice of psychology and prosecuted accordingly.

IX. CODE OF CONDUCT

The ______________ BOARD OF PSYCHOLOGY HEREBY ADOPTS BY REFERENCE THE ASPPB CODE OF CONDUCT, AND ITS AMENDMENTS.

X. BOARD HEARINGS AND INVESTIGATIONS.

A. INVESTIGATIONS

1. The board shall receive and upon receipt, process complaints regarding licensees or other individuals suspected of violating the act, asppb code of conduct and/or all other ethical and professional standards, and rules and regulations promulgated by the board as amended from time to time.

2. Upon receipt of a written complaint the board shall provide for an investigation to determine if there is
1283 SUFFICIENT EVIDENCE TO WARRANT DISCIPLINARY PROCEEDINGS.

1285 3. IF THE BOARD DETERMINES THAT DISCIPLINARY ACTION IS NOT WARRANTED, THE INVESTIGATIVE FILE SHALL BE CLOSED, PROVIDED THAT THE BOARD MAY REINVESTIGATE AT ANY TIME IF CIRCUMSTANCES SO WARRANT.

1289 4. THE BOARD MAY APPOINT, UTILIZE, OR EMPLOY INVESTIGATORS TO INVESTIGATE COMPLAINTS.

B. BOARD HEARINGS

1292 1. HEARINGS SHALL BE CONDUCTED IN ACCORDANCE WITH THE JURISDICTION’S ADMINISTRATIVE PROCEDURE ACT AND THE JURISDICTION’S PUBLIC MEETING LAW. IN CANADA, HEARINGS WILL BE CONDUCTED IN ACCORDANCE WITH THE APPLICABLE PROVINCIAL/TERRITORIAL LEGISLATION.

1297 2. THE BOARD MAY REFUSE TO ISSUE, RENEW, OR MAY SUSPEND, REVOKE, CENSURE, REPRIMAND, RESTRICT OR LIMIT THE LICENSE OF OR FINE ANY PERSON PURSUANT TO THE ADMINISTRATIVE PROCEDURES ACT, OTHER APPLICABLE LAW, OR AS SET FORTH ELSEWHERE IN THE ACT OR IN THESE RULES.

1302 3. IF NO LAW COVERS ADMINISTRATIVE PROCEDURES, THE FOLLOWING APPLIES:

1304 a) AT A HEARING:

1305 1) THE TESTIMONY OF WITNESSES SHALL BE TAKEN UNDER OATH,

1307 2) THERE SHALL BE A RIGHT TO COMPEL THE ATTENDANCE OF WITNESSES AND CROSS EXAMINE SUCH WITNESSES AND PRESENT EVIDENCE IN DEFENSE AND REBUTTAL; AND

1311 3) WHEN THE RESPONDENT DOES NOT ATTEND, THE BOARD MAY:
A. PROCEED WITH THE HEARING IN THE
RESPONDENT’S ABSENCE UPON PROOF
OF RECEIPT OF THE NOTICE/CITATION BY
THE RESPONDENT OR PROOF THAT THE
NOTICE REQUIREMENT OF THE
JURISDICTION’S ADMINISTRATIVE
PROCEDURES ACT HAS BEEN MET, AND

B. WITHOUT FURTHER NOTICE TO THE
RESPONDENT, THE BOARD MAY TAKE ANY
ACTION THAT IT IS AUTHORIZED TO TAKE
UNDER THE ACT AND/OR REGULATIONS.

b) THE DECISION WILL BE BASED UPON CLEAR AND
CONVINCING PROOF OF THE EVIDENCE.

4. IF THE BOARD DOES NOT HAVE AN APPOINTED HEARING
OFFICER, THE BOARD MAY DESIGNATE A MEMBER OF THE
BOARD WHO SHALL HAVE THE AUTHORITY TO ADDRESS AND
DECIDE PRE-HEARING OR PRELIMINARY MATTERS ON BEHALF
OF THE BOARD. THE DESIGNATED MEMBER MAY ISSUE
SUBPOENAS AND RULE ON ROUTINE, NON-DISPOSITIVE
MATTERS, AND UNOPPOSED OR STIPULATED MOTIONS FOR A
CONTINUANCE OF A HEARING DATE FILED AT LEAST SEVEN (7)
DAYS PRIOR TO THE SCHEDULED HEARING DATE.

5. NOTICE/CITATION FOR HEARING

THE NOTICE OR CITATION SHALL BE SENT TO THE
RESPONDENT BY PERSONAL SERVICE OR BY CERTIFIED MAIL
AT THE LAST KNOWN ADDRESS FOR THAT LICENSEE, NOT
FEWER THAN THIRTY (30) DAYS BEFORE THE DATE OF THE
HEARING OR A SHORTER TIME IF ALLOWED BY THE
ADMINISTRATIVE PROCEDURE ACT.
C. INFORMAL SETTLEMENT/CONSENT AGREEMENT

1. THE BOARD, AT ITS DISCRETION, MAY ENTER INTO A CONSENT AGREEMENT WITH THE RESPONDENT IN LIEU OF FURTHER DISCIPLINARY PROCEEDINGS.

2. INFORMAL SETTLEMENT OF A DISCIPLINARY COMPLAINT AGAINST A LICENSEE BY CONSENT AGREEMENT SHALL BE A PUBLIC RECORD IN ACCORDANCE WITH THIS JURISDICTION’S PUBLIC RECORDS LAW. INFORMAL SETTLEMENTS OR CONSENT AGREEMENTS, WHICH ARE BOTH A PUBLIC RECORD AND A DISCIPLINARY ACTION ARE REPORTABLE TO DISCIPLINARY/ADVERSE ACTION DATABASES.

D. NOTIFICATION AND PUBLICATION OF DISCIPLINARY ACTIONS

1. THE BOARD SHALL MAKE PUBLIC DISCIPLINARY ACTIONS TAKEN BY THE BOARD AGAINST A LICENSEE IN ACCORDANCE WITH THIS JURISDICTION’S PUBLIC RECORDS LAW AND SHALL NOTIFY OTHER REGULATORY AND PROFESSIONAL BODIES INCLUDING THE ASPPB DISCIPLINARY DATA SYSTEM.

2. INFORMAL SETTLEMENTS ARE DISCIPLINARY ACTIONS REPORTABLE TO DISCIPLINARY/ADVERSE ACTION DATABASES.

E. EMERGENCY SUSPENSION

1. IN SITUATIONS WHERE THERE IS POTENTIAL FOR IMMINENT PHYSICAL, EMOTIONAL, OR OTHER PSYCHOLOGICAL HARM TO A CLIENT OR TO THE PUBLIC BECAUSE OF A LICENSEE’S CONDUCT OR PRACTICE NOTWITHSTANDING ANY OTHER PROVISIONS IN LAW, THE BOARD MAY, WITHOUT A HEARING, SUMMARILY SUSPEND A LICENSE, IF THE BOARD FINDS THAT A LICENSEE HAS VIOLATED A LAW OR RULE THAT THE BOARD IS EMPOWERED TO ENFORCE.

2. THE SUSPENSION SHALL TAKE EFFECT UPON WRITTEN NOTICE TO THE LICENSEE SPECIFYING THE STATUTE OR RULE VIOLATED. THE LICENSEE MAY APPEAL THE
EMERGENCY SUSPENSION. IF THE LICENSEE APPEALS, A HEARING OF THE APPEAL WILL BE HELD WITHIN THIRTY (30) DAYS OF THE NOTICE OF APPEAL. IF THE EMERGENCY SUSPENSION IS UPHELD, DISCIPLINARY HEARING WILL BE HELD WITHIN NINETY (90) DAYS OF THE SUSPENSION.

3. IN THE EVENT OF EMERGENCY SUSPENSION, THE LICENSEE SHALL NOTIFY HIS/HER CLIENTS OF THE ACTION AND TAKE THE APPROPRIATE STEPS TO REFER OR TRANSFER CLIENTS TO OTHER APPROPRIATE PROVIDERS.

F. INJUNCTIVE RELIEF

1. THE BOARD, AT ITS DISCRETION, MAY PURSUE INJUNCTIVE RELIEF AGAINST A LICENSEE OF THE BOARD AS OTHERWISE PROVIDED BY LAW.

2. NO PROVISION OF THIS SECTION SHALL PROHIBIT THE BOARD FROM SEEKING ANY OTHER RELIEF OR PENALTY, PERMITTED BY STATUTE OR REGULATIONS, REGARDING A LICENSEE OF THE BOARD.

G. DETERMINATION OF MENTAL, COGNITIVE OR PHYSICAL IMPAIRMENT

1. IF REQUIRED BY THE BOARD IN ITS INVESTIGATION OR HANDLING OF A COMPLAINT, THE MEDICAL/PSYCHOLOGICAL RECORDS OF A LICENSEE SHALL BE PROVIDED TO THE BOARD WITHIN THE TIME PERIOD STIPULATED BY THE BOARD.

2. FOR THE PURPOSES OF THIS SECTION MEDICAL RECORDS SHALL MEAN, AT A MINIMUM, ANY RECORDS OF TREATMENT FOR PHYSICAL, MENTAL, COGNITIVE CONDITION OR DISORDER.

3. AS PART OF A DISCIPLINARY PROCEEDING, THE BOARD, AT ITS SOLE DISCRETION, MAY REQUIRE A LICENSEE OF THE BOARD TO OBTAIN SUCH MENTAL, MEDICAL OR COGNITIVE EVALUATIONS AS THE BOARD DETERMINES ARE NECESSARY TO DETERMINE THE LICENSEE’S COMPETENCE OR FITNESS TO PRACTICE PSYCHOLOGY. PROFESSIONALS PERFORMING
SUCH EVALUATIONS SHALL BE SUBJECT TO THE PRIOR APPROVAL OF THE BOARD. RESULTS OF SUCH EVALUATIONS SHALL BE PROVIDED TO THE BOARD WITHIN THIRTY (30) DAYS OF THE COMPLETION OF SUCH EVALUATIONS.

4. COSTS OF OBTAINING MEDICAL RECORDS OR EVALUATIONS AS DEFINED IN THIS SECTION SHALL BE BORNE BY THE LICENSEE.

H. REINSTATEMENT OF REVOKED LICENSE

1. ANY PERSON WHOSE LICENSE HAS BEEN REVOKED BY THE BOARD UNDER THE PROVISIONS OF THIS SECTION MAY, SUBSEQUENT TO SUCH BOARD ACTION, SUBMIT TO THE BOARD A PETITION TO REAPPLY FOR A LICENSE.

2. THE BOARD IN ITS DISCRETION MAY GRANT OR DENY THE PETITION FOR REAPPLICATION

   a). IF GRANTED, THE PSYCHOLOGIST MUST REAPPLY FOR LICENSURE AS A NEW APPLICANT AND MEET ALL STANDARDS AND REQUIREMENTS PREVAILING AT THE TIME THAT HE/SHE REAPPLIES.

   b). IF DENIED, THE INDIVIDUAL MAY REQUEST A HEARING TO CONTEST THE DECISION OF THE BOARD.

   c). THE BOARD IN ITS DISCRETION MAY, AFTER A HEARING, GRANT OR DENY THE REAPPLICATION.

I. VOLUNTARY SURRENDER

1. THE BOARD, AT ITS SOLE DISCRETION MAY ACCEPT OR REFUSE TO ACCEPT THE VOLUNTARY SURRENDER OF A LICENSE TO PRACTICE PSYCHOLOGY BY A LICENSEE OF THE BOARD. A LICENSEE MAY SURRENDER HIS/HER LICENSE WHEN SUCH PERSON IS CHARGED WITH UNETHICAL CONDUCT AND UPON RECEIPT OF THAT CHARGE THAT PERSON DECIDES TO SURRENDER THE LICENSE. SUCH SURRENDER AND ACCEPTANCE BY THE BOARD SHALL CONSTITUTE ACKNOWLEDGMENT BY THE PSYCHOLOGIST OF GUILTY AS CHARGED AND IS CONSIDERED A PUBLIC AND
1445 REPORTABLE DISCIPLINARY ACTION. SUCH SURRENDER SHALL NOT RESCIND THE JURISDICTION OF THE BOARD TO PROCEED TO A FORMAL ADJUDICATION OF THE MATTER.

1448 2. SUCH VOLUNTARY SURRENDER SHALL NOT EXEMPT THE LICENSEE FROM OTHER DISCIPLINARY SANCTIONS BY THE BOARD AS PROVIDED FOR BY THESE REGULATIONS AND RELEVANT STATUTE.

1452 3. PERSONS VOLUNTARILY SURRENDERING A LICENSE UNDER THIS SECTION MAY REAPPLY FOR LICENSE TO PRACTICE PSYCHOLOGY AS PROVIDED IN SECTION H. ABOVE.

1455 XI. APPEALS

1456 A LICENSEE OR AN APPLICANT FOR LICENSURE, WHOSE LICENSE TO PRACTICE HAS BEEN DENIED, REVOKED, SUSPENDED OR OTHERWISE LIMITED PURSUANT TO A FINAL DECISION OF THE BOARD, MAY APPEAL THE DECISION BY APPLYING FOR A JUDICIAL REVIEW IN ACCORDANCE WITH THE PROVISIONS OF THE JURISDICTION’S ADMINISTRATIVE PROCEDURE ACT

1461 XII. SEVERABILITY

1462 IF ANY SECTION IN THESE REGULATIONS OR ANY PART OF ANY SECTION THEREOF SHALL BE ADJUDGED BY ANY COURT OR COMPETENT JURISDICTION TO BE INVALID, SUCH JUDGMENT SHALL NOT AFFECT, IMPAIR, OR INVALIDATE THE REMAINING SECTION OR PARTS THEREOF OF THESE REGULATIONS.

1466 XIII. EFFECTIVE DATE

1467 THESE REGULATIONS SHALL BECOME EFFECTIVE UPON THE DATE IT IS SIGNED BY THE (CITE APPROPRIATE AUTHORITY) OR ON THE DATE IT OTHERWISE BECOMES EFFECTIVE BY OPERATION OF LAW.
PSYCHOLOGICAL ASSOCIATE

IF PSYCHOLOGICAL ASSOCIATES ARE LICENSED, THE FOLLOWING LANGUAGE IS SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS LANGUAGE SHOULD BE USED. FOR JURISDICTIONS LICENSING PSYCHOLOGICAL ASSOCIATES PRIOR TO THE ENACTMENT OF THESE REGULATIONS FOR AUTONOMOUS PRACTICE, A GRANDPARENT PROVISION SHOULD BE CONSIDERED.

REQUIREMENTS FOR LICENSURE AS A PSYCHOLOGICAL ASSOCIATE

A. GENERAL

3. APPLICANTS FOR LICENSURE MUST DOCUMENT THAT THEY HAVE MET THE REQUIREMENTS IN SECTIONS _____ AND _____ BELOW BEFORE BEING AUTHORIZED TO SIT FOR THE EXAMINATION FOR PROFESSIONAL PRACTICE IN PSYCHOLOGY (EPPP) OR OTHER EXAMINATION(S) REQUIRED BY THE BOARD.

B. EDUCATION

1. A MASTER’S DEGREE IN PSYCHOLOGY MUST BE OBTAINED FROM AN INSTITUTION MEETING THE FOLLOWING CRITERIA:

   a) AN INSTITUTION OF HIGHER EDUCATION THAT WAS, AT THE TIME THE DEGREE WAS AWARDED:

   1) REGIONALLY ACCREDITED BY BODIES APPROVED BY THE UNITED STATES DEPARTMENT OF EDUCATION, OR

   2) A UNIVERSITY RECOGNIZED BY UNIVERSITIES CANADA, FORMERLY KNOWN AS ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC);

   3) UNIVERSITY BY THE DESIGNATED PROVINCIAL OR TERRITORIAL AUTHORITY; OR

   4) A FOREIGN COLLEGE OR UNIVERSITY DEEMED TO BE EQUIVALENT TO (1) OR (2) ABOVE BY A FOREIGN CREDENTIAL EVALUATION SERVICE THAT IS A MEMBER OF THE NATIONAL ASSOCIATION OF CREDENTIAL EVALUATION SERVICES (NACES)
OR BY A RECOGNIZED FOREIGN CREDENTIAL EVALUATION SERVICE;

AND

b) THE PROGRAM, WHEREVER IT MAY BE ADMINISTRATIVELY HOUSED, MUST BE CLEARLY IDENTIFIED AND LABELED AS A PSYCHOLOGY PROGRAM. SUCH A PROGRAM MUST SPECIFY IN PERTINENT INSTITUTIONAL CATALOGUES, WEB SITES, AND BROCHURES ITS INTENT TO EDUCATE AND TRAIN PROFESSIONAL PSYCHOLOGICAL PRACTITIONERS; "PROFESSIONAL PSYCHOLOGY" REFERS TO PSYCHOLOGY AS A PROFESSION. THE TERM IS NOT INTENDED IN THE MORE RESTRICTIVE SENSE OF APPLIED OR PRACTICE AREAS OF PSYCHOLOGY;

c) THE PSYCHOLOGY PROGRAM MUST STAND AS A RECOGNIZABLE, COHERENT ORGANIZATIONAL ENTITY WITHIN THE INSTITUTION;

d) THERE MUST BE A CLEAR AUTHORITY AND PRIMARY RESPONSIBILITY FOR THE CORE AND SPECIALTY AREAS WHETHER OR NOT THE PROGRAM CUTS ACROSS ADMINISTRATIVE LINES;

e) THE PROGRAM MUST BE AN INTEGRATED, ORGANIZED SEQUENCE OF STUDY;

f) THERE MUST BE AN IDENTIFIABLE PSYCHOLOGY FACULTY AND A PSYCHOLOGIST RESPONSIBLE FOR THE PROGRAM. THIS IS CONSIDERED TO INCLUDE AN IDENTIFIABLE PSYCHOLOGY FACULTY ON-SITE SUFFICIENT IN SIZE AND BREADTH TO CARRY OUT FACULTY PROGRAM RESPONSIBILITIES.

g) THE FORMAL TRAINING PROGRAM MUST INCLUDE A MINIMUM OF FIVE HUNDRED (500) HOURS OF SUPERVISED PROFESSIONAL EXPERIENCE, SUPERVISED BY A DOCTORAL LEVEL PSYCHOLOGIST. AT LEAST 80% OF SUPERVISED PROFESSIONAL EXPERIENCE SHALL BE SERVICE-RELATED SERVICES DEFINED AS TREATMENT/INTERVENTION, ASSESSMENT, INTERVIEWS, REPORT-WRITING, CASE PRESENTATIONS, AND CONSULTATIONS. AT LEAST 25% OF THE SUPERVISED PROFESSIONAL EXPERIENCE SHALL BE DEVOTED TO FACE-TO-FACE CLIENT CONTACT. THE STUDENT SHALL BE DESIGNATED AS ANY OF THE FOLLOWING: AN “INTERN,” “EXTERN,” OR “PRACTICUM STUDENT,” OR SHALL HOLD A TITLE
WHICH INDICATES TRAINING STATUS FOR THE PRACTICE OF PSYCHOLOGY.

h) THE PROGRAM MUST HAVE AN IDENTIFIABLE BODY OF STUDENTS WHO ARE MATRICULATED IN THAT PROGRAM FOR A DEGREE;

i) THE CURRICULUM SHALL ENCOMPASS A MINIMUM OF ONE (1) ACADEMIC YEAR OF FULL TIME GRADUATE STUDY WHICH INCLUDES A MINIMUM OF ONE (1) CONTINUOUS ACADEMIC YEAR OF FULL TIME RESIDENCY AT THE EDUCATIONAL INSTITUTION GRANTING THE MASTER’S DEGREE. AN ACADEMIC YEAR IS DEFINED AS TWO (2) CONSECUTIVE ACADEMIC SEMESTERS, EACH OF WHICH MUST BE NO LESS THAN FOUR (4) MONTHS (OR THREE (3) CONSECUTIVE TRIMESTERS OR QUARTERS WHICH IS NO LESS THAN EIGHT (8) MONTHS). CONTINUOUS IS DEFINED AS FULL TIME ENROLLMENT OVER THE COURSE OF THE DEFINED ACADEMIC YEAR. MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS DO NOT MEET THE DEFINITION OF CONTINUOUS ACADEMIC YEAR. RESIDENCY MEANS PHYSICAL PRESENCE, IN PERSON, FACE-TO-FACE, AT AN EDUCATIONAL INSTITUTION GRANTING THE MASTER’S DEGREE FOR THE PURPOSES OF FACILITATING ACCULTURATION IN THE PROFESSION, THE FULL PARTICIPATION AND INTEGRATION OF THE INDIVIDUAL IN THE EDUCATIONAL AND TRAINING EXPERIENCE, AND INCLUDES FACULTY STUDENT INTERACTION. TRAINING MODELS THAT RELY EXCLUSIVELY ON PHYSICAL PRESENCE FOR PERIODS LESS THAN ONE (1) CONTINUOUS YEAR (E.G., MULTIPLE LONG WEEKENDS AND/OR SUMMER INTENSIVE SESSIONS), OR THAT USE VIDEO TELECONFERENCING OR OTHER ELECTRONIC MEANS AS A SUBSTITUTE FOR ANY PART OF THE MINIMUM REQUIREMENT FOR PHYSICAL PRESENCE AT THE INSTITUTION DO NOT MEET THIS DEFINITION OF RESIDENCY; AND

j) THE PROGRAM OF STUDY SHALL INCLUDE A MINIMUM OF ONE (1) COURSE (THREE (3) SEMESTER, FIVE (5) QUARTER OR TRIMESTER HOURS) IN THE FOLLOWING AREAS AND MAY INCLUDE DISTANCE EDUCATION EXCEPT AS NOTED IN BELOW:

1) BIOLOGICAL BASES OF BEHAVIOR (E.G., PHYSIOLOGICAL PSYCHOLOGY, COMPARATIVE PSYCHOLOGY, NEUROPSYCHOLOGY, SENSATION AND PERCEPTION, AND PSYCHOPHARMACOLOGY);
2) COGNITIVE-AFFECTIVE BASES OF BEHAVIOR (E.G., LEARNING, THINKING, MOTIVATION, AND EMOTION);

3) SOCIAL BASES OF BEHAVIOR (E.G., SOCIAL PSYCHOLOGY, GROUP PROCESSES, ORGANIZATIONAL AND SYSTEMS THEORY);

4) RESEARCH AND DESIGN METHODOLOGY;

5) PSYCHOMETRIC THEORY;

6) INDIVIDUAL DIFFERENCES (E.G., PERSONALITY THEORY, HUMAN DEVELOPMENT, AND ABNORMAL PSYCHOLOGY);

7) STATISTICS;

8) SCIENTIFIC AND PROFESSIONAL ETHICS AND STANDARDS;

9. ASSESSMENT/ (E.G. PSYCHOLOGICAL TESTING,); AND

10 TREATMENT/INTERVENTION (E.G. THERAPY, CONSULTATION).)

C. DOCUMENTATION OF EDUCATION

1. A CERTIFIED TRANSCRIPT OF COURSES COMPLETED MUST BE RECEIVED:

   a) DIRECTLY FROM THE UNIVERSITY THAT GRANTED THE APPLICANT’S MASTER’S DEGREE; OR

   b) DIRECTLY FROM ASPPB IF THE APPLICANT IS A PARTICIPANT IN THE ASPPB PSYCHOLOGY LICENSURE UNIVERSAL SYSTEM (PLUS) OR THE ASPPB CREDENTIALS BANK: A VERIFICATION AND STORAGE PROGRAM.

D. FOREIGN-TRAINED APPLICANTS

1. AN APPLICANT WHOSE APPLICATION IS BASED UPON A DEGREE FROM A PROGRAM OUTSIDE THE U.S. AND CANADA SHALL PROVIDE THE BOARD WITH DOCUMENTATION AND EVIDENCE TO ESTABLISH THAT HIS/HER EDUCATION IS SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION B.1. ABOVE. THE APPLICANT SHALL HAVE THEIR
CREDENTIALS EVALUATED BY A MEMBER OF NACES. THE APPLICANT SHALL PROVIDE THE BOARD WITH THE FOLLOWING, AT A MINIMUM:

a) AN ORIGINAL DIPLOMA OR OTHER CERTIFICATE OF GRADUATION, WHICH WILL BE RETURNED, AND A PHOTOCOPY OF SUCH A DOCUMENT, WHICH WILL BE RETAINED BY THE BOARD;

b) A TRANSCRIPT OR APPROPRIATE DOCUMENTATION OF ALL COURSE WORK COMPLETED;

c) A CERTIFIED TRANSLATION OF ALL DOCUMENTS THAT ARE SUBMITTED IN A LANGUAGE OTHER THAN ENGLISH;

d) SATISFACTORY EVIDENCE OF SUPERVISED EXPERIENCE INCLUDED IN THE EDUCATIONAL DEGREE PROGRAM;

e) A STATEMENT BASED ON THE DOCUMENTS ABOVE THAT INDICATES THE SEQUENCE OF STUDIES, TRAINING AND RESEARCH. THIS STATEMENT SHALL BE COMPARABLE TO AND COMMUNICATE ESSENTIALLY THE SAME INFORMATION AS A TRANSCRIPT ISSUED BY A UNITED STATES AND/OR CANADIAN UNIVERSITY.

2. FINAL REVIEW AND DECISION WILL BE MADE BY THE BOARD.

3. THE BURDEN OF PROOF THAT HIS/HER FOREIGN EDUCATION IS SUBSTANTIALLY EQUIVALENT TO THE CRITERIA IN SECTION B ABOVE IS BORNE ENTIRELY BY THE APPLICANT.

E. POST-LICENSURE SUPERVISION

1. SUPERVISION IN GENERAL

a) LICENSED PSYCHOLOGICAL ASSOCIATE (HEREINAFTER, “SUPERVISEE”) MAY PRACTICE PSYCHOLOGY AS DEFINED IN THE ACT ONLY UNDER THE SUPERVISION OF A FULLY LICENSED PSYCHOLOGIST (HEREINAFTER, “SUPERVISOR”).

b) A SUPERVISEE IS AUTHORIZED TO PRACTICE IN THOSE PUBLIC OR PRIVATE PLACES OR FACILITIES WHERE HIS/HER PRIMARY SUPERVISOR REGULARLY PROVIDES PSYCHOLOGICAL SERVICES.
c) A SUPERVISEE IS NOT REQUIRED TO BE IN THE PRESENCE
OF THE SUPERVISOR TO PROVIDE PSYCHOLOGICAL
SERVICES.

d) A SUPERVISOR SHALL ASSESS THE EXPERIENCE, SKILL,
KNOWLEDGE AND TRAINING OF EACH SUPERVISEE UNDER
HIS/HER SUPERVISION AND PROVIDE AN ADEQUATE LEVEL
OF SUPERVISION ACCORDING TO ACCEPTED
PROFESSIONAL STANDARDS, BASED ON THIS EVALUATION,
THE AVAILABILITY OF OTHER QUALIFIED LICENSEES FOR
CONSULTATION, AND THE TYPE OF PSYCHOLOGICAL
SERVICES BEING PROVIDED.

e) THE SUPERVISOR SHALL DETERMINE THE MANNER IN
WHICH THE SUPERVISION IS PROVIDED TO ENSURE
APPROPRIATE MONITORING OF ALL DELEGATED SERVICES
FOR LEGAL, COMPETENT, AND ETHICAL PERFORMANCE.

f) SUPERVISION MAY BE PROVIDED IN-PERSON OR BY
ELECTRONIC MEANS AS DETERMINED BY THE SUPERVISOR.

g) ALL INDIVIDUALS RECEIVING PSYCHOLOGICAL SERVICES
FROM A SUPERVISEE MUST BE INFORMED IN WRITING OF
THE PROFESSIONAL STATUS, QUALIFICATIONS, AND
FUNCTIONS OF THE INDIVIDUAL PROVIDING THE SERVICE
AND HOW THE CLIENT MAY CONTACT THE SUPERVISOR
DIRECTLY.

h) WITH RESPECT TO THE LIMITS OF CONFIDENTIALITY, THE
INDIVIDUAL RECEIVING SERVICE MUST BE INFORMED
THAT THE SUPERVISOR WILL HAVE ACCESS TO ALL
RELEVANT INFORMATION.

i) ALL MATERIALS RELATING TO THE PRACTICE OF
PSYCHOLOGY, UPON WHICH THE SUPERVISEE’S NAME OR
SIGNATURE APPEARS, MUST INDICATE HIS/HER
SUPERVISORY STATUS.

j) A FAMILIAL OR MULTIPLE RELATIONSHIP THAT
COMPROMISES OBJECTIVITY SHALL NOT EXIST BETWEEN
THE SUPERVISEE AND THE SUPERVISOR A SUPERVISOR
MAY ONLY SUPERVISE THE NUMBER OF SUPERVISEES FOR
WHICH HE/SHE CAN PROVIDE ADEQUATE SUPERVISION,
BUT IN NO CASE SHALL HE/SHE SERVE AS A PRIMARY
SUPERVISOR FOR POST-LICENSURE PURPOSES TO MORE
THAN FOUR (4) SUPERVISEES AT ANY ONE TIME.

k) PRIOR TO THE PERFORMANCE OF ANY PSYCHOLOGICAL
PRACTICE BY A SUPERVISEE, EACH SUPERVISOR SHALL
SUBMIT TO THE BOARD WRITTEN NOTIFICATION, SIGNED BY BOTH PARTIES, OF THE SUPERVISEE’S INTENT TO PRACTICE. THE NOTIFICATION OF INTENT TO PRACTICE SHALL INCLUDE:

1. THE NAMES, PRACTICE ADDRESSES, EMAIL ADDRESSES AND TELEPHONE NUMBERS OF THE SUPERVISEE AND SUPERVISOR;

2. SUMMARY OF INTENDED PRACTICE;

3. DESCRIPTION OF SUPERVISORY ARRANGEMENTS IN EACH SETTING; AND

4. SIGNATURES OF BOTH THE SUPERVISEE AND SUPERVISOR.

i) THE SUPERVISEE AND SUPERVISOR SHALL NOTIFY THE BOARD OF ANY SUBSTANTIAL CHANGES TO THE INTENT TO PRACTICE NOTIFICATION FILED WITH THE BOARD WITHIN 15 DAYS OF OCCURRENCE.

2) RESPONSIBILITIES OF SUPERVISOR


b) THE SUPERVISOR SHALL BE COMPETENT TO PERFORM ANY PSYCHOLOGICAL SERVICES BEING PROVIDED UNDER HIS/HER SUPERVISION.

c) THE SUPERVISOR SHALL BE AVAILABLE FOR EMERGENCY CONSULTATION AT THE REQUEST OF THE SUPERVISEE.

d) THE SUPERVISOR SHALL NOTIFY THE BOARD IF THE SUPERVISOR HAS REASON TO BELIEVE THAT THE SUPERVISEE IS PRACTICING IN A MANNER CONTRARY TO LEGAL, ETHICAL AND/OR PROFESSIONAL STANDARDS.

e) THE SUPERVISOR SHALL MAINTAIN A CLEAR AND ACCURATE RECORD OF SUPERVISION WITH THE SUPERVISEE THAT DOCUMENTS THE FOLLOWING:

1. DATES AND APPOINTMENT TIMES OF EACH SUPERVISION SESSION, INCLUDING THE LENGTH OF TIME OF EACH SESSION;

2. SUMMARY CONTENT OF EACH SESSION INCLUDING TREATMENT ISSUES ADDRESSED, CONCERNS IDENTIFIED BY THE SUPERVISOR AND SUPERVISEE,
3. FEES CHARGED, IF ANY, TO THE SUPERVISEE.

f) THE SUPERVISING RECORD AS DEFINED IN E2 ABOVE SHALL BE AVAILABLE UPON REQUEST BY THE BOARD OR THE SUPERVISEE. EXCEPT WHEN PREVENTED FROM DOING SO BY CIRCUMSTANCES BEYOND THE SUPERVISOR’S CONTROL, THE SUPERVISOR SHALL RETAIN SECURELY AND CONFIDENTIALLY THE SUPERVISING RECORD FOR AT LEAST SEVEN YEARS FROM THE DATE OF TERMINATION OF A SUPERVISOR/SUPERVISEE RELATIONSHIP.

3) RESPONSIBILITIES OF SUPERVISEE

a) THE SUPERVISEE SHALL NOT COMMENCE PRACTICE UNTIL HE/SHE RECEIVES ACKNOWLEDGMENT FROM THE BOARD THAT THE BOARD HAS RECEIVED AND PROCESSED THE INTENT TO PRACTICE NOTIFICATION.

b) THE SUPERVISEE SHALL PARTICIPATE IN SCHEDULED SUPERVISION SESSIONS;

c) THE SUPERVISEE SHALL PROVIDE THE SUPERVISOR WITH A DISCLOSURE OF ALL PSYCHOLOGICAL SERVICES BEING OFFERED BY THE SUPERVISEE;

d) THE SUPERVISEE SHALL PROVIDE THE SUPERVISOR WITH INFORMATION NECESSARY FOR THE SUPERVISOR TO ADVISE THE SUPERVISEE ON CASES GIVING RISE TO PROFESSIONAL, ETHICAL AND LEGAL CONCERNS; AND

e) THE SUPERVISEE SHALL NOTIFY THE BOARD IF HE/SHE HAS REASON TO BELIEVE THAT THE SUPERVISOR HAS BEHAVED IN A MANNER CONTRARY TO LEGAL, ETHICAL AND/OR PROFESSIONAL STANDARDS.
BEHAVIOR ANALYST

IF BEHAVIORAL ANALYSTS ARE LICENSED, THE FOLLOWING LANGUAGE IS SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS LANGUAGE SHOULD BE USED.

DEFINITIONS

BACB IS THE BEHAVIOR ANALYST CERTIFICATION BOARD.

REQUIREMENTS FOR LICENSURE AS A BEHAVIOR ANALYST

A. GENERAL

AN INDIVIDUAL WHO WISHES TO PRACTICE AS A BEHAVIOR ANALYST AND IS QUALIFIED UNDER MODEL ACT SECTION ___ MUST COMPLETE APPLICATION FORMS AS REQUIRED BY THE BOARD AND PAY REQUIRED APPLICATION FEES.

B. EDUCATION

1. THE TRAINING PROGRAM TO OBTAIN LICENSURE AS A LICENSED BEHAVIOR ANALYST:

   a. IS ACCREDITED BY THE ASSOCIATION OF BEHAVIOR ANALYSIS INTERNATIONAL OR ITS SUCCESOR ORGANIZATION; OR

   b. IF NOT ACCREDITED BY THE ASSOCIATION OF BEHAVIOR ANALYSIS INTERNATION, APPLICANT MUST PRESENT TO THIS BOARD TRANSSCRIPTS, DESCRIPTION OF TRAINING PROGRAM, LETTERS FROM THE DIRECTORS OF DEPARTMENTS OF THE INSTITUTION WHERE THE PROGRAM IS CONDUCTED OR OTHER DOCUMENTATION DEEMED SUITABLE BY THIS BOARD SHOWING THAT THE PROGRAM SUBSTANTIALLY COMPLIES WITH THE STANDARDS OF THE
ASSOCIATION OF BEHAVIOR ANALYSIS INTERNATION
OR ITS SUCCESSOR ORGANIZATION.

2. AN APPLICANT FOR LICENSURE MUST MEET THE
REQUIREMENTS OF MODEL ACT IV B.

3. AN APPLICANT FOR LICENSURE SHALL COMPLETE, AS PART
OF OR IN ADDITION TO THE COURSEWORK NECESSARY TO
OBTAIN THE GRADUATE DEGREE REQUIRED UNDER
MODEL ACT IV. B, 225 CLASSROOM HOURS OF GRADUATE
LEVEL INSTRUCTION. THE APPLICANT SHALL ENSURE THAT
THE CLASSROOM HOURS INCLUDE THE FOLLOWING
CONTENT AREAS:

  a. ETHICAL AND PROFESSIONAL CONDUCT: 15 HOURS
  b. DEFINITION AND CHARACTERISTICS, PRINCIPLES,
     PROCESSES, AND CONCEPTS: 45 HOURS
  c. BEHAVIORAL ASSESSMENT; SELECTING
     INTERVENTIONS OUTCOMES AND STRATEGIES: 30
     HOURS
  d. EXPERIMENTAL EVALUATION OF INTERVENTIONS: 20
     HOURS
  e. MEASUREMENT OF BEHAVIOR; DISPLAYING AND
     INTERPRETING BEHAVIORAL DATA: 20 HOURS
  f. BEHAVIORAL CHANGE PROCEDURES; SYSTEMS
     SUPPORT: 45 HOURS AND
  g. DISCRETIONARY CONTENT RELATED TO BEHAVIOR
     ANALYSIS: 50 HOURS

C. EXPERIENCE

1. THE APPLICANT HAS COMPLETED A MINIMUM OF 1,500
HOURS OF SUPERVISED EXPERIENCE IN BEHAVIOR ANALYSIS
THAT MEETS THE REQUIREMENTS UNDER ACT SECTION VI. C;

2. PROOF THAT THE APPLICANT”S SUPERVISED EXPERIENCE
INCLUDED:
a) CONDUCTING BEHAVIORAL ASSESSMENT AND ASSESSMENT ACTIVITIES RELATED TO THE NEED FOR BEHAVIORAL INTERVENTIONS;
b) DESIGNING, IMPLEMENTING, AND MONITORING BEHAVIOR ANALYSIS PROGRAMS FOR CLIENTS;
c) OVERSEEING THE IMPLEMENTATION OF BEHAVIOR ANALYSIS PROGRAMS BY OTHERS; AND
d) PERFORMING OR PARTICIPATING IN OTHER ACTIVITIES NORMALLY PERFORMED BY A BEHAVIOR ANALYST;

3. VERIFICATION OF SUPERVISED EXPERIENCE SUBMITTED BY AN INDIVIDUAL WITH DIRECT KNOWLEDGE OF THE SUPERVISED WORK EXPERIENCE, INDEPENDENT FIELDWORK, UNIVERSITY PRACTICUM, OR INTENSIVE UNIVERSITY PRACTICUM.

D. EXAMINATIONS

1. TO BE LICENSED AS A BEHAVIOR ANALYST, AN INDIVIDUAL SHALL TAKE AND PASS THE EXAMINATION ADMINISTERED BY THE BACB AS PART OF ITS CERTIFICATION PROCESS

2. AN INDIVIDUAL WHO DOES NOT MEET OR EXCEDE THE PASSING SCORE FOR THE BACB EXAMINATION THREE (3) TIMES, REGARDLESS OF THE JURISDICTION, SHALL NOT TAKE THE EXAMINATION AGAIN UNTIL THE INDIVIDUAL COMPLIES WITH ADDITIONAL REQUIREMENTS THAT THE BOARD SPECIFIES BASED ON THE ASSESSMENT OF THE KNOWLEDGE AND SKILL DEFICIENCIES IDENTIFIED AS BEING RELATED TO THE APPLICANT’S INABILITY TO ACHIEVE A PASSING SCORE ON THE EXAMINATION.

F. ETHICAL STANDARD

THE BOARD INCORPORATES BY REFERENCE BACB GUIDELINES FOR RESPONSIBLE CONDUCT FOR BEHAVIOR ANALYSTS, PUBLISHED BY THE BACB AND AVAILABLE FOR REVIEW AT THE BOARD OFFICE AND ONLINE AT WWW.BACB.COM AND OTHER GUIDELINES AS APPROVED BY THE BOARD.

G. LICENSE BY RECIPROCITY

AN INDIVIDUAL WHO IS LICENSED OR CERTIFIED AS A BEHAVIOR ANALYST IN ANOTHER STATE MAY APPLY FOR AN INITIAL LICENSE AS A BEHAVIOR
ANALYST IN THIS JURISDICTION BY COMPLETING NECESSARY APPLICATION FORMS AND SUBMITTING EVIDENCE THAT THE INDIVIDUAL:

1. OBTAINED A GRADUATE DEGREE FROM AN INSTITUTION OF HIGHER LEARNING ACCREDITED BY A RECOGNIZED ACCREDITING AGENCY;
2. COMPLETED A MINIMUM OF 1,500 HOURS OF SUPERVISED EXPERIENCE;
3. COMPLETED A MINIMUM OF 225 CLASSROOM HOURS OF GRADUATE-LEVEL INSTRUCTION IN THE CONTENT AREAS LISTED IN SECTION IV. B. 3. A. ABOVE; AND
4. PASSED THE EXAMINATION REFERENCED IN SECTION IV. D. ABOVE.

CONTINUING EDUCATION REQUIREMENT

A LICENSEE SHALL ENSURE THAT EACH CONTINUING EDUCATION PROGRAM PROVIDES THE NECESSARY UNDERSTANDING OF CURRENT DEVELOPMENTS, SKILLS, OR PROCEDURES RELATED TO THE PRACTICE OF BEHAVIOR ANALYSIS. THE FOLLOWING PROVIDE THE NECESSARY UNDERSTANDING OF CURRENT DEVELOPMENTS, SKILLS, OR PROCEDURES RELATED TO THE PRACTICE OF BEHAVIOR ANALYSIS:

1. CONTINUING EDUCATION PROGRAMS OFFERED BY A BACB-APPROVED PROVIDER: ONE CREDIT OF CONTINUING EDUCATION FOR EACH HOUR OF PARTICIPATION;
2. COURSES THAT DIRECTLY RELATE TO BEHAVIOR ANALYSIS AND ARE PROVIDED BY AN ACCREDITED EDUCATIONAL INSTITUTION: MAXIMUM OF 20 CREDITS PER TWO-YEAR PERIOD SHALL BE RECOGNIZED FOR COMPLETING AND PASSING GRADUATE LEVEL COURSES RELATED TO ONE’S AREA OF PRACTICE FROM A REGIONALLY ACCREDITED EDUCATIONAL INSTITUTION;
3. SELF-STUDY, ONLINE, OR CORRESPONDENCE COURSE THAT IS DIRECTLY RELATED TO BEHAVIOR ANALYSIS AND OFFERED BY BACB-APPROVED PROVIDER OR APPROVED OR OFFERED BY AN ACCREDITED EDUCATIONAL INSTITUTION: HOURS OF CONTINUING EDUCATION DETERMINED BY THE COURSE PROVIDER;
4. TEACHING A CONTINUING EDUCATION PROGRAM OFFERED BY A BACB-APPROVED PROVIDER OR APPROVED OR OFFERED BY AN ACCREDITED EDUCATIONAL INSTITUTION: ONE CREDIT OF CONTINUING EDUCATION FOR EACH HOUR TAUGHT;
5. CREDENTIALING ACTIVITIES APPROVED FOR CONTINUING EDUCATION BY THE BACB: ONE CREDIT OF CONTINUING EDUCATION FOR EACH HOUR OF PARTICIPATION;

6. PUBLICATION OF A PEER-REVIEWED ARTICLE OR TEXT BOOK ON THE PRACTICE OF BEHAVIOR ANALYSIS 10 CREDITS OF CONTINUING EDUCATION; AND

THE NUMBER OF CREDITS OF CONTINUING EDUCATION IS LIMITED AS

1. NO MORE THAN 20 CREDITS OF THE REQUIRED CREDITS IN A TWO YEAR PERIOD MAY BE OBTAINED FROM TEACHING A CONTINUING EDUCATION PROGRAM OR COURSE UNDER IV.B. A LICENSEE SHALL NOT OBTAIN CONTINUING EDUCATION CREDITS FOR TEACHING THE SAME CONTINUING EDUCATION PROGRAM OR COURSE MORE THAN TWO TIMES DURING EACH LICENSING PERIOD. A LICENSEE SHALL EARN NO CONTINUING EDUCATION CREDITS FOR PARTICIPATING AS A MEMBER OF A PANEL AT A CONTINUING EDUCATION PROGRAM OR COURSE;

2. NO MORE THAN 5 CREDITS IN A TWO YEAR PERIOD SHALL BE RECOGNIZED CONTINUING EDUCATION UNDER V.C.3. AND 5.

3. CREDITS OBTAINED IN EXCESS OF THE MINIMUM REQUIRED DURING A LICENSE PERIOD SHALL NOT BE CARRIED OVER TO A SUBSEQUENT LICENSE PERIOD.

A LICENSEE SHALL OBTAIN A CERTIFICATE OR OTHER EVIDENCE OF ATTENDANCE FROM THE PROVIDER OF EACH CONTINUING EDUCATION PROGRAM OR COURSE ATTENDED THAT INCLUDES THE FOLLOWING:

1. NAME OF THE LICENSEE;

2. TITLE OF THE CONTINUING EDUCATION;

3. NAME OF THE CONTINUING EDUCATION PROVIDER;

4. DATE, TIME, AND LOCATION OF THE CONTINUING EDUCATION;

AND

5. NUMBER OF HOURS OF CONTINUING EDUCATION OBTAINED.

A LICENSEE SHALL MAINTAIN THE EVIDENCE OF ATTENDANCE DESCRIBED IN SUBSECTION (E) FOR TWO LICENSING PERIODS AND MAKE THE EVIDENCE AVAILABLE TO THE BOARD UPON REQUEST.
PSYCHOLOGISTS WITH PRESCRIPTIVE AUTHORITY

IF PRESCRIBING PSYCHOLOGISTS ARE LICENSED, THE FOLLOWING LANGUAGE IS SUGGESTED FOR INSERTION IN THE APPROPRIATE SECTIONS OF THE MODEL REGULATIONS. IF NO LANGUAGE IS PROVIDED, THE MODEL REGULATIONS LANGUAGE SHOULD BE USED.

CERTIFICATE OF PRESCRIPTIVE AUTHORITY

DEFINITIONS

A. BONA-FIDE MEDICATION SAMPLE IS A MEDICATION, OTHER THAN A CONTROLLED SUBSTANCE, PACKAGED BY THE ORIGINAL MANUFACTURER THEREOF IN SUCH QUANTITY AS DOES NOT EXCEED A REASONABLE THERAPEUTIC DOSAGE AND PROVIDED AT NO COST TO A PRESCRIBING PSYCHOLOGIST FOR ADMINISTRATION OR DISTRIBUTION TO A CLIENT AT NO COST TO THE CLIENT.

B. COLLABORATING PHYSICIAN IS A PHYSICIAN WHO CONSULTS AND/OR COLLABORATES WITH A PRESCRIBING PSYCHOLOGIST.

C. CONCURRENCE OR CONCUR IS A PHYSICIAN’S AGREEMENT TO A PLAN FOR PSYCHOPHARMACOLOGICAL MANAGEMENT OF A CLIENT BASED ON PRIOR DISCUSSION WITH A PRESCRIBING PSYCHOLOGIST.

D. CONSULTATION AND COLLABORATION WITH A PRESCRIBING PSYCHOLOGIST OR CONSULT AND/OR COLLABORATE IS THAT PRACTICE IN WHICH A PHYSICIAN DISCUSSES AND, IF DEEMED APPROPRIATE, CONCURS IN A PRESCRIBING PSYCHOLOGIST’S PLAN FOR PSYCHOPHARMACOLOGIC MANAGEMENT OF A CLIENT FOR WHOM THE PHYSICIAN IS THE PRIMARY OR ATTENDING PHYSICIAN.

E. CONTROLLED SUBSTANCE IS ANY SUBSTANCE DEFINED, ENUMERATED, OR INCLUDED IN FEDERAL OR STATE STATUTE OR REGULATIONS 21 C.F.R. 1308.11-.15 OR [INSERT PERTINENT STATE/PROVINCIAL/TERITORIAL STATUTE(S)], OR ANY SUBSTANCE WHICH MAY HEREAFTER BE DESIGNATED AS A CONTROLLED SUBSTANCE BY AMENDMENT OR SUPPLEMENTATION OF SUCH REGULATIONS OR STATUTE.

F. DISCUSSION IS A COMMUNICATION BETWEEN A PHYSICIAN AND A PRESCRIBING PSYCHOLOGIST CONDUCTED IN PERSON, BY
TELEPHONE, IN WRITING OR BY SOME OTHER APPROPRIATE MEANS.

G. DRUG IS THE SAME AS THE TERM “DRUG” AS DEFINED IN [PERTINENT STATE/PROVINCIAL/TERRITORIAL STATUTE], INCLUDING CONTROLLED SUBSTANCES EXCEPT NARCOTICS, BUT SHALL BE LIMITED TO ONLY THOSE AGENTS RELATED TO THE DIAGNOSIS AND TREATMENT OR MANAGEMENT OF MENTAL, NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE OR COGNITIVE DISORDERS.

H. MEDICATION IS SYNONYMOUS WITH DRUG, AS DEFINED HEREIN.

I. PRESCRIBING PSYCHOLOGIST OR PP IS A PSYCHOLOGICAL PRACTITIONER WHO HAS UNDERGONE SPECIALIZED TRAINING IN CLINICAL PSYCHOPHARMACOLOGY AND HAS PASSED A NATIONAL PROFICIENCY EXAMINATION IN PSYCHOPHARMACOLOGY APPROVED BY THE BOARD. SUCH PRACTICE INCLUDES THE AUTHORITY TO ADMINISTER AND PRESCRIBE DRUGS AND DISTRIBUTE BONA-FIDE MEDICATION SAMPLES, AS DEFINED IN THIS SECTION.

J. PRESCRIBING PSYCHOLOGY IS THAT PROFESSION OF THE HEALTH SCIENCES WHICH DEALS WITH THE EXAMINATION, DIAGNOSIS, PSYCHOLOGICAL, PHARMACOLOGIC AND OTHER SOMATIC TREATMENT AND/OR MANAGEMENT OF MENTAL, NERVOUS, EMOTIONAL, BEHAVIOR, SUBSTANCE ABUSE OR COGNITIVE DISORDERS, AND SPECIFICALLY INCLUDES THE AUTHORITY TO ADMINISTER, AND PRESCRIBE DRUGS AND DISTRIBUTE BONA-FIDE MEDICATION SAMPLES AS DEFINED IN THIS SECTION. IN ADDITION, THE PRACTICE OF PRESCRIBING PSYCHOLOGY INCLUDES THOSE PRACTICES AS DEFINED IN [INSERT PERTINENT STATE/PROVINCIAL/TERRITORIAL STATUTE].

K. MENTAL, NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISORDERS ARE THOSE DISORDERS, ILLNESSES OR DISEASES LISTED IN EITHER THE MOST RECENT EDITION OF THE DIAGNOSTIC AND STATISTICAL MANUAL OF MENTAL DISORDERS PUBLISHED BY THE AMERICAN PSYCHIATRIC ASSOCIATION OR THE MENTAL, NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISORDERS LISTED IN THE INTERNATIONAL CLASSIFICATION OF DISEASES PUBLISHED BY THE WORLD HEALTH ORGANIZATION.
L. NARCOTICS ARE NATURAL AND SYNTHETIC OPIOID ANALGESICS AND THEIR DERIVATIVES USED TO RELIEVE PAIN.

M. PHYSICIAN IS AN INDIVIDUAL LICENSED BY THE BOARD TO ENGAGE IN THE PRACTICE OF MEDICINE IN THE [STATE/PROVINCE/TERRITORY] OF [INSERT JURISDICTION] AS EVIDENCED BY A CURRENT LICENSE DULY ISSUED BY THE BOARD.

N. PRIMARY OR ATTENDING PHYSICIAN IS A PHYSICIAN WHO HAS AN ACTIVE CLINICAL RELATIONSHIP WITH A CLIENT AND IS PRINCIPALLY RESPONSIBLE FOR THE HEALTH CARE NEEDS OF THE CLIENT, OR CURRENTLY ATTENDING TO THE HEALTH CARE NEEDS OF THE CLIENT, OR CONSIDERED BY THE CLIENT TO BE HIS/HER PRIMARY OR ATTENDING PHYSICIAN.

O. PSYCHOPHARMACOLOGIC MANAGEMENT IS THE TREATMENT AND/OR MANAGEMENT OF THE MENTAL, NERVOUS, EMOTIONAL, BEHAVIOR, SUBSTANCE ABUSE AND COGNITIVE DISORDERS WITH MEDICATION.

**PREFACE**

PURSUANT TO [PLACE JURISDICTION’S STATUTORY REFERENCE HERE] ENACTED ON [PLACE STATUTE ENACTMENT DATE HERE], THIS DOCUMENT PROVIDES FOR RULES AND REGULATIONS REGARDING PRESCRIPTIVE AUTHORITY FOR [INSERT STATUTORY DESIGNATION HERE; EX: ‘PRESCRIBING’] PSYCHOLOGISTS, INCLUDING THE APPLICATION PROCESS, LIMITS OF PRACTICE, DOCUMENTATION REQUIREMENTS AND PHYSICIAN CONSULTATIVE RELATIONSHIP, PRESCRIBING PRACTICES, CONTINUING EDUCATION REQUIREMENTS, RENEWAL PROCESS AND COMPLAINT PROCEDURE.

**APPLICATION FOR CERTIFICATE OF PRESCRIPTIVE AUTHORITY**

A. A CERTIFICATE OF PRESCRIPTIVE AUTHORITY WILL BE ISSUED BY THE BOARD GRANTING A PSYCHOLOGIST THE AUTHORITY TO PRESCRIBE MEDICATIONS WHEN THE PSYCHOLOGIST HAS MET THE FOLLOWING REQUIREMENTS:

1. THE PSYCHOLOGIST HAS FILED AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY AND PAID THE ADMINISTRATIVE APPLICATION FEE ESTABLISHED BY THE BOARD.
THE APPLICATION FEE FOR A “CERTIFICATE OF PRESCRIPTIVE AUTHORITY” SHALL BE ASSESSED AS ESTABLISHED BY THE BOARD.

2. THE PSYCHOLOGIST HOLDS A CURRENT [INSERT NAME OF JURISDICTION] LICENSE TO PRACTICE PSYCHOLOGY WITH A HEALTH SERVICE PROVIDER CERTIFICATION. FOR THE PURPOSES OF THESE RULES, A HEALTH SERVICE PROVIDER CERTIFICATION IS DEFINED AS A BOARD APPROVED SPECIALTY IN CLINICAL PSYCHOLOGY, COUNSELING PSYCHOLOGY, SCHOOL PSYCHOLOGY, CLINICAL NEUROPSYCHOLOGY OR OTHER APPLIED CLINICAL SPECIALTY AS MAY BE APPROVED BY THE BOARD.

3. THE PSYCHOLOGIST HAS SUCCESSFULLY GRADUATED WITH AN APPROVED POST-DOCTORAL MASTER’S DEGREE IN CLINICAL PSYCHOPHARMACOLOGY FROM AN INSTITUTION ACCREDITED BY A REGIONAL BODY RECOGNIZED BY THE U.S. DEPARTMENT OF EDUCATION.

4. THE COMPLETION OF TRAINING APPROVED BY THE BOARD THAT IS EQUIVALENT TO A POST-DOCTORAL MASTER’S DEGREE IN CLINICAL PSYCHOPHARMACOLOGY IS AN ALTERNATIVE EDUCATIONAL QUALIFICATION FOR THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY.

5. THE PSYCHOLOGIST HAS PASSED A NATIONAL PROFICIENCY EXAMINATION IN PSYCHOPHARMACOLOGY APPROVED BY THE BOARD.

   a) THE PSYCHOPHARMACOLOGY EXAMINATION FOR PSYCHOLOGISTS (PEP), DEVELOPED BY THE AMERICAN PSYCHOLOGICAL ASSOCIATION PRACTICE ORGANIZATION’S COLLEGE OF PROFESSIONAL PSYCHOLOGY AND ITS CONTRACTOR, IS AN APPROVED PROFICIENCY EXAMINATION.

   b) THE PEP OR OTHER NATIONAL EXAMINATION APPROVED BY THE BOARD SHALL BE TAKEN AFTER THE SUCCESSFUL COMPLETION OF A POSTDOCTORAL PROGRAM OF EDUCATION IN PSYCHOPHARMACOLOGY AND WITHIN THREE (3) YEARS OF COMPLETING AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY.

   c) APPLICANTS SHALL BE REQUIRED TO AUTHORIZE THE PEP TO RELEASE THEIR TESTING SCORES TO THE BOARD EACH TIME THE APPLICANT-EXAMINEE ATTEMPTS THE EXAMINATION ACCORDING TO THE PROCEDURES FOR SUCH NOTIFICATION ESTABLISHED BY THE PEP.
d) The passing score shall be established by the board with consideration of the recommendations of the college of professional psychology or other national examination sponsoring organization and as approved by the board.

e) If the applicant’s score falls below the passing score, the applicant may take the examination a second time after a mandatory 90-day waiting period.

f) If the applicant’s score falls below the passing score on the second attempt, the applicant shall be required to wait six (6) months before repeating the examination.

g) If the applicant fails three attempts, the applicant shall be required to undergo and successfully complete remedial education and training as determined by the board before being permitted to repeat the examination.

h) If the applicant fails on the fourth attempt, the applicant will be required to repeat the educational program as outlined in paragraph [A. 3-in this section] of this part before repeating the PEP examination and re-applying for prescriptive authority.

6. As a condition for eligibility for the issuance a certificate of prescriptive authority the applicant must submit such number of full sets of fingerprints, or other identifiable information, and fees and costs as may be incurred by the board in requesting or obtaining criminal history record information as authorized by [insert statutory authority] and in the form and manner prescribed by the board’s rules and regulations.

7. The psychologist possesses approved certification in basic life support (BLS).

8. The psychologist shall not be otherwise disqualified by any ground for denying a license provided by the prescribing psychologist statute or these rules.

B. The burden of satisfying the board as to the
QUALIFICATIONS AND ELIGIBILITY OF AN APPLICANT FOR THE
CERTIFICATE OF PRESCRIPTIVE AUTHORITY SHALL BE UPON THE
APPLICANT. AN APPLICANT SHALL NOT BE DEEMED TO POSSESS
SUCH QUALIFICATIONS UNLESS THE APPLICANT DEMONSTRATES
AND EVIDENCES SUCH QUALIFICATIONS IN THE MANNER
PRESCRIBED BY AND TO THE SATISFACTION OF THE BOARD.

C. UPON SUCCESSFUL COMPLETION OF ALL REQUIREMENTS IN [A. 1–6-IN THIS SECTION], THE BOARD WILL REVIEW THE
APPLICATION AND NOTIFY THE APPLICANT OF HIS/HER APPROVAL
STATUS.
1. THE BOARD SHALL HAVE THE RIGHT TO MODIFY, RESTRICT
OR OTHERWISE LIMIT THE PRESCRIPTIVE AUTHORITY BEING
GRANTED A PRESCRIBING PSYCHOLOGIST, BASED ON HIS/HER
TRAINING, EXPERIENCE, PRACTICE HISTORY OR OTHER FACTORS
AS MIGHT BE NECESSARY TO ENSURE THE HEALTH, SAFETY AND
WELFARE OF THE PUBLIC. SUCH MODIFICATIONS, RESTRICTIONS
OR OTHER LIMITATIONS MAY INCLUDE, BUT ARE NOT
NECESSARILY LIMITED TO, RESTRICTIONS ON THE AGE RANGE OF
CLIENTS TREATED, THE PRESCRIPTION OF CONTROLLED
SUBSTANCES, OFF-LABEL PRESCRIBING, MEDICATION CLASSES
PRESCRIBED AND TYPES OF DISORDERS TREATED. THE BOARD
SHALL HAVE THE RIGHT TO CHANGE, MODIFY OR REMOVE ANY
SUCH RESTRICTION OR OTHER LIMITATIONS WHEN
APPROPRIATE.

2. IF THE APPLICATION IS APPROVED, A VALID CERTIFICATE
OF PRESCRIPTIVE AUTHORITY WITH AN ASSIGNED NUMBER WILL
BE ISSUED TO THE PSYCHOLOGIST, AND THE PSYCHOLOGIST WILL
BE LISTED WITH THE BOARD AS A PRESCRIBING PSYCHOLOGIST.

   a) THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY
   WILL BE VISIBLE DISPLAYED IN THE PRESCRIBING
   PSYCHOLOGIST’S PRIMARY PRACTICE LOCATION.

   b) ALL DOCUMENTS PRODUCED BY A PRESCRIBING
   PSYCHOLOGIST RELEVANT TO PRESCRIBING ACTIVITIES,
   INCLUDING PRESCRIPTIONS, MUST INCLUDE A SIGNATURE
   BLOCK WITH THE ABBREVIATION OF FOLLOWING THE
   DESIGNATION OF HIS/HER DOCTORATE DEGREE.

   c) THE PRESCRIBING PSYCHOLOGIST SHALL NOT ISSUE
   A PRESCRIPTION FOR A CONTROLLED SUBSTANCE UNTIL
   THE BOARD HAS RECEIVED VERIFICATION THAT THE
   PRESCRIBING PSYCHOLOGIST HAS RECEIVED A VALID
   [CONTROLLED AND DANGEROUS SUBSTANCE (CDS)]
2170 LICENSE; CONTROLLED SUBSTANCE REGISTRATION (CSR);  
2171 OR APPROPRIATE TERM FOR THE JURISDICTION’S  
2172 CONTROLLING AUTHORITY] FROM THE STATE [OR  
2173 PROVINCE OR TERRITORY] OF [INSERT JURISDICTION’S  
2174 NAME] AND VALID FEDERAL DEA NUMBER. IN ORDER TO  
2175 CONTINUE PRESCRIBING CONTROLLED SUBSTANCES, THE  
2176 PRESCRIBING PSYCHOLOGIST IS ALSO REQUIRED TO  
2177 MAINTAIN AND RENEW THE [CDS; CSR; OR CONTROLLING  
2178 AUTHORITY’S TERM] LICENSE AND DEA NUMBER IN  
2179 ACCORDANCE WITH ALL APPLICABLE STATE AND FEDERAL  
2180 LAWS.

2181 d) THE BOARD SHALL SUBMIT TO THE  
2182 [JURISDICTION’S PHARMACY AUTHORITY] THE NAME AND  
2183 ADDRESS OF THE PRESCRIBING PSYCHOLOGIST APPROVED  
2184 FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY, THE  
2185 CERTIFICATE NUMBER, AND EFFECTIVE DATE OF THE  
2186 CERTIFICATE.

2187 3. IF THE APPLICATION FOR A CERTIFICATE OF PRESCRIPTION  
2188 AUTHORITY IS NOT APPROVED, THE PSYCHOLOGIST WILL BE  
2189 NOTIFIED AND PROVIDED AN EXPLANATION FOR DENIAL AND  
2190 INFORMATION PERTAINING TO POTENTIAL GUIDELINES FOR  
2191 REMEDIATION OF ANY IDENTIFIED DEFICIENCIES.

2192 4. IF THE LICENSE OF A PSYCHOLOGIST WHO HAS APPLIED  
2193 FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY IS UNDER  
2194 DISCIPLINARY RESTRICTION OR UNDER INVESTIGATION DUE TO  
2195 A COMPLAINT HAVING BEEN FILED WITH THIS BOARD,  
2196 GRANTING OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY  
2197 MAY BE WITHHELD UNTIL SUCH TIME AS THE RESTRICTION OR  
2198 THE INVESTIGATION HAS COME TO CONCLUSION AND THE  
2199 LICENSE IS IN GOOD STANDING STATUS.

2200 CERTIFICATION; CERTIFICATION RENEWAL; CERTIFICATION  
2201 REINSTATEMENT; CONTINUING PROFESSIONAL DEVELOPMENT/  
2202 CONTINUING MEDICAL EDUCATION

2203 A. CONTINUING PROFESSIONAL DEVELOPMENT /  
2204 CONTINUING MEDICAL EDUCATION

2205 1. IN ADDITION TO THE REQUIREMENTS FOR CONTINUING  
2206 PROFESSIONAL DEVELOPMENT (CPD) AS SPECIFIED IN THE  
2207 RULES OF THE BOARD (INSERT JURISDICTION’S  
2208 REGULATORY REFERENCE HERE), EACH [MEDICAL;
PRESCRIBING] PSYCHOLOGIST SHALL ANNUALLY COMPLETE 30 HOURS OF APPROVED CONTINUING MEDICAL EDUCATION (CME) IN PSYCHOPHARMACOLOGY AND/OR PSYCHOPHARMACOTHERAPY AND/OR OTHER TOPICS RELEVANT TO THE PRACTICE OF [PRESCRIBING PSYCHOLOGY. WHEN SELECTING CME ACTIVITIES, THE PRESCRIBING PSYCHOLOGIST SHALL SELECT THOSE ACTIVITIES THAT ARE OFFERED BY SPONSORS APPROVED BY THE BOARD, AND CONTAIN INFORMATION ON SUBJECTS RELEVANT TO THE PRACTICE OF PRESCRIBING PSYCHOLOGY.

2. AT LEAST TWO HOURS REQUIRED BY THIS SECTION SHALL BE DEVOTED TO ETHICS RELEVANT TO THE PRACTICE OF PRESCRIBING PSYCHOLOGY.

3. ACCEPTABLE SPONSORS OF CPD ARE LISTED IN (INSERT JURISDICTION’S STATUTORY OR REGULATORY REFERENCE HERE). THESE INCLUDE ACCREDITED INSTITUTIONS OF HIGHER EDUCATION; NATIONAL (E.G., APA, AMA), REGIONAL, OR STATE PROFESSIONAL ASSOCIATIONS (E.G., SPA, A STATE MEDICAL SOCIETY), WHICH SPECIFICALLY OFFER GRADUATE OR POST-DOCTORAL CONTINUING EDUCATION TRAINING. WHEN CHOOSING OTHER CME ACTIVITIES TO FULFILL CPD REQUIREMENTS, THE PRESCRIBING PSYCHOLOGIST SHALL SELECT THOSE CATEGORY 1 ACTIVITIES THAT ARE OFFERED BY SPONSORS ACCREDITED BY THE ACCREDITATION COUNCIL FOR CONTINUING MEDICAL EDUCATION (ACCME).

4. HOME STUDY COURSES SHALL HAVE EITHER APA OR ACCME APPROVAL.

5. EACH PRESCRIBING PSYCHOLOGIST SHALL, AS PART OF HIS/HER CPD REQUIREMENTS, MAINTAIN BASIC LIFE SUPPORT (BLS) CERTIFICATION.

6. THE BOARD MAY, IN ITS DISCRETION, WAIVE ALL OR PART OF THE CPD REQUIRED BY THESE RULES IN FAVOR OF A PRESCRIBING PSYCHOLOGIST WHO MAKES WRITTEN REQUEST FOR SUCH WAIVER AND EVIDENCES TO THE SATISFACTION OF THE BOARD A PERMANENT PHYSICAL DISABILITY, ILLNESS, FINANCIAL HARDSHIP, OR OTHER SIMILAR EXTENUATING CIRCUMSTANCES PRECLUDING THE PRESCRIBING PSYCHOLOGIST’S SATISFACTION OF THE CPD REQUIREMENTS.
B. FAILURE TO SATISFY CONTINUING EDUCATION REQUIREMENTS

1. AN APPLICANT FOR CERTIFICATE OF PRESCRIPTIVE AUTHORITY RENEWAL WHO FAILS TO PROVIDE SATISFACTORY EVIDENCE OF THE CPD REQUIREMENTS AS STATED IN THIS CHAPTER SHALL BE GIVEN WRITTEN NOTICE OF SUCH FAILURE BY THE BOARD. THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY OF THE APPLICANT SHALL REMAIN IN FULL FORCE AND EFFECT FOR A PERIOD OF 60 DAYS FOLLOWING THE MAILING OF SUCH NOTICE, FOLLOWING WHICH IT SHALL BE DEEMED EXPIRED, NON-RENEWED, AND SUBJECT TO REVOCATION WITHOUT FURTHER NOTICE, UNLESS THE APPLICANT SHALL HAVE, WITHIN SUCH 60 DAYS, FURNISHED THE BOARD SATISFACTORY EVIDENCE, BY AFFIDAVIT, THAT:

2. APPLICANT HAS SATISFIED THE APPLICABLE CPD REQUIREMENTS; OR

3. APPLICANT'S FAILURE TO SATISFY THE CPD REQUIREMENTS WAS OCCASIONED BY DISABILITY, ILLNESS, OR OTHER GOOD CAUSE AS MAY BE DETERMINED BY THE BOARD.

4. THE LICENSE OF A PRESCRIBING PSYCHOLOGIST WHOSE CERTIFICATE OF PRESCRIPTIVE AUTHORITY HAS EXPIRED BY NONRENEWAL OR BEEN REVOKED FOR FAILURE TO SATISFY THE CPD REQUIREMENTS OF THESE RULES MAY BE REINSTATED BY THE BOARD WITHIN THE TIME AND IN ACCORDANCE WITH THE PROCEDURES FOR REINSTATEMENT PROVIDED BY THESE RULES.

C. CERTIFICATES

FOR PROCESSING AN APPLICATION FOR A CERTIFICATE OF PRESCRIPTIVE AUTHORITY, A FEE OF [ ] SHALL BE PAYABLE TO THE BOARD.

D. ANNUAL RENEWAL OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY

1. EACH PRESCRIBING PSYCHOLOGIST SHALL REPORT HIS/HER 30 HOURS OF ANNUAL CPD RELEVANT TO THE PHARMACOLOGICAL TREATMENT OF MENTAL AND EMOTIONAL DISORDERS ON A FORM PROVIDED BY THE
2291 BOARD. THIS FORM WILL BE DISTRIBUTED WITH THE
2292 LICENSE RENEWAL FORM. BY SIGNING THE REPORT FORM,
2293 THE PRESCRIBING PSYCHOLOGIST SIGNIFIES THAT THE
2294 REPORT IS TRUE AND ACCURATE. THIS REPORT IS
2295 SUBMITTED ANNUALLY, AT THE TIME OF LICENSE
2296 RENEWAL, WHILE OTHER CPD REQUIREMENTS FOLLOW
2297 THE BIENNIAL REPORTING GUIDELINES LISTED IN (INSERT
2298 JURISDICTION’S STATUTORY OR REGULATORY REFERENCE
2299 HERE).

2300 2. EACH PRESCRIBING PSYCHOLOGIST PRESCRIBING
2301 CONTROLLED SUBSTANCES SHALL ALSO SUBMIT
2302 DOCUMENTATION OF A VALID CDS LICENSE AND DEA
2303 NUMBER WITH THE CPD REPORT.

2304 3. UPON ACCEPTANCE OF REQUIRED CPD CREDITS AND
2305 DOCUMENTATION OF CURRENT BLS CERTIFICATION, THE
2306 BOARD WILL ISSUE A RENEWAL OF THE PRESCRIBING
2307 PSYCHOLOGIST’S CERTIFICATE OF PRESCRIPTIVE
2308 AUTHORITY, PROVIDING THAT THE PRESCRIBING
2309 PSYCHOLOGIST’S LICENSE TO PRACTICE PSYCHOLOGY
2310 WITHIN THE STATE (OR PROVINCE OR TERRITORY) OF
2311 (INSERT JURISDICTION’S NAME HERE) IS SIMULTANEOUSLY
2312 RENEWED BY THE BOARD.

2313 4. FOR PROCESSING A [PRESCRIBING] PSYCHOLOGIST’S
2314 ANNUAL RENEWAL OF A CERTIFICATE OF PRESCRIPTIVE
2315 AUTHORITY, A FEE OF [ ] SHALL BE PAYABLE TO THE
2316 BOARD.

E. REINSTATEMENT OF EXPIRED CERTIFICATE OF
2319 PRESCRIPTIVE AUTHORITY

2320 1. A CERTIFICATE OF PRESCRIPTIVE AUTHORITY THAT HAS
2321 EXPIRED WITHOUT RENEWAL MAY BE REINSTATED BY THE
2322 BOARD PROVIDED THAT APPLICATION IS MADE WITHIN
2323 TWO (2) YEARS OF THE DATE OF EXPIRATION.

2325 PRESCRIPTIVE AUTHORITY HAS EXPIRED FOR A PERIOD IN
2326 EXCESS OF TWO (2) YEARS OR WHO IS OTHERWISE
2327 INELIGIBLE FOR REINSTATEMENT UNDER THIS SECTION
2328 MAY APPLY TO THE BOARD FOR AN INITIAL ORIGINAL
2329 CERTIFICATE OF PRESCRIPTIVE AUTHORITY PURSUANT TO
2330 THESE RULES.

2331 3. AN APPLICANT SEEKING REINSTATEMENT MORE THAN
ONE (1) BUT LESS THAN TWO (2) YEARS FROM THE DATE ON WHICH HIS/HER CERTIFICATE OF PRESCRIPTIVE AUTHORITY EXPIRED SHALL DEMONSTRATE, AS A CONDITION OF REINSTatement, SATISFACTION OF THE CONTINUING PROFESSIONAL DEVELOPMENT REQUIRED BY THESE RULES FOR EACH YEAR SINCE THE DATE OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY EXPIRATION. AS ADDITIONAL CONDITIONS OF REINSTatement THE BOARD MAY REQUIRE THAT THE APPLICANT:

a) COMPLETE A STATISTICAL AFFIDAVIT AND
b) PROVIDE A RECENT PHOTOGRAPH;
c) TAKE AND SUCCESSFULLY PASS:
   1) ALL OR A DESIGNATED PORTION OF THE NATIONAL EXAMINATION REQUIRED FOR THE ISSUANCE OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY UNDER THIS CHAPTER;
   2) A WRITTEN CERTIFICATION OR RECERTIFICATION EXAMINATION ACCEPTABLE TO THE BOARD; AND/OR
d) DEMONSTRATE CLINICAL COMPETENCY BY SUCCESSFULLY COMPLETING A PROGRAM DESIGNATED BY THE BOARD AND ANY RECOMMENDED REMEDIATION.

4. AN APPLICANT WHOSE LICENSE TO PRACTICE PSYCHOLOGY OR CERTIFICATE OF PRESCRIPTIVE AUTHORITY HAS BEEN REVOKED, SUSPENDED OR PLACED ON PROBATION BY THE LICENSING AUTHORITY OF ANY STATE/PROVINCE/TERRITORY OR WHO HAS VOLUNTARILY OR INVOLUNTARILY SURRENDERED HIS/HER LICENSE TO PRACTICE PSYCHOLOGY OR CERTIFICATE OF PRESCRIPTIVE AUTHORITY IN CONSIDERATION OF THE DISMISSAL OR DISCONTINUANCE OF PENDING OR THREATENED ADMINISTRATIVE OR CRIMINAL CHARGES FOLLOWING THE DATE ON WHICH HIS/HER CERTIFICATE OF PRESCRIPTIVE AUTHORITY IN [JURISDICTION] EXPIRED, SHALL BE DEEMED INELIGIBLE FOR REINSTatement OF THE CERTIFICATE OF PRESCRIPTIVE AUTHORITY.

5. AN APPLICATION FOR REINSTatement OF A CERTIFICATE OF PRESCRIPTIVE AUTHORITY MEETING THE REQUIREMENTS AND CONDITIONS OF THIS CHAPTER MAY
Nonetheless be denied for any of the causes for which an application for the original certificate of prescriptive authority may be refused by the board pursuant to [relevant statute] or for violation of these rules.

6. An application for reinstatement shall be made in a format supplied by the board together with the applicable fees and costs for certificate of prescriptive authority renewal under chapter [ ] of these rules, plus a penalty computed as follows:

   a) if the application is made less than one (1) year from the date of expiration, the penalty shall be equal to the renewal fee of the certificate of prescriptive authority.

   b) if the application is made more than one (1) but less than two (2) years from the date of expiration, the penalty shall be equal to twice the renewal fee of the certificate of prescriptive authority.

F. NECESSITY FOR CERTIFICATE OF PRESCRIPTIVE AUTHORITY

No person shall engage in the practice of prescribing psychology in the state/province/territory of [name of jurisdiction], or identify or hold himself or herself out as such, nor use in connection with his/her name the words “prescribing psychologist” or the letters PP” or any other words, letters, abbreviations, insignia, or signs tending to indicate or imply that the person is a prescribing psychologist, unless he/she has a current certificate of prescriptive authority issued by the board.

LIMITS OF PRACTICE

A. Prescribing psychologists shall pharmacologically treat only those disorders listed in the most recent edition of the diagnostic and statistical manual of mental disorders (DSM) published by the American psychiatric association or those mental and emotional
DISORDERS LISTED IN THE MOST RECENT EDITION OF THE
INTERNATIONAL CLASSIFICATION OF DISEASES (ICD).

1. PRESCRIBING PSYCHOLOGISTS SHALL ORDER, ADMINISTER,
AND PRESCRIBE OR DISTRIBUTE WITHOUT CHARGE ONLY
MEDICATIONS RECOGNIZED AND CUSTOMARILY USED FOR THE
MANAGEMENT OF MENTAL, NERVOUS, EMOTIONAL,
BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISEASES OR
DISORDERS.

2. A PRESCRIBING PSYCHOLOGIST MAY ORDER AND
INTERPRET ROUTINE LABORATORY PROCEDURES, AS
NECESSARY FOR ADEQUATE PRETREATMENT HEALTH
SCREENING, DIAGNOSIS OF MENTAL, NERVOUS, EMOTIONAL,
BEHAVIORAL, SUBSTANCE ABUSE AND COGNITIVE DISORDERS
AND TREATMENT MAINTENANCE, INCLUDING THOSE
NECESSARY FOR THE MONITORING OF POTENTIAL SIDE-
EFFECTS ASSOCIATED WITH MEDICATIONS PRESCRIBED BY THE
PRESCRIBING PSYCHOLOGIST.

3. A PRESCRIBING PSYCHOLOGIST SHALL NOT ORDER,
ADMINISTER, PRESCRIBE OR DISTRIBUTE DRUGS THAT ARE NOT
CUSTOMARILY USED FOR THE MANAGEMENT OF MENTAL,
NERVOUS, EMOTIONAL, BEHAVIORAL, SUBSTANCE ABUSE AND
COGNITIVE DISEASES OR DISORDERS.

4. A PRESCRIBING PSYCHOLOGIST SHALL NOT PRESCRIBE
MEDICATIONS OUTSIDE HIS/HER AREAS OF COMPETENCY
CONSISTENT WITH HIS/HER TRAINING AND EXPERIENCE AS
DEFINED BY THE BOARD.

B. UNDER NO CIRCUMSTANCES SHALL A PRESCRIBING
PSYCHOLOGIST ORDER, PRESCRIBE OR DISTRIBUTE NARCOTICS,
DEFINED AS NATURAL AND SYNTHETIC OPIOID ANALGESICS AND
THEIR DERIVATIVES USED TO RELIEVE PAIN.

C. A PRESCRIBING PSYCHOLOGIST SHALL NOT DELEGATE THE
ADMINISTRATION, PRESCRIPTION, OR DISTRIBUTION OF A DRUG
TO ANY OTHER INDIVIDUAL.

D. A PRESCRIBING PSYCHOLOGIST SHALL NOT SELF-PRESCRIBE
MEDICATION AND SHALL NOT PRESCRIBE MEDICATION TO ANY
PERSON WHO IS A MEMBER OF THE PSYCHOLOGIST’S FAMILY OR
HOUSEHOLD, OR WITH WHOM THE PSYCHOLOGIST HAS A
CONFLICT OF INTEREST, INCLUDING A PROHIBITED DUAL
RELATIONSHIP, AS DEFINED IN [JURISDICTION’S REGULATIONS],
OF THESE REGULATIONS AND THE CODE OF CONDUCT ADOPTED
BY THE BOARD.
E. NOTHING IN THESE REGULATIONS SHALL BE INTERPRETED OR CONSTRUED AS TO PERMIT A PRESCRIBING PSYCHOLOGIST TO PHARMACOLOGICALLY TREAT CLIENTS FOR PRIMARY ENDOCRINE, CARDIOVASCULAR, ORTHOPEDIC, NEUROLOGIC, GYNECOLOGIC, METABOLIC, HEMATOLOGIC, RESPIRATORY, RENAL, GASTROINTESTINAL, HEPATIC, DERMATOLOGIC, ONCOLOGIC, INFECTIOUS, OPHTHALMOLOGIC, OR RHEUMATOLOGIC ILLNESS OR DISORDERS.

F. PRESCRIBING PSYCHOLOGISTS MAY PRESCRIBE MEDICATIONS FOR MENTAL AND EMOTIONAL DISORDERS THAT ARISE SECONDARY TO A PRIMARY PHYSICAL ILLNESS, SO LONG AS THE PRIMARY PHYSICAL ILLNESS IS BEING MANAGED THE CLIENT’S PRIMARY OR ATTENDING PHYSICIAN.

EXEMPTIONS

A. THE PROVISIONS OF THIS CHAPTER SHALL NOT PREVENT, RESTRICT THE PRACTICE, SERVICES, OR ACTIVITIES OF ANY INDIVIDUAL:

1. LICENSED BY OTHER LAWS IN THIS STATE FROM ENGAGING IN THE PROFESSION OR OCCUPATION FOR WHICH HE/ SHE IS LICENSED; OR

2. EMPLOYED AS A PRESCRIBING PSYCHOLOGIST BY THE UNITED STATES GOVERNMENT WHEN PRACTICING SOLELY UNDER THE DIRECTION OR CONTROL OF THE UNITED STATES GOVERNMENT AGENCY BY WHICH HE/SHE IS EMPLOYED.

PRESCRIBING PSYCHOLOGIST GENERAL

A. DOCUMENTATION OF PHYSICIAN CONSULTATION

1. WHEN PSYCHOPHARMACOLOGIC MANAGEMENT OF A CLIENT IS INDICATED, THE INITIAL PLAN SHALL INCLUDE CONSULTATION WITH THE CLIENT’S PRIMARY CARE OR ATTENDING PHYSICIAN.

2. THE PRESCRIBING PSYCHOLOGIST SHALL DOCUMENT THE CONSULTATION WITH THE PRIMARY OR ATTENDING PHYSICIAN IN THE CLIENT’S MEDICAL RECORD. THIS DOCUMENTATION SHALL INCLUDE, BUT IS NOT NECESSARILY LIMITED TO, THE CLIENT’S NAME; THE PHYSICIAN’S NAME; DATE OF CONSULTATION; PURPOSE OF CONSULTATION (E.G., NEW MEDICATION, CHANGE
IN MEDICATION, DISCONTINUANCE OF MEDICATION, ADVERSE
TREATMENT EFFECTS, TREATMENT FAILURE, CHANGE IN MEDICAL
STATUS, ETC.; THE RESULTS OF THE CONSULTATION (E.G.,
MEDICATIONS ORDERED, GENERIC OR TRADE; STARTING DOSAGE
AND TITRATION PLAN, IF ANY; NUMBER OF REFILLS; ETC.); ANY
SPECIFIC RESPONSIBILITIES OF THE PRESCRIBING PSYCHOLOGIST
AND PHYSICIAN RESPECTING THE CLIENT’S CARE; ANY REPORTING
AND DOCUMENTATION REQUIREMENTS BETWEEN THE
PRESCRIBING PSYCHOLOGIST AND THE PHYSICIAN AND/OR A
SCHEDULE BY WHICH SUCH ARE TO TAKE PLACE; A PLAN TO
ACCOMMODATE IMMEDIATE CONSULTATION BETWEEN THE
PRESCRIBING PSYCHOLOGIST, PHYSICIAN, AND/OR CLIENT; AND
ANY OTHER INFORMATION THAT MIGHT BE NECESSARY FOR THE
APPROPRIATE COORDINATION OF CARE FOR THE CLIENT (E.G.,
REVIEW OF PRIOR LABS OR DIAGNOSTIC PROCEDURES; NEW LABS
OR DIAGNOSTIC PROCEDURES REQUESTED BY THE PHYSICIAN, IF
ANY; ETC.).

3. THE PRESCRIBING PSYCHOLOGIST SHALL FORWARD
DOCUMENTATION OF ALL PSYCHOPHARMACOLOGIC
CONSULTATIONS TO THE CLIENT’S PRIMARY OR ATTENDING
PHYSICIAN FOR THAT PHYSICIAN’S RECORDS.

4. WITH THE PERMISSION OF THE CLIENT, THE PRESCRIBING
PSYCHOLOGIST SHALL FORWARD ANY OTHER RELEVANT MEDICAL
DOCUMENTATION REQUESTED BY THE PATIENT’S PRIMARY CARE
OR ATTENDING PHYSICIAN.

5. IN ADDITION TO THE WRITTEN RELEASE AND AUTHORIZATION SET
FORTH IN SECTION [REFER TO SECTION ‘PRESCRIBING PRACTICES
OF A V.A., A PRESCRIBING PSYCHOLOGIST SHALL INSURE THAT
EACH OF HIS/HER CLIENTS SUBJECT TO CONSULTATION AND
COLLABORATION WITH A PHYSICIAN IS INFORMED:

a) OF THE RELATIONSHIP BETWEEN THE;
PRESCRIBING PSYCHOLOGIST AND PHYSICIAN AND THE
RESPECTIVE ROLE OF EACH WITH RESPECT TO THE
CLIENT’S PSYCHOPHARMACOLOGIC MANAGEMENT.

b) THAT HE/SHE MAY DECLINE TO PARTICIPATE IN
SUCH A PRACTICE AND MAY WITHDRAW AT ANY TIME
WITHOUT TERMINATING THE PRESCRIBING
PSYCHOLOGIST-CLIENT RELATIONSHIP.

c) THE PRESCRIBING PSYCHOLOGIST’S DECISION TO
WITHDRAW FROM CONSULTATION AND COLLABORATION
WITH A PHYSICIAN; AND
d) BY WRITTEN DISCLOSURE, OF ANY CONTRACTUAL OR FINANCIAL ARRANGEMENT THAT MAY IMPACT THE PRESCRIBING PSYCHOLOGIST’S DECISION TO ENGAGE IN CONSULTATION AND COLLABORATION WITH A PHYSICIAN.

B. PRESCRIBING PRACTICES OF A PRESCRIBING PSYCHOLOGIST

1. IN ORDER TO PERMIT THE NECESSARY COORDINATION OF CARE FOR THE CLIENT, THE PRESCRIBING PSYCHOLOGIST SHALL OBTAIN A RELEASE OF INFORMATION FROM THE CLIENT AND/OR THE CLIENT’S LEGAL GUARDIAN TO CONTACT THE CLIENT’S PRIMARY OR ATTENDING PHYSICIAN IN ALL CASES IN WHICH PSYCHOPHARMACOLOGIC MANAGEMENT IS PLANNED.

2. IF A CLIENT OR THE CLIENT’S LEGAL GUARDIAN DISCLAIMS TO SIGN A RELEASE OF INFORMATION AUTHORIZING COORDINATION OF CARE WITH HIS/HER PRIMARY OR ATTENDING PHYSICIAN, THE PRESCRIBING PSYCHOLOGIST SHALL INFORM THE CLIENT AND/OR THE CLIENT’S LEGAL GUARDIAN THAT HE/SHE CANNOT TREAT THE CLIENT PHARMACOLOGICALLY WITHOUT SUCH CONSULTATION.

3. IF THE CLIENT WISHES TO HAVE HIS/HER PRIMARY OR ATTENDING PHYSICIAN PRESCRIBE ANY RECOMMENDED PSYCHOTROPIC MEDICATIONS, THE PRESCRIBING PSYCHOLOGIST SHALL FORWARD TO THE ATTENDING PHYSICIAN, WITH A PROPER RELEASE FROM THE CLIENT, A SUMMARY OF THE PRESCRIBING PSYCHOLOGIST’S FINDINGS AND TREATMENT RECOMMENDATIONS.

4. THE PRESCRIBING PSYCHOLOGIST SHALL CONTACT THE PRIMARY OR ATTENDING PHYSICIAN PRIOR TO PRESCRIBING MEDICATIONS OR MAKING CHANGES TO AN ESTABLISHED PSYCHOPHARMACOLOGICAL REGIMEN, SUCH AS DOSAGE ADJUSTMENTS, OR ADDING AND DISCONTINUING A MEDICATION AS DESCRIBED IN SECTION V. A. 2 OF THESE RULES.

a) THE PRESCRIBING PSYCHOLOGIST SHALL INFORM THE PRIMARY OR ATTENDING PHYSICIAN OF THE MEDICATION(S) HE/SHE INTENDS TO PRESCRIBE AND ANY LABORATORY TESTS THAT HE/SHE HAS ORDERED OR REVIEWED.

b) THE PRESCRIBING PSYCHOLOGIST SHALL DISCUSS WITH THE PRIMARY OR ATTENDING PHYSICIAN ANY RELEVANT INDICATIONS AND CONTRAINDICATIONS OF THE PROPOSED MEDICATIONS.

c) IN THE EVENT THAT THE PRIMARY OR ATTENDING
PHYSICIAN DOES NOT CONCUR WITH THE
PSYCHOPHARMACOLOGIC TREATMENT PROTOCOL PLANNED BY
THE PRESCRIBING PSYCHOLOGIST, THE PRESCRIBING
PSYCHOLOGIST SHALL DEFER TO THE MEDICAL JUDGMENT OF THE
PHYSICIAN.

5. IN ALL CASES IN WHICH THE CLIENT DOES NOT HAVE A PRIMARY
OR ATTENDING PHYSICIAN, THE PRESCRIBING PSYCHOLOGIST
SHALL INFORM THE CLIENT THAT HE/SHE CANNOT PRESCRIBE
MEDICATION FOR THAT CLIENT UNTIL SUCH TIME AS THE CLIENT
HAS SECURED A PRIMARY CARE OR ATTENDING PHYSICIAN AND
HAS BEEN ESTABLISHED AS AN ACTIVE CLIENT OF THAT
PHYSICIAN.

6. IN THE EVENT AN ESTABLISHED CLIENT CHANGES HIS/HER
PRIMARY OR ATTENDING PHYSICIAN WITH WHOM THE
PRESCRIBING PSYCHOLOGIST HAS ESTABLISHED A CONSULTATIVE
RELATIONSHIP, THE PRESCRIBING PSYCHOLOGIST SHALL
ESTABLISH A CONSULTATIVE AND COLLABORATIVE RELATIONSHIP
WITH THE NEW PHYSICIAN IN ORDER TO CONTINUE
PSYCHOPHARMACOLOGICAL TREATMENT OF THE CLIENT.

7. IN THE EVENT A CLIENT TERMINATES HIS/HER RELATIONSHIP
WITH HIS/HER PRIMARY OR ATTENDING PHYSICIAN, WITH WHOM THE
PRESCRIBING PSYCHOLOGIST HAS ESTABLISHED A
CONSULTATIVE RELATIONSHIP AND DECLINES TO SECURE A NEW
PRIMARY CARE OR ATTENDING PHYSICIAN, THE PRESCRIBING
PSYCHOLOGIST CANNOT CONTINUE TO
PSYCHOPHARMACOLOGICALLY MANAGE THE CLIENT AND SHALL
SO ADVISE THE CLIENT.

a) IN SUCH Instances, THE PRESCRIBING PSYCHOLOGIST
SHALL DOCUMENT THAT HE/SHE HAS MADE EVERY REASONABLE
EFFORT TO ENCOURAGE THE CLIENT TO MAINTAIN AND/OR
ESTABLISH A RELATIONSHIP WITH A PRIMARY CARE OR
ATTENDING PHYSICIAN.

b) IN THOSE CASES IN WHICH AN ABRUPT DISCONTINUATION
OF A PSYCHOPHARMACOLOGIC MEDICATION COULD REPRESENT
A HEALTH RISK OR RESULT IN ADVERSE EFFECTS, THE
PRESCRIBING PSYCHOLOGIST, WITH CONCURRENCE FROM THE
PREVIOUSLY ESTABLISHED PRIMARY OR ATTENDING PHYSICIAN
OF RECORD, IS AUTHORIZED TO PRESCRIBE THE MEDICATION(S)
IN A MANNER THAT IS CUSTOMARILY RECOGNIZED AS A
DISCONTINUATION REGIMEN UNTIL THE MEDICATION HAS BEEN
COMPLETELY DISCONTINUED. THIS REGIMEN SHALL BE
8. PROVIDING SAMPLE MEDICATIONS.
   a) IF A PRESCRIBING PSYCHOLOGIST PROVIDES SAMPLE
   MEDICATIONS TO A CLIENT, DISPENSATIONS OF THESE
   MEDICATIONS SHALL BE GOVERNED BY THE SAME RULES AS
   THOSE GOVERNING THE PRESCRIBING OF MEDICATIONS AS
   DEFINED IN THESE RULES.
   b) MEDICATION SAMPLES MAINTAINED IN THE PRESCRIBING
   PSYCHOLOGIST’S OFFICE SHALL BE SECURED IN ACCORDANCE
   WITH ALL RELEVANT STATE AND FEDERAL REGULATIONS AND/OR
   LAWS.

9. THE PRESCRIBING PSYCHOLOGIST SHALL MAINTAIN A DUPLICATE
   OR PHOTOSTATIC COPY OF ALL WRITTEN PRESCRIPTIONS IN THE
   CLIENT’S MEDICAL RECORD. WHEN PRESCRIPTIONS ARE ORDERED
   BY TELEPHONE, THE PRESCRIBING PSYCHOLOGIST SHALL
   DOCUMENT THE DATE AND PRESCRIPTIONS ORDERED IN THE
   CLIENT’S MEDICAL RECORD.

C. COMPLAINT PROCEDURE
1. ANY COMPLAINT AGAINST A PRESCRIBING PSYCHOLOGIST SHALL
   BE MADE, INVESTIGATED AND ADJUDICATED ACCORDING TO THE
   COMPLAINT PROCEDURES OUTLINED IN (INSERT JURISDICTION’S
   STATUTORY REFERENCE HERE) AND (INSERT JURISDICTION’S
   REGULATORY REFERENCE HERE, IF APPLICABLE).

2. THE BOARD SHALL HAVE THE RIGHT TO RESTRICT, MODIFY,
   SUSPEND OR REVOKE, IN WHOLE OR IN PART, THE PRESCRIPTIVE
   AUTHORITY OF A PRESCRIBING PSYCHOLOGIST WHO IS FOUND IN
   VIOLATION OF ANY PART OF (INSERT JURISDICTION’S STATUTORY
   REFERENCE TO MEDICAL; PRESCRIBING PSYCHOLOGY HERE) OR
   THESE RULES FOR SUCH TIME AS THE BOARD DETERMINES
   NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF
   THE PUBLIC.
   a) ANY PRESCRIBING PSYCHOLOGIST WHO KNOWINGLY FAILS
   TO ADHERE TO ANY MODIFICATIONS, LIMITATIONS OR
   RESTRICTIONS OF THEIR PRESCRIPTIVE AUTHORITY, AS
   DETERMINED BY THE BOARD, SHALL BE SUBJECT TO REVOCATION
   OF THEIR CERTIFICATE TO PRESCRIBE.
   b) THE NAME AND PRESCRIPTIVE AUTHORITY NUMBER OF
   ANY PRESCRIBING PSYCHOLOGIST WHOSE PRESCRIPTIVE
   AUTHORITY IS RESTRICTED, MODIFIED, LIMITED, SUSPENDED OR
   REVOKED FOR ANY REASON STEMMING FROM VIOLATION OF ANY
PART OF V. B. OR THESE RULES SHALL BE FORWARD TO THE
(INsert Jurisdiction’s name) State Board of Pharmacy [or
Provincial or Territorial controlling pharmacy
Authority], along with the nature of any such
Modification, limitation, suspension or revocation.

c) In any case involving the restriction,
Modification, limitation, suspension or revocation of
the authority to prescribe controlled substances, the
Board shall forward to the controlled substances
section of the (State, provincial, or territorial agency
governing controlled substances, if applicable) and the
Regional Office of the United States Drug Enforcement
Agency [or Provincial or Territorial controlling
agency], the name and address, DEA number and
[Jurisdictional, provincial, or territorial] CDS license of
the prescribing psychologist whose prescriptive
authority for controlled substances has been so
restricted, suspended or revoked.

3. Any prescribing psychologist who prescribes any
medication while his/her certificate to prescribe is
suspended or revoked shall be subject to the additional
revocation of his/her license to practice psychology in
[insert jurisdiction’s name here], and his/her name shall
be forwarded to the district attorney [or appropriate
legal authority] in the parish [or county, province or
territory] of their practice.