

MEMORANDUM

DATE	October 31, 2018
TO	Board of Psychology Members
FROM	Sandra Monterrubio, Enforcement Program Manager
SUBJECT	Agenda Item 20(d) Closure Letters

Background:

At the October 2018, Enforcement Committee Meeting, the Committee reviewed the attached final-two closure letters used by enforcement staff. The Committee recommended minor changes to the letters. Please review the attached letters for approval.

Action Requested:

Review and approve the proposed changes made by the Committee.

Attachments:

A: Closure Letters

DATE

COMPLAINANT'S NAME
ADDRESS

Re: SUBJECT'S NAME
Control Case No.: 600201#####

Dear COMPLAINANT'S NAME:

This letter is being sent to advise you that the California Board of Psychology (Board) has completed a review of your complaint concerning SUBJECT'S NAME.

Section 2910 of the Business and Professions Code established all government settings, including California Department of Corrections and Rehabilitation, as exempt from the Psychology Licensing Laws. As an unlicensed government employee, SUBJECT'S NAME conduct must be addressed through the California Department of Corrections and Rehabilitation. As such, the Board does not have jurisdiction in this matter and we are closing our file.

Should you wish to pursue this matter, you may contact the California Department of Corrections and Rehabilitation at:

California Correctional Health Care Services
Controlled Correspondence Unit
P.O. Box 588500
Elk Grove, CA 95758

Thank you for your bringing your concerns to our attention. ~~We regret we are unable to assist you further.~~

Sincerely,

Enforcement Unit
California Board of Psychology

DATE

SUBJECT'S NAME
ADDRESS

Board of Psychology Control Case No.: 600201#####

Dear Dr. SUBJECT'S NAME:

The California Board of Psychology (Board) has concluded its review of the above-referenced complaint regarding the disclosure on your renewal application that you had been convicted or disciplined since your previous renewal.

You indicated that you disclosed [the current disciplinary action that the Board imposed on DATE/the previous conviction of ___ from YEAR], which is already on file. Therefore, no further action is anticipated and the Board is closing its file.

Thank you for your cooperation in this matter. If you have any questions, please email Enforcement Analyst A at BOPEnforcement@dca.ca.gov.

Sincerely,

Enforcement Unit
California Board of Psychology