

MEMORANDUM

DATE	November 1, 2018
TO	Board Members
FROM	<i>Stephanie Cheung</i> Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 23(d) Applicant #1 - Consideration of Licensing Committee Recommendations Regarding Requests for an Extension of the 30-Consecutive Month Limitation to Accrue 1500 Hours of Post-Doctoral Supervised Professional Experience Pursuant to Section 1387(a) of Title 16 of the California Code of Regulations

Background:

California Code of Regulations, Title 16, section 1387 provides in part:

(a) Pursuant to section 2914(c) of the code, two years of qualifying SPE shall be completed and documented prior to licensure. One year of SPE shall be defined as 1500 hours. At least one year of SPE shall be completed postdoctorally. Each year of SPE shall be completed within a thirty (30) consecutive month period. If both years of SPE (3000 hours) are completed postdoctorally, they shall be completed within a sixty (60) month period. Upon showing of good cause as determined by the board, these specified time limitations may be reasonably modified.

Applicant #1 – Request for a Three-month Extension to the 30-Consecutive Month Limitation to Accrue Post-Doctoral Supervised Professional Experience (SPE)

Applicant #1 was credited a total of 2,785 hours of SPE. The breakdown of the total hours of SPE is as follows:

- 1,500 hours of pre-doctoral SPE accrued from August 1, 2014 to July 13, 2015; and
- 1,285 hours of post-doctoral SPE accrued from August 4, 2015 to April 30, 2016

Pursuant to the time limitation in accruing SPE set forth by section 1387(a) of the CCR, Applicant #1 is required to complete the remaining 215 hours of post-doctoral SPE by February 4, 2018.

Applicant #1 continued to accrue the remaining hours towards licensure in May 2016, but hours were denied by the Board due to a lack of Supervision Agreement when Applicant #1 applied to take the examination in March 2018. Applicant #1 and the primary supervisor took corrective action by completing a Supervision Agreement and began to accrue additional hours; however, the additional hours were accrued outside

of the 30-consecutive month period and they are not qualified SPE pursuant to section 1387(a). Thus, the applicant has not met the SPE requirement towards licensure.

Though the request is less than one year, the reason for extension does not fall within the Board approved guidelines provided to staff in the review of extension requests. Staff is seeking guidance from the Licensing Committee in the review of like requests for future reference.

Attachment:

A: Letter of Request

Action Requested:

Review and consider the Licensing Committee's recommendation to grant the three-month extension request to the 30-consecutive month limitation to accrue post-doctoral SPE.

June 12, 2018

RE: Request for an extension to the 30 month time limit

[REDACTED]

Dear Mrs. Natasha Lim,

I am writing this letter with the intent to request an extension to the 30 month time limit as prescribed in California Code of Regulations section 1387 (a). On August 11, 2016, the Licensing/Registration Analyst, Annette Parino informed me that I had only received credit for a total of 2,785 from my previous psych assistantships with Dr. [REDACTED] and Dr. [REDACTED]. She further stated that I was still missing 215 post doc hours.

On May 2016, I became employed with [REDACTED] Mental Health and began accumulating hours to complete the 215 hours that I was missing. On October 2016, I submitted to the Board the Verification of Experience form demonstrating that I had completed the 215 missing hours. I attempted to follow up with Mrs. Parino to ensure the Board had received my hours but I did not receive a response or follow up from her. After submitting my hours I was under the impression that I had fulfilled the requirement of completing 3,000 hours. During this period, I also requested accommodations, due to a medical condition, to take the EPPP. This request for accommodations further delayed the process for me, as I met with different Doctors and submitted all the necessary documents to the Board.

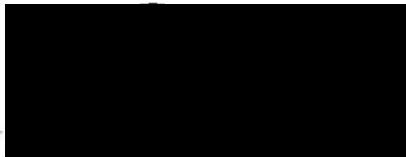
On March 27, 2018, when I applied to take the CPLEE I received an email from Mr. Chris Siepert informing me that I continued missing 215 post doc hours. I communicated with Mr. Siepert and clarified that I had already completed these hours from the time period of May 2, 2016 to August 22, 2016. When Mr. Siepert reviewed my file he only found the VoE, and the Supervision Agreement form was missing. It appears that my supervisor, Dr. [REDACTED] and I overlooked this form and the 215 post doc hours that I completed back on August 2016 were denied due to not having the Supervision Agreement form on file.

On April 18, 2018, my supervisor, Dr. [REDACTED] and I completed the Supervision Agreement form and once again I started the process of accumulating my 215 hours and finished them on May 24, 2018. I submitted the VoE and Supervision Agreement and followed the guidelines for submitting the forms. On June 6, 2018, when I contacted Mr. Siepert about the

approval of my hours he informed me of the following, "the accrual of my hours falls outside the 30 month time limit."

At the time when I found out that I was missing 215 hours I attempted to fulfill the requirement of completing all my post doc hours as promptly as possible. I hope with the time line and explanation provided in this letter, it is a reflection of my efforts to complete my remaining hours on two occasions within the 30 month window. I would like to request for an additional five months extension in order for my 215 hours to be approved by the Board and be able to take the CPLEE. Thank you in advance for your consideration on this request.

Respectfully,

A large black rectangular redaction box covering the signature area.A black rectangular redaction box covering contact information.

MEMORANDUM

DATE	November 1, 2018
TO	Board Members
FROM	<i>Stephanie Cheung</i> Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 23(d) Applicant #2 - Consideration of Licensing Committee Recommendations Regarding Requests for an Extension of the 30-Consecutive Month Limitation to Accrue 1500 Hours of Post-Doctoral Supervised Professional Experience Pursuant to Section 1387(a) of Title 16 of the California Code of Regulations

Background:

California Code of Regulations, Title 16, section 1387 provides in part:

(a) Pursuant to section 2914(c) of the code, two years of qualifying SPE shall be completed and documented prior to licensure. One year of SPE shall be defined as 1500 hours. At least one year of SPE shall be completed postdoctorally. Each year of SPE shall be completed within a thirty (30) consecutive month period. If both years of SPE (3000 hours) are completed postdoctorally, they shall be completed within a sixty (60) month period. Upon showing of good cause as determined by the board, these specified time limitations may be reasonably modified.

Applicant #2 – Request for a Three-year-and-eleven-month Extension to the 30-Consecutive Month Limitation to Accrue Post-Doctoral Supervised Professional Experience (SPE)

Applicant #2 was credited a total of 2,380 hours of SPE towards licensure. The breakdown of the total credited hours of SPE is as follows:

- 1,002 hours of pre-doctoral SPE accrued from April 30, 2007 to February 25, 2008; and
- 1,380 hours of post-doctoral SPE accrued from March 18, 2012 to February 22, 2013.

Applicant #2 also submitted additional 627 hours of post-doctoral SPE for the licensure application:

- 495 hours accrued from April 8, 2017 to July 13, 2017; and
- 132 hours accrued from July 14, 2018 to August 14, 2018.

However, these additional hours were accrued outside the 30-month timeframe set forth in section 1387(a) of the California Code of Regulations. Pursuant to regulations, Applicant #2 is required to complete all post-doctoral SPE by September 18, 2014.

Applicant #2 is requesting an extension to the 30-month limitation to accrue post-doctoral SPE and to count the 624 hours towards licensure due to ongoing medical issues.

The Board's record shows that Applicant #2 was approved to take the Examination for Professional Practice in Psychology on November 7, 2014, December 10, 2015, and August 2, 2018, but has not taken the examination yet.

Attachment:

- A: Letter of Request
- B: Supporting Document

Action Requested:

Review and consider the Licensing Committee's recommendation to grant the three-year-and-eleven-month extension request to the 30-consecutive month limitation to accrue post-doctoral SPE.

June 12, 2018

RE: Request for an extension to the 30 month time limit

[REDACTED]

Dear Mrs. Natasha Lim,

I am writing this letter with the intent to request an extension to the 30 month time limit as prescribed in California Code of Regulations section 1387 (a). On August 11, 2016, the Licensing/Registration Analyst, Annette Parino informed me that I had only received credit for a total of 2,785 from my previous psych assistantships with Dr. [REDACTED] and Dr. [REDACTED]. She further stated that I was still missing 215 post doc hours.

On May 2016, I became employed with [REDACTED] Mental Health and began accumulating hours to complete the 215 hours that I was missing. On October 2016, I submitted to the Board the Verification of Experience form demonstrating that I had completed the 215 missing hours. I attempted to follow up with Mrs. Parino to ensure the Board had received my hours but I did not receive a response or follow up from her. After submitting my hours I was under the impression that I had fulfilled the requirement of completing 3,000 hours. During this period, I also requested accommodations, due to a medical condition, to take the EPPP. This request for accommodations further delayed the process for me, as I met with different Doctors and submitted all the necessary documents to the Board.

On March 27, 2018, when I applied to take the CPLEE I received an email from Mr. Chris Siepert informing me that I continued missing 215 post doc hours. I communicated with Mr. Siepert and clarified that I had already completed these hours from the time period of May 2, 2016 to August 22, 2016. When Mr. Siepert reviewed my file he only found the VoE, and the Supervision Agreement form was missing. It appears that my supervisor, Dr. [REDACTED] and I overlooked this form and the 215 post doc hours that I completed back on August 2016 were denied due to not having the Supervision Agreement form on file.

On April 18, 2018, my supervisor, Dr. [REDACTED] and I completed the Supervision Agreement form and once again I started the process of accumulating my 215 hours and finished them on May 24, 2018. I submitted the VoE and Supervision Agreement and followed the guidelines for submitting the forms. On June 6, 2018, when I contacted Mr. Siepert about the

approval of my hours he informed me of the following, "the accrual of my hours falls outside the 30 month time limit."

At the time when I found out that I was missing 215 hours I attempted to fulfill the requirement of completing all my post doc hours as promptly as possible. I hope with the time line and explanation provided in this letter, it is a reflection of my efforts to complete my remaining hours on two occasions within the 30 month window. I would like to request for an additional five months extension in order for my 215 hours to be approved by the Board and be able to take the CPLEE. Thank you in advance for your consideration on this request.

Respectfully,

A large black rectangular redaction box covering the signature area.A black rectangular redaction box covering contact information.



8/19/2013

Dear Sirs:

Applicant's Spouse [REDACTED] has glaucoma and has been under my care for it since 2011.
Please extend [REDACTED] any courtesy possible

Sincerely,

[REDACTED]

[REDACTED] MD

[REDACTED]

[REDACTED] Permanente Medical Group

[REDACTED]

[REDACTED]