


MEMORANDUM

DATE	January 22, 2019
TO	Board Members
FROM	 Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 22(b) Informational Video for Supervisors: Discussion and Recommendations for Content to be Included in the Video

Background:

At the October 25, 2018 Licensing Committee meeting, the Committee raised concerns that some current or potential supervisors are unclear about their roles and responsibilities in providing supervision to their trainees. The Committee agreed that an informational video would be an additional resource for current supervisors and may be used as a guiding tool to prepare a licensee who will assume the role as a supervisor in future.

At the January 11, 2019 Licensing Committee meeting, the Committee discussed and agreed that the supervision videos cover the following areas – regulations, best practices, and frequently asked questions (FAQ). The Committee plans to review the content area for the relevant regulations portion at their meeting scheduled on June 13, 2019 and intends to seek stakeholder input relating to the content areas for best practices and FAQs on the first day of their meeting scheduled for September 12-13, 2019.

Action Requested:

This item is for informational purposes only. No action is required.