

**NOTICE OF LICENSURE COMMITTEE TELECONFERENCE MEETING**

Friday, July 19, 2024  
10:00 a.m. – 3:00 p.m. or until Completion of Business

If Joining by Computer:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mb26ec4409c1f0d5cdc5fe850108da0ed>

Event number: 2485 151 2215

Event password: BOP719

If Joining by Phone:

+1-415-655-0001 US Toll

Access code: 2485 151 2215

Passcode: 267719

The Licensure Committee will hold the Committee Meeting via WebEx, as noted above, and via teleconference at the following locations:

Primary Location (members/staff):

Department of Consumer Affairs  
1625 N. Market Blvd., El Dorado Room  
Sacramento, CA 95834

Teleconference Locations / Additional Locations at Which  
the Public May Observe or Address the Board and Where Members will be Present:

12803 Pimpernel Way  
San Diego, CA 92129

2888 Eureka Way, Suite 200  
Redding, CA 96001

To avoid potential technical difficulties, submit any written comments by July 12, 2024, to [bopmail@dca.ca.gov](mailto:bopmail@dca.ca.gov).

**Action may be taken on any item on the agenda.**

**Committee Members**

Mary Harb Sheets, PhD, Chairperson

Julie Nystrom

Lea Tate, PsyD

**Board Staff**

Antonette Sorrick, Executive Officer

Jonathan Burke, Assistant Executive Officer

Stephanie Cheung, Licensing Manager

Cynthia Whitney, Central Services Manager  
Sandra Monterrubio, Enforcement Program Manager  
Mai Xiong, Licensing/BreEZe Coordinator  
Sarah Proteau, CPD/Renewals Coordinator  
Susan Hansen, Examination Coordinator  
Anthony Pane, Board Counsel

**Friday, July 19, 2024**

**10:00 a.m. – OPEN SESSION**

1. Call to Order/Roll Call/Establishment of a Quorum
2. Public Comment(s) for Items not on the Agenda.  
Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]
3. Chairperson's Welcome and Opening Remarks
4. Review and Possible Approval of the Licensure Committee Meeting Minutes: February 2, 2024
5. Staff Reports
  - a. Licensing Report (M. Xiong)
  - b. Continuing Education/Professional Development and Renewals Report (S. Proteau)
  - c. Examination Report (S. Hansen)
6. Barriers to Telehealth Survey Follow-Up: Discuss the Content Relating to the Development of a Telehealth Best Practice Guideline
7. Review Proposed Changes to the Extension Request Guidelines
8. Review a Courtesy Document: Weekly Log for Supervised Professional Experience
9. Discuss the Content and Propose a Date to Convene a Stakeholder Meeting Relating to the Role between a Licensed Psychologist, a Licensed Educational Psychologist, and Individuals with a Pupil Personnel Services Credential
10. Recommendations for Agenda Items for Future Licensure Committee Meetings

**CLOSED SESSION**

11. Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) and Business and Professions Code Section 2949 to Discuss and Consider Qualifications for Licensure.

## **ADJOURNMENT**

Action may be taken on any item on the agenda. Items may be taken out of order or held over to a subsequent meeting, for convenience, to accommodate speakers, or to maintain a quorum. Meetings of the Board of Psychology are open to the public except when specifically noticed otherwise, in accordance with the Open Meeting Act.

The meeting is accessible to the physically disabled. To request disability-related accommodations, use the contact information below. Please submit your request at least five (5) business days before the meeting to help ensure availability of the accommodation.

You may access this agenda and the meeting materials at [www.psychology.ca.gov](http://www.psychology.ca.gov). The meeting may be canceled without notice. To confirm a specific meeting, please contact the Board.

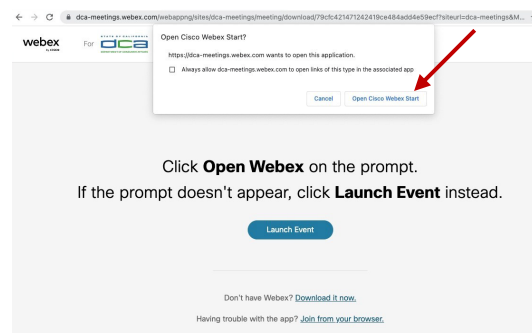
Contact Person: Antonette Sorrick  
1625 N. Market Boulevard, Suite N-215  
Sacramento, CA 95834  
(916) 574-7720  
[bopmail@dca.ca.gov](mailto:bopmail@dca.ca.gov)

*The goal of this committee is to create and maintain a clear and efficient framework for licensure, examination processes, and continuing professional development through the Board's statutes and regulations to ensure licensees meet the qualifications necessary to practice safely and ethically. The Committee communicates relevant information to its affected stakeholders.*

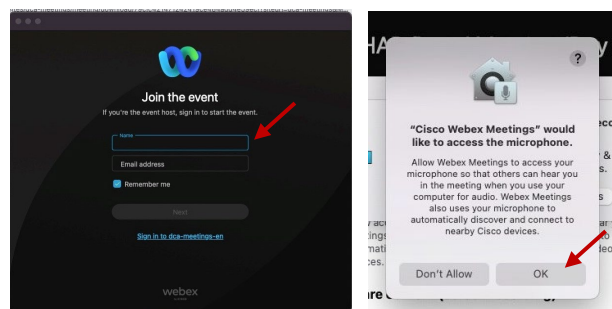
### If joining using the meeting link

1 Click on the meeting link. This can be found in the meeting notice you received.

2 If you have not previously used Webex on your device, your web browser may ask if you want to open Webex. Click "Open Cisco Webex Start" or "Open Webex", whichever option is presented. DO NOT click "Join from your browser", as you will not be able to participate during the meeting.



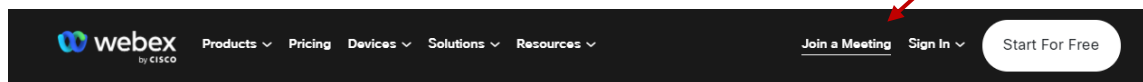
3 Enter your name and email address. Click "Join as a guest". Accept any request for permission to use your microphone and/or camera.



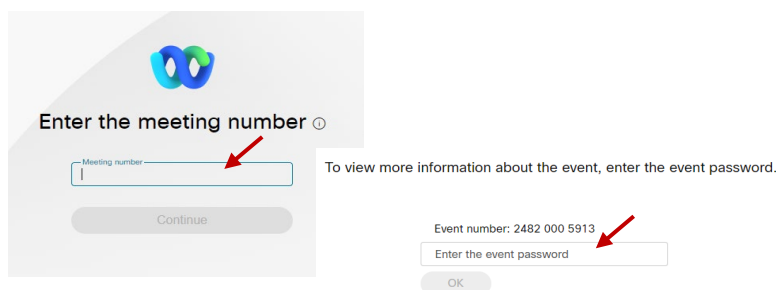
OR

### If joining from Webex.com

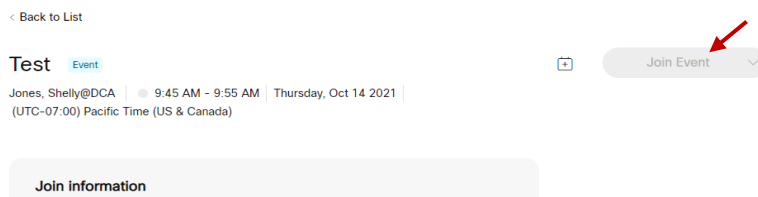
1 Click on "Join a Meeting" at the top of the Webex window.



2 Enter the meeting/event number and click "Continue". Enter the event password and click "OK". This can be found in the meeting notice you received.



3 The meeting information will be displayed. Click "Join Event".



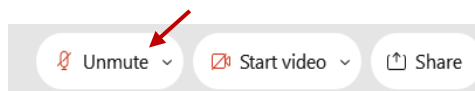
OR

### Connect via telephone\*:

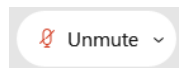
You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice.

### Microphone

Microphone control (mute/unmute button) is located on the command row.

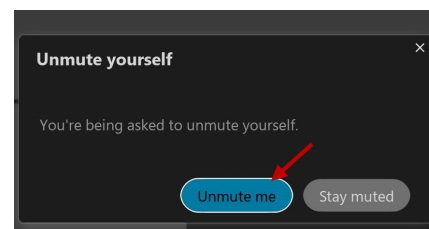


Green microphone = Unmuted: People in the meeting can hear you.



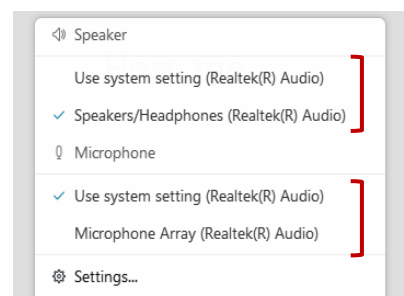
Red microphone = Muted: No one in the meeting can hear you.

*Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator enables their microphone at which time the attendee will be provided the ability to unmute their microphone by clicking on "Unmute Me".*



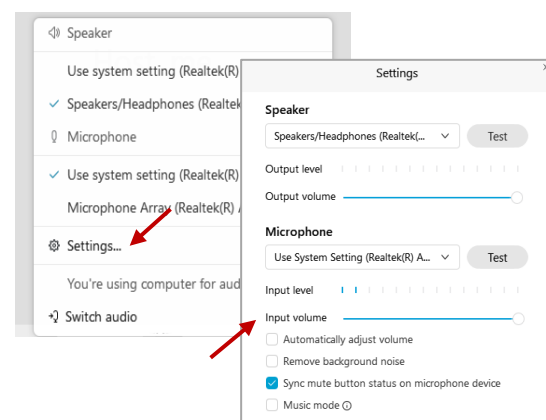
### If you cannot hear or be heard

- 1 Click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window, select a different:
  - Microphone option if participants can't hear you.
  - Speaker option if you can't hear participants.



### If your microphone volume is too low or too high

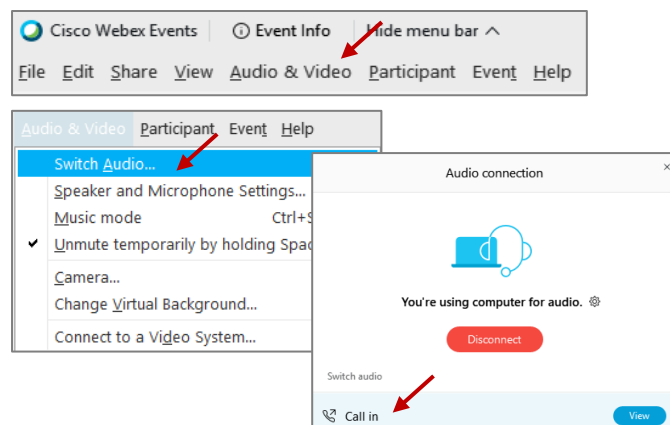
- 1 Locate the command row – click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window:
  - Click on "Settings...":
  - Drag the "Input Volume" located under microphone settings to adjust your volume.



### Audio Connectivity Issues

If you are connected by computer or tablet and you have audio issues or no microphone/speakers, you can link your phone through Webex. Your phone will then become your audio source during the meeting.

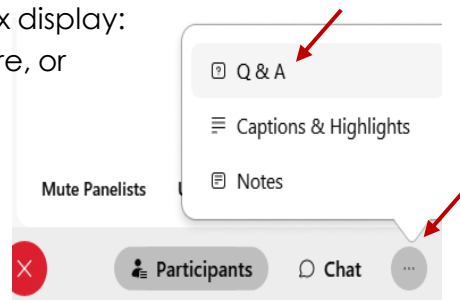
- 1 Click on "Audio & Video" from the menu bar.
- 2 Select "Switch Audio" from the drop-down menu.
- 3 Select the "Call In" option and following the directions.



The question-and-answer feature (Q&A) is utilized for questions or comments. Upon direction of the meeting facilitator, the moderator will open the Q&A panel for meeting participants to submit questions or comments. *NOTE: This feature is not accessible to those joining the meeting via telephone.*

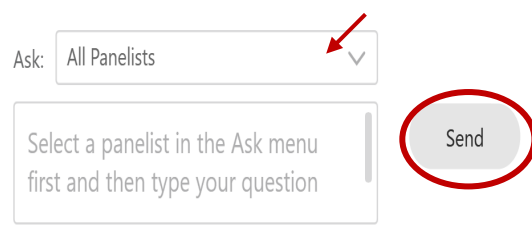
1 Access the Q&A panel at the bottom right of the Webex display:

- Click on the icon that looks like a “?” inside of a square, or
- Click on the 3 dots and select “Q&A”.



2 In the text box:

- Select “All Panelists” in the dropdown menu,
- Type your question/comment into the text box, and
- Click “Send”.



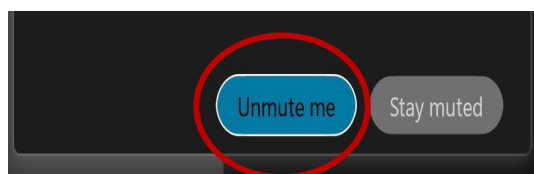
OR

If connected via telephone:

- Utilize the raise hand feature by pressing \*6 to raise your hand.
- Repeat this process to lower your hand.

3 The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

- Click the **Unmute me** button on the pop-up box that appears.

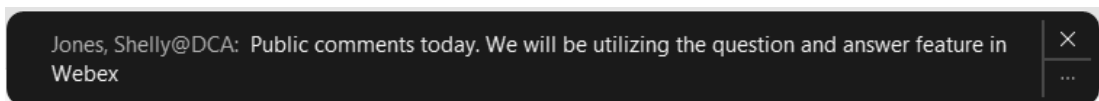


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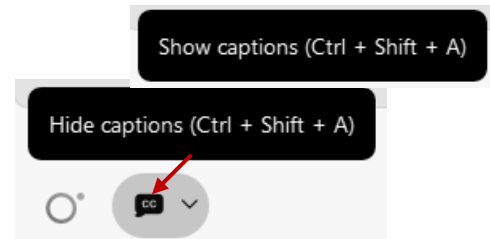
If connected via telephone:

- Press \*3 to unmute your microphone.

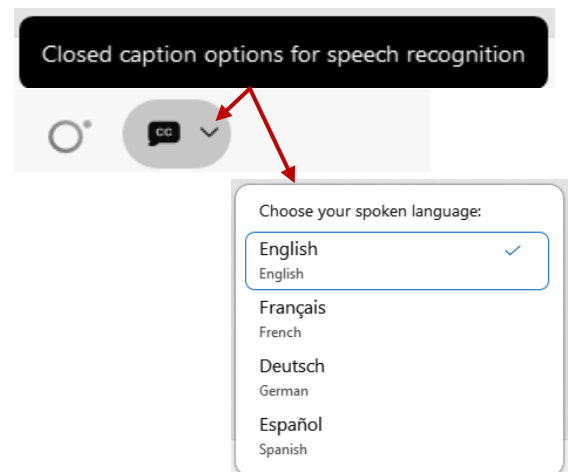
Webex provides real-time closed captioning displayed in a dialog box on your screen. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



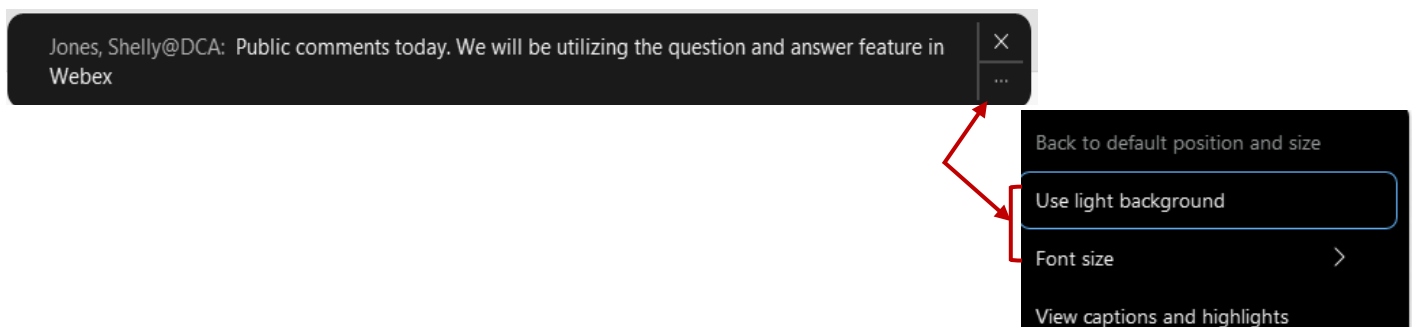
The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the dialog box.



You can select the language to be displayed by clicking the drop-down arrow next to the closed captioning icon.



You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.



## MEMORANDUM

<b>DATE</b>	June 26, 2024
<b>TO</b>	Licensure Committee Members
<b>FROM</b>	Evan Gage Special Projects Analyst - Central Services Unit
<b>SUBJECT</b>	Agenda Item # 4 – Discussion and Possible Approval of the Committee Meeting Minutes: February 2, 2024

**Background:**

Attached are the draft minutes of the February 2, 2024, Committee Meeting.

**Action Requested:**

Review and approve the minutes of the February 2, 2024, Committee Meeting.



**DRAFT LICENSURE COMMITTEE TELECONFERENCE MINUTES**

Friday, February 2, 2024

10:00 a.m. – 4:00 p.m. or until Completion of Business

**Primary Location (members/staff):**

Department of Consumer Affairs  
1625 N. Market Blvd., El Dorado Room  
Sacramento, CA 95834

**Teleconference Locations / Additional Locations at Which the Public May Observe or Address the Board and Where Members will be Present:**

12803 Pimperl Way  
San Diego, CA 92129

2888 Eureka Way, Suite 200  
Redding, CA 96001

**Committee Members**

Mary Harb Sheets, PhD, Chairperson  
Julie Nystrom  
Lea Tate, PsyD

**Board Staff**

Antonette Sorrick, Executive Officer  
Jonathan Burke, Assistant Executive Officer  
Stephanie Cheung, Licensing Manager  
Cynthia Whitney, Central Services Manager  
Sandra Monterrubio, Enforcement Program Manager  
Mai Xiong, Licensing/BreEZe Coordinator  
Liesel McCockran, CPD/Renewals Coordinator  
Lavinia Snyder, Examination Coordinator  
Anthony Pane, Board Counsel

**Agenda Item 1: Call to Order/Roll Call/Establishment of a Quorum**

Dr. Harb Sheets, Committee Chair, called the meeting to order at 10 a.m., roll was called, and a quorum established.

Ms. McCockran provided information related to Continued Professional Development (CPD).

**Agenda Item 2: Public Comment(s) for Items not on the Agenda.**

**Note: The Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]**

Elexia Estrada, PSB, complained about the lack of user-friendliness of the Board's website compared to the Board of Behavioral Sciences.

Synde Manion stated that she was looking forward to hearing about American Psychological Association (APA) vs. Non-APA Accredited programs.

Discussion ensued on CE vs. CPD, Ms. Sorrick provided historical context about the expansion of the program and Ms. McCockran provided a link to the advisory and recording of the CPD webinars.

Discussion ensued regarding fee increases which had not been raised in statute in 30 years and the increased cost of doing business since that time. The Board is self-supporting and are set to match the cost to provide services which was provided through analysis through several previous meetings.

Discussion ensued regarding how enforcement related fees might be used to address the need to raise fees.

Discussion ensued on PSYPACT and that the Board has no plans to join PSYPACT at this time.

### **Agenda Item 3: Chairperson's Welcome and Opening Remarks**

Dr. Harb Sheets welcomed all participants.

There was no Committee or public comment offered.

### **Agenda Item 4: Review and Possible Approval of the Licensure Committee Meeting Minutes: July 21, 2023**

It was M/(Tate)/S(Nystrom)/C to approve the July 21, 2023, Licensure Committee Meeting Minutes.

There was no committee or public comment offered.

Vote

3 Ayes (Harb Sheets, Nystrom, Tate), 0 Noes

### **Agenda Item 5: Staff Reports**

a. Licensing Report (M. Xiong)

Ms. Xiong provided this update which was included in the meeting materials beginning on page 11.

94  
95 There was no Committee comment offered.

96  
97 Based on public comment, discussion ensued on where to find meeting materials which  
98 were provided on the Board website.

99  
100 There was no further public comment offered.

101  
102 b. Continuing Education/Professional Development and Renewals Report (L.  
103 McCockran)

104  
105 Ms. McCockran provided this update which was included in the meeting materials  
106 beginning on page 19.

107  
108 c. Examination Report (L. Snyder)

109  
110 Ms. Snyder provided this update which was included in the meeting materials beginning  
111 on page 23.

112  
113 Ms. Sorrick commented that Ms. Snyder would be retiring soon and expressed  
114 appreciation for her years of service.

115  
116 The Committee thanked Ms. Snyder and wished her well.

117  
118 There was no further Committee or public comment offered.

119  
120 **Agenda Item 6: DCA Office of Professional Examination Services (OPES)**  
121 **Presentation on Examination Performance: APA-accredited vs. Non APA-**  
122 **accredited programs**

123  
124 Dr. Robert Calvert presented this item which was included in the meeting materials  
125 beginning on page 27.

126  
127 Discussion ensued on data presented and possible reasons for fluctuation of passing  
128 rates over the years as well as comments about APA-accredited and non-APA-  
129 accredited programs.

130  
131 Discussion ensued on the transition of the EPPP from paper and pen to computer and  
132 how that may have affected passing rates for some of the test takers as well as a  
133 change in vendor that administered the test.

134  
135 **Agenda Item 7: Barriers to Telehealth Survey Follow-Up: Review Competency**  
136 **Requirements for Doctoral Programs, Training Settings, and Supervised**  
137 **Experience**

138  
139 Dr. Harb Sheets presented this item which was included in the meeting materials  
140 beginning on page 89.

Discussion ensued on comments of respondents related to the practice of telehealth, the use of technology within the practice, and providing appropriate privacy for patients. Discussion continued regarding the possibility of an article in the Journal or a posting on the Board website about best practices for telehealth and privacy. Additionally, it was discussed that the Committee may want to think about this and revisit at the next meeting with some ideas each member could bring.

Public comment

Dr. Elizabeth Winkelman, California Psychological Association (CPA), stated that CCR Section 1396.8 - Standards of Practice for Telehealth Services speaks to competence including with technology and may provide an option to highlight for licensees.

Discussion ensued on potential types of continuing education requirements that could be helpful. A comment was made that the Board of Behavioral Sciences required a 3-hour course in telehealth.

Dr. Harb Sheets echoed comments in the discussion that competency is an ethics requirement for licensees and that there were various ways to become educated on new technologies as they develop within an industry and thanked all for participation in the discussion.

**Agenda Item 8: Recommendations for Agenda Items for Future Licensure Committee Meetings**

Dr. Harb Sheets introduced this item.

Anne Gimple asked that the Committee investigate why older people have a lower pass rate with the EPPP.

There was no further Committee or public comment.

**Agenda Item 9: Closed Session – The Licensure Committee will Meet in Closed Session Pursuant to Government Code Section 11126(c)(2) and Business and Professions Code Section 2949 to Discuss and Consider Qualifications for Licensure.**

The Board went to closed session.

ADJOURNMENT

The meeting adjourned at 3:08 p.m.

## MEMORANDUM

<b>DATE</b>	July 3, 2024
<b>TO</b>	Licensure Committee Members
<b>FROM</b>	Mai Xiong Licensing/BreEZe Coordinator
<b>SUBJECT</b>	<b>Agenda Item 5a</b> Licensing Report

### License/Registration Data by Fiscal Year:

License & Registrations	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25**
<b>Psychologist*</b>	20,227	20,024	20,580	21,116	22,005	22,218	22,289	22,611	22,744	22,665
<b>Psychological Associate</b>	1,580	1,446	1,446	1,361	1,344	1,348	1,450	1,744	1,827	1,783
<b>Psychological Testing Technician***</b>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	24	39

\*Includes licensees who are in Current, Inactive, Military Inactive and Military Active status

\*\*As of July 1, 2024

\*\*\*The psychological testing technician registration category became effective 1/1/2024, thus there are no data prior to 1/1/2024.

As of July 1, 2024, there are 22,665 licensed psychologists, 1,783 registered psychological associates, and 39 registered psychological testing technicians that are overseen by the Board. This includes 20,544 licensed psychologists who are in the “current” status, 2,118 licensed psychologists who are in the “inactive” status, 2 licensed psychologists who are in the “military inactive” status and 1 license psychologist who is in the “military active” status which is provided in the Licensing Population Report (Attachment A). This report also provides a snapshot of the number of psychologists, psychological associates, and psychological testing technicians in each status at the time it was generated.

### Application Workload Reports:

The attached reports provide statistics from January 2024 through June 2024 on the application status by month for psychologist license and psychological associate registration (see Attachment B). On each report, the type of transaction is indicated on the x-axis of the graphs. The different types of transactions and the meaning of the transaction status are explained below for the Committee’s reference.

#### Psychologist Application Workload Report

“Exam Eligible for EPPP” (Examination for Professional Practice in Psychology) is the first step towards licensure. In this step, an applicant has applied to take the EPPP. An application with an “open” status means it is deficient or pending initial review.

“Exam Eligible for CPLEE” (California Psychology Law and Ethics Examination) is the second step towards licensure. In this step, the applicant has successfully passed the EPPP and has applied to take the CPLEE. An application with an “open” status means it is deficient or pending review.

“CPLEE Retake Transaction” is a process for applicants who need to retake the CPLEE due to an unsuccessful attempt. This process is also created for licensees who are required to take the CPLEE due to probation. An application with an “open” status means it is deficient, pending review, or an applicant is waiting for approval to re-take the examination when the new form becomes available in the next quarter. Since applicants/licensees are eligible to take the CPLEE only once each quarter, the trend includes a significant increase of approved CPLEE Retake transactions in the following months: January, April, July, and October.

“Initial App for Psychology Licensure” is the last step of licensure. This transaction captures the number of licenses that are issued if the status is “approved” or pending additional information when it has an “open” status.

#### Psychological Associate Application Workload Report

Psychological Associate registration application is a single-step process. The “Initial Application” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

Since all psychological associates hold a single registration number, an additional mechanism, the “Change of Supervisor” transaction, is created to facilitate the process for psychological associates who wish to practice with more than one primary supervisor or to change primary supervisor.

#### Psychological Testing Technician Application Workload Report

The “Psychological Testing Tech Initial” transaction provides information regarding the number of registrations issued as indicated by an “approved” status, and any pending application that is deficient or pending initial review is indicated by an “open” status.

The “Change of Supervisor” transaction for the Psychological Testing Technician is created to allow a psychological testing technician to practice with more than one supervisor or to request to remove a supervisor who the psychological testing technician is no longer providing services under. This transaction captures the number of approved notifications to add, change or remove a supervisor if the status is “approved” or pending additional information or initial review when it has an “open” status.

### **Applications and Notifications Received**

Attachment C provides the number of new applications and notifications received in the last 12-month period. In comparison to the same 12-month period in 2022/2023, there is a decrease of 361 psychologist applications and 132 psychological associate applications and an increase of 76 psychological associate notifications.

### **Average Application Processing Timeframes**

The Board reviews and processes applications based on a first-come, first-served basis. This includes, but not limited to, all applications, supporting materials, and responses to application deficiencies, are reviewed according to the date they are received.

Attachment D (Average Application Processing Timeframes) provides a 6-month overview of average application processing timeframes in business days. The processing timeframes are collected and posted on the Board's website approximately every two weeks. The monthly average application processing timeframes provided on Attachment D are based on the first set of data collected for that month.

The average processing timeframes for the psychologist applications and request appear to be static for the last few months. However, there has been an increase in the application processing timeframes for the psychological associate applications and notification to add/change primary supervisor. Most likely the increased of the psychological associate applications and notification to add/change primary supervisor received in May and June (provided on Attachment C) contributes to the increased of the application processing timeframes.

### **SkillBridge Expedite of Applications for Licensure Implementation (AB 883)**

As of July 1, 2024, the Board is required to expedite applications for licensure for active-duty military members participating in the Department of Defense's SkillBridge program. The Board has updated both paper and online Application for Licensure as a Psychologist to include the SkillBridge question to identify if applicants may meet the requirements for expedite application processing.

### **Attachments:**

- A. Licensing Population Report as of July 1, 2024
- B. Application Workload Reports January 2024 – June 2024 as of July 1, 2024
- C. Applications and Notifications Received July 2023 – June 2024 as of July 2, 2024
- D. Average Application Processing Timeframes – January 2024 to June 2024 as of July 2, 2024

### **Action:**

This is for informational purposes only. No action is required.



STATE DEPARTMENT OF CONSUMER AFFAIRS  
BREEZE SYSTEM

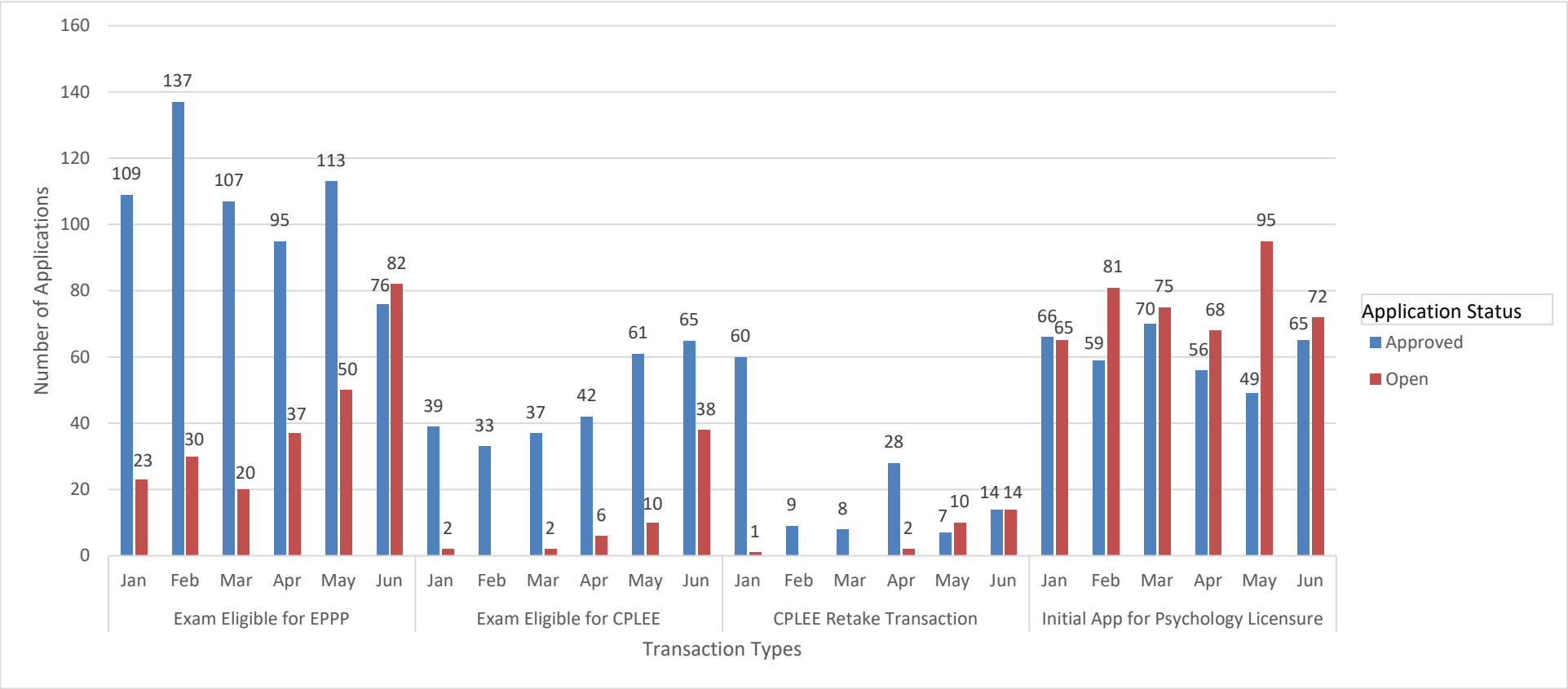


LICENSING POPULATION REPORT  
BOARD OF PSYCHOLOGY  
AS OF 7/1/2024

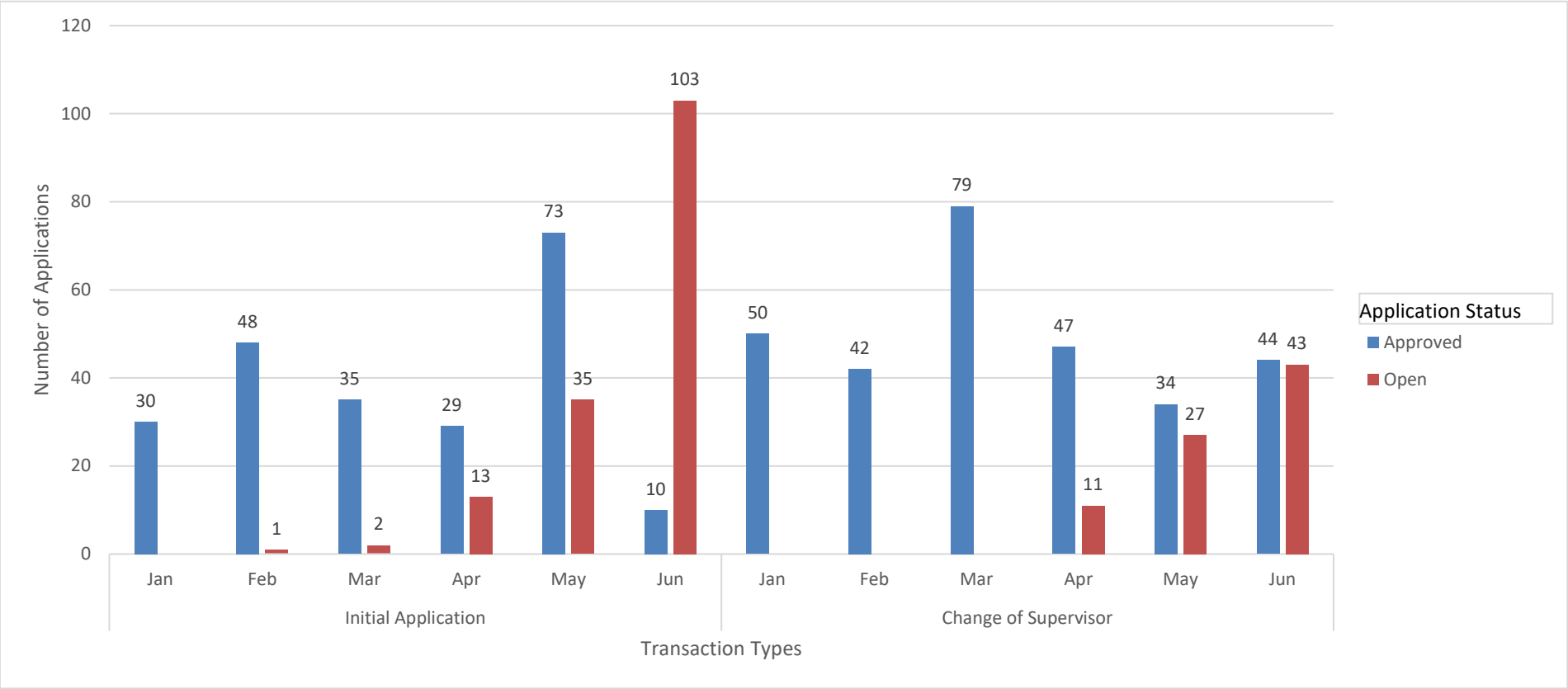
License Type	License Status											Total
	Licensing								Enforcement			
	Current	Inactive	Military Inactive	Military Active	Delinquent	Cancelled	Retired	Deceased	Surrendered	Revoked	Revoked, Stayed, Probation	
Psychologist	20,544	2,118	2	1	1,631	8,098	479	1,088	271	165	126	34,523
Psychological Associate	1,783	0	0	0	70	24,289	0	8	15	8	19	26,192
Psychological Testing Technician	39	0	0	0	0	0	0	0	0	0	0	39
Total	22,366	2,118	2	1	1,701	32,387	479	1,096	286	173	145	60,754



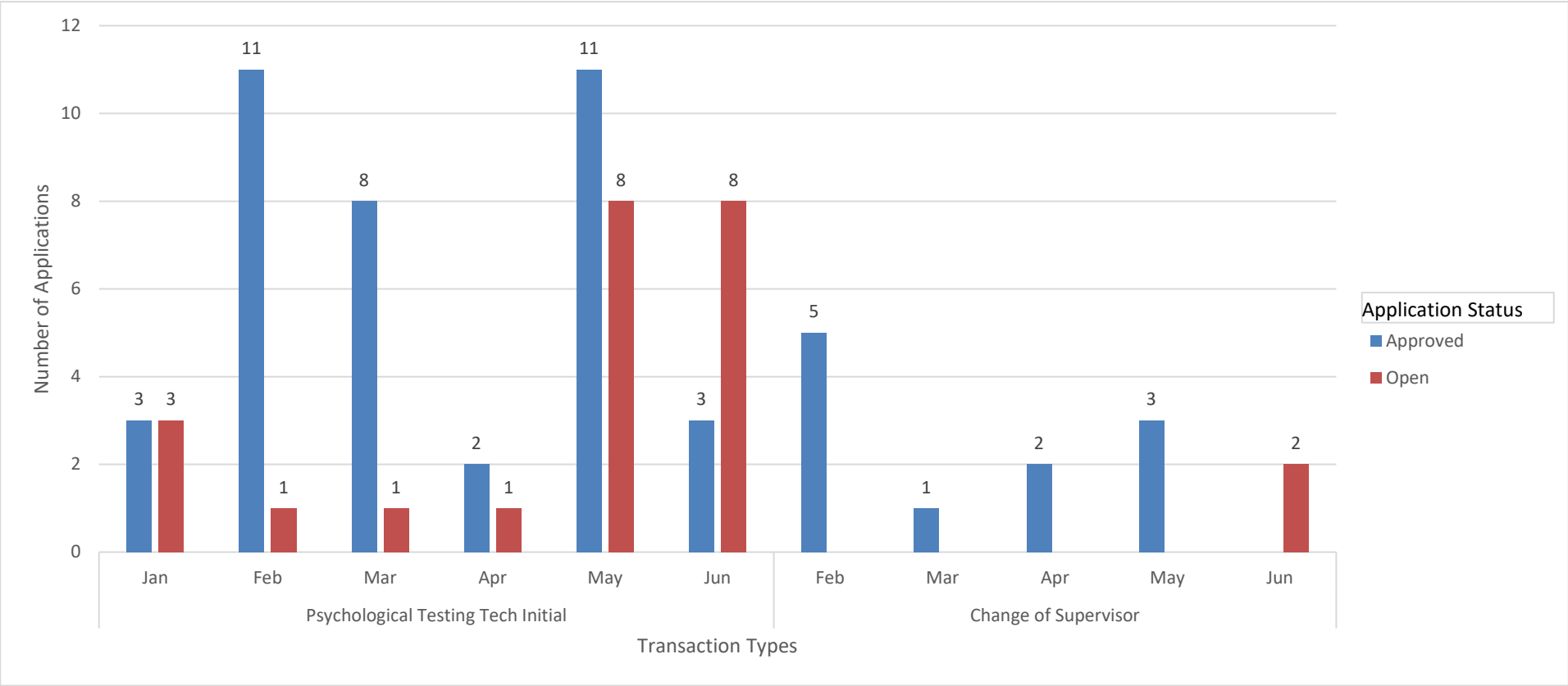
Psychologist Application Workload Report  
January 1, 2024 to June 30, 2024  
As of July 1, 2024



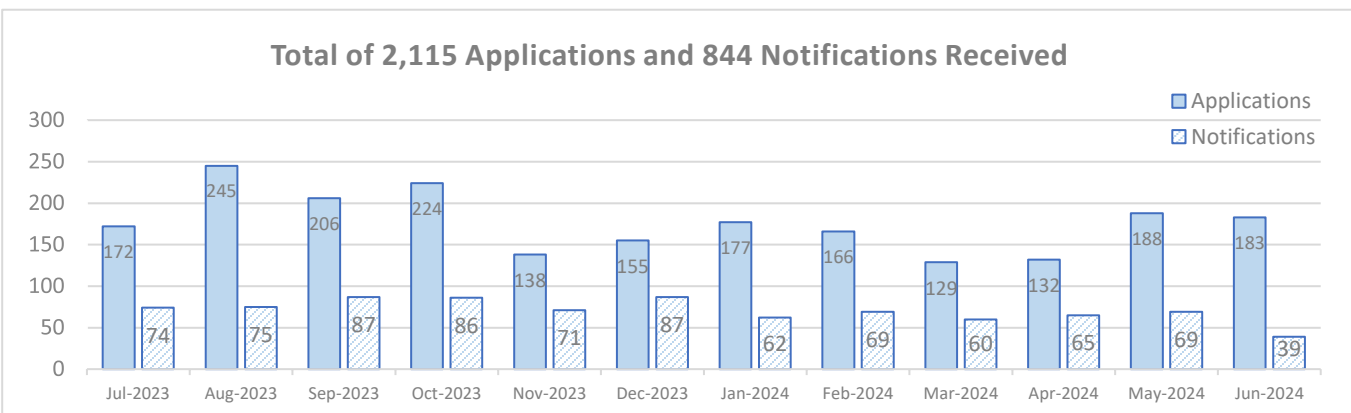
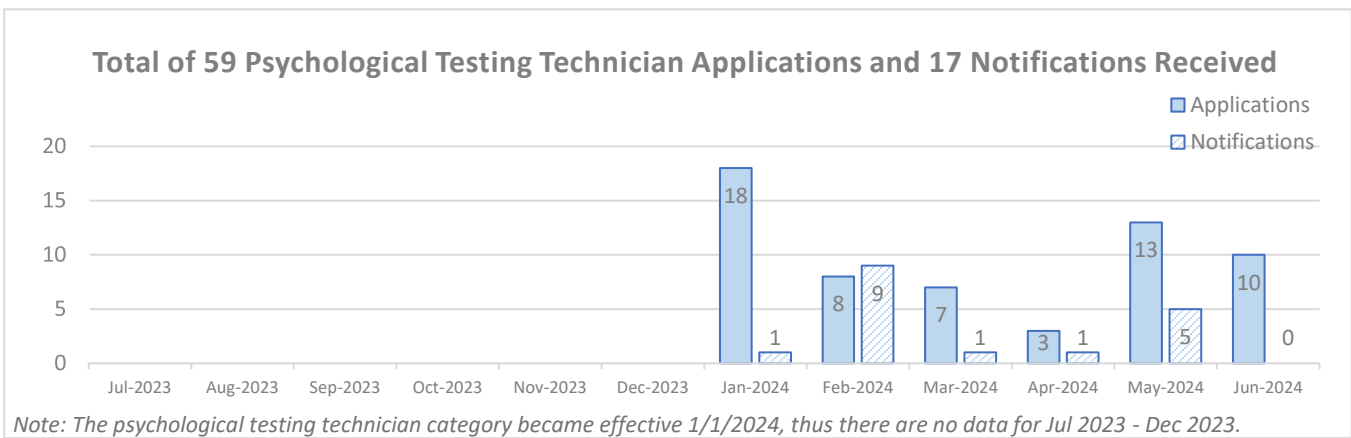
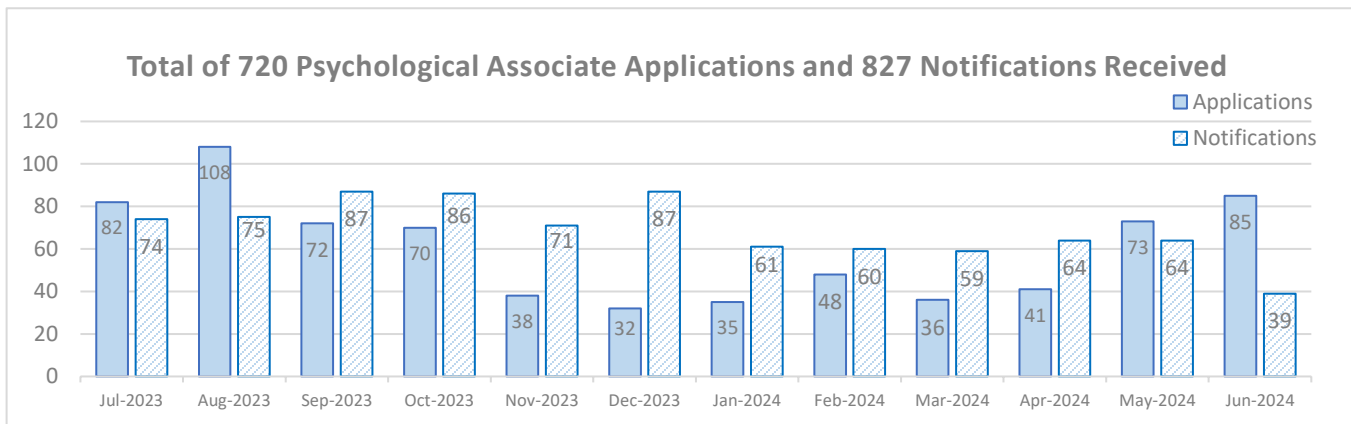
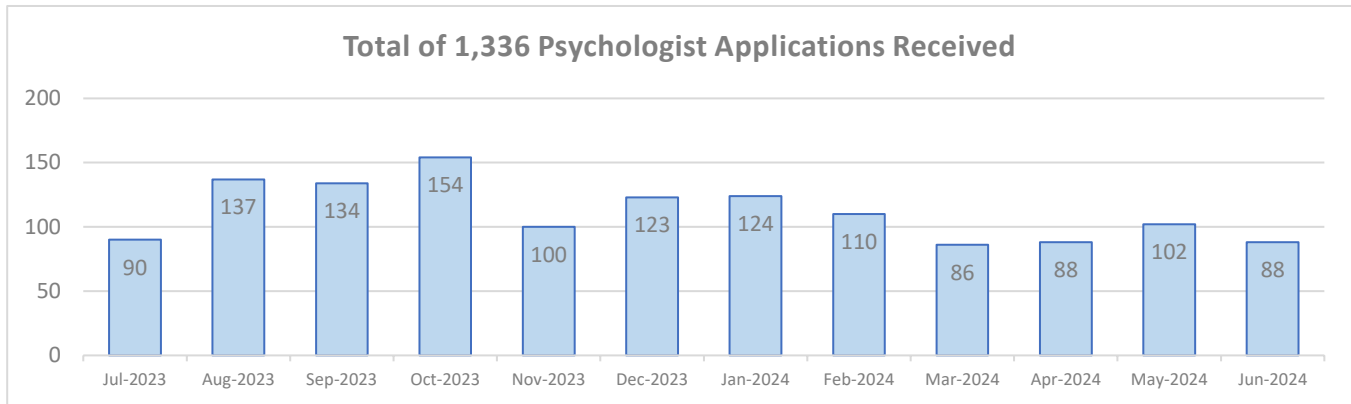
Psychological Associate Application Workload Report  
January 1, 2024 to June 30, 2024  
As of July 1, 2024



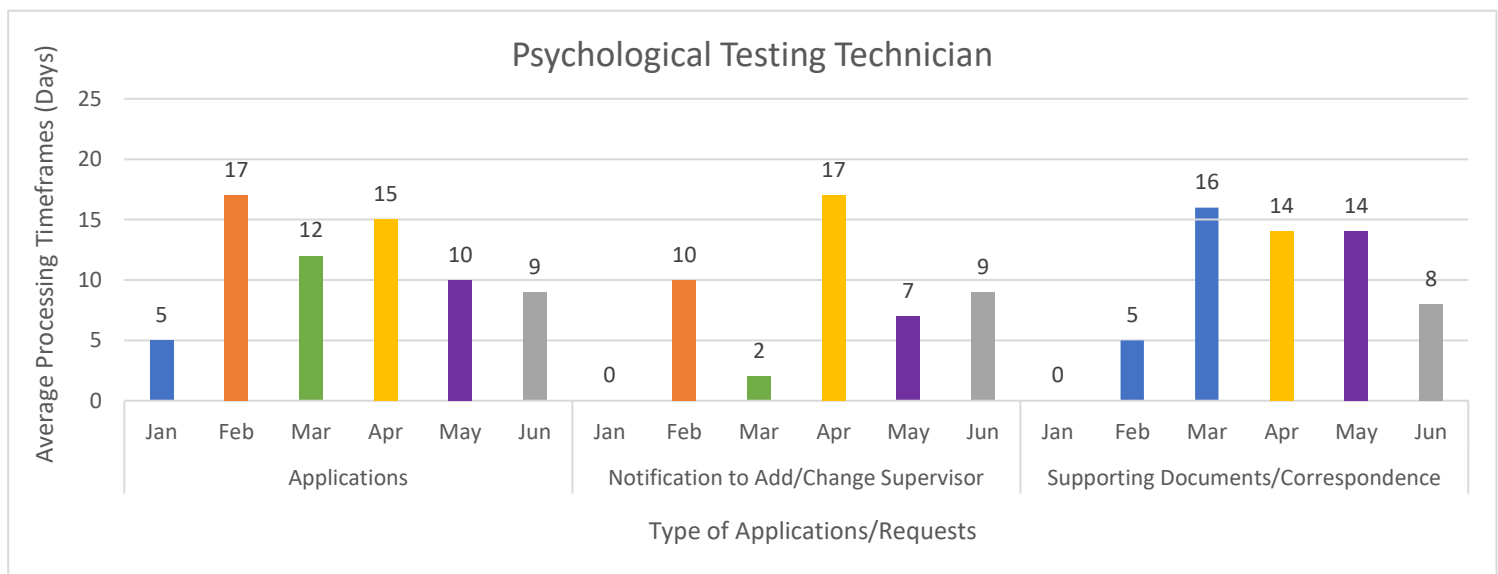
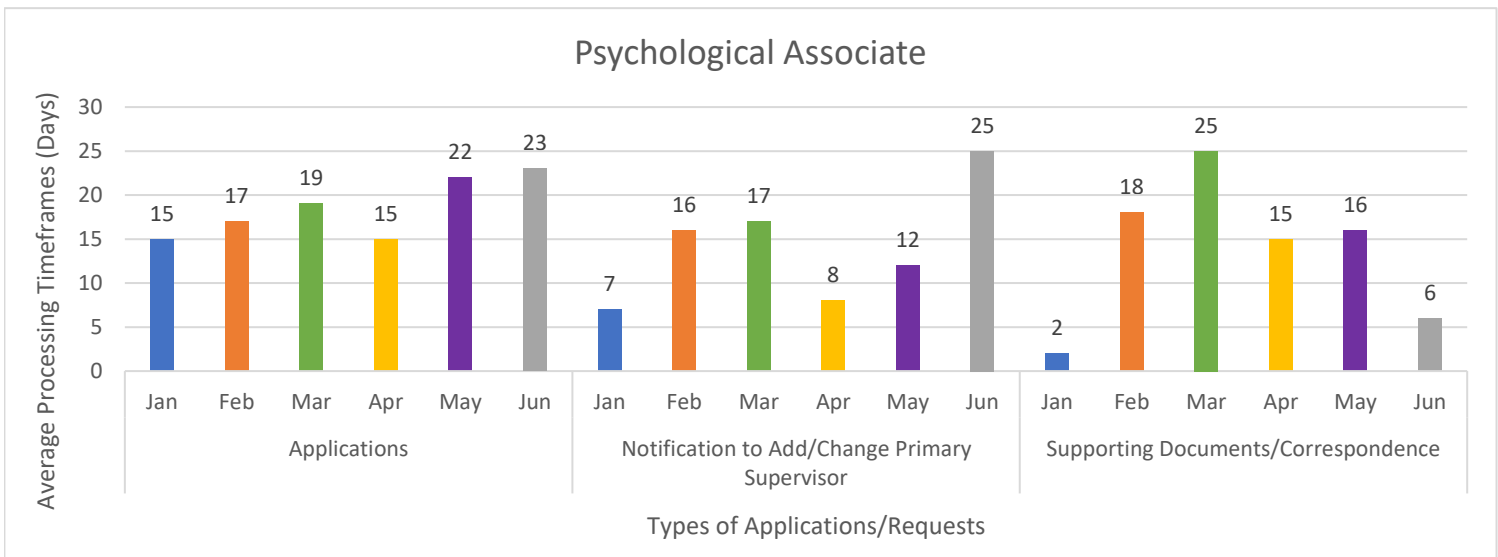
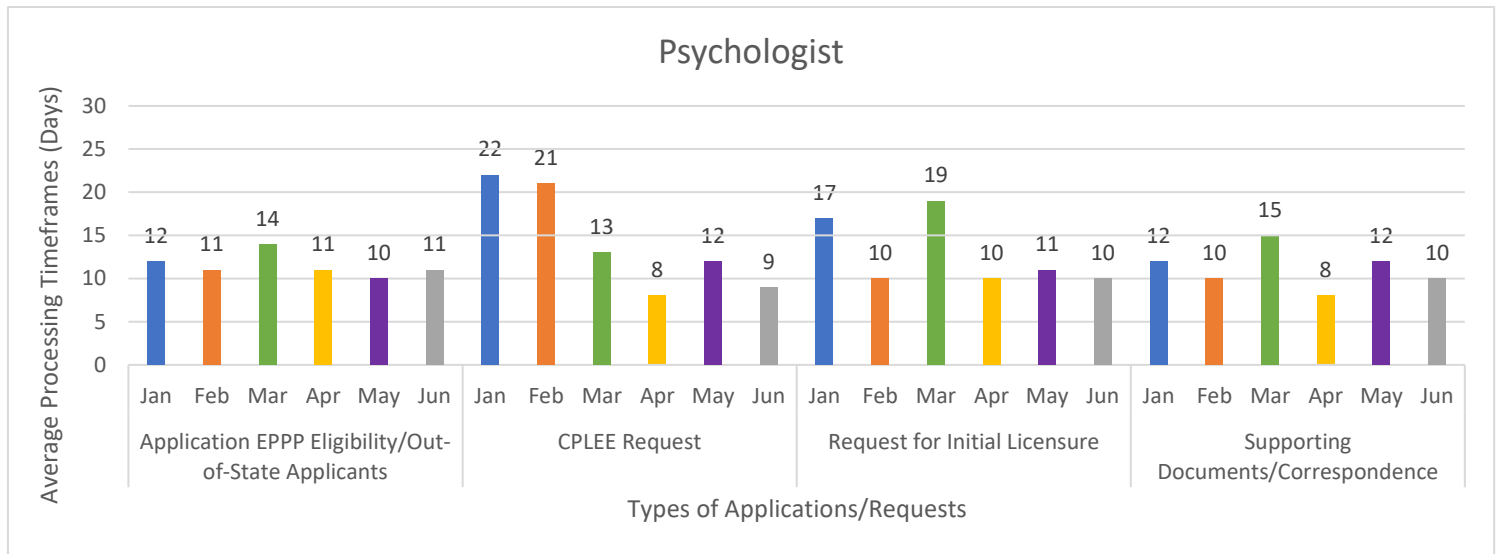
Psychological Testing Technician Application Workload Report  
January 1, 2024 to June 30, 2024  
As of July 1, 2024



**Applications and Notifications Received from July 2023 to June 2024  
As of July 2, 2024**



**Average Application Processing Timeframes from January 2024 to June 2024  
As of July 2, 2024**



## MEMORANDUM

<b>DATE</b>	July 19, 2024
<b>TO</b>	Licensure Committee Members
<b>FROM</b>	Cynthia Whitney Central Services Manager
<b>SUBJECT</b>	Agenda Item #5(b) – Continuing Professional Development (CPD) and Renewals Report

Between January 2024 through June 2024, 87 percent of Psychologists renewed as Active. The retirements count for approximately 5 percent of the monthly applications processed. Psychological Associates account for 13 percent of the monthly applications. Approximately 95 percent of Psychologists and Psychological Associates renewed their license online using BreEZe per month.

CE/CPD audits were sent out for June 2023 through January 2024. The pass rate stands as 66%. However, it's worth noting that 18% of audits are pending completion. Audits were put on hold due to the CPD Coordinator vacancy. The position was filled in May and audits will resume in August 2024.

### **Action Requested:**

These items are for information purposes only. No action requested.

### **Attachments:**

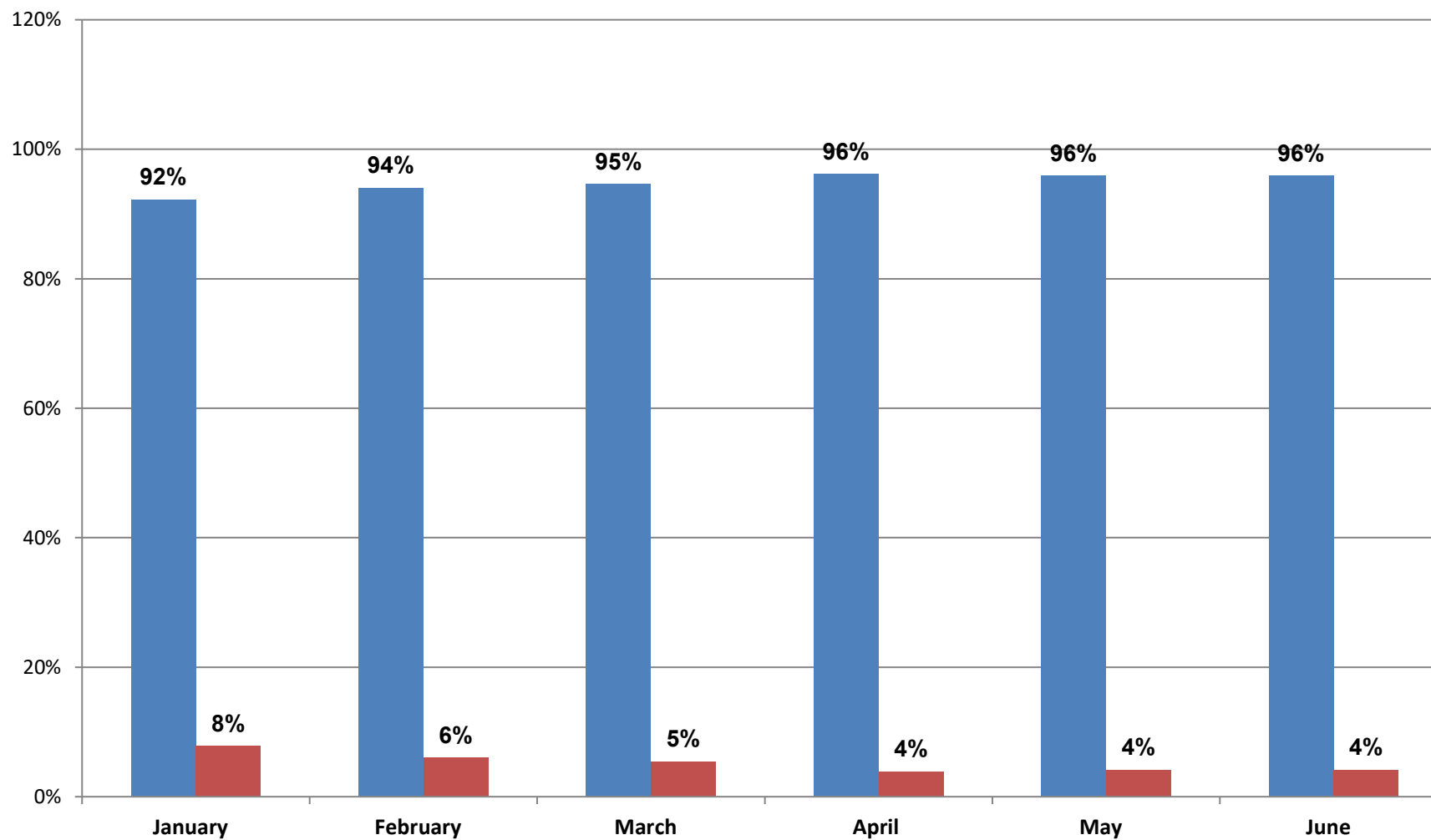
Attachment A: Online vs. Mailed in Renewals Processed (January 2024 – June 2024)

Attachment B: Psychologist and Psychological Associate Renewal Applications Processed:  
January 2024 – June 2024

Attachment C: CE/CPD Audits: June 2023 – January 2024

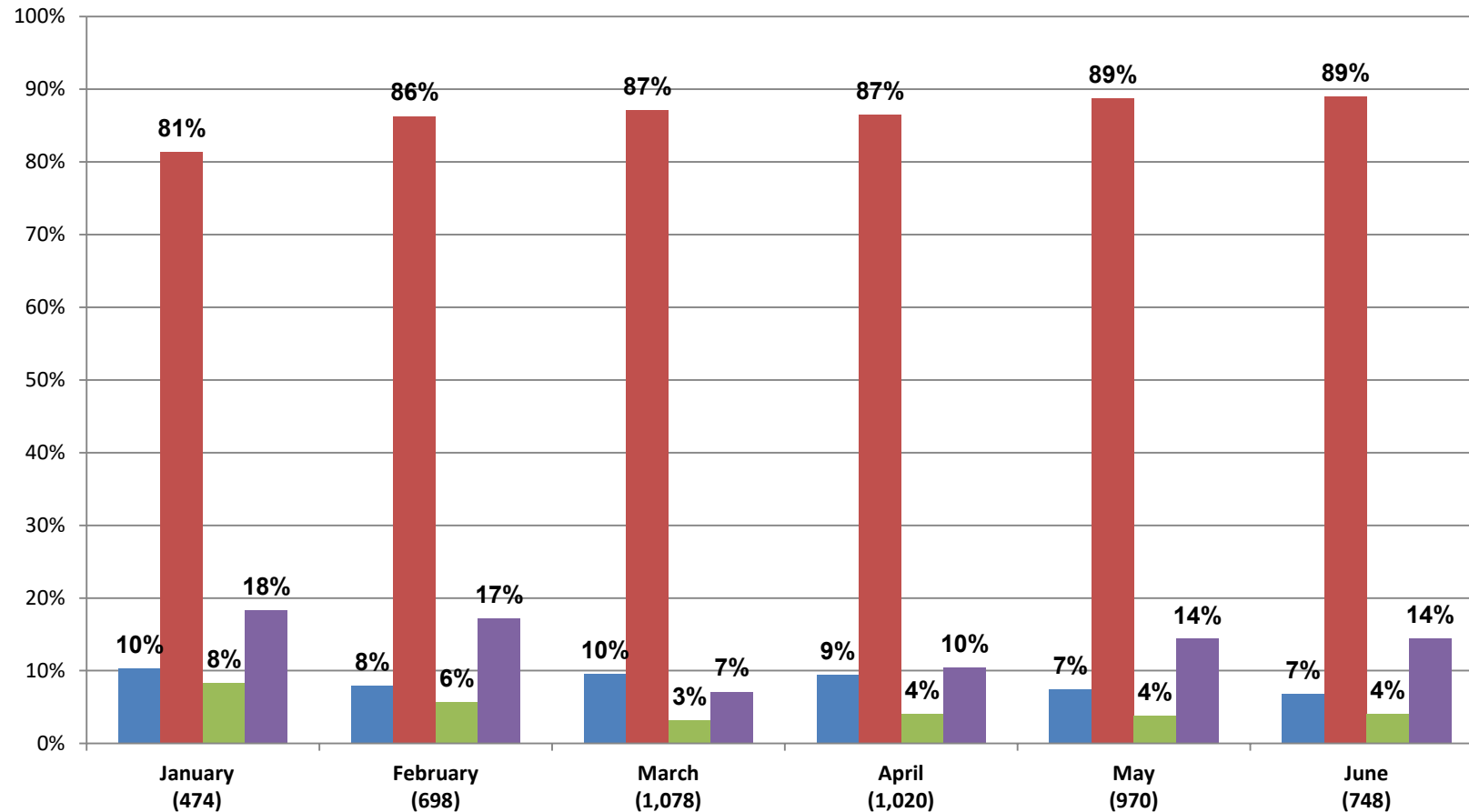
### Online vs. Mailed In Renewals January 2024 - June 2024

■ Online ■ Mailed In



## Renewal Applications Processed January 2024 - June 2024

■ Inactive ■ Active ■ Retired ■ Psych Associates



Every month, on average, 74% of Psychologists renew as Active.  
Additionally, an average 5% of renewal applications processed each month  
are for the Retired Status.



## Continuing Education Audits

Month	Total # of Licensees Selected for Audit:	% Passed:	% Deficient	% Not Yet Received:	% Failed:
June	18	89%	0%	0%	11%
July	24	96%	0%	0%	4%
August	20	90%	0%	0%	10%
September	25	88%	8%	0%	4%
October	25	76%	20%	0%	4%
November	25	64%	20%	0%	4%
December	20	35%	5%	35%	0%
January 2024	26	0%	0%	100%	0%
<b>Totals:</b>	<b>183</b>	<b>66%</b>	<b>7%</b>	<b>18%</b>	<b>4%</b>

Of the total of 183 audits sent out, the current pass rate is 66% with 18% not yet received. For November through January 2024, the number might not add up to 100% because the audit documentation may have been recieved but not yet reviewed.

## MEMORANDUM

<b>DATE</b>	07/05/2024
<b>TO</b>	Licensure Committee
<b>FROM</b>	Susan Hansen Examination Coordinator
<b>SUBJECT</b>	<b>Agenda 5(c)</b> Examination Report

### Examination Statistics

#### EPPP Monthly Examination Statistics for January through May 2024

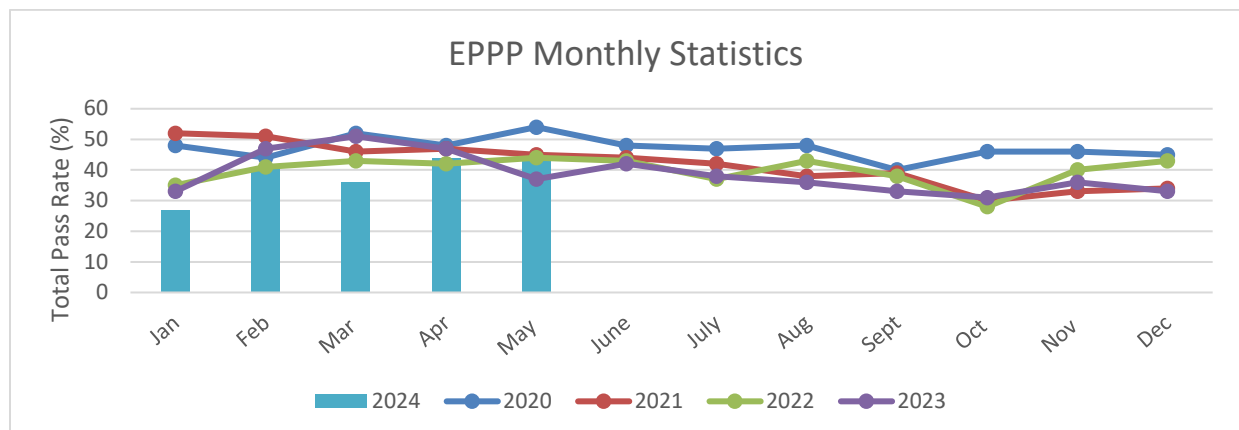
The Examination from Professional Practice in Psychology (EPPP) is the national exam developed by the Association for Provincial and Psychology Boards (ASPPB) and administered by Pearson Vue. The exam tests candidates' general knowledge in psychology. EPPP is one of the required exams for licensure in CA.

Currently, the overall pass rate is 39.14%, with an overall first-time pass rate of 61.73%. First time pass rates tend to be higher than overall pass rates.

#### Monthly EPPP Examination Statistics

Month	# of Candidates	# Passed	% Passed	Total First Timers	First Time Passed	% First Time Passed
January	106	29	27.36%	46	19	41.30%
February	99	41	41.41%	52	29	55.77%
March	166	60	36.14%	76	46	60.53%
April	176	78	44.32%	78	55	70.51%
May	148	64	43.24%	72	51	70.83%
<b>EPPP Total</b>	<b>695</b>	<b>272</b>	<b>39.14%</b>	<b>324</b>	<b>200</b>	<b>61.73%</b>

The chart below depicts pass rate statistics of the EPPP for the past three years compared with the statistics for January through May 2024. Pass rates are averaging approximately 38% in 2024.



### CPLÉE Monthly Examination Statistics for January through May 2024

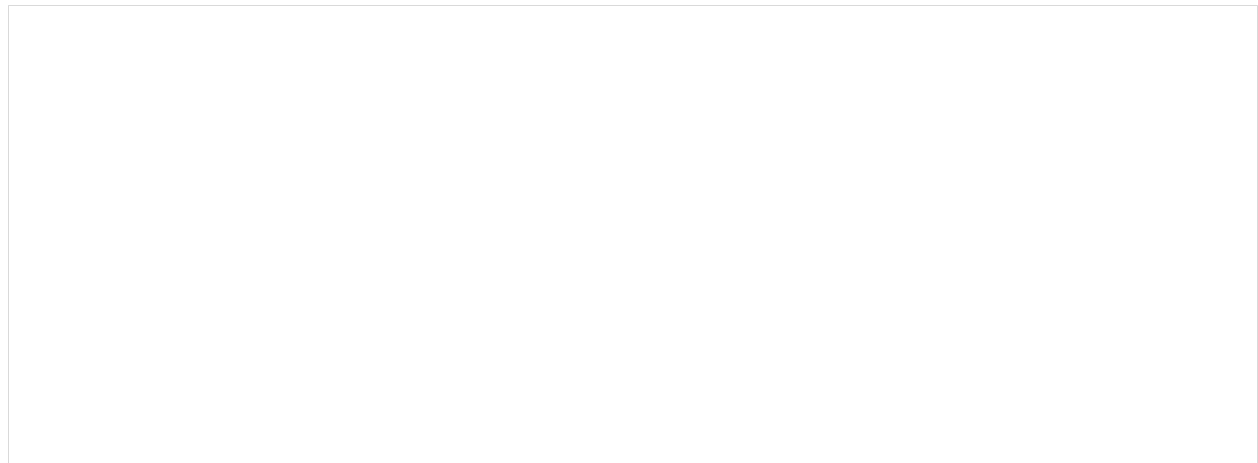
The California Psychology Laws and Ethics Exam (CPLÉE) is a state-owned exam developed by the Department of Consumer Affairs, Office of Professional Examination Services (OPES) and administered by PSI, Inc. The exam tests candidates on their knowledge of APA Code of Conduct and the Board's laws and regulations.

Currently, the overall pass rate is 81.71%, with the overall first-time pass rate of 80.86%.

**Monthly CPLÉE Examination Statistics**

January	74	66	89.19%	55	49	89.09%
February	74	57	77.03%	47	35	74.47%
March	75	60	80.00%	61	48	78.69%
April	43	32	74.42%	28	22	78.57%
May	84	71	84.52%	65	53	81.54%

The chart below depicts pass rate statistics of the CPLÉE for the past three years compared with the statistics for January through May 2024. The CPLÉE pass rate is consistent with no noticeable deviation. The pass rate ranges between 74% to 89%.



**Action:**

This is for informational purposes only. No action is required.

## MEMORANDUM

<b>DATE</b>	June 17, 2024
<b>TO</b>	Committee Members
<b>FROM</b>	Stephanie Cheung Licensing Manager
<b>SUBJECT</b>	<b>Agenda Item 6</b> Barriers to Telehealth Survey Follow-Up: Discuss the Content Relating to the Development of a Telehealth Best Practice Guideline

### **Background:**

At the 2023 November Board meeting, the Board voted to assign to the Licensure Committee the task of reviewing competency requirements for doctoral programs, training settings, and supervised experience within the context of the Barriers to Telehealth Survey results.

Please find the survey results within the [meeting materials](#) for the 2023 November Board meeting from page 161 thru 611 for reference if needed.

At the last Licensure Committee meeting in February 2024, the Committee decided to revisit this item to discuss ideas that could be included as part of a telehealth best practice guidelines.

### **Action Requested:**

Discuss the content for a telehealth best practice.

## MEMORANDUM

<b>DATE</b>	June 17, 2024
<b>TO</b>	Committee Members
<b>FROM</b>	Stephanie Cheung Licensing Manager
<b>SUBJECT</b>	<b>Agenda Item 7</b> Review Proposed Changes to the Extension Request Guidelines

**Background:**

At the Board meeting on October 4, 2019, the Board approved the current guidelines.

Staff is proposing minor language changes to provide clarity as some registrants are under the false impression and interpret the information on the guidelines in a way that they could continue working beyond the 72-month registration limitation without getting an approved extension.

**Attachment:**

Proposed Changes to Current Extension Request Guidelines

**Action Requested:**

Review, approve, and recommend the Board to adopt the proposed changes to the guidelines.

## Submission and Review Guidelines for Extension Requests

Requests may be submitted to extend the following time limitation pursuant to the California Code of Regulations Sections 1391.1(b) and 1387(a):

- 72-month limitation for psychological associate registration;
- 30-month limit to accrue 1,500 hours of pre or post-doctoral supervised professional experience (SPE); or
- 60-month limit to accrue 3,000 hours of post-doctoral SPE.

### Submission Guidelines

To submit an extension request, please provide the following information to the Board for review via email at [boplicensing@dca.ca.gov](mailto:boplicensing@dca.ca.gov):

- In the subject line, indicate the type of extension request by stating whether it is for an extension to the 72-month registration limitation period of a psychological associate registration or the 30- or 60-month time limitation in accruing SPE.
- The length of the extension.
- The reason for the extension request.
- Attach any documents (e.g., medical letter, birth/death certificates, timeline, etc.) that support the stated reason(s) for the extension request.

### Review Guidelines

The following information serves as guidelines to assist Board staff in the preliminary review of straightforward requests for extension. Please note that requests made based on the following listed reason(s) do not indicate an automatic approval as they will be reviewed on a case-by-case basis. Requests submitted may still be subject to the review of the Licensure Committee at its future scheduled meeting prior to a final determination is made.

Reasons for Extension	Parameters	Length of Extension
Disability under the ADA	Unable to practice	1-year or less
Care of family member		
Injury or accident		
Parental leave		

For your information, the intent for a psychological associate registration is one of the avenues to allow an individual to accrue the necessary SPE required for licensure as a psychologist. If a registrant has successfully accrued all required experience, an extension to a registration beyond the 72-month limitation is not warranted in the absence of a good cause as determined by the Board~~unnecessary if the individual has successfully accrued all required experience.~~

## MEMORANDUM

<b>DATE</b>	June 20, 2024
<b>TO</b>	Committee Members
<b>FROM</b>	Stephanie Cheung Licensing Manager
<b>SUBJECT</b>	<b>Agenda Item 9</b> Discuss the Content and Propose a Date to Convene a Stakeholder Meeting Relating to the Role between a Licensed Psychologist, a Licensed Educational Psychologist, and Individuals with a Pupil Personnel Services Credential

### **Background:**

At the Board meeting on October 4, 2019, the Board voted to co-host a stakeholder meeting in the future to solicit input on how to best inform consumers regarding the respective roles of the three professions with the Board of Behavioral Sciences, the Commission on Teachers Credentialing, and other relevant stakeholders. This plan was postponed due to the COVID-19 State of Emergency.

The Board of Behavioral Sciences and the Commission on Teachers Credentialing were invited to the 2019 June and September meeting respectively to explain the licensure requirements of the professions that they oversee. Please refer to the previous licensure minutes for a summary of the discussion:

- Board of Behavioral Sciences: Line 48 thru 140 of the [June 13, 2019 minutes](#)
- Commission on Teachers Credentialing: Line 159 thru 271 of the [September 13, 2019 minutes](#)
- Other related discussion: Line 272 thru 376 of the [September 13, 2019 minutes](#)

Staff is asking the Licensure Committee to discuss the content (e.g., topic, questions, identify stakeholders, etc.) and propose a date in 2025 to convene the stakeholder meeting. Staff recommends it to be a one-day meeting that will allow the Committee to conduct business in the morning and host the stakeholder meeting in the afternoon for the Committee's consideration.

### **Attachments:**

A: Board of Behavioral Sciences Presentation Slides from the June 13, 2019 meeting  
B: Commission on Teachers Credentialing Presentation Slides from the September 13, 2019 meeting.

### **Action Requested:**

Discuss and recommend the content and propose a date to convene a stakeholder meeting to the Board.





# LICENSED EDUCATIONAL PSYCHOLOGISTS

Board of Behavioral Sciences Presentation to the  
Board of Psychology

Executive Officer Kim Madsen  
Board Chair Elizabeth “Betty” Connolly, Licensed Educational  
Psychologist

June 13, 2019





## **A BOARD OF BEHAVIORAL SCIENCES LICENSEE**

- Since 1970 the Board of Behavioral Sciences (BBS) has the regulatory responsibility for the profession of Licensed Educational Psychologists (LEP).
- All applicants for licensure must satisfy the educational, experience, and examination requirements to become a LEP in California.
- LEPs must renew their license every two years and complete 36 hours of continuing education within their renewal period.
- All allegations of misconduct are investigated by the Board. All confirmed violations are subject to disciplinary action.
- BBS Laws and the California Association of School Psychologists Code of Ethics govern LEP practice.



# LICENSURE REQUIREMENTS

- Master's Degree (minimum) in Psychology, Educational Psychology, School Psychology, Counseling and Guidance
- Completion of sixty (60) semester units of postgraduate work in Pupil Personnel Services
- Two (2) years of full-time or equivalent to full-time, experience as a credentialed school psychologist in the public school.
- One (1) year of supervised professional experience in an accredited school psychology program;
- or one year of full-time, or equivalent, as a credentialed school psychologist in the public schools under the direction of a LEP or licensed psychologist.
- Pass the Board examination





## FACTS ABOUT LEP PRACTICE

A Licensed Educational Psychologist (LEP) is a mental health professional licensed by the Board of Behavioral Sciences to provide services within the scope of practices set forth by the Board in a clinical or educational setting (Business and Professions Code section 4989.14. All LEPs are or were School Psychologists.

- a. Educational evaluation.
- b. Diagnosis of psychological disorders related to academic learning processes.
- c. Administration of diagnostic tests related to academic learning processes including tests of academic ability, learning patterns, achievement, motivation, and personality factors.
- d. Interpretation of diagnostic tests related to academic learning processes including tests of academic ability, learning patterns, achievement, motivation, and personality factors.
- e. Providing psychological counseling for individuals, groups, and families.
- f. Consultation with other educators and parents on issues of social development and behavioral and academic difficulties.
- g. Conducting psychoeducational assessments for the purposes of identifying special needs
- h. Developing treatment programs and strategies to address problems of adjustment.
- i. Coordinating intervention strategies for management of individual crises.





## **LEP PRACTICE SETTINGS**

**A Licensed Educational Psychologist (LEP) may practice in a clinical or educational setting.**





# Pupil Personnel Services Credentials

School Psychology



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Tammy Duggan

# Terms of Documents Issued

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- Clear Credential
- Intern Credential
- One-Year Non-Renewable
- Waiver

# Clear Credential

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- Requires completion of a post-baccalaureate program, basic skills requirement, and fingerprint clearance
- Valid for five years
- New Type/First Time = Initial issuance of credential (California or out-of-state program)
- Renewal = Issued upon submission of application and fee every five years



# Intern Credential

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- Allows holder to provide services as a school psychologist in California public schools while enrolled in a Commission-approved program
- Valid for two years and is restricted to services with a California public school

# One-Year Non-Renewable Credential

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- Issued to an out-of-state prepared individual who has not yet satisfied California's basic skills requirement
- Only available at the request of a California public school employer
- Service is restricted to the requesting employer
- Valid for one year

# Waiver

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- Document of last resort when a California public school employer cannot locate a credentialed school psychologist
- Individual may need to satisfy the basic skills requirement, complete a program, or both
- Restricted to service with the requesting employer
- Validity is determined by employer, but cannot exceed one year

# California Prepared

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- Bachelor's or higher degree from regionally-accredited college or university
- Basic Skills Requirement
- Fingerprint Clearance
- Completion of Commission-approved program

# California Program

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- 16 program standards generic to all Pupil Personnel Services specializations
- 11 program standards related specifically to school psychology
- 450 clock hours of practica prior to field experience
- 1200 clock hours of field experience

# Generic Program Standards

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1. Program Design, Rationale and Coordination
2. Growth and Development
3. Socio-Cultural Competence
4. Assessment
5. Comprehensive Prevention and Early Intervention for Achievement
6. Professional Ethics and Legal Mandates
7. Family-School Collaboration
8. Self-esteem and Personal and Social Responsibility
9. School Safety and Violence Prevention
10. Consultation
11. Learning Theory and Educational Psychology
12. Professional Leadership Development
13. Collaboration and Coordination of Pupil Support Systems
14. Human Relations
15. Technological Literacy
16. Supervision and Mentoring

# Specific Program Standards

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17. Psychological Foundations

18. Educational Foundations

19. Legal, Ethical and Professional Foundations

20. Collaborative Consultation

21. Wellness Promotion, Crisis Intervention  
and Counseling

22. Individual Evaluation and Assessment

23. Program Planning and Evaluation

24. Research, Measurement, and Technology

25. Practica

26. Culminating Field Experience

27. Determination of Candidate Competence

# Revised California Program

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- Revised Program Standards and Performance Expectations were approved by the Commission in April 2019
- No new candidates may be admitted to program under current standards on or after July 1, 2021
- All programs must transition to revised standards by the 2021-22 academic year



# Out-of-State Prepared

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- Bachelor's or higher degree from regionally-accredited college or university
- Basic Skills Requirement
- Fingerprint Clearance
- Completion of comparable out-of-state program consisting of 60 semester units, including a school-age practicum
- Possession of, or eligibility for, a comparable school psychology credential issued by another state

# Credential Authorization

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May provide the following services in grades 12 and below, including preschool and in programs organized primarily for adults:

- services that enhance academic performance;
- design strategies and programs to address problems of adjustment;
- consult with other educators and parents on issues of social development, behavioral and academic difficulties;
- conduct psycho-educational assessments for purposes of identifying special needs;
- psychological counseling for individuals, groups and families; and coordinate intervention strategies for management of individual and school-wide crises.

# Psychological Services Other Than Assessment and Development of the IEP

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Title 5 § 3051.10. Psychological Services Other Than Assessment and Development of the IEP

(a) Psychological services may include:

- (1) Counseling provided to an individual with exceptional needs by a credentialed or licensed psychologist or other qualified personnel.
- (2) Consultative services to parents, pupils, teachers, and other school personnel.
- (3) Planning and implementing a program of psychological counseling for individuals with exceptional needs and parents.
- (4) Assisting in developing positive behavioral intervention strategies.
- (5) This term does not include assessment services and the development of an IEP.

# Psychological Services Other Than Assessment and Development of the IEP

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Title 5 § 3051.10 (cont.)

- (b) Psychological services required by a student's IEP may be rendered by any of the following professionals who possess the credential or license required by law for the performance of particular psychological services by members of that profession:
- (1) Licensed Educational Psychologist pursuant to Business and Professions Code section 4989.14;
  - (2) Licensed Marriage and Family Therapist pursuant to Business and Professions Code section 4980.02;
  - (3) Licensed Clinical Social Worker pursuant to Business and Professions Code section 4996.9; or
  - (4) Licensed Psychologist pursuant to Business and Professions Code section 2903; or
  - (5) Pupil Personnel Services Credential that authorizes school psychology.

# Documents Issued Between 2012-13 and 2016-17 School Years

Credential Term	School Year					Total by Term
	2012-13	2013-14	2014-15	2015-16	2016-17	
Waiver	4	2	5	3	13	27
OYNR	3	10	6	15	8	42
Intern	168	179	190	224	250	1011
First/New Type	465	438	447	443	544	2337
Renewal	1319	1321	1394	1464	1577	7075
Total by Year	1959	1950	2042	2149	2392	10492

# References

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- California Education Code Sections:
  - 44266 (authority to issue and term)
  - 49424 (employment in public schools)
- Title 5 of the California Code of Regulations Sections:
  - 80049 (requirement)
  - 80049.1 (authorization)