

**Licensing Committee Meeting
Notice and Agenda**

Department of Consumer Affairs
1747 N. Market Blvd., HQ2 Hearing Room #186
Sacramento, CA 95834
(916) 574-7720

Committee Members

Jacqueline Horn, PhD, Chairperson
Seyron Foo, Public Member
Mary Harb Sheets, PhD

Legal Counsel

Norine Marks

Board Staff

Antonette Sorrick, Executive Officer
Stephanie Cheung, Licensing Manager
Cherise Burns, Central Services Manager
Sandra Monterrubio, Enforcement Manager
Mai Xiong, Licensing and BreEZe Coordinator
Mary Lynn Ferreira, Licensing Analyst
Jason Glasspiegel, Central Services Coordinator
Liesel McCockran, Continuing Education and
Renewals Coordinator

Thursday, June 13, 2019

The Committee plans to webcast this meeting on its website. Webcast availability cannot, however, be guaranteed due to limitations on resources or technical difficulties that may arise. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at the physical location. Adjournment, if it is the only item that occurs after a closed session, may not be webcast. A link to the webcast will be available on the Board's Website at 9:30 a.m. on June 13, 2019, or you may access it at: <https://thedcapage.wordpress.com/webcasts/>. A link to agenda items with attachments is available at www.psychology.ca.gov prior to the meeting date.

10:00 a.m. to 5:00 p.m., or until completion of business

1. Call to Order/Roll Call/Establishment of a Quorum
2. Public Comment(s) for Items not on the Agenda. Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]

3. Approval of the Licensing Committee Meeting Minutes: January 11, 2019
4. Licensed Educational Psychologist (LEP): Presentation by Board of Behavioral Sciences Regarding LEP Functions for Discussion
5. Foreign Degree Evaluation Services: Discuss Possible Amendments to Business and Professions Code Section 2914
6. Informational Video for Supervisors: Discussion and Recommendations for Content to be Included in the Video
 - a) Laws and Regulations
 - b) Frequently Asked Questions (FAQs)
7. Discussion and Consideration for Grievance Process: How to Resolve a Discrepancy between Weekly Log and Verification of Experience
8. Review and Consideration of Revisions to the Goal of the Licensing Committee for the Strategic Plan: Recommendations to the Board
9. Licensing Report
10. Continuing Education and Renewals Report
11. Recommendations for Agenda Items for Future Licensing Committee Meetings. Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]

CLOSED SESSION

12. **Closed Session** – The Licensing Committee will meet in Closed Session pursuant to Government Code Section 11126(c)(2) to discuss and consider qualifications for licensure

RETURN TO OPEN SESSION

ADJOURNMENT

All times are approximate and subject to change. The meeting may be canceled or changed without notice. For verification, please check the Board's Web site at www.psychology.ca.gov, or call (916) 574-7720. Action may be taken on any item on the agenda. Items may be taken out of order, tabled or held over to a subsequent meeting, for convenience, to accommodate speakers, or to maintain a quorum.

In the event a quorum of the committee is unable to attend the meeting, or the committee is unable to maintain a quorum once the meeting is called to order, the president or chair of

the meeting may, at his or her discretion, continue to discuss items from the agenda and to vote to make recommendations to the full board at a future meeting.

Meetings of the Board of Psychology are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. The public may take appropriate opportunities to comment on any issue before the Board or its committees, at the time the item is heard, but the President or Committee Chair may, at his or her discretion, apportion available time among those who wish to speak. Board members who are present who are not members of the Committee may observe, but may not participate or vote.

*The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Antonette Sorrick, Executive Officer, at (916) 574-7720 or email bopmail@dca.ca.gov or send a written request addressed to **1625 N. Market Boulevard, Suite N-215, Sacramento, CA 95834**. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation. Links to agenda items, with exhibits are available at www.psychology.ca.gov, prior to the meeting date.*

The goal of this committee is to ensure valid licensing, continuing education, and licensure renewal policies and procedures, making recommendations for changes as appropriate. The committee will also ensure a valid and reliable examination process to assess professional knowledge, as well as the laws and ethics governing the profession, working with such entities as the Association of State and Provincial Psychology Boards (ASPPB) and the Department of Consumer Affairs Offices of Professional Examination Services.

MEMORANDUM

DATE	May 7, 2019
TO	Licensing Committee Members
FROM	Mary Lynn Ferreira Licensing Analyst
SUBJECT	Agenda Item 3 Approval of the Licensing Committee Meeting Minutes: January 11, 2019

Attachment:

Draft minutes of the January 11, 2019 Licensing Committee meeting.

Action Requested:

Review and approve the attached January 11, 2019 Licensing Committee Meeting minutes.

1 **Licensing Committee Meeting Minutes**

2
3 **Department of Consumer Affairs**
4 **1625 N. Market Blvd., El Dorado Room**
5 **Sacramento, CA 95834**
6 **(916) 574-7720**
7

8 **Friday, January 11, 2019**
9

10 **Agenda Item #1: Call to Order/Roll Call/Establishment of Quorum**
11

12 Jacqueline Horn, PhD, Committee Chairperson, called the meeting to order at 9:12 a.m.

13
14 A quorum was present and due notice had been sent to all interested parties.
15

16 **Members Present**

17 Jacqueline Horn, PhD, Chairperson

18 Seyron Foo, Public Member

19 Mary Harb Sheets, PhD

20 Stephen Phillips, JD, PsyD
21

22 **Others Present**

23 Antonette Sorrick, Executive Officer

24 Anthony Pane, DCA Assistant Chief Counsel (afternoon session)

25 Michael Santiago, DCA Legal Counsel (morning session)

26 Stephanie Cheung, Licensing Manager

27 Cherise Burns, Central Services Manager

28 Mai Xiong, Breeze/Licensing Coordinator

29 Jason Glasspiegel, Central Services Coordinator

30 Liezel McCockran, Continuing Education/Renewals Coordinator

31 Mary Lynn Ferreira, Licensing Analyst
32

33 Dr. Horn introduced Dr. Mary Harb Sheets, newly appointed Board Member who is replacing
34 Dr. Phillips on the Licensing Committee.
35

36 **Agenda Item #2: Public Comment(s) for Items not on the Agenda**
37

38 Kristin Kaminski, a supervisee, questioned the policy of the Board regarding considering
39 weekly logs if there is a discrepancy regarding the number of hours submitted by a
40 supervisor on the Verification of Experience form. She also asked if the Board would
41 consider any grievance process when such a discrepancy occurs.
42

43 The Committee will put this on a future meeting agenda for discussion.
44
45

46 **Agenda Item #3: Approval of the Licensing Committee Meeting Minutes: October**
47 **25, 2018**
48

49 Dr. Horn asked if there were any additions or corrections to the April 24, 2018, minutes,
50 in addition to non-substantive ones she previously provided to staff.

51
52 It was M(Foo)/S(Phillips)/C to approve the minutes as corrected.

53
54 There was no public comment.

55
56 Vote: 4-0 (Aye: Foo, Horn, Phillips, Harb Sheets)
57

58
59 **Agenda Item #4: Foreign Degree Evaluation Process Presentation for Discussion:**
60 **National Association of Credential Evaluation Services (NACES) and National**
61 **Register of Health Service Psychologists (NRHSP) relating to Business and**
62 **Professional Code Section 2914**
63

64 Board staff invited the National Association of Credential Evaluation Services (NACES)
65 and the National Register of Health Service Psychologists (NRHSP) to present their
66 foreign degree evaluation processes.

67
68 Matthias Bretschneider, Membership Chair, NACES, gave a presentation covering
69 NACES members and member evaluation services. Mr. Bretschneider answered
70 Committee members' questions.

71
72 Morgan T. Sammons, PhD, Executive Officer, NRHSP, presented its doctoral program
73 evaluation service. Dr. Sammons explained that NRHSP is a syllabi-based degree
74 evaluator and performs evaluations specific to education and training in psychology. Dr.
75 Sammons answered Committee members' questions.

76
77 Following the presentations, the Committee discussed general versus comprehensive
78 course-by-course evaluation and other desirable evaluation requirements. The
79 Committee would like to obtain information on current evaluation requirements from the
80 member evaluation services and requested that staff prepare a memorandum with more
81 details regarding the current transcript evaluation process. The Committee also directed
82 staff to work with Legal Counsel on necessary amendments to the statutes for
83 consideration at the next meeting. Ms. Sorrick asked the Committee for items it wants
84 included in the proposed language. The Committee identified an evaluation should
85 conduct primary source verification on all credentials, determine U.S. and regional
86 equivalency and be submitted directly to the Board by the evaluating agency.

87
88 There was no public comment.

89
90 **Agenda Item #5: Informational Video for Supervisors: Discussion and**
91 **Recommendations for Content to be Included in the Video**
92

93 At the October 25, 2018 Committee meeting, the Committee raised concerns that some
94 current and potential supervisors are unclear regarding their roles and responsibilities in

95 providing supervision to a trainee and agreed that an informational video would be a
96 helpful resource.

97
98 Dr. Horn informed the Board that Carol Falender, PhD, an international expert on
99 supervision and good practices for supervision, is willing to provide input on this subject.

100
101 Dr. Harb Sheets also advised that the San Diego campus of Alliant International
102 University recently completed a study on supervisors and supervisees which could
103 provide valuable information. She will obtain documents of results and forward to Dr.
104 Horn.

105
106 The Committee discussed what areas should be included in the video including current
107 statutory and regulatory supervision requirements, special circumstances, best
108 practices of supervision, what supervisees wish supervisors would have done, and the
109 economics of the supervisor/supervisee relationship.

110
111 Elizabeth Winkelman, PhD, California Psychological Association (CPA), suggested that
112 the video be both for supervisors and supervisees. She also suggested that Frequently
113 Asked Questions (FAQs) on supervision be developed for the video. Dr. Winkelman
114 offered to assist with this project.

115
116 The Committee tasked staff to work with Legal Counsel on content for the video and
117 report back at the June Committee meeting for review and discussion. The Committee
118 also intends to reach out to stakeholders for input on the content areas for FAQs and
119 best practices.

120
121 The September Committee meeting will be extended to two days, September 12 and
122 13, 2019. The first day will be utilized to obtain stakeholder input on the FAQs and best
123 practices, which will allow the Committee to rectify and incorporate any input received,
124 during the second day for regular committee business.

125
126 **Agenda Item #6: Temporary Practice of Psychology in California for Licensed**
127 **Psychologists who are Licensed in Other States in the U.S. or in Canada: Discuss**
128 **Business and Professions Code Section 2912**

129
130 At the October 25, 2018 Committee meeting, Dr. Winkelman asked if the Committee
131 would consider amending Business and Professions Code section 2912 to clarify
132 whether the thirty-day limitation for the temporary practice of psychology in California for
133 psychologists who are licensed in other states or territories in the U.S. or Canada is
134 consecutive or cumulative.

135
136 The Committee reviewed draft language provided by Dr. Winkelman. After discussion,
137 the Committee members agreed that the language should specify that the thirty days do
138 not need to be consecutive and that any part of a day is considered as a full day for
139 purposes of this section. The Committee's changes were implemented as follows:

140
141 **§ 2912. Temporary practice by licensees of other state or foreign country.**

142
143 Nothing in this chapter shall be construed to restrict or prevent a person who is licensed
144 as a psychologist at the doctoral level in another state or territory of the United States or

145 in Canada from offering psychological services in this Sstate for a period not to
146 exceed no more than 30 days in any calendar year. These days do not need to be
147 consecutive, and practice for any part of a day is considered a full day for the purposes
148 of this section.

149
150 *(Amended by Stats. 2005, Ch. 658, Sec. 4. Effective January 1, 2006.)*

151
152 It was M(Foo)/S(Phillips)/C to recommend to the Board that it adopt the language to
153 amend section 2912 and seek legislation.

154
155 There was no further public comment.

156
157 Vote: 4-0 (Aye: Foo, Harb Sheets, Horn, Phillips)

158
159 **Agenda Item #7: Licensing Report**

160
161 Ms. Cheung reviewed the population of licensees and registrants and the application
162 workload reports.

163
164 The Committee accepted the Licensing Report.

165
166 There was no public comment.

167
168 **Agenda Item #8: Continuing Education and Renewals Report**

169
170 Ms. Burns provided continuing education audit and renewal statistics. Ms. Burns and
171 Ms. McCockran reviewed the information with the Committee and answered questions.

172
173 Dr. Harb Sheets will write a brief article for an upcoming Journal regarding the benefits
174 of renewing licenses online. Ms. Burns pointed out that on-line renewals are processed
175 quickly whereas paper renewals can take weeks to process. She also cautioned that
176 proof of continuing education must be retained by the licensees for four years.

177
178 Ms. Sorrick pointed out that probationers are also being audited.

179
180 Ms. Burns provided a detailed review of the entire continuing education audit process
181 including problems found with courses submitted to fulfill the requirements. The
182 members discussed the present process and possible amendments to the process with
183 input from Dr. Winkelman. Ms. Burns and Ms. McCockran provided information and
184 answered members' questions.

185
186 Staff will implement process changes to: (1) provide additional data on the fails so true
187 fails vs. exemption or exceptions fails can be identified, (2) add to the contact letter a
188 question asking if the licensee is a supervisor and whether the licensee is compliant
189 with the six-hour supervision course, (3) monitor for ethics continuing education courses
190 and (4) Ms. Sorrick, Ms. Burns and Ms. McCockran will meet with Sandra Monterrubio,
191 Enforcement Program Manager, regarding enforcement implications if licensees are
192 completely failing the process and work with experts to develop a possible process to
193 address the problem.

194

195 Staff clarified that continuing education citations and fines are not confidential and,
196 therefore, are public information. Dr. Winkelman pointed out that it states on the Board's
197 website that all citations and fines are confidential. It is correct that all citations and fines
198 are confidential with the exception of continuing education citations and fines. This
199 exception will be included on the website.

200
201 Dr. Harb Sheets suggested that the Board do more outreach such as distributing
202 information to psychological associations to include in their newsletters. The Committee
203 could approach the Board's Outreach and Education Committee to solicit suggestions
204 for educating licensees on continuing education.

205
206 There was no additional public comment.

207
208 **Agenda Item #9: Recommendations for Agenda Items for Future Licensing**
209 **Committee Meetings**

- 210
211 1. Safeguards if a renewal is not able to be processed
212 2. Proposed amendments to section 2914 regarding foreign degree evaluations and
213 to allow addition foreign degree evaluators
214 3. Supervision Videos - Regulations (6/13/19 meeting), Frequently Asked
215 Questions, and Best Practices (9/12-13/19 meeting)
216 4. Possible grievance process when a discrepancy occurs regarding hours reported
217 by a supervisor on a Verification of Experience form

218
219 **CLOSED SESSION**

220
221 The Committee met in closed session pursuant to Government Code Section
222 11126(c)(2) to discuss and consider time-limit extensions at 3:16 p.m.

223
224 **RETURN TO OPEN SESSION**

225
226 The Committee returned to open session at 4:49 p.m.

227
228

229 **ADJOURNMENT**

230

231 The Committee adjourned at 4:51 p.m.

232

233

234

235

236 _____
Committee Chairperson

_____ Date

MEMORANDUM

DATE	May 6, 2019
TO	Licensing Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 4 Licensed Educational Psychologist (LEP): Presentation by Board of Behavioral Sciences Regarding LEP Functions for Discussion

Background:

In an effort to provide the necessary material for the Licensing Committee's consideration, staff has invited the Board of Behavioral Sciences (BBS) to present information relating to the scope of practice and roles of a Licensed Educational Psychologist (LEP).

Staff would like to thank BBS representatives, Ms. Kim Madsen, Executive Officer, and Ms. Betty Connolly, LEP and Board Chair, for accepting this invitation and their valuable time for the presentation.

Action Requested:

This item is for informational purposes only. No action is required.

MEMORANDUM

DATE	May 7, 2019
TO	Licensing Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 5 Foreign Degree Evaluation Services: Discuss Possible Amendments to Business and Professions Code Section 2914

Background:

The National Association of Credential Evaluation Services (NACES) and the National Register of Health Service Psychologists (NRHSP) presented their foreign degree evaluation processes at the last Licensing Committee on January 11, 2019.

As tasked by the Committee, staff has provided the following information for the Committee's review:

1. Current education evaluation process (see Attachments A and B).
2. Sample foreign degree evaluations (see Attachment C).
3. Proposed amendments to the statutes considering that an evaluation should be based on primary source verification, determine if the degree has U.S. and regional equivalency, and be submitted directly to the Board by the evaluating agency (see Attachment D).

Attachments:

- A: Education Evaluation Process: Degree Earned within the U.S. or Canada
- B: Foreign Degree Evaluation Process
- C: Redacted Evaluation Samples
- D1: Proposed Amendments for Business and Professions Code section 2914 (Marked)
- D2: Proposed Amendments for Business and Professions Code section 2914 (Unmarked)

Action Requested:

Discuss and review the proposed amendments and approve language as amended. Once approved, recommend the Board to adopt the language as written and proceed with seeking legislation.

Education Evaluation Process: Degree Earned within the U.S. or Canada

Pursuant to Business and Professional Code (BPC) section 2914(b), the Board requires that an applicant possess an earned doctoral degree in psychology, educational psychology or in education with a field of specialization in counseling psychology or educational psychology.

Steps taken when reviewing and processing an official transcript:

1. Review the transcript to ensure that the Board has received an official doctoral transcript directly from the educational institution. If not, request that one be submitted.
2. Review the educational institution's eligibility, degree earned, major and date awarded/conferred. If degree earned does not reflect PhD, PsyD or EdD, or does not reflect a major outlined in BPC section 2914(b), then advise applicant they do not meet the educational requirements for licensure.
3. Review the academic calendar on the back of the transcript to determine whether the educational institution counts credits on a semester/trimester or quarter basis.
4. Calculate when applicant accrued 48 semester/trimester or 72 quarter units of psychology coursework as required in California Code of Regulations (CCR) section 1387(a)(1) to determine the qualifying date for predoctoral supervised professional experience.
5. Review course titles to determine if any course completed meets requirements of the pre-licensure coursework as outlined in CCR sections 1382, 1823.3, 1382.4, 1382.5 and 1382.6. If course titles do not meet requirements or if not listed, then notify applicant when exam eligibility is sent that they may request their educational institution to submit a course completion letter directly to the Board for review.

Foreign Degree Evaluation Process

Pursuant to Business and Professions Code section 2914(c)(4), the Board requires that an applicant for licensure trained in an educational institution outside the U.S. or Canada demonstrate to the satisfaction of the Board that the applicant possesses a doctorate degree in psychology that is equivalent to a degree earned from a regionally accredited university in the U.S. or Canada.

The applicant must provide the Board with a comprehensive evaluation of the degree performed by a foreign credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES) and any other documentation the Board deems necessary.

Steps taken when processing a foreign-educated applicant:

1. Review the evaluation to ensure that the Board has received an original, certified evaluation with an original signature directly from a NACES member. If not, advise the applicant of the requirements of section 2914(c)(4), provide the link to NACES' website for a list of its members and request that the evaluation be submitted to the Board directly from the NACES member.
2. Review the evaluation to ascertain that it is done by a NACES member certifying that the applicant possesses a doctoral degree in psychology equivalent to a degree earned from a regionally accredited university in the U.S. or Canada.
3. If the evaluation meets the Board's educational requirements, continue processing the application.
4. If the evaluation does not meet the educational requirements, advise the applicant that the evaluation is not acceptable and therefore, the applicant does not meet the educational requirements for licensure.

Agenda Item 5

Foreign Degree Evaluation Services: Discuss Possible Amendments to Business and Professions Code Section 2914

Attachment C: Redacted Evaluation Samples

A hardcopy of Attachment C will be made available at the meeting or upon request. Requests may be emailed to BOPLicensing@dca.ca.gov.

1 Each applicant for licensure shall comply with all of the following requirements:

2
3 (a) Is not subject to denial of licensure under Division 1.5 (commencing with Section
4 475).

5
6 (b) Possess an earned doctorate degree (1) in psychology, (2) in educational
7 psychology, or (3) in education with the field of specialization in counseling psychology
8 or educational psychology. Except as provided in subdivision (h), this degree or training
9 shall be obtained from an accredited university, college, or professional school. The
10 board shall make the final determination as to whether a degree meets the
11 requirements of this section.

12
13 (c) (1) On or after January 1, 2020, possess an earned doctorate degree in psychology,
14 in educational psychology, or in education with the field of specialization in counseling
15 psychology or educational psychology from a college or institution of higher education
16 that is accredited by a regional accrediting agency recognized by the United States
17 Department of Education. Until January 1, 2020, the board may accept an applicant
18 who possesses a doctorate degree in psychology, educational psychology, or in
19 education with the field of specialization in counseling psychology or educational
20 psychology from an institution that is not accredited by an accrediting agency
21 recognized by the United States Department of Education, but is approved to operate in
22 this state by the Bureau for Private Postsecondary Education.

23
24 (2) Paragraph (1) does not apply to any student who was enrolled in a doctoral program
25 in psychology, educational psychology, or in education with the field of specialization in
26 counseling psychology or educational psychology at a nationally accredited or approved
27 institution as of December 31, 2016.

28
29 (3) No educational institution shall be denied recognition as an accredited academic
30 institution solely because its program is not accredited by any professional organization
31 of psychologists, and nothing in this chapter or in the administration of this chapter shall
32 require the registration with the board by educational institutions of their departments of
33 psychology or their doctoral programs in psychology.

34
35 (4) An applicant for licensure trained in an educational institution outside the United
36 States or Canada shall demonstrate to the satisfaction of the board that he or she
37 possesses a doctorate degree in psychology that is equivalent to a degree earned from
38 a regionally accredited university in the United States or Canada. ~~These applicants shall~~
39 ~~provide the board with a comprehensive evaluation of t~~The degree performed shall be
40 evaluated by a foreign credential evaluation service that is a member of the National
41 Association of Credential Evaluation Services (NACES), or by the National Register of
42 Health Services Psychologists (NRHSP). The evaluation shall:
43 i) Provide a transcript of the degree used to qualify for licensure in English
44 ii) Indicate that the degree used to qualify for licensure is verified using primary sources;
45 iii) Determine that the degree is equivalent to a degree that qualifies for licensure
46 pursuant to subsections (b) and (c)(1) through (3); and

47 iv) Be submitted directly to the board by a member of the NACES or NRHSP.
48 The applicant shall provide~~and~~ any other documentation the board deems necessary.
49

50 (d) (1) Have engaged for at least two years in supervised professional experience under
51 the direction of a licensed psychologist, the specific requirements of which shall be
52 defined by the board in its regulations, or under suitable alternative supervision as
53 determined by the board in regulations duly adopted under this chapter, at least one
54 year of which shall be after being awarded the doctorate in psychology. The supervisor
55 shall submit verification of the experience required by this subdivision to the trainee in a
56 manner prescribed by the board. If the supervising licensed psychologist fails to provide
57 verification to the trainee in a timely manner, the board may establish alternative
58 procedures for obtaining the necessary documentation. Absent good cause, the failure
59 of a supervising licensed psychologist to provide the verification to the board upon
60 request shall constitute unprofessional conduct.

61
62 (2) The board shall establish qualifications by regulation for supervising psychologists.
63

64 (e) Take and pass the examination required by Section 2941 unless otherwise
65 exempted by the board under this chapter.
66

67 (f) Show by evidence satisfactory to the board that he or she has completed training in
68 the detection and treatment of alcohol and other chemical substance dependency. This
69 requirement applies only to applicants who matriculate on or after September 1, 1985.
70

71 (g) (1) Show by evidence satisfactory to the board that he or she has completed
72 coursework in spousal or partner abuse assessment, detection, and intervention. This
73 requirement applies to applicants who began graduate training during the period
74 commencing on January 1, 1995, and ending on December 31, 2003.
75

76 (2) An applicant who began graduate training on or after January 1, 2004, shall show by
77 evidence satisfactory to the board that he or she has completed a minimum of 15
78 contact hours of coursework in spousal or partner abuse assessment, detection, and
79 intervention strategies, including knowledge of community resources, cultural factors,
80 and same gender abuse dynamics. An applicant may request an exemption from this
81 requirement if he or she intends to practice in an area that does not include the direct
82 provision of mental health services.
83

84 (3) Coursework required under this subdivision may be satisfactory if taken either in
85 fulfillment of other educational requirements for licensure or in a separate course. This
86 requirement for coursework shall be satisfied by, and the board shall accept in
87 satisfaction of the requirement, a certification from the chief academic officer of the
88 educational institution from which the applicant graduated that the required coursework
89 is included within the institution's required curriculum for graduation.
90

91 (h) Until January 1, 2020, an applicant holding a doctoral degree in psychology from an
92 approved institution is deemed to meet the requirements of this section if both of the
93 following are true:

94
95 (1) The approved institution offered a doctoral degree in psychology designed to
96 prepare students for a license to practice psychology and was approved by the former
97 Bureau for Private Postsecondary and Vocational Education on or before July 1, 1999.

98
99 (2) The approved institution has not, since July 1, 1999, had a new location, as
100 described in Section 94823.5 of the Education Code.

101
102 *(Amended by Stats. 2016, Ch. 484, Sec. 3. (SB 1193) Effective January 1, 2017.)*

1 Each applicant for licensure shall comply with all of the following requirements:

2
3 (a) Is not subject to denial of licensure under Division 1.5 (commencing with Section
4 475).

5
6 (b) Possess an earned doctorate degree (1) in psychology, (2) in educational
7 psychology, or (3) in education with the field of specialization in counseling psychology
8 or educational psychology. Except as provided in subdivision (h), this degree or training
9 shall be obtained from an accredited university, college, or professional school. The
10 board shall make the final determination as to whether a degree meets the
11 requirements of this section.

12
13 (c) (1) On or after January 1, 2020, possess an earned doctorate degree in psychology,
14 in educational psychology, or in education with the field of specialization in counseling
15 psychology or educational psychology from a college or institution of higher education
16 that is accredited by a regional accrediting agency recognized by the United States
17 Department of Education. Until January 1, 2020, the board may accept an applicant
18 who possesses a doctorate degree in psychology, educational psychology, or in
19 education with the field of specialization in counseling psychology or educational
20 psychology from an institution that is not accredited by an accrediting agency
21 recognized by the United States Department of Education, but is approved to operate in
22 this state by the Bureau for Private Postsecondary Education.

23
24 (2) Paragraph (1) does not apply to any student who was enrolled in a doctoral program
25 in psychology, educational psychology, or in education with the field of specialization in
26 counseling psychology or educational psychology at a nationally accredited or approved
27 institution as of December 31, 2016.

28
29 (3) No educational institution shall be denied recognition as an accredited academic
30 institution solely because its program is not accredited by any professional organization
31 of psychologists, and nothing in this chapter or in the administration of this chapter shall
32 require the registration with the board by educational institutions of their departments of
33 psychology or their doctoral programs in psychology.

34
35 (4) An applicant for licensure trained in an educational institution outside the United
36 States or Canada shall demonstrate to the satisfaction of the board that he or she
37 possesses a doctorate degree in psychology that is equivalent to a degree earned from
38 a regionally accredited university in the United States or Canada. The degree shall be
39 evaluated by a foreign credential evaluation service that is a member of the National
40 Association of Credential Evaluation Services (NACES), or by the National Register of
41 Health Services Psychologists (NRHSP).⁷ The evaluation shall:

- 42 i) Provide a transcript of the degree used to qualify for licensure in English
43 ii) Indicate that the degree used to qualify for licensure is verified using primary sources;
44 iii) Determine that the degree is equivalent to a degree that qualifies for licensure
45 pursuant to subsections (b) and (c)(1) through (3); and
46 iv) Be submitted directly to the board by a member of the NACES or NRHSP.

47 The applicant shall provide any other documentation the board deems necessary.
48

49 (d) (1) Have engaged for at least two years in supervised professional experience under
50 the direction of a licensed psychologist, the specific requirements of which shall be
51 defined by the board in its regulations, or under suitable alternative supervision as
52 determined by the board in regulations duly adopted under this chapter, at least one
53 year of which shall be after being awarded the doctorate in psychology. The supervisor
54 shall submit verification of the experience required by this subdivision to the trainee in a
55 manner prescribed by the board. If the supervising licensed psychologist fails to provide
56 verification to the trainee in a timely manner, the board may establish alternative
57 procedures for obtaining the necessary documentation. Absent good cause, the failure
58 of a supervising licensed psychologist to provide the verification to the board upon
59 request shall constitute unprofessional conduct.
60

61 (2) The board shall establish qualifications by regulation for supervising psychologists.
62

63 (e) Take and pass the examination required by Section 2941 unless otherwise
64 exempted by the board under this chapter.
65

66 (f) Show by evidence satisfactory to the board that he or she has completed training in
67 the detection and treatment of alcohol and other chemical substance dependency. This
68 requirement applies only to applicants who matriculate on or after September 1, 1985.
69

70 (g) (1) Show by evidence satisfactory to the board that he or she has completed
71 coursework in spousal or partner abuse assessment, detection, and intervention. This
72 requirement applies to applicants who began graduate training during the period
73 commencing on January 1, 1995, and ending on December 31, 2003.
74

75 (2) An applicant who began graduate training on or after January 1, 2004, shall show by
76 evidence satisfactory to the board that he or she has completed a minimum of 15
77 contact hours of coursework in spousal or partner abuse assessment, detection, and
78 intervention strategies, including knowledge of community resources, cultural factors,
79 and same gender abuse dynamics. An applicant may request an exemption from this
80 requirement if he or she intends to practice in an area that does not include the direct
81 provision of mental health services.
82

83 (3) Coursework required under this subdivision may be satisfactory if taken either in
84 fulfillment of other educational requirements for licensure or in a separate course. This
85 requirement for coursework shall be satisfied by, and the board shall accept in
86 satisfaction of the requirement, a certification from the chief academic officer of the
87 educational institution from which the applicant graduated that the required coursework
88 is included within the institution's required curriculum for graduation.
89

90 (h) Until January 1, 2020, an applicant holding a doctoral degree in psychology from an
91 approved institution is deemed to meet the requirements of this section if both of the
92 following are true:

93

94 (1) The approved institution offered a doctoral degree in psychology designed to
95 prepare students for a license to practice psychology and was approved by the former
96 Bureau for Private Postsecondary and Vocational Education on or before July 1, 1999.

97

98 (2) The approved institution has not, since July 1, 1999, had a new location, as
99 described in Section 94823.5 of the Education Code.

100

101 *(Amended by Stats. 2016, Ch. 484, Sec. 3. (SB 1193) Effective January 1, 2017.)*

MEMORANDUM

DATE	May 7, 2019
TO	Licensing Committee Members
FROM	Mai Xiong Licensing and BreEZe Coordinator
SUBJECT	Agenda Item 6(a) Laws and Regulations Informational Video for Supervisors: Discussion and Recommendations for Content to be Included in the Video

Background:

At the October 25, 2018 Licensing Committee meeting, the Committee raised concerns that some current or potential supervisors are unclear about their roles and responsibilities in providing supervision to a trainee. The Committee agreed that an informational video would be an additional resource for current supervisors and may be used as a guiding tool to prepare a licensee who will assume the role as a supervisor in future.

During the following Committee meeting on January 11, 2019, the Committee suggested for Board staff to work with legal staff on the content for the video(s) on legal requirements and report it to the Committee for review and discussion. Subsequently, staff have met to discuss and propose pertinent content areas for the laws and regulations informational video(s).

Attachments:

- A: Draft content areas for laws and regulations informational video(s)
- B: Draft content areas for laws and regulations informational video(s) flowchart

Action Requested:

Review and discuss the draft content areas for the laws and regulations informational video(s). Provide recommendation on the development of the informational video(s) as necessary.

Content Areas for Laws and Regulations Informational Videos

Business and Professions Code (BPC):

§2903 – Definition of Practice of Psychology

1. Define practice of psychology and psychotherapy

§2909.5 – Provisions to Allow Registered Psychologist to Practice Psychology

§2910 – Exempt Settings

1. Criteria to practice psychology by certain salaried employees of academic institutions, public schools, or governmental agencies.
2. Time limitation for employed individuals working at an exempt setting.

§2911 – Internships for Graduate Student or Psychological Interns

1. Training programs overseen by the American Psychological Association (APA), the Association of Psychology Postdoctoral and Internship Centers (APPIC), or the California Psychology Internship Council (CAPIC).

§2913 – Services by Psychological Assistants

1. Provisions to allow psychological assistant to practice psychology

§2914 – Applicant Requirements

1. Possess a doctorate degree
 - a. Qualify degrees: psychology, educational psychology, or education with the field of specialization in counseling psychology or education psychology.
 - b. On or after January 1, 2020, doctorate degree must be obtained from an institution that is accredited by a regional accrediting agency recognized by the United States Department of Education.
2. Requirements for applicants who are from outside of the United States or Canada.
3. Accrued at least 3000 supervised professional experience (SPE) hours, of which 1500 must be accrued after being awarded the doctorate in psychology.
4. Pass the required examinations
 - a. Examination for Professional Practice in Psychology (EPPP)
 - b. California Psychology Laws and Ethics Examination (CPLEE)
5. Completed the required trainings and coursework

California Code of Regulations (CCR):

§1381.1 – Withdrawal of Applications (Licensure)

§§1382, 1382.3, 1382.4, 1382.5, and 1382.6 – Coursework

1. Human Sexuality Training - CCR §1382; BPC §25
2. Substance Abuse Detection and Treatment - CCR §1382.3; BPC §2914(f)
3. Child Abuse Assessment - CCR §1382.4; BPC §28
4. Spousal or Partner Abuse, Assessment, Detection, and Intervention - CCR §1382.5; BPC §2914(g)
5. Aging and Long-Term Care Training - CCR §1382.6; BPC §2915.5
6. Suicide Prevention and Assessment Training (Effective January 1, 2020)

§1387 – Supervised Professional Experience (SPE)

1. Requirements for SPE
 - a. Different settings where SPE can be accrued
 - b. Must complete the Supervision Agreement Form with an approved supervision plan prior to accruing SPE
2. Specific time limitation for accruing predoctoral and postdoctoral SPE
3. Must have supervision for 10% of the total time worked each week
4. A maximum of 44 hours of SPE per week can be accredited
5. Supervision that involves monetary payment from the psychological assistant cannot be counted for SPE
6. Provide an overview of delegated supervision requirements

§1387.1 – Qualifications and responsibilities of Primary Supervisor

1. Requirements to qualify as a supervisor
2. Supervisors' roles and responsibilities - CCR §1387.1(b) through (n)
3. Board-certified psychiatrist may be primary supervisor but only a maximum of 750 hours of experience can be counted toward the required 3000 SPE

§1387.2 – Qualifications and Responsibilities of Delegated Supervisors

§1387.3 – Alternate Plan for Supervised Professional Experience in Non-Mental Health Services

1. Requirements for non-mental health SPE

§1387.5 – SPE Log

1. Trainee should maintain a written weekly log of accrued SPE toward licensure
2. The log should be available upon request from the Board

§1388.6 – Waiver of Examination

1. Certificate of Professional Qualification (CPQ) - CCR §1388.6(c)
2. Health Service Provider in Psychology by the National Register of Health Service Providers in Psychology (NRHSPP) - CCR §1388.6(d)
3. American Board of Professional Psychology (ABPP) - CCR §1388.6(e)
4. Applicant who has an examination waiver are still required to complete all licensing requirements and take and pass the CPLEE.

1. §1390.3 – Requirements for Registered Psychologists Provide psychological services under supervision at a non-profit community agency that received at least 25% of its funding from a governmental source
2. The registration period is for a period of 30 months from the date of issuance and cannot be renewed and the registrant cannot re-register as a registered psychologist to the same agency

§1390.2 and §1391.2 – Withdrawal of Applications (Registrations)

1. Application for psychological assistant registration which are not completed within 90 days after additional information has been requested will be withdrawn.

§1391.1 – Limitation of Registration Period (72 months)

1. A psychological assistant registration is limited to a cumulative total of six years / 72 months.
2. Psychological assistant may request for an extension if the psychological assistant exceeds the 72-month limitation to his/her registration.

§1391.5 – Supervision Requirements

1. Supervisors are required to provide a minimum of one hour per week of individual supervision to the psychological assistant.

§1391.6 – Supervisor's Responsibility

Welfare and Institutions Code (WIC):

WIC §5751.2 / §1387(2)(e) – Department of Mental Health (DMH) Waiver

1. Registration with the Board is not required if an individual possesses a DMH waiver

Content Areas for Laws and Regulations Informational Video for Supervisor Flowchart

BPC §2903
Define practice of psychology and psychotherapy

The different pathways for an individual to perform psychological services or to gain supervised professional experience

BPC §2913 Registered Psychological Assistants (PSB)	BPC §2910 Exempt Settings	WIC §5751.2; CCR §1387(2)(e) Department of Mental Health Waiver	BPC §2911 Formal Internships/Post-doctoral Training Program for Graduate Student or Psychological Intern	BPC §2909.5 Registered Psychologists (RPS)
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Regulations pertaining to supervisors' qualifications and responsibilities

CCR §1387.1 Qualifications and Responsibilities of Primary Supervisors	CCR §1387.2 Qualifications and Responsibilities of Delegated Supervisors	CCR §1391.6 Supervisor's Responsibility for PSB	CCR §1390.3 Supervisors' Responsibilities for RPS
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Regulations pertaining to supervised professional experience (SPE)

CCR §1387 SPE	CCR §1387.3 Alternate Plan for SPE in Non-mental Health Services	CCR §1387.5 SPE Log
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Regulations pertaining to PSB

CCR §1391.5 Supervision Requirements	CCR §1391.1 Limitation of Registration Period	CCR §1391.2 Withdrawal of Applications (Registration)
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Regulations pertaining to RPS

CCR §1390.2 Withdrawal of Applications (Registration)

Regulations pertaining to licensure applications

BPC §2914 Applicant Requirements	CCR §§1382, 1382.3, 1382.4, 1382.5, 1382.6 Coursework	CCR §1388.6 Waiver of Examination	CCR §1381.1 Withdrawal of Applications (Licensure)
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MEMORANDUM

DATE	May 7, 2019
TO	Licensing Committee Members
FROM	Mai Xiong Licensing and BreEZe Coordinator
SUBJECT	Agenda Item 6(b) Frequently Asked Questions (FAQs) Informational Video: Review and Discuss Current FAQs Document

Background:

At the January 11, 2019 Licensing Committee meeting, the Committee discussed the various informational video contents to aid supervisors or potential supervisors of their role as a supervisor. Dr. Elizabeth Winkelman from the California Psychological Association (CPA) suggested that it would be beneficial to develop informational videos directed toward both supervisors and trainees. She also suggested that there should be an informational video developed to cover FAQs on supervision.

The Committee intends to reach out to stakeholders for input on the content areas for FAQs and best practices. The September Licensing Committee meeting will be extended to two days, September 12 and 13, 2019. The first day will utilized to obtain stakeholder input on the FAQs and best practices which will allow the Committee to rectify and incorporate any input received during the second day which will cover the regular committee agenda items.

Staff met to discuss the development of the informational video(s) and is providing preliminary information to the Committee of an existing psychological assistant FAQs document that is available on the Board's website.

Attachment:

A: Psychological Assistant Registration FAQs

Action Requested:

This item is for informational purposes only. No action is required.

Psychological Assistant Registration FAQ's

APPLICATION**1. Who can apply to be registered as a psychological assistant?**

Answer: Any person who meets the requirements of section 2913 of the Business and Professions Code (B&P) may apply to be registered as a psychological assistant using application form PSB 100 (rev. 10/16).

2. How long can a psychological assistant hold a registration?

Answer: A registration is limited to a cumulative total of six-years (72-months). [Title 16, California Code of Regulations (CCR) § 1391.1(b)]

PLEASE NOTE: Unless the registration is cancelled, the registration period will continue to count towards the 72-month limit.

3. How do I cancel my registration?

Answer: To cancel a registration, email the Board at BOPlicensing@dca.ca.gov with the following information:

- Name and registration number of psychological assistant
- Effective date of cancellation
- Name and license number of primary supervisor(s)

4. Who is responsible for notifying the Board of an addition or deletion of a primary supervisor?

Answer: The psychological assistant is responsible to complete and submit the "Notification to Add or Change Supervisor or Service Location for a Psychological Assistant" form PSB 101 (rev. 11/16). The form must be completed and signed by both the psychological assistant and new primary supervisor. There is no fee to add or change a supervisor.

PLEASE NOTE: It is considered unlicensed practice if the psychological assistant begins providing services before receiving approval from the Board.

If the psychological assistant is accruing supervised professional experience for psychology licensure, a new supervision agreement and plan must be completed and signed by the psychological assistant and new primary supervisor prior to the commencement of the supervised professional experience.

5. Does the Board charge a fee to change a primary supervisor or service location?

Answer: No.

Psychological Assistant Registration FAQ's

6. What address should be listed with the Board as the Address of Record?

Answer: A psychological assistant must provide a valid address as the Address of Record (AOR) to the Board for all correspondence (e.g., renewal applications, updates, etc.). The AOR is public information and is available to anyone who asks over the phone, in writing, or via the Board's website. If the AOR is a PO Box, or a mail drop location, the psychological assistant is required to provide a confidential physical business or residential address which will not be made available to the public [16 CCR § 1380.5]. Any address change must be reported within 30 days to the Board.

7. Is an applicant required to provide an email address to the Board?

Answer: A psychological assistant must provide a valid email address to the Board for all correspondence pursuant to 16 CCR § 1380.5(b). An applicant's email address is not public information. Any address change must be reported within 30 days to the Board [16 CCR § 1380.5(c)].

8. What is the fee for the psychological assistant application?

Answer: The application fee for registration as a psychological assistant is \$40.00. [16 CCR §1392.1(a)]

PRIMARY AND DELEGATED SUPERVISORS**9. Who can serve as the primary supervisor of a psychological assistant?**

Answer: Only licensed psychologists and board-certified psychiatrists can serve as the primary supervisor of a psychological assistant. [16 CCR § 1391.5(a)]

10. Must the primary supervisor complete a six-hour course in supervision?

Answer: A licensed psychologist must complete a six-hour course in supervision every two years to qualify to supervise a psychological assistant. A board-certified psychiatrist is not required to complete this course. [16 CCR § 1387.1(b)]

11. Whose responsibility is it to notify patients, prior to the rendering of psychological services by a psychological assistant that the assistant is unlicensed and is under the direction and supervision of a licensed psychologist?

Answer: The primary supervisor shall inform each client or patient, prior to the rendering of services by the psychological assistant that the assistant is unlicensed and is under the direction and supervision of the supervisor. [16 CCR § 1391.6(b)]

Psychological Assistant Registration FAQ's

12. Does the primary supervisor have to be employed in the same setting that the psychological assistant is employed?

Answer: Yes. A psychological assistant must be under the direction and supervision of a licensed psychologist or board-certified psychiatrist who is employed in the same setting as the psychological assistant. [16 CCR § 1391.5(a)]

13. What percentage of time must the supervisor be available when the psychological assistant is rendering professional services?

Answer: The supervisor must be available to the assistant 100% of the time the assistant is rendering professional services. The availability can be in-person, by telephone, by pager or by other appropriate technology. [16 CCR § 1391.6(c)]

14. What is the maximum number of psychological assistants that can be supervised by a licensed psychologist or board-certified psychiatrist at any given time?

Answer: Both licensed psychologist and board-certified psychiatrist can supervise no more than three (3) psychological assistants at any given time. [B&P section 2913(c)(2)]

SUPERVISED PROFESSIONAL EXPERIENCE (SPE)**15. Is a supervision agreement form required?**

Answer: A supervision agreement form is required if it is the intention of the psychological assistant to count the hours worked as a psychological assistant as SPE toward the psychology licensure requirements. The Board also recommends that a supervision agreement form be completed even if the hours are not being accrued towards licensure. [16 CCR § 1387(b)(10)].

16. Is a psychological assistant who is accruing hours of supervised professional experience required to keep a written log to document the hours of supervised experience?

Answer: Yes. All psychological assistants must maintain a written, weekly log of all hours of supervised professional experience gained toward licensure that meets the requirements of 16 CCR § 1387.5.

17. How many hours of supervised professional experience can be credited toward the SPE required for licensure?

Answer: A maximum of forty-four (44) hours per week can be credited toward meeting the supervised professional experience requirements. This includes the required 10% supervision. [16 CCR § 1387(b)(5)]

Psychological Assistant Registration FAQ's

18. What is the minimum amount of direct, individual, face-to-face supervision that must be provided by the supervisor to a psychological assistant?

Answer: The supervisor must provide a minimum of one (1) hour per week of direct, individual, face-to-face supervision to the psychological assistant. However, the psychological assistant must be provided with supervision for 10% of the total time worked each week in order for the hours to meet the licensing requirements. [16 CCR § 1387(b)(4) and 1391.5(b)]

19. Can a psychological assistant be supervised by a family member or business associate?

Answer: No. Primary supervisors cannot have any familial, intimate, business or other relationship with the psychological assistant. [16 CCR § 1387.1(j)]

LAW AND ETHICS**20. Can a psychological assistant rent office space?**

Answer: No. Psychological assistants cannot rent, lease, sublease, or lease-purchase office space from the supervisor, employer or any entity for the purposes of functioning as a psychological assistant. [16 CCR § 1391.8(c)]

21. Can a psychological assistant provide psychological services prior to being registered by the Board?

Answer: No. The unlicensed/unregistered practice of psychology is prohibited. A registration is not valid until approved and issued by the Board [B&P section 2913]

22. Is it acceptable to supervise a psychological assistant who is a current or former client?

Answer: No. A primary supervisor cannot supervise a psychological assistant who is, or has been, a psychotherapy client of the supervisor. [16 CCR § 1387.1(k)]

23. Can a psychological assistant pay a fee for supervision?

Answer: No. A psychological assistant cannot pay a fee, monetary or otherwise, for supervision. [16 CCR § 1391.8(a)]

24. Can a psychological assistant be required to supply provisions necessary to practice?

Answer: No. The supervisor must supply all provisions necessary to function as a psych assistant [16 CCR § 1391.8(a)]

Psychological Assistant Registration FAQ's

25. Can a psychological assistant advertise or have a website?

Answer: No. A psychological assistant is not licensed to practice independently. The supervisor can list the psychological assistant on advertisements and/or websites as long as it is clear that the person is registered as a psychological assistant, provides the registration number, and the name and license number of the supervisor. [16 CCR § 1396.4 and § 1397]

RENEWAL**26. When does a psychological assistant registration become delinquent?**

Answer: If a registration is not renewed by the expiration date, it becomes delinquent the following day. [16 CCR § 1391.12(b)]
A registration that is not renewed within 60 days after its expiration date becomes cancelled and a new application for registration must be submitted. [16 CCR § 1391.12(e)]

PLEASE NOTE: Providing psychological services while the registration is delinquent or cancelled is unlicensed/unregistered practice of psychology. [B&P section 2913]

27. Can a psychological assistant practice while his/her registration is expired or delinquent?

Answer: No. A registration that is not renewed by its expiration date is delinquent. Practicing with a delinquent or an expired registration is prohibited and considered the unlicensed practice of psychology. [16 CCR § 1391.12(c)]

28. What kind of information must be reported to the Board on an annual basis by the psychological assistant's supervisor?

Answer: Every supervisor of a psychological assistant must submit to the Board an update that is completed by the supervisor and signed by both the supervisor and the psychological assistant.

The update must be submitted on or before the expiration of the registration for the preceding calendar year showing:

- Name and license number of all primary supervisors
- Address of all locations where psychological services are currently being provided
- The location, type, extent and amount of supervision
- An attestation from all current primary supervisors that the psychological assistant has demonstrated an overall performance at or above the level of competence expected for his or her level of education, training and experience.

Psychological Assistant Registration FAQ's

This information is required to be reported on the registration renewal form. [16 CCR § 1391.10]

MEMORANDUM

DATE	May 6, 2019
TO	Licensing Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 7 Discussion and Consideration for Grievance Process: How to Resolve a Discrepancy between Weekly Log and Verification of Experience

Background:

At the January 11, 2019 Licensing Committee meeting, a trainee questioned the policy of the Board regarding considering weekly logs if there is a discrepancy on the hours reported by the primary supervisor on the Verification of Experience form. The trainee also asked if the Committee would consider any grievance process when such a discrepancy occurs.

California Code of Regulations (CCR), section 1387(b)(11), provides:

(11) Once the SPE outlined in the agreement has been completed, the primary supervisor shall submit to the supervisee both the agreement, unless previously submitted to the Board pursuant to Section 1387(b)(10), and a verification of experience form signed by the primary supervisor under penalty of perjury, in a sealed envelope, signed across the seal for submission to the Board by the supervisee along with his or her application. The verification shall certify to completion of the hours consistent with the terms of the agreement. The supervisor must indicate, in his or her best professional judgment, whether the supervisee demonstrated an overall performance at or above the level of competence expected for the supervisee's level of education, training and experience. When SPE is accrued in a formal pre-doctoral internship or postdoctoral training program, the program's training director shall be authorized to perform the verification and rating duties of the primary supervisor provided that the internship training director is a licensed psychologist who possesses a valid, active license free of any disciplinary action.

If the SPE is not consistent with the terms of the agreement, or if the supervisee did not demonstrate an overall performance at or above the level of competence expected for the supervisee's level of education, training and experience, then the hours accrued will not count toward the licensure requirements.

Pursuant to CCR section 1387(b)(11), the Board is unable to accept hours of supervised professional experience (SPE) toward licensure requirements when the primary supervisor states on the Verification of Experience form that the trainee did not demonstrate an overall performance at or above the level of competence expected. The SPE weekly log is required to be maintained by the trainee and provided to the Board upon request pursuant to CCR section 1387.5; however, it is not required as part of the licensure application.

Attachments:

A: California Code of Regulations, Title 16, Sections 1387 and 1387.5

B: Business and Professions Code Section 2914.

C: Business and Professions Code Section 2914 – Prior version

Action Requested:

Discuss and provide policy guidance on how to resolve a discrepancy between weekly supervision logs and Verification of Experience forms.

§ 1387. Supervised Professional Experience.

This section applies to all trainees, pre- or post-doctoral, who intend for hours of supervised professional experience (SPE) to count toward meeting the licensing requirement stated in section 2914(c) of the Business and Professions Code. Those trainees accruing hours of supervised experience in areas of psychology that do not include direct mental health services should refer to section 1387.3 for information on establishing an alternate plan for SPE.

SPE is defined as an organized program that consists of a planned, structured and administered sequence of professionally supervised comprehensive clinical training experiences. SPE shall have a logical training sequence that builds upon the skills and competencies of trainees to prepare them for the independent practice of psychology once they become licensed.

SPE shall include socialization into the profession of psychology and shall be augmented by integrated modalities including mentoring, didactic exposure, role-modeling, enactment, observational/ vicarious learning, and consultative guidance.

SPE shall include activities which address the integration of psychological concepts and current and evolving scientific knowledge, principles, and theories to the professional delivery of psychological services to the consumer public.

SPE shall include only the time spent by the trainee engaged in psychological activities that directly serve to prepare the trainee for the independent practice of psychology once licensed. SPE shall not include custodial tasks such as filing, transcribing or other clerical duties.

The term "trainee" as used in these regulations means a psychology trainee working under one of the conditions listed in subsections (a)(1) and (a)(2) of this section.

(a) Pursuant to section 2914(c) of the code, two years of qualifying SPE shall be completed and documented prior to licensure. One year of SPE shall be defined as 1500 hours. At least one year of SPE shall be completed postdoctorally. Each year of SPE shall be completed within a thirty (30) consecutive month period. If both years of SPE (3000 hours) are completed postdoctorally, they shall be completed within a sixty (60) month period. Upon showing of good cause as determined by the board, these specified time limitations may be reasonably modified.

(1) Predoctoral SPE: Up to 1500 hours of SPE may be accrued predoctorally but only after completion of 48 semester/trimester or 72 quarter units of graduate coursework in psychology not including thesis, internship or dissertation. Predoctoral SPE may be accrued only as follows:

(A) In a formal internship placement pursuant to section 2911 of the code, which is accredited by the American Psychological Association (APA), or which is a member

47 of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or
48 the California Psychology Internship Council (CAPIC) and registration with the
49 board is not required. A formal internship placement that actually began prior to
50 January 1, 2007 that meets the membership requirements of, but is not a member
51 of, APPIC or CAPIC will satisfy the requirements of this section; or

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53 (B) As an employee of an exempt setting pursuant to section 2910 of the code and
54 registration with the board is not required; or

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56 (C) As a psychological assistant pursuant to section 2913 of the code and
57 registration with the board prior to commencing work is required; or

58

59 (D) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and
60 Institutions Code) for which registration with the board is not required.

61

62 (2) Postdoctoral SPE: At least 1500 hours of SPE shall be accrued postdoctorally.
63 "Postdoctorally" means after the date certified as "meeting all the requirements for
64 the doctoral degree" by the Registrar or Dean of the educational institution, or by
65 the Director of Training of the doctoral program. Postdoctoral SPE may be accrued
66 only as follows:

67

68 (A) For postdoctoral SPE accrued on or after January 1, 2006, in a formal
69 postdoctoral training program pursuant to section 2911 of the code, which is
70 accredited by the American Psychological Association (APA), or which is a member
71 of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or
72 the California Psychology Internship Council (CAPIC) and registration with the
73 board is not required; or

74

75 (B) As a registered psychologist pursuant to section 2909(d) of the code and
76 registration with the board prior to commencing work is required; or

77

78 (C) As an employee of an exempt setting pursuant to section 2910 of the code and
79 registration with the board is not required; or

80

81 (D) As a psychological assistant pursuant to section 2913 of the code and
82 registration with the board prior to commencing work is required; or

83

84 (E) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and
85 Institutions Code) for which registration with the board is not required.

86

87 (b) Supervision Requirements:

88

89 (1) Primary supervisors shall meet the requirements set forth in section 1387.1.

90

91 (2) Delegated supervisors shall meet the requirements set forth in section 1387.2.

92

93 (3) Trainees shall have no proprietary interest in the business of the primary or
94 delegated supervisor(s) and shall not serve in any capacity which would hold
95 influence over the primary or delegated supervisor(s)' judgment in providing
96 supervision.

97
98 (4) Trainees shall be provided with supervision for 10% of the total time worked
99 each week. At least one hour per week shall be face-to-face, direct, individual
100 supervision with the primary supervisor.

101
102 (5) A maximum of forty four (44) hours per week will be credited toward meeting the
103 SPE requirement. This shall include the required 10% supervision.

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105 (6) The primary supervisor shall be employed by the same work setting as the
106 trainee and be available to the trainee 100% of the time the trainee is accruing
107 SPE. This availability may be in-person, by telephone, by pager or by other
108 appropriate technology.

109
110 (7) Primary supervisors shall ensure that a plan is in place to protect the
111 patient/client in the event a patient/client crisis or emergency occurs during any time
112 the supervisor is not physically present at the established site at which the trainee is
113 working. The primary supervisor shall ensure that the trainee thoroughly
114 understands the plan in the event of a crisis/emergency.

115
116 (8) SPE shall not be obtained from supervisors who have received payment,
117 monetary or otherwise, from the trainee for the purpose of providing such
118 supervision.

119
120 (9) SPE gained while the trainee is functioning under another mental health license
121 shall not be credited toward meeting the requirements for the psychologist's license.

122
123 (10) Prior to the start of the experience, the primary supervisor and the supervisee
124 shall together prepare an agreement that outlines the structure and sequence of the
125 planned program of supervision to accomplish the goals and objectives of the
126 experience. Hours accrued prior to preparing such an agreement results in those
127 hours not counting toward the licensure requirements. The original agreement shall
128 accompany the application for registration, if any, and identify at least the following:

- 129 • Name, license number and signature of primary supervisor;
- 130 • Name and signature of supervisee;
- 131 • Statutory authority under which the supervisee will function;
- 132 • Start date of the experience and the anticipated completion date;
- 133 • Duties to be performed in a sequential structured plan as defined in this section;
- 134 • Address of the locations at which the duties will be performed;
- 135 • Goals and objectives of the plan for SPE, including how socialization into the
136 profession will be achieved; and
- 137 • How and when the supervisor will provide periodic assessments and feedback to
138 the supervisee as to whether or not he or she is performing as expected.

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Additionally, the agreement shall reflect that both supervisor and supervisee have discussed and understand each term of SPE as required by the California Code of Regulations.

(11) Once the SPE outlined in the agreement has been completed, the primary supervisor shall submit to the supervisee both the agreement, unless previously submitted to the Board pursuant to Section 1387(b)(10), and a verification of experience form signed by the primary supervisor under penalty of perjury, in a sealed envelope, signed across the seal for submission to the Board by the supervisee along with his or her application. The verification shall certify to completion of the hours consistent with the terms of the agreement. The supervisor must indicate, in his or her best professional judgment, whether the supervisee demonstrated an overall performance at or above the level of competence expected for the supervisee's level of education, training and experience. When SPE is accrued in a formal pre-doctoral internship or postdoctoral training program, the program's training director shall be authorized to perform the verification and rating duties of the primary supervisor provided that the internship training director is a licensed psychologist who possesses a valid, active license free of any disciplinary action.

If the SPE is not consistent with the terms of the agreement, or if the supervisee did not demonstrate an overall performance at or above the level of competence expected for the supervisee's level of education, training and experience, then the hours accrued will not count toward the licensure requirements.

(c) Delegated Supervision Requirements:

(1) Except as provided in section 1391.5, which regulates the supervision of psychological assistants, primary supervisors may delegate supervision to other qualified psychologists or to other qualified mental health professionals including licensed marriage and family therapists, licensed educational psychologists, licensed clinical social workers and board certified psychiatrists.

(2) The primary supervisor remains responsible for providing the minimum one hour per week of direct, individual face-to-face supervision.

(3) The primary supervisor remains responsible for ensuring compliance with this section.

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Sections 2911 and 2914, Business and Professions Code.

182 **§ 1387.5. SPE Log.**
183

184 (a) The trainee shall maintain a written weekly log of all hours of SPE earned toward
185 licensure. The log shall contain a weekly accounting of the following information and
186 shall be made available to the Board upon request:

- 187
- 188 (1) The specific work setting in which the SPE took place.
 - 189
 - 190 (2) The specific dates for which the log is being completed.
 - 191
 - 192 (3) The number of hours worked during the week.
 - 193
 - 194 (4) The number of hours of supervision received during the week.
 - 195
 - 196 (5) An indication of whether the supervision was direct, individual, face-to-face,
197 group, or other (specifically listing each activity).
 - 198
 - 199 (6) An indication of whether the SPE performed that week was satisfactory.
 - 200

201 (b) This log must also contain the following information:

- 202
- 203 (1) The trainee's legibly printed name, signature and date signed.
 - 204
 - 205 (2) The primary supervisor's legibly printed name, signature, license type and
206 number, and date signed.
 - 207
 - 208 (3) Any delegated supervisors' legibly printed name, license type and number, and
209 date signed.
 - 210
 - 211 (4) A description of the psychological duties performed during the period of
212 supervised professional experience.
 - 213
 - 214 (5) A statement signed by the primary supervisor attesting to the accuracy of the
215 information.
 - 216

217 (c) When SPE is accrued as part of a formal internship, the internship training director
218 shall be authorized to provide all information required in section 1387.5(b).

219
220 Note: Authority cited: Section 2930, Business and Professions Code. Reference:
221 Section 2914, Business and Professions Code.

1 §2914.

2

3 Each applicant for licensure shall comply with all of the following requirements:

4

5 (a) Is not subject to denial of licensure under Division 1.5 (commencing with Section
6 475).

7

8 (b) Possess an earned doctorate degree (1) in psychology, (2) in educational
9 psychology, or (3) in education with the field of specialization in counseling psychology
10 or educational psychology. Except as provided in subdivision (h), this degree or training
11 shall be obtained from an accredited university, college, or professional school. The
12 board shall make the final determination as to whether a degree meets the
13 requirements of this section.

14

15 (c) (1) On or after January 1, 2020, possess an earned doctorate degree in psychology,
16 in educational psychology, or in education with the field of specialization in counseling
17 psychology or educational psychology from a college or institution of higher education
18 that is accredited by a regional accrediting agency recognized by the United States
19 Department of Education. Until January 1, 2020, the board may accept an applicant
20 who possesses a doctorate degree in psychology, educational psychology, or in
21 education with the field of specialization in counseling psychology or educational
22 psychology from an institution that is not accredited by an accrediting agency
23 recognized by the United States Department of Education, but is approved to operate in
24 this state by the Bureau for Private Postsecondary Education.

25

26 (2) Paragraph (1) does not apply to any student who was enrolled in a doctoral program
27 in psychology, educational psychology, or in education with the field of specialization in
28 counseling psychology or educational psychology at a nationally accredited or approved
29 institution as of December 31, 2016.

30

31 (3) No educational institution shall be denied recognition as an accredited academic
32 institution solely because its program is not accredited by any professional organization
33 of psychologists, and nothing in this chapter or in the administration of this chapter shall
34 require the registration with the board by educational institutions of their departments of
35 psychology or their doctoral programs in psychology.

36

37 (4) An applicant for licensure trained in an educational institution outside the United
38 States or Canada shall demonstrate to the satisfaction of the board that he or she
39 possesses a doctorate degree in psychology that is equivalent to a degree earned from
40 a regionally accredited university in the United States or Canada. These applicants shall
41 provide the board with a comprehensive evaluation of the degree performed by a
42 foreign credential evaluation service that is a member of the National Association of
43 Credential Evaluation Services (NACES), and any other documentation the board
44 deems necessary.

45

46 (d) (1) Have engaged for at least two years in supervised professional experience under
47 the direction of a licensed psychologist, the specific requirements of which shall be
48 defined by the board in its regulations, or under suitable alternative supervision as
49 determined by the board in regulations duly adopted under this chapter, at least one
50 year of which shall be after being awarded the doctorate in psychology. The supervisor
51 shall submit verification of the experience required by this subdivision to the trainee in a
52 manner prescribed by the board. If the supervising licensed psychologist fails to provide
53 verification to the trainee in a timely manner, the board may establish alternative
54 procedures for obtaining the necessary documentation. Absent good cause, the failure
55 of a supervising licensed psychologist to provide the verification to the board upon
56 request shall constitute unprofessional conduct.

57
58 (2) The board shall establish qualifications by regulation for supervising psychologists.

59
60 (e) Take and pass the examination required by Section 2941 unless otherwise
61 exempted by the board under this chapter.

62
63 (f) Show by evidence satisfactory to the board that he or she has completed training in
64 the detection and treatment of alcohol and other chemical substance dependency. This
65 requirement applies only to applicants who matriculate on or after September 1, 1985.

66
67 (g) (1) Show by evidence satisfactory to the board that he or she has completed
68 coursework in spousal or partner abuse assessment, detection, and intervention. This
69 requirement applies to applicants who began graduate training during the period
70 commencing on January 1, 1995, and ending on December 31, 2003.

71
72 (2) An applicant who began graduate training on or after January 1, 2004, shall show by
73 evidence satisfactory to the board that he or she has completed a minimum of 15
74 contact hours of coursework in spousal or partner abuse assessment, detection, and
75 intervention strategies, including knowledge of community resources, cultural factors,
76 and same gender abuse dynamics. An applicant may request an exemption from this
77 requirement if he or she intends to practice in an area that does not include the direct
78 provision of mental health services.

79
80 (3) Coursework required under this subdivision may be satisfactory if taken either in
81 fulfillment of other educational requirements for licensure or in a separate course. This
82 requirement for coursework shall be satisfied by, and the board shall accept in
83 satisfaction of the requirement, a certification from the chief academic officer of the
84 educational institution from which the applicant graduated that the required coursework
85 is included within the institution's required curriculum for graduation.

86
87 (h) Until January 1, 2020, an applicant holding a doctoral degree in psychology from an
88 approved institution is deemed to meet the requirements of this section if both of the
89 following are true:

90 (1) The approved institution offered a doctoral degree in psychology designed to
91 prepare students for a license to practice psychology and was approved by the former
92 Bureau for Private Postsecondary and Vocational Education on or before July 1, 1999.
93

94 (2) The approved institution has not, since July 1, 1999, had a new location, as
95 described in Section 94823.5 of the Education Code.
96

97 *(Amended by Stats. 2016, Ch. 484, Sec. 3. (SB 1193) Effective January 1, 2017.)*

§ 2914. Applicant's requirements

Each applicant for licensure shall comply with all of the following requirements:

(a) Is not subject to denial of licensure under Division 1.5.

(b) Possess an earned doctorate degree (1) in psychology, (2) in educational psychology, or (3) in education with the field of specialization in counseling psychology or educational psychology. Except as provided in subdivision (g), this degree or training shall be obtained from an accredited university, college, or professional school. The board shall make the final determination as to whether a degree meets the requirements of this section.

No educational institution shall be denied recognition as an accredited academic institution solely because its program is not accredited by any professional organization of psychologists, and nothing in this chapter or in the administration of this chapter shall require the registration with the board by educational institutions of their departments of psychology or their doctoral programs in psychology.

An applicant for licensure trained in an educational institution outside the United States or Canada shall demonstrate to the satisfaction of the board that he or she possesses a doctorate degree in psychology that is equivalent to a degree earned from a regionally accredited university in the United States or Canada. These applicants shall provide the board with a comprehensive evaluation of the degree performed by a foreign credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES), and any other documentation the board deems necessary.

(c) Have engaged for at least two years in supervised professional experience under the direction of a licensed psychologist, the specific requirements of which shall be defined by the board in its regulations, or under suitable alternative supervision as determined by the board in regulations duly adopted under this chapter, at least one year of which shall be after being awarded the doctorate in psychology. If the supervising licensed psychologist fails to provide verification to the board of the experience required by this subdivision within 30 days after being so requested by the applicant, the applicant may provide written verification directly to the board.

If the applicant sends verification directly to the board, the applicant shall file with the board a declaration of proof of service, under penalty of perjury, of the request for verification. A copy of the completed verification forms shall be provided to the supervising psychologist and the applicant shall prove to the board that a copy has been sent to the supervising psychologist by filing a declaration of proof of service under penalty of perjury, and shall file this declaration with the board when the verification forms are submitted.

Upon receipt by the board of the applicant's verification and declarations, a rebuttable presumption affecting the burden of producing evidence is created that the supervised, professional experience requirements of this subdivision have been satisfied. The supervising psychologist shall have 20 days from the day the board receives the verification and declaration to file a rebuttal with the board.

The authority provided by this subdivision for an applicant to file written verification directly shall apply only to an applicant who has acquired the experience required by this subdivision in the United States. The board shall establish qualifications by regulation for supervising psychologists and shall review and approve applicants for this position on a case-by-case basis.

(d) Take and pass the examination required by Section 2941 unless otherwise exempted by the board under this chapter.

(e) Show by evidence satisfactory to the board that he or she has completed training in the detection and treatment of alcohol and other chemical substance dependency. This requirement applies only to applicants who matriculate on or after September 1, 1985.

(f)(1) Show by evidence satisfactory to the board that he or she has completed coursework in spousal or partner abuse assessment, detection, and intervention. This requirement applies to applicants who began graduate training during the period commencing on January 1, 1995, and ending on December 31, 2003.

(2) An applicant who began graduate training on or after January 1, 2004, shall show by evidence satisfactory to the board that he or she has completed a minimum of 15 contact hours of coursework in spousal or partner abuse assessment, detection, and intervention strategies, including knowledge of community resources, cultural factors, and same gender abuse dynamics. An applicant may request an exemption from this requirement if he or she intends to practice in an area that does not include the direct provision of mental health services.

(3) Coursework required under this subdivision may be satisfactory if taken either in fulfillment of other educational requirements for licensure or in a separate course. This requirement for coursework shall be satisfied by, and the board shall accept in satisfaction of the requirement, a certification from the chief academic officer of the educational institution from which the applicant graduated that the required coursework is included within the institution's required curriculum for graduation.

(g) An applicant holding a doctoral degree in psychology from an approved

institution is deemed to meet the requirements of this section if all of the following are true:

- (1) The approved institution offered a doctoral degree in psychology designed to prepare students for a license to practice psychology and was approved by the Bureau for Private Postsecondary and Vocational Education on or before July 1, 1999.
- (2) The approved institution has not, since July 1, 1999, had a new location, as described in Section 94721 of the Education Code.
- (3) The approved institution is not a franchise institution, as defined in Section 94729.3 of the Education Code.

Added Stats 2000 ch 625 § 2 (AB 400). Amended Stats 2001 ch 728 § 24.4 (SB 724); Stats 2002 ch 481 § 1 (SB 564); Stats 2005 ch 658 § 5 (SB 229), effective January 1, 2006.

MEMORANDUM

DATE	May 6, 2019
TO	Licensing Committee Members
FROM	Stephanie Cheung Licensing Manager
SUBJECT	Agenda Item 8 Review and Consideration of Revisions to the Goal of the Licensing Committee for the Strategic Plan: Recommendations to the Board

Background:

Considering the recent Strategic Planning process completed by the Board, each Committee will be reviewing their goal and recommend any changes to the full Board at its next Board meeting.

The Licensing Committee's current goal is as follows:

The goal of this committee is to ensure valid licensing, continuing education, and licensure renewal policies and procedures, making recommendations for changes as appropriate. The committee will also ensure a valid and reliable examination process to assess professional knowledge, as well as the laws and ethics governing the profession, working with such entities as the Association of State and Provincial Psychology Boards (ASPPB) and the Department of Consumer Affairs Offices of Professional Examination Services.

Action Requested:

Review the Licensing Committee's goal and recommend any changes to the full Board at its next meeting.

MEMORANDUM

DATE	May 6, 2019
TO	Licensing Committee Members
FROM	Mai Xiong Licensing and BreEZe Coordinator
SUBJECT	Agenda Item 9 Licensing Report

License/Registration Data by Fiscal Year:

License & Registration	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19**
Psychologist*	21,527	22,020	22,688	***	20,575	20,024	20,580	21,116	21,558
Psychological Assistant	1,507	1,635	1,727	***	1,701	1,466	1,446	1,361	1,411
Registered Psychologist	312	320	349	***	280	278	250	179	131

*Current and Current Inactive

**As of May 6, 2019

***Statistics unavailable

Please refer to the Licensing Population Report (Attachment A) for statistics on the different license statuses across the three types of license and registration.

Application Workload Reports:

The attached reports provide statistics on the application status by month for each of the license and registration types (see Attachment B). The Board has included data for the past six months in order to show the dynamic nature of the application process. On each report, the type of transaction is indicated on the x-axis of the graphs. The different types of transactions and the meaning of the transaction status are explained below for the Committee's reference.

Psychologist Application Workload Report

“Exam Eligible for EPPP” (Examination for Professional Practice in Psychology) is the first step towards licensure. In this step, an applicant has applied to take the EPPP. An application with an “open” status means it is deficient or pending initial review.

“Exam Eligible for CPLEE” (California Psychology Law and Ethics Exam) is the second step towards licensure. In this step, the applicant has successfully passed the EPPP and has applied to take the CPLEE. An application with an “open” status means it is deficient or pending review.

“CPLEE Retake Transaction” is a process for applicants who need to retake the CPLEE due to an unsuccessful attempt. This process is also created for licensees who are required to take the CPLEE due to probation. An application with an “open” status means it is deficient, pending review, or an applicant is waiting for approval to re-take the examination when the new form becomes available in the next quarter.

“Initial App for Psychology Licensure” is the last step of licensure. This transaction captures the number of licenses that are issued if the status is “approved” or pending additional information when it has an “open” status.

Psychological Assistant Application Workload Report

Psychological Assistant registration application is a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Since all psychological assistants hold a single registration number, an additional mechanism, the “Change of Supervisor” transaction, is created to facilitate the process for psychological assistants who wishes to practice with more than one primary supervisor or to change primary supervisors. A change is processed when all information is received, thus there is no open status for this transaction type.

Registered Psychologist Application Workload Report

Registered Psychologist registration application is also a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Attachments:

- A. Licensing Population Report as of May 6, 2019
- B. Application Workload Reports as of May 6, 2019
- C. Applications Received May 2018 – April 2019 as of May 6, 2019
- D. Examination Statistics March 2018 – February 2019

Action:

This item is for informational purposes only. No action is required.



STATE DEPARTMENT OF CONSUMER AFFAIRS
BREEZE SYSTEM

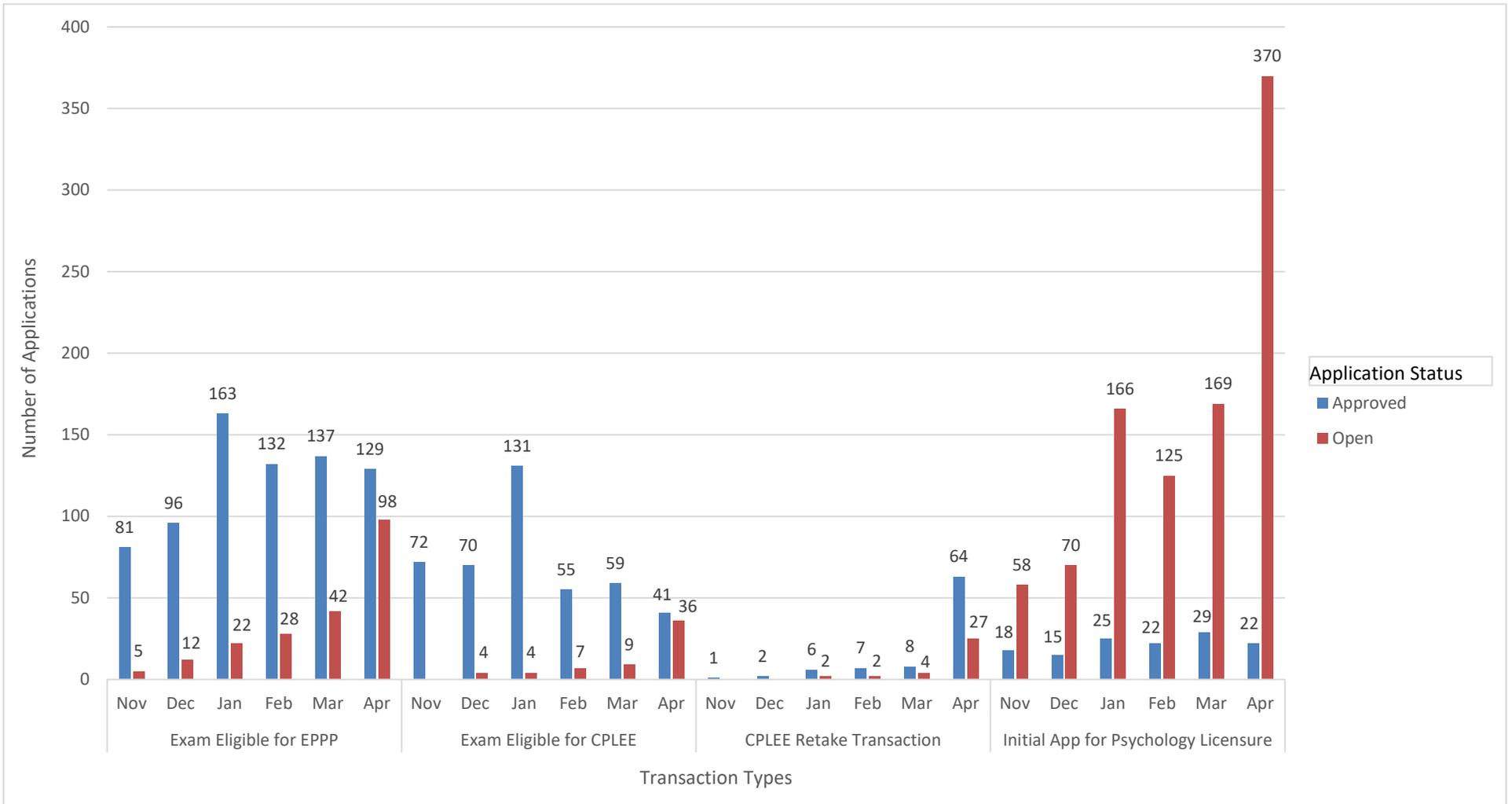


LICENSING POPULATION REPORT
BOARD OF PSYCHOLOGY
AS OF 5/6/2019

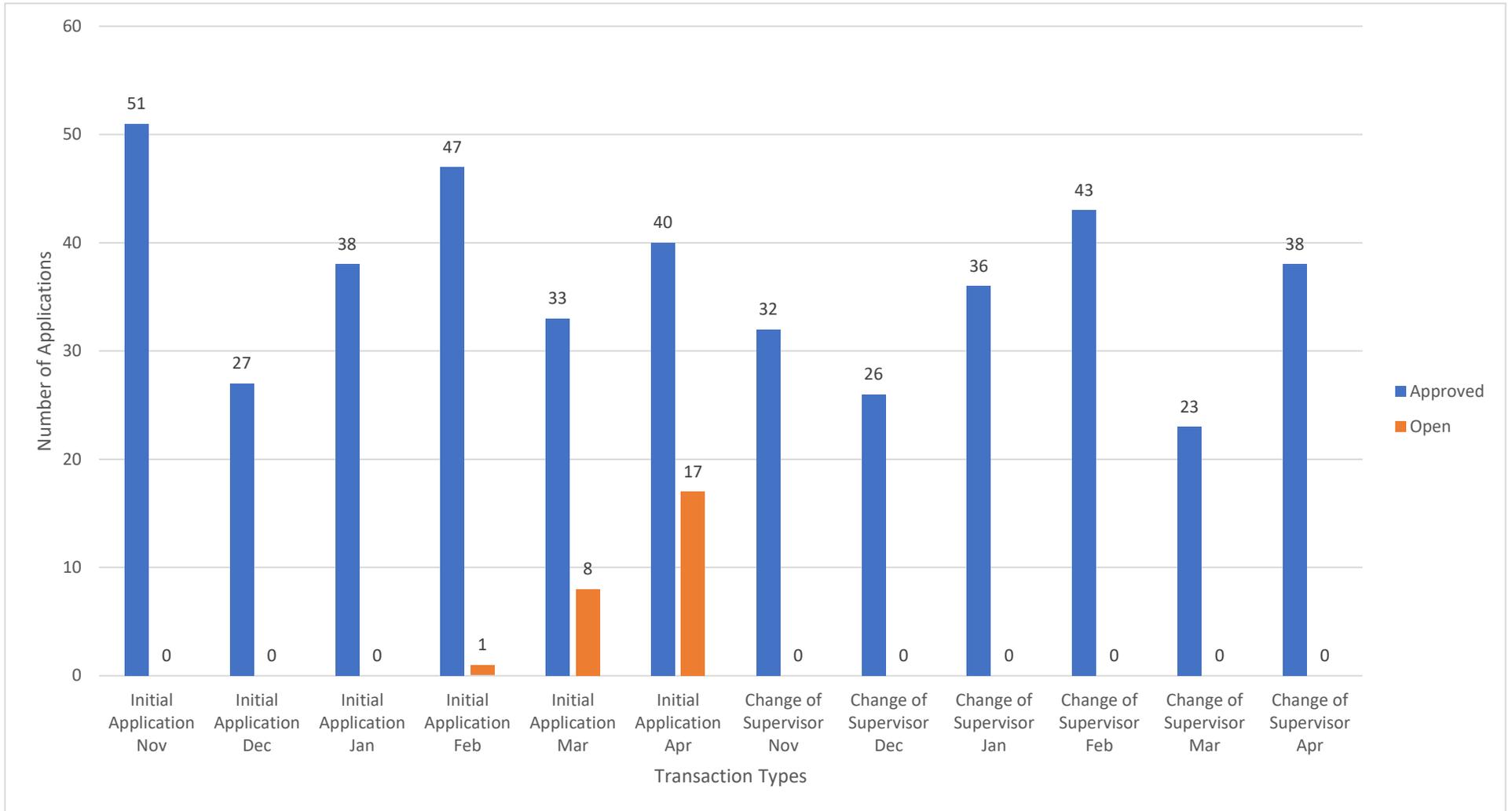
License Type	STATUS CODES								Total
	Licensing					Enforcement			
	20	21	45	50	85	48	63	65	
Psychologist	18,644	2,914	1,145	6,122	990	0	217	146	30,178
Psychological Assistant	1,411	0	55	21,144	8	0	8	7	22,633
Registered Psychologist	131	0	0	4,486	1	0	0	0	4,618
Total	20,186	2,914	1,200	31,752	999	0	225	153	57,429

20 Current	85 Deceased	48 Suspension
21 Current/Inactive		63 Surrendered
45 Delinquent		65 Revoked
50 Cancelled		

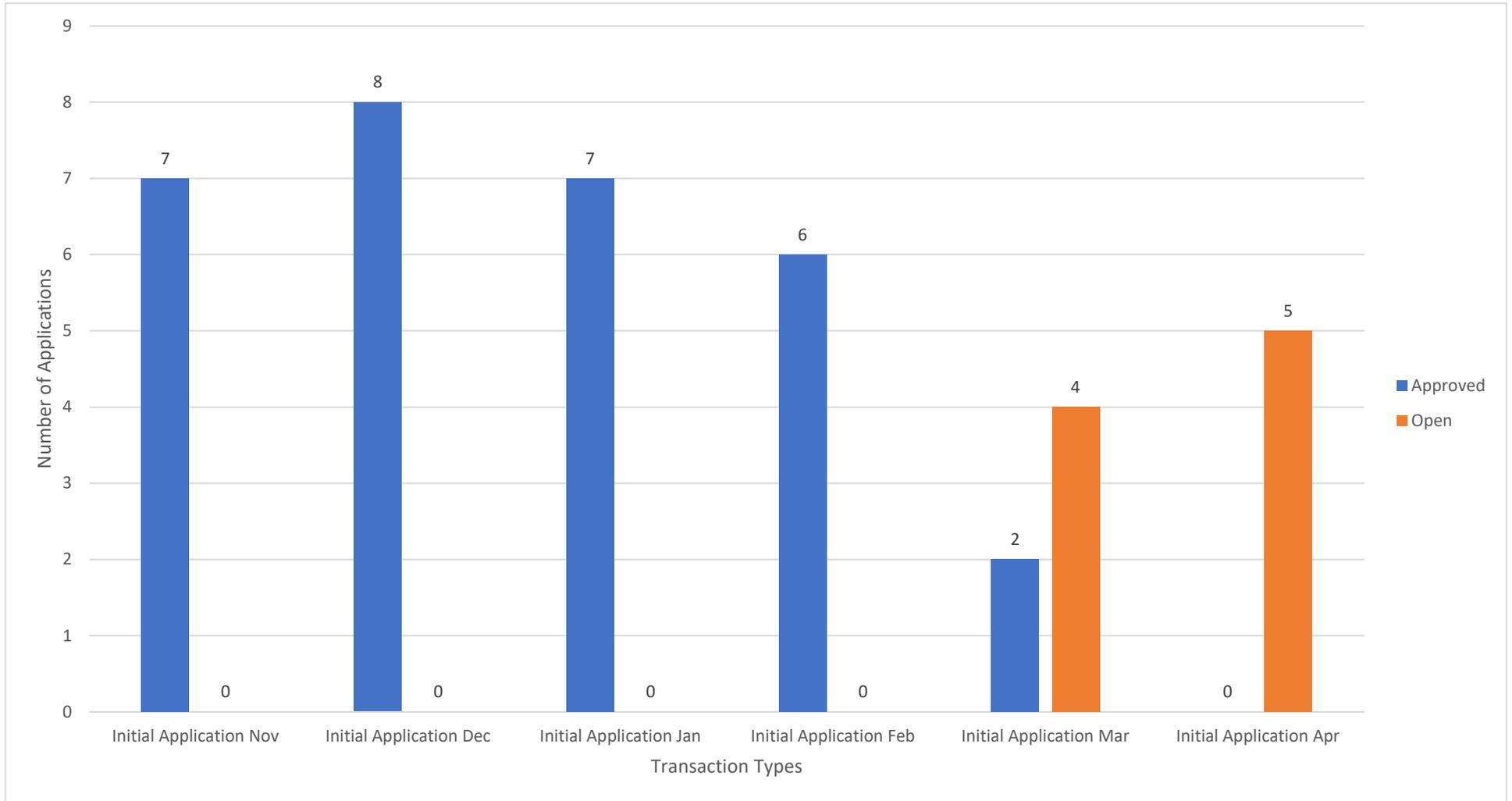
Psychologist Application Workload Report November 1, 2018 to April 30, 2019



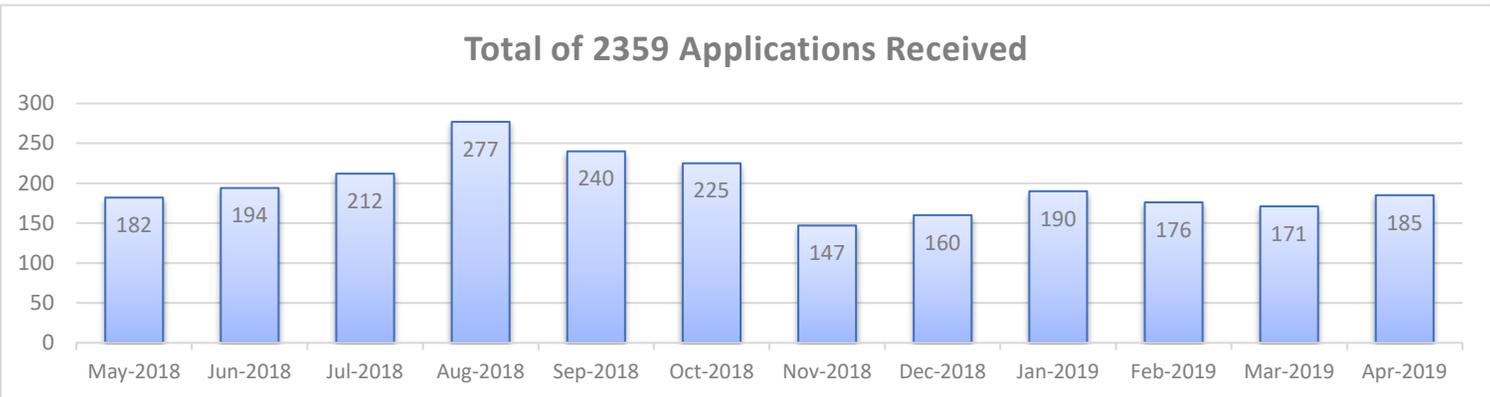
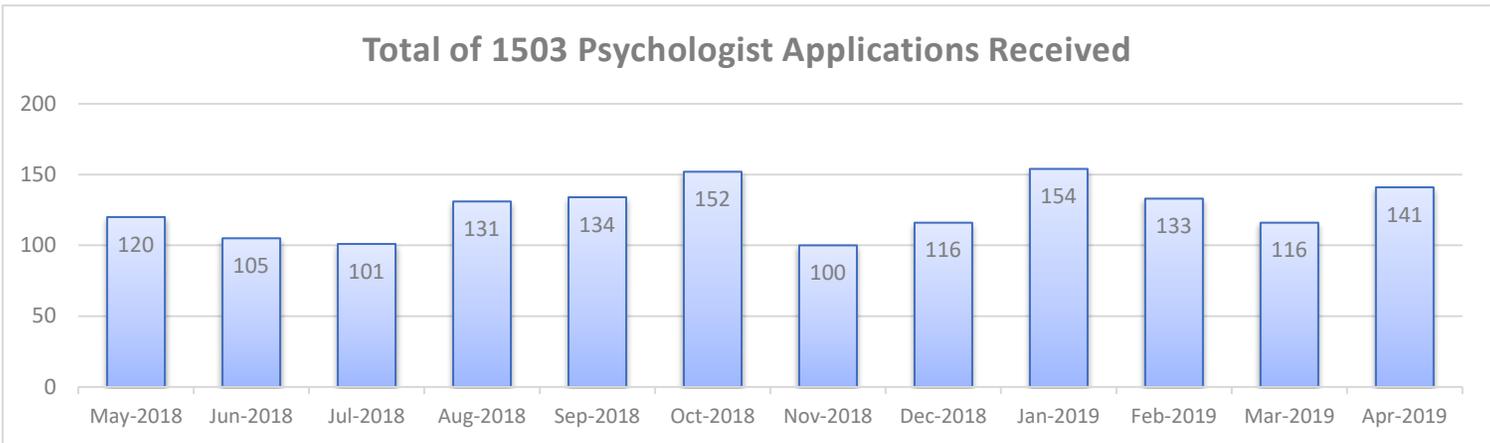
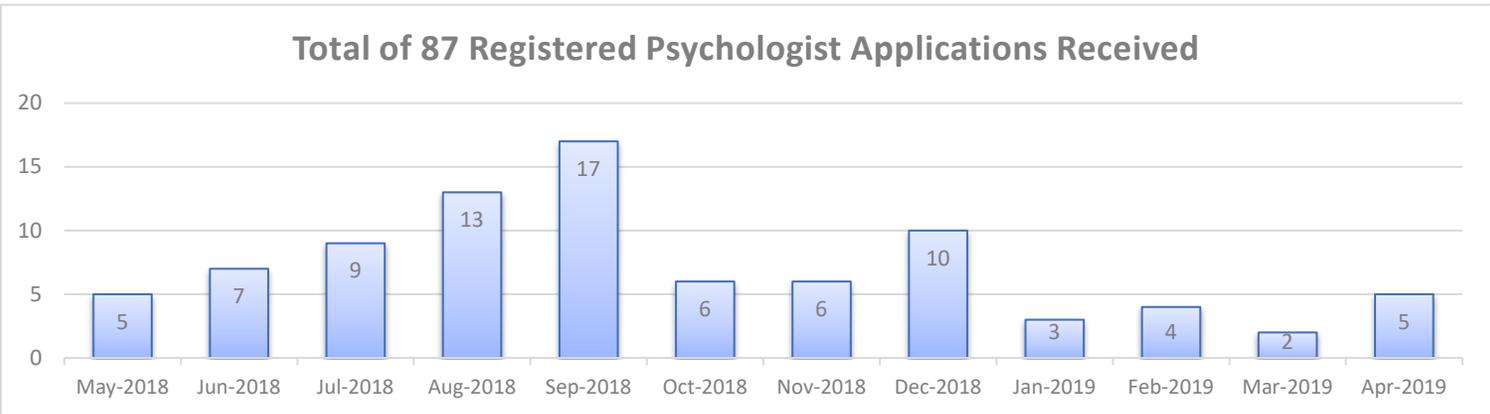
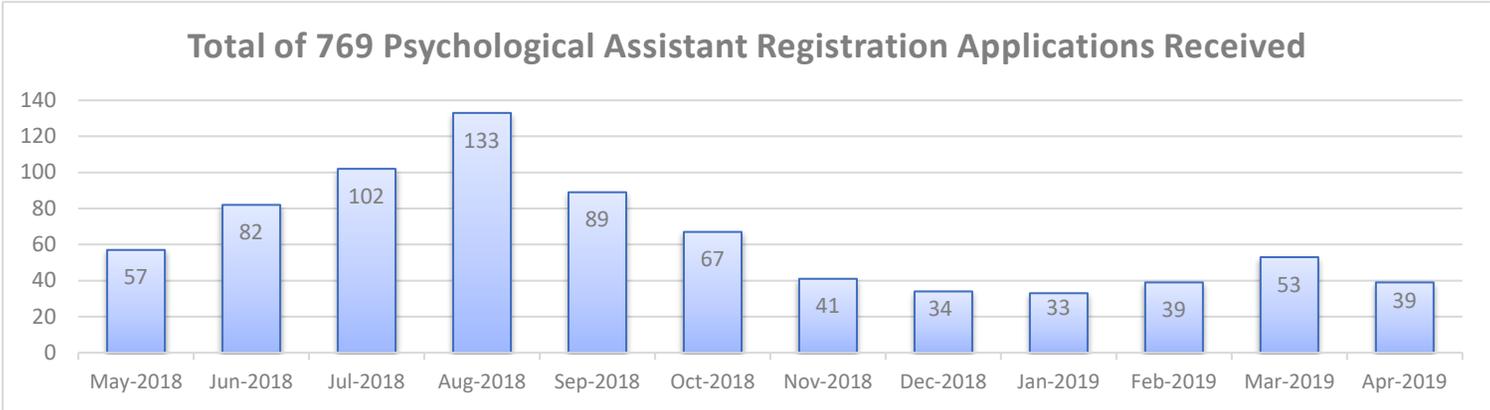
Psychological Assistant Application Workload Report November 1, 2018 to April 30, 2019



Registered Psychologist Application Workload Report November 1, 2018 to April 30, 2019



Applications Received May 2018 to April 2019
As of May 6, 2019



**Examination Statistics March 2018 - February 2019
As of May 6, 2019**

2018/2019 Monthly EPPP Examination Statistics

Month	# of Candidates	# Passed	% Passed	Total First Timers	First Time Passed	% First Time Passed
March 2018	147	75	51.02	86	53	61.63
April 2018	154	87	56.49	88	65	73.86
May 2018	152	78	51.32	93	66	70.97
June 2018	162	87	53.7	96	69	71.88
July 2018	173	90	52.02	103	71	68.93
August 2018	137	66	48.18	74	50	67.57
September 2018	83	38	45.78	41	26	63.41
October 2018	147	78	53.06	66	47	71.21
November 2018	107	53	49.53	56	35	62.5
December 2018	126	61	48.41	63	42	66.67
January 2019	56	25	44.64	31	20	64.52
February 2019	110	59	53.64	62	41	66.13
Total	1554	797	50.65	859	585	67.44

2018/2019 Monthly CPLEE Examination Statistics

Month	# of Candidates	# Passed	% Passed	Total First Timers	First Time Passed	% First Time Passed
March 2018	112	90	80.36	87	71	81.61
April 2018	65	39	60	46	28	60.87
May 2018	88	69	78.41	65	53	81.54
June 2018	105	83	79.05	90	74	82.22
July 2018	89	51	57.3	64	42	65.63
August 2018	137	92	67.15	117	78	66.67
September 2018	132	76	57.58	115	69	60
October 2018	134	105	78.36	72	53	73.61
November 2018	106	86	81.13	70	56	80
December 2018	112	88	78.57	89	70	78.65
January 2019	86	60	69.77	50	35	70
February 2019	83	60	72.29	62	43	69.35
Total	1249	899	71.66	927	672	72.51

MEMORANDUM

DATE	May 13, 2019
TO	Board of Psychology
FROM	Liezel McCockran Continuing Education and Renewals Coordinator
SUBJECT	Agenda Item #10 – Continuing Education/Renewals Report

Attached please find the following Continuing Education (CE) Audit/Renewals statistics for Psychologists and Psychological Assistants:

- A. CE Audit
- B. Reasons for Not Passing the CE Audit
- C. Psychologist and Psychological Assistant Renewal Applications Processed:
January 2019 – May 2019
- D. Online vs. Mailed in Renewals Processed

CE audits were completed for January 2017 through June 2017. The deadline to receive audit documentation was April 2, 2019. To date, the pass rate is 73 percent with 13 percent of audits still pending review. Once these audits have all been processed, Staff will provide updated data on pass rates and reasons for failing the CE audit.

For January 2019 through May 2019, an average of 763 renewal applications were processed per month, with an average of 599 Psychologists renewing as Active and 108 renewing as Inactive. Approximately 503 Psychologists and Psychological Assistants renewed their license online per month and an average of 259 Psychologists and Psychological Assistants mailed in their renewals.

The Continuing Professional Development (CPD) goal from the Strategic Plan 2019-2023 to implement licensed board member CPD audits each license renewal cycle for transparency purposes will begin with the January 1, 2019 audit cycle.

Action Requested:

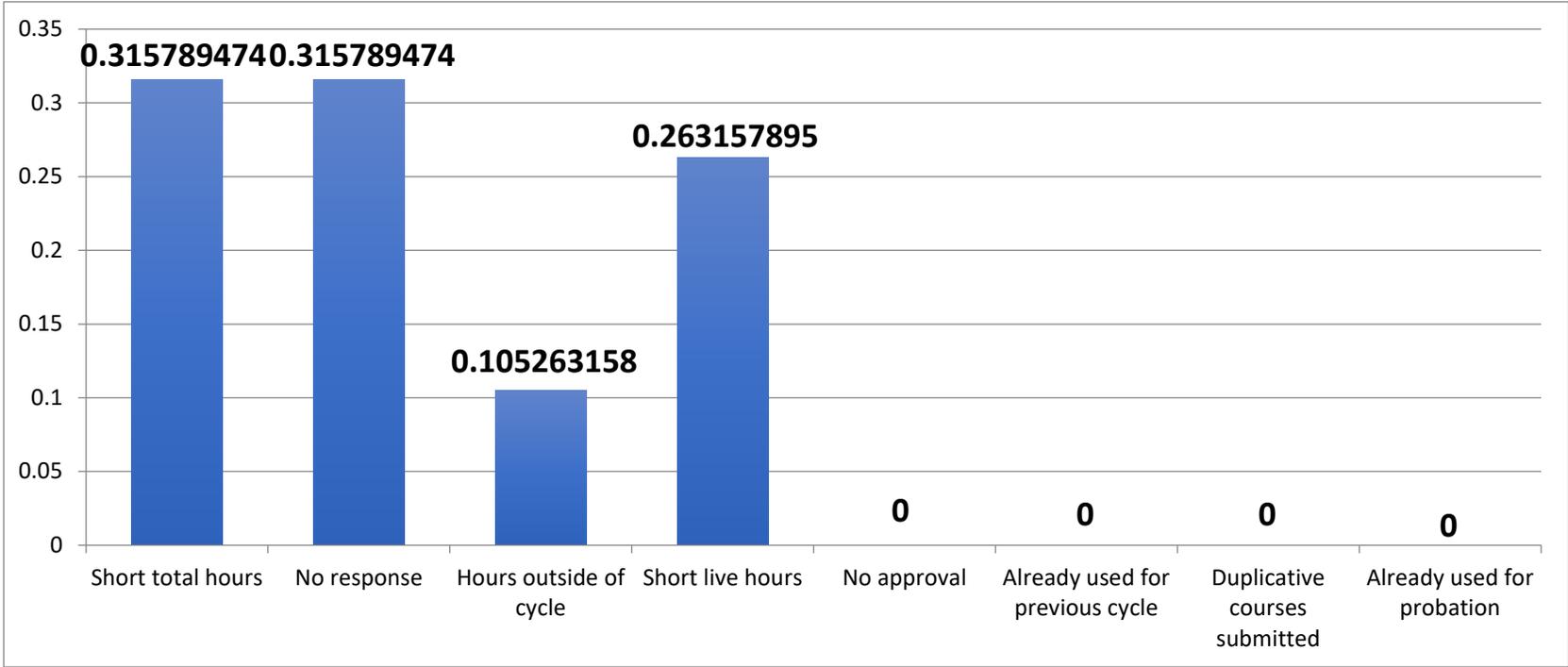
These items are for information purposes only. No action requested.

Continuing Education Audits January 2017 - June 2017

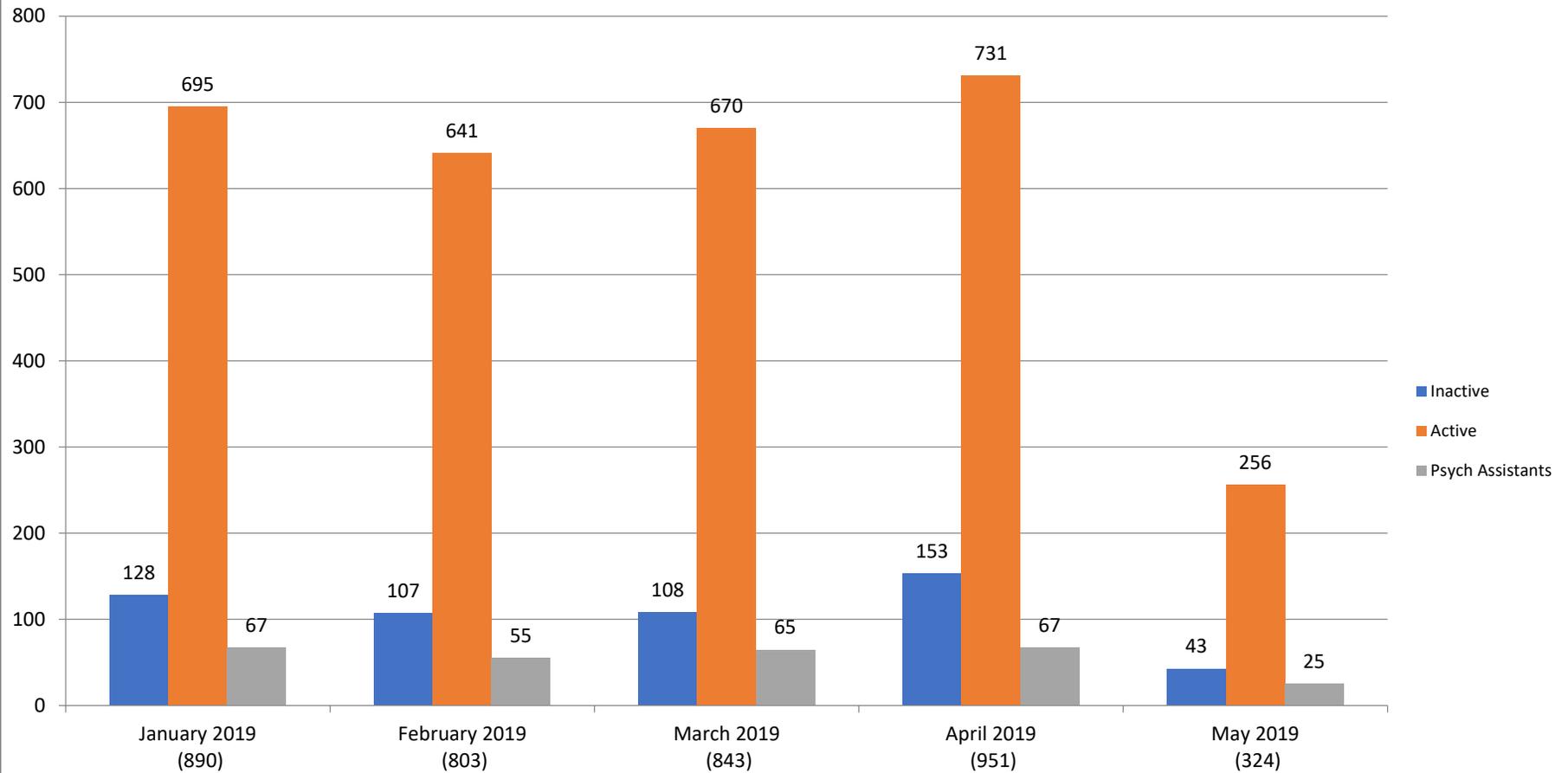
Month	Total # of Licensees Selected for Audit:	# Passed:	% Passed:	# Pending:	% Pending:	# Failed: (Referred to Citation & Fine Program)	% Failed:
January	34	31	91%	2	6%	1	3%
February	29	25	86%	0	0%	4	14%
March	35	24	69%	4	11%	7	20%
April	28	26	93%	1	4%	1	4%
May	31	22	71%	6	19%	3	10%
June	33	19	58%	11	33%	3	9%
Totals:	190	147	77%	24	13%	19	10%

Total Audited	Total Passed	Total Failed	Total Pending	Total Upheld
190	147	19	24	0
	77%	10%	13%	0%

Reasons for Not Passing CE Audit January 2017 - June 2017



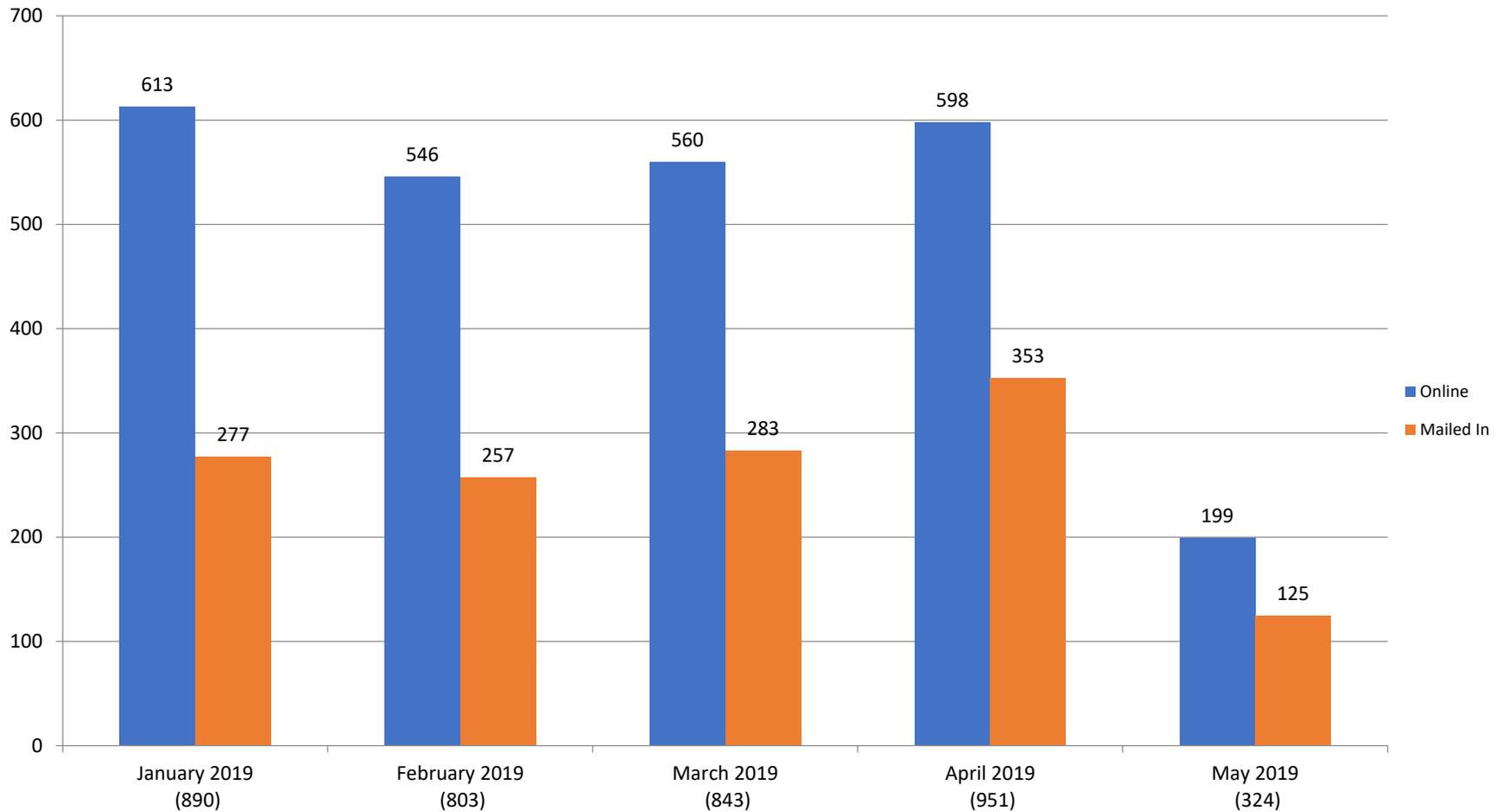
Psychologist and Psychological Assistant Renewal Applications Processed January 2019 - April 2019



An average of 763 renewal applications were processed each month, with an average of 599 Psychologists renewing as Active, and an average of 108 Psychologists renewing as Inactive. Additionally, an average of 56 Psychological Assistant renewal applications were processed each month.

As of May 13, 2019

Online vs. Mailed In Renewals Processed January 2019 - April 2019



On average, 503 Psychologists and Psychological Assistants renewed online per month using BreZEze.

As of May 13, 2019