


## MEMORANDUM

<b>DATE</b>	April 23, 2018
<b>TO</b>	Board of Psychology Members
<b>FROM</b>	 Jason Glasspiegel Central Services Coordinator
<b>SUBJECT</b>	Agenda Item #13 - Budget Report

### **Background:**

The Board of Psychology (Board) has a budget of \$5,107,000 in the Governor's budget for Fiscal Year 2017-2018. The estimated Fund Balance at the end of 2017-18 will be \$2,863,000.

In the Governor's 2018-19 Proposed Budget, the Board has a budget of \$5,155,000, including a General Fund Loan Repayment of \$3,800,000 and an estimated Fund Balance of \$5,154,000.

### **Action Requested:**

This item is informational purposes only. No action is required.

Attachment A: Budget Report: FY 2017-2018

Attachment B: Explanation of Discretionary and Non-Discretionary Budget Items

Attachment C: Analysis of Fund Condition

Attachment D: Psychology Fund Balance/Expenditure Comparison Spreadsheet

**BOARD OF PSYCHOLOGY - 0310  
BUDGET REPORT  
FY 2017-18 EXPENDITURE PROJECTION**

FM 07

OBJECT DESCRIPTION	FY 2016-17		FY 2017-18				
	ACTUAL	PRIOR YEAR	BUDGET	CURRENT YEAR	PERCENT SPENT	PROJECTIONS TO YEAR END	UNENCUMBERED BALANCE
	EXPENDITURES (MONTH 13)	EXPENDITURES 1/31/2017	ALLOTMENT 2017-18	EXPENDITURES 1/31/2018			
<b>PERSONNEL SERVICES</b>							
Salary & Wages (Staff)		568,702		705,678	64%	1,209,734	(112,734)
Statutory Exempt (EO)		52,818		56,583	63%	96,999	(6,999)
Temp Help Reg (Seasonals)		158,116		135,188	0%	231,751	(184,751)
Board Member Per Diem		0		0	0%	0	12,000
Committee Members (911)		7,700		7,500	0%	12,857	(12,857)
Overtime		1,530		10,635	0%	18,231	(8,231)
Staff Benefits		389,816		422,066	54%	723,542	58,458
<b>TOTALS, PERSONNEL SVC</b>		1,178,682		1,337,650	66%	2,293,114	(255,114)
<b>OPERATING EXPENSE AND EQUIPMENT</b>							
General Expense		53,713		42,010	16%	84,020	171,980
Fingerprint Reports		1,789		0	0%	0	34,000
Minor Equipment		16,715		31,903		50,090	(50,090)
Printing		46,808		31,347	33%	45,097	49,903
Communication		4,091		2,176	5%	3,481	37,519
Postage		7,163		1,845	7%	3,827	21,173
Insurance		0		0	0%	0	0
Travel In State		33,247		43,225	228%	103,740	(84,740)
Training		552		0	0%	1,000	14,000
Facilities Operations		161,508		90,714	65%	181,428	(42,428)
C & P Services - External		78,729		248,140	376%	360,000	(294,000)
<b>DEPARTMENTAL SERVICES:</b>							
OIS Pro Rata		275,919		298,667	58%	512,000	0
Admin/Exec		147,581		175,583	58%	301,000	0
IA w/ OPES		39,424		31,500	58%	54,000	0
DOI-ProRata Internal		4,081		4,083	58%	7,000	0
Public Affairs Office		23,919		10,500	58%	18,000	0
CCED		1,169		11,083	58%	19,000	0
<b>INTERAGENCY SERVICES:</b>							
Consolidated Data Center		0		1	0%	1	5,999
DP Maintenance & Supply		9,279		3,237	46%	6,474	526
<b>EXAM EXPENSES:</b>							
C/P Svcs-External Expert Administrative		70,413		0	0%	0	86,000
C/P Svcs-External Expert Examiners		0		0	0%	0	196,000
C/P Svcs-External Subject Matter		25,117		0	0%	0	0
<b>ENFORCEMENT:</b>							
Attorney General		346,812		453,980	60%	778,251	(23,251)
Office Admin. Hearings		53,940		103,295	89%	177,077	(61,077)
Court Reporters		2,027		0	0%	0	0
Evidence/Witness Fees		43,329		0	0%	0	90,000
Investigative Services (MBC)		28,445		0	0%	0	0
IA with DOI Direct		150,226		0	0%	0	0
Major Equipment		0		0	0%	0	0
<b>TOTALS, OE&amp;E</b>		1,625,996		1,583,290	51%	2,705,487	414,513
<b>TOTAL EXPENSE</b>		2,804,678		2,920,940	116%	4,998,601	159,399
Sched. Reimb. - Fingerprints		(2,450)		(47,000)	100%	(47,000)	0
Sched. Reimb. - Other		(1,645)		(4,000)	100%	(4,000)	0
Invest Cost Recover FTB		(1,672)		0	0%	0	0
Unsched. Reimb. - Other		(99,982)		0	0%	0	0
Unsched. Reimb. - ICR Prob Monitor		(25,048)		0	0%	0	0
<b>NET APPROPRIATION</b>		2,673,881		2,869,940	56%	4,947,601	159,399
						<b>SURPLUS/(DEFICIT):</b>	<b>3.1%</b>

## Board of Psychology Budget Items

### Non-Discretionary Budget

Personal Services	\$ 1,981,000
<i>Permanent Staff, Per Diem, Benefits</i>	

Operating Expenses	\$ 2,635,000
<i>Facilities, Departmental Distributed, Statewide Prorata, Credit Card Processing, Examinations, Enforcement</i>	

### Discretionary Budget

Personal Services	\$ 57,000
<i>Temporary Help, Overtime</i>	

Operating Expenses	\$ 485,000
<i>General Operating Expenses, Equipment, Travel, Maintenance Contracts, Printing, Postage</i>	

<b>Total Budget</b>	<b>\$ 5,158,000</b>
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# 0310 - Psychology

## Analysis of Fund Condition

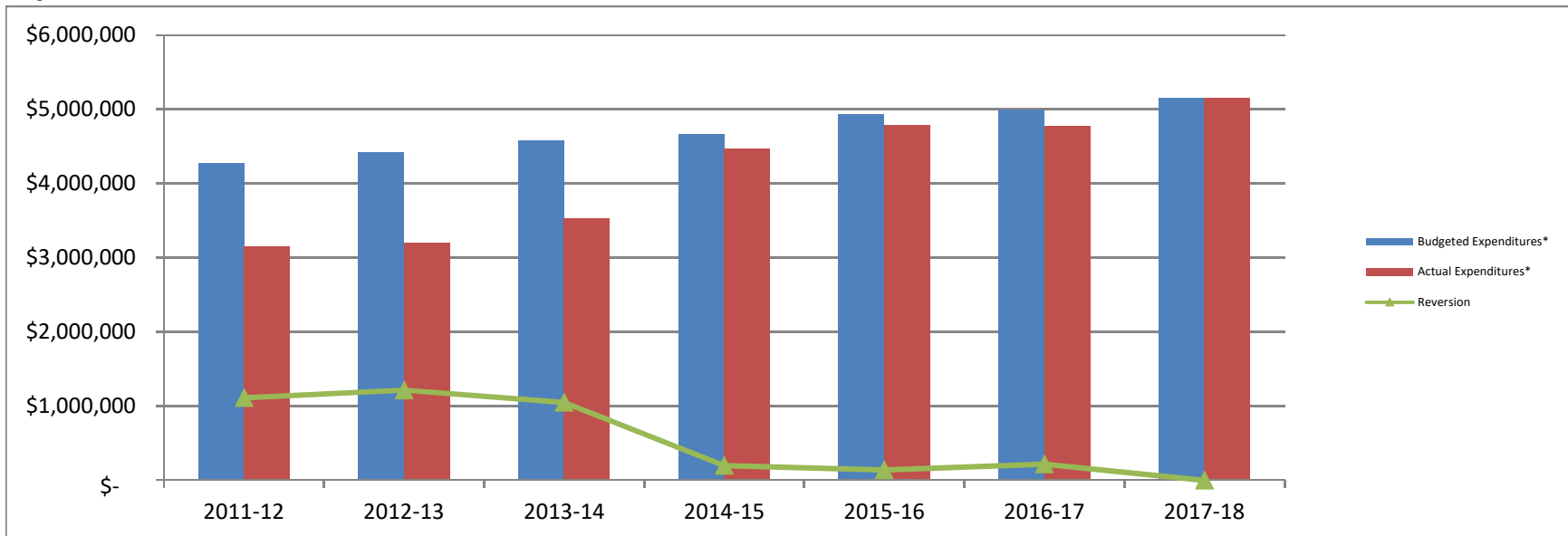
Prepared 1/25/18

(Dollars in Thousands)

Governor's Budget 2018-19	ACTUAL 2015-16	ACTUAL 2016-17	CY 2017-18	Governor's Budget BY 2018-19	BY +1 2019-20
<b>BEGINNING BALANCE</b>	\$ 5,211	\$ 4,721	\$ 4,297	\$ 2,863	\$ 5,154
Prior Year Adjustment	\$ 26	\$ 56	\$ -	\$ -	\$ -
Adjusted Beginning Balance	<u>\$ 5,237</u>	<u>\$ 4,777</u>	<u>\$ 4,297</u>	<u>\$ 2,863</u>	<u>\$ 5,154</u>
<b>REVENUES AND TRANSFERS</b>					
Revenues:					
4121200 Delinquent fees	\$ 12	\$ 13	\$ 44	\$ 75	\$ 75
4127400 Renewal fees	\$ 3,282	\$ 3,533	\$ 3,247	\$ 3,247	\$ 3,247
4129200 Other regulatory fees	\$ 145	\$ 164	\$ 102	\$ 102	\$ 102
4129400 Other regulatory licenses and permits	\$ 686	\$ 588	\$ 578	\$ 578	\$ 578
4163000 Income from surplus money investments	\$ 24	\$ 38	\$ 9	\$ 5	\$ 11
4172500 Miscellaneous revenues	\$ -	\$ 1	\$ -	\$ -	\$ -
Totals, Revenues	<u>\$ 4,150</u>	<u>\$ 4,337</u>	<u>\$ 3,980</u>	<u>\$ 4,007</u>	<u>\$ 4,013</u>
Transfers from Other Funds					
GF Loan Repayment Per Item 1450-011-0310 BA of 2002	\$ -	\$ -	\$ -	\$ 3,800	\$ 1,200
GF Loan Repayment Per Item 1110-011-0310 BA of 2008	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Totals, Revenues and Transfers	<u>\$ 4,150</u>	<u>\$ 4,337</u>	<u>\$ 3,980</u>	<u>\$ 7,807</u>	<u>\$ 7,713</u>
Totals, Resources	<u>\$ 9,387</u>	<u>\$ 9,114</u>	<u>\$ 8,277</u>	<u>\$ 10,670</u>	<u>\$ 12,867</u>
<b>EXPENDITURES</b>					
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ -	\$ 4,585	\$ 5,107	\$ 5,155	\$ 5,258
8880 Financial Information System for California (State Operations)	\$ 8	\$ 5	\$ 6	\$ 1	\$ 1
9892 Supplemental Pension Payments (State Operations)		\$ -	\$ -	\$ 45	\$ 45
9900 Statewide General Administrative Expenditures (Pro Rata)(State Operations)	\$ -	\$ 227	\$ 301	\$ 315	\$ 315
Total Disbursements	<u>\$ 4,666</u>	<u>\$ 4,817</u>	<u>\$ 5,414</u>	<u>\$ 5,516</u>	<u>\$ 5,619</u>
<b>FUND BALANCE</b>					
Reserve for economic uncertainties	\$ 4,721	\$ 4,297	\$ 2,863	\$ 5,154	\$ 7,248
<b>Months in Reserve</b>	11.8	9.5	6.2	11.0	15.2

Psychology Expenditure Comparison (Budgeted vs. Actual)							
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Budgeted Expenditures*	\$4,273,000	\$4,418,000	\$4,576,000	\$4,669,000	\$4,933,000	\$4,989,000	\$ 5,158,000
Actual Expenditures*	\$3,160,000	\$3,203,000	\$3,526,000	\$4,472,000	\$4,792,000	\$4,773,000	\$ 5,158,000
Reversion	\$1,113,000	\$1,215,000	\$1,050,000	\$ 197,000	\$ 141,000	\$ 216,000	\$ -

\*Figures do not include reimbursements



	Psychology Revenue Comparison (Projected vs. Actual)						
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Projected Revenue	\$3,365,000	\$3,592,000	\$3,778,000	\$3,887,000	\$3,872,000	\$3,941,000	\$ 3,980,000
Actual Revenue	\$3,612,000	\$3,669,000	\$3,888,000	\$4,034,000	\$4,150,000	\$4,337,000	\$ 3,980,000
Difference	\$ (247,000)	\$ (77,000)	\$ (110,000)	\$ (147,000)	\$ (278,000)	\$ (396,000)	\$ -

