


## MEMORANDUM

<b>DATE</b>	January 18, 2019
<b>TO</b>	Board of Psychology Members
<b>FROM</b>	 Jason Glasspiegel Central Services Coordinator
<b>SUBJECT</b>	Agenda Item #16 - Budget Report

### **Background:**

In the Governor's 2018-19 Budget, the Board has a budget of \$5,150,000, including a General Fund Loan Repayment of \$3,800,000 and an estimated Fund Balance of \$5,159,000.

In the Governor's 2019-2020 Proposed Budget, the Board has a budget of \$5,282,000.

### **Action Requested:**

This item is informational purposes only. No action is required.

Attachment A: Budget Report: FY 2018-2019 through Fiscal Month 4

Attachment B: Explanation of Discretionary and Non-Discretionary Budget Items

Attachment C: Analysis of Fund Condition

Attachment D: Psychology Fund Balance/Expenditure Comparison Spreadsheet

DEPARTMENT OF CONSUMER AFFAIR  
**BOARD OF PSYCHOLOGY - 0310**  
**BUDGET REPORT**  
**FY 2018-19 EXPENDITURE PROJECTION**

FM04

OBJECT DESCRIPTION	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19				
	ACTUAL EXPENDITURES (MONTH 13)	ACTUAL EXPENDITURES (MONTH 13)	ACTUAL EXPENDITURES (Prelim 12)	BUDGET ALLOTMENT 2018-19	CURRENT YEAR EXPENDITURES 10/31/2018	PERCENT SPENT	PROJECTIONS TO YEAR END	UNENCUMBERED BALANCE
<b>PERSONNEL SERVICES</b>								
Salary & Wages (Staff)	948,138	1,029,627	1,215,189	1,153,000	415,259	36%	1,245,777	(92,777)
Statutory Exempt (EO)	88,547	91,023	97,272	90,000	33,720	37%	101,160	(11,160)
Temp Help Reg	185,254	285,680	177,695	47,000	80,175	171%	216,210	(169,210)
Committee Members (911)	24,300	14,400	14,400	12,000	2,700	23%	5,000	7,000
Overtime	8,528	3,474	83,027	10,000	3,684	37%	11,052	(1,052)
Staff Benefits	607,403	685,887	735,161	838,000	283,571	34%	850,713	(12,713)
<b>TOTALS, PERSONNEL SVC</b>	<b>1,862,170</b>	<b>2,110,091</b>	<b>2,322,744</b>	<b>2,150,000</b>	<b>819,109</b>	<b>38%</b>	<b>2,429,912</b>	<b>(279,912)</b>
<b>OPERATING EXPENSE AND EQUIPMENT</b>								
General Expense	95,362	88,268	89,924	205,000	11,790	6%	91,185	113,815
Fingerprint Reports	2,922	4,255	2,720	34,000	961	3%	3,299	30,701
Minor Equipment	21,370	26,244	47,023	10,000	2,060		9,803	197
Printing	66,404	67,340	60,622	95,000	5,911	6%	64,789	30,211
Communication	5,863	6,544	3,499	6,000	926	15%	5,302	698
Postage	18,134	14,858	29,221	25,000	0	0%	20,738	4,262
Insurance		20	6,870	0	0		0	0
Travel In State	69,641	70,295	57,196	66,000	6,400	10%	65,711	289
Travel, Out-of-State	0	0	1,233	0	0		0	0
Training	1,143	620	840	15,000	0	0%	5,000	10,000
Facilities Operations	147,630	164,677	161,524	162,000	53,978	33%	161,934	66
C & P Services - Interdept.	0	0	759	45,000	0	0%	0	45,000
C & P Services - External	37,424	54,030	168,456	87,000	8,412	10%	86,637	363
<b>DEPARTMENTAL SERVICES:</b>								
Office of Information Services Pro Rata	511,027	459,742	512,000	518,000	0	0%	518,000	0
Administration Pro Rata	247,739	262,978	301,000	366,000	1,359	0%	364,641	1,359
Interagency w OPES	46,484	39,424		54,000	23,788	44%	30,212	23,788
Division of Investigations (DOI) Pro Rata	6,882	6,439	7,000	11,000	0	0%	11,000	0
Communications Division Pro Rata	14,000	39,485	18,000	23,000	0	0%	23,000	0
Policy and Programs Review Pro Rata	0	1,308	19,000	21,000	0	0%	21,000	0
<b>INTERAGENCY SERVICES:</b>								
Consolidated Data Center (OTECH)	2	1	7,635	6,000	0	0%	6,000	0
Information Technology	10,041	9,452	5,164	7,000	2,185	31%	4,815	2,185
Central Admin Svc-ProRata	225,534	0	0	0	0		0	0
<b>EXAM EXPENSES:</b>								
Exam Site Rental	5,221	0	0	0	0		0	0
C/P Svcs-External Expert Administrative	52,545	67,266	0	86,000	0	0%	39,937	46,063
C/P Svcs-External Expert Examiners	0	0	0	0	0		0	0
C/P Svcs-External Subject Matter	74,786	70,584	71,096	73,000	21,527		72,155	845
<b>ENFORCEMENT:</b>								
Attorney General	843,411	706,587	664,375	755,000	108,661	14%	650,000	105,000
Office Admin. Hearings	127,825	118,786	135,820	116,000	0	0%	127,477	(11,477)
Court Reporters	7,381	7,664	4,995	7,000	3,222		6,680	320
Evidence/Witness Fees	132,365	81,486	129,617	115,000	53,674	47%	114,489	511
Investigative Services (MBC)	156,843	38,737	7,623	0	0	0%	0	0
IA with DOI Direct	0	256,186	206,642	232,000	0		231,414	586
Major Equipment	2,261	0	0	0	0		0	0
Special Items of Expense	0	0	31,326	51,000	12,470		51,000	0
<b>TOTALS, OE&amp;E</b>	<b>2,930,240</b>	<b>2,663,276</b>	<b>2,751,179</b>	<b>3,191,000</b>	<b>317,324</b>	<b>10%</b>	<b>2,786,217</b>	<b>404,783</b>
<b>TOTAL EXPENSE</b>	<b>4,792,410</b>	<b>4,773,367</b>	<b>5,073,923</b>	<b>5,341,000</b>	<b>1,136,433</b>	<b>48%</b>	<b>5,216,129</b>	<b>124,871</b>
Sched. Reimb. - Fingerprints	(2,401)	(3,888)	(3,888)	(47,000)	(47,000)	100%	(47,000)	0
Sched. Reimb. - Other	(2,115)	(2,115)	(2,115)	(4,000)	(4,000)	100%	(4,000)	0
Invest Cost Recover FTB	(2,152)	(1,672)	(1,672)	0	0	0%	0	0
Unsched. Reimb. - Other	(83,951)	(120,053)	(120,053)	0	0	0%	0	0
Unsched. Reimb. - ICR Prob Monitor	(44,118)	(60,476)	(60,476)	0	0	0%	0	0
<b>NET APPROPRIATION</b>	<b>4,657,673</b>	<b>4,585,164</b>	<b>4,885,720</b>	<b>5,290,000</b>	<b>1,085,433</b>	<b>21%</b>	<b>5,165,129</b>	<b>124,871</b>
<b>SURPLUS/(DEFICIT):</b>								<b>2.4%</b>

Taken from 11.01.18 Extract

## Board of Psychology Budget Items

### Non-Discretionary Budget

Personal Services <i>Permanent Staff, Per Diem, Benefits</i>	\$ 2,093,000
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Operating Expenses <i>Facilities, Departmental Distributed, Statewide Prorata, Credit Card Processing, Examinations, Enforcement</i>	\$ 2,684,000
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### Discretionary Budget

Personal Services <i>Temporary Help, Overtime</i>	\$ 57,000
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Operating Expenses <i>General Operating Expenses, Equipment, Travel, Maintenance Contracts, Printing, Postage</i>	\$ 507,000
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<b>Total Budget</b>	<b>\$ 5,341,000</b>
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# 0310 - Psychology Fund Condition Analysis

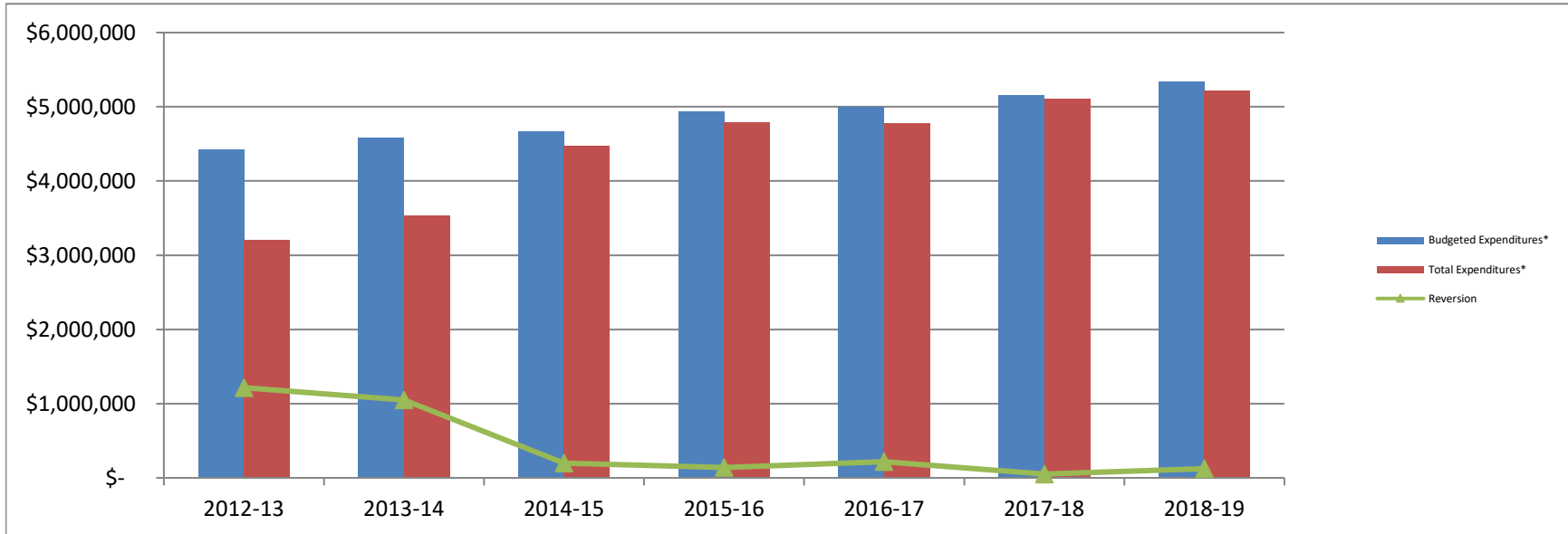
Prepared 1/16/19

(Dollars in Thousands)

2019 Governor's Budget	PY 2017-18	CY 2018-19	Governor's Budget BY 2019-20
<b>BEGINNING BALANCE</b>	\$ 4,297	\$ 2,863	\$ 5,197
Prior Year Adjustment	\$ -	\$ -	\$ -
Adjusted Beginning Balance	<u>\$ 4,297</u>	<u>\$ 2,863</u>	<u>\$ 5,197</u>
<b>REVENUES AND TRANSFERS</b>			
Revenues:			
4121200 Delinquent fees	\$ 44	\$ 70	\$ 70
4127400 Renewal fees	\$ 3,247	\$ 3,358	\$ 3,358
4129200 Other regulatory fees	\$ 102	\$ 116	\$ 116
4129400 Other regulatory licenses and permits	\$ 578	\$ 618	\$ 618
4163000 Income from surplus money investments	\$ 9	\$ 21	\$ 55
4171400 Escheat of unclaimed checks and warrants	\$ -	\$ 1	\$ 1
4172500 Miscellaneous revenues	\$ -	\$ 1	\$ 1
Totals, Revenues	<u>\$ 3,980</u>	<u>\$ 4,185</u>	<u>\$ 4,219</u>
Transfers from Other Funds			
GF Loan Repayment Per Item 1450-011-0310 BA of 2002	\$ -	\$ 3,800	\$ 1,200
GF Loan Repayment Per Item 1110-011-0310 BA of 2008	\$ -	\$ -	\$ 2,500
Totals, Revenues and Transfers	<u>\$ 3,980</u>	<u>\$ 7,985</u>	<u>\$ 7,919</u>
Totals, Resources	<u>\$ 8,277</u>	<u>\$ 10,848</u>	<u>\$ 13,116</u>
<b>EXPENDITURES</b>			
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ 5,107	\$ 5,290	\$ 5,231
8880 Financial Information System for California (State Operations)	\$ 6	\$ 1	\$ (1)
9892 Supplemental Pension Payments (State Operations)	\$ -	\$ 45	\$ 94
9900 Statewide General Administrative Expenditures (Pro Rata)(State Operations)	\$ 301	\$ 315	\$ 309
Total Disbursements	<u>\$ 5,414</u>	<u>\$ 5,651</u>	<u>\$ 5,633</u>
<b>FUND BALANCE</b>			
Reserve for economic uncertainties	\$ 2,863	\$ 5,197	\$ 7,483
<b>Months in Reserve</b>	6.1	11.1	15.8

Psychology Expenditure Comparison (Budgeted vs. Actual)							
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Budgeted Expenditures*	\$4,418,000	\$4,576,000	\$4,669,000	\$4,933,000	\$4,989,000	\$5,158,000	\$ 5,341,000
Total Expenditures*	\$3,203,000	\$3,526,000	\$4,472,000	\$4,792,000	\$4,773,000	\$5,107,000	\$ 5,216,000
Reversion	\$1,215,000	\$1,050,000	\$ 197,000	\$ 141,000	\$ 216,000	\$ 51,000	\$ 125,000

\*Figures do not include reimbursements



	Psychology Revenue Comparison (Projected vs. Actual)						
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Projected Revenue	\$3,592,000	\$3,778,000	\$3,887,000	\$3,872,000	\$3,941,000	\$3,980,000	\$ 4,185,000
Actual Revenue	\$3,669,000	\$3,888,000	\$4,034,000	\$4,150,000	\$4,337,000	\$4,493,000	\$ 5,591,000
Difference	\$ (77,000)	\$ (110,000)	\$ (147,000)	\$ (278,000)	\$ (396,000)	\$ (513,000)	\$(1,406,000)

