



**BOARD OF PSYCHOLOGY**

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**BOARD MEETING MINUTES**  
**Embassy Suites – San Francisco Airport**  
**150 Anza Boulevard**  
**Burlingame, CA 94010**  
**(650) 342-4600**

**Friday, February 8, 2008**

The open session meeting was called to order by the President, James McGhee, at 8:49 a.m. A quorum was present and due notice had been sent to all interested parties.

**Members Present:**

James McGhee, President  
Sharon O'Connor, Ph.D., Vice-President  
Alex Calero  
Ellen Graff, Ph.D.  
Jacqueline Horn, Ph.D.  
Emil Rodolfa, Ph.D.  
Richard Sherman, Ph.D.  
Celinda Vazquez

**Others Present:**

Robert Kahane, Executive Officer  
Jeffrey Thomas, Assistant Executive Officer  
Norine Marks, Legal Counsel  
Gina Bayless, Enforcement Coordinator  
Lavinia Snyder, Licensing/Registration Program Coordinator  
Kathy Bradbury, Administrative Services Coordinator  
Diana Crosby, Administrative Technician

**Agenda Item #1 – Approval of Minutes for November 16 - 17, 2007 Board Meeting**

Dr. Graff requested to go on record with a clarification of agenda item 9(j) of the minutes for the November 16-17, 2007 Board Meeting. She indicated that the Board had received a request from CAPIC regarding students currently involved in pre-doctoral internships which began in 2007. CAPIC's request was for the Board to consider a one-time "grandfather clause" which would allow those pre-doctoral trainees already enrolled in internships that will have received CAPIC membership by the end of the 2007/2008 academic year to accrue license-eligible supervised professional experience even if those internships began prior to CAPIC approval. Dr. Graff indicated that the reason for this request is due to the fact that the Board's decision to accept CAPIC-approved internships for supervised professional experience became effective May 27, 2007 at a time when some students were already involved in internships, and those students were directly affected by the Board's decision. She indicated that the request from CAPIC was that these students be "grandfathered" retroactively into a full year of supervised professional experience credit on a one-time basis. Dr. Graff clarified that the Board had agreed to recognize the supervised professional experience accrued by the affected students.

It was M(Sherman)/S(O'Connor)/C to approve the November 16 - 17, 2007, open session minutes with minor changes.

**Agenda Item #2 – Committee Assignments**

Mr. McGhee reported that the committee assignments are as follows:

<u>COMMITTEE:</u>	<u>CHAIR</u>	<u>MEMBERS</u>
Credentials	Dr. Graff	Dr. Horn, Dr. Rodolfa
Examination	Dr. Horn	Dr. O'Connor, Dr. Rodolfa, Dr. Sherman
Enforcement	Ms. Vazquez	Mr. Calero, Dr. Sherman
Legislation	Dr. Sherman	Mr. Calero, Ms. Vazquez
Continuing Education	Dr. O'Connor	Dr. Graff, Dr. Rodolfa
Outreach & Consumer Education	Ms. Vazquez	Dr. O'Connor, Dr. Sherman
Personnel & Board Operations	Dr. Horn	Dr. Rodolfa
Ad Hoc Committee on Facilitating Psychologists' Participation in Disaster Response	Dr. O'Connor	Dr. Graff
Ad Hoc Committee on Prescription Privileges	Dr. Graff	Dr. O'Connor

**9:00 A.M. – Open Session Committee Meetings**

The Continuing Education Committee and Enforcement Committee met to discuss and formulate recommendations to bring to the Board.

**10:30 A.M. – Open Session Committee Meetings**

The Credentials Committee, Outreach and Consumer Education Committee, and Ad Hoc Committee on Facilitating Psychologists' Participation in Disaster Response met to discuss and formulate recommendations to bring to the Board.

**1:30 P.M. – Open Session Committee Meetings**

The Examination Committee, Legislation Committee, Personnel and Board Operations Committee, and Ad Hoc Committee on Prescription Privileges met to discuss and formulate recommendations to bring to the Board.

**Closed Session, upon conclusion of committee meetings**

The Board met in closed session pursuant Government Code Section 11126(a)(1) and 11126(c)(3) to discuss and vote on disciplinary decisions and personnel issues.

**Saturday, February 9, 2008**

The open session meeting was called to order by the President, James McGhee, at 8:35 a.m. A quorum was present and due notice had been sent to all interested parties.

**Members Present:**

James McGhee, President  
Sharon O'Connor, Ph.D., Vice-President  
Alex Calero  
Ellen Graff, Ph.D.  
Jacqueline Horn, Ph.D.  
Emil Rodolfa, Ph.D.  
Richard Sherman, Ph.D.  
Celinda Vazquez

**Others Present:**

Robert Kahane, Executive Officer  
Jeffrey Thomas, Assistant Executive Officer  
Norine Marks, Legal Counsel  
Gina Bayless, Enforcement Coordinator  
Lavinia Snyder, Licensing/Registration Program Coordinator  
Kathy Bradbury, Administrative Services Coordinator  
Diana Crosby – Administrative Technician

**Agenda Item #3 – Presentation by Dr. Kent of the Victim Compensation and Government Claims Board**

James T. Kent, Ph.D., and Jo Ann Goodwin from the California Victim Compensation and Government Claims Board (VCGCB) made a presentation, which included a 15 minute video, to the Board regarding the services available to consumers through VCGCB. Dr. Kent encouraged all psychologists to continue to avail themselves in providing this type of service to victims in California. This issue was delegated to the Outreach and Consumer Education Committee for the development of ideas on how to increase participation.

**Agenda Item #4 – President's Report – Mr. McGhee**

**a) Legislative Black Coalition Conference**

Mr. McGhee stated that he attended the Legislative Black Coalition Conference as part of the Board's outreach efforts. He stated that the Legislative Black Coalition invited African American Board members from around the state to discuss the Boards that they sit on and how their Boards impact the community.

**b) Other President's Informational Items**

Mr. McGhee reported that he attended a reception in December at the Department of Consumer Affairs held by State and Consumer Services Agency Secretary Rosario Marin. The reception was held to express appreciation to Board members for their participation over the past year.

Mr. McGhee stated that he met with Secretary Marin on January 3, 2008, to discuss Board concerns including staff outages and vacancies that affect the Board's ability to carry out its

function. He emphasized that small boards such as the Board of Psychology should not be held to the same standards of accountability in these situations as they do not have the same resources to fill these voids as do larger boards.

Mr. McGhee reported that he and Dr. O'Connor testified before the Senate Business, Professions and Economic Development Committee Hearing on Joint Resolution 19: Torture and Health Care Professionals on January 14, 2008.

Mr. McGhee indicated that there may be a change in the committee structure in regards to how the committee meetings are held. He stated that members of the public have always been and continue to be welcome to participate in the individual committee meetings. However, in the interest of the meeting the time structure the committees have been given to complete their work, the public is asked to hold their comments until the end of the committee meetings so that the committee members have time to cover all agenda items.

### **Agenda Item #5– Executive Officer’s Report – Mr. Kahane**

#### **a) Discussion of General Fund Loan**

Mr. Kahane reported there is no repayment scheduled to the Board of Psychology of the General Fund Loan under the current fiscal scenario and the Medical Board of California did not file a lawsuit to seek general fund loan repayment.

#### **b) Web Site Update**

Mr. Kahane stated the new Board of Psychology Website in tabular format would be completed and on-line soon.

#### **c) Board Office Relocation**

Mr. Kahane also discussed the Board Office relocation. The move to the new Evergreen facility is slated for March 21, 2008. The phones will be switched from the Howe facility to the new Evergreen offices that same afternoon.

#### **d) Staff Update**

Mr. Kahane reported two Staff Service Analysts, Terrence Taylor and Christina Thomas, have been hired to replace Yolanda Quinones and Rashya Henderson, who left for promotional opportunities and career advancement. Terrence will start March 17, 2008, and Christina is expected to start towards the end of March.

#### **e) Licensing Backlog Update**

Mr. Kahane reported the licensing backlog has been eliminated five weeks sooner than expected. The Executive Officer is receiving weekly “desk reports” from Lavinia Snyder, the Licensing Coordinator. The figures are improving and timeframes are well within our mandate. The timeframes continue to be reduced with our new licensing procedures.

#### **f) 2009 Calendar**

Mr. Kahane presented the 2009 Calendar for the Board’s review.

**g) November 2008 Board Conference**

Mr. Kahane stated all Boards are slated to meet during the week of November 10, 2008, in Los Angeles, California. This multi-board conference will include consumer outreach, public forums, meetings and Board Member orientations. The site is yet to be determined. Our Board Meeting will be scheduled around the availability of Staff Counsel for the Boards, as there will be multiple responsibilities for each Board Counsel during that week. Mr. Kahane will attempt to move our tentative agency-scheduled Board Meeting from Monday-Tuesday to Friday-Saturday, as per the request of most Board Members.

**h) Other Executive Officer's Informational Items**

Mr. Kahane discussed new weekly reporting procedures from the Administrative area in order to ensure timeliness in processing incoming correspondence and fees for the Board.

Mr. Kahane reported to the Board that the problematic regulatory wording regarding reimbursement, only in conjunction with registration with Board of Psychology, is being addressed and corrected by Thomas O'Connor at the Victims Compensation and Government Claims Board (VCGCB). After discussion, it was determined VCGCB would be able to more easily correct this wording through their framework.

**Agenda Item #6 – Regulations Update**

**a) Postdoctoral Supervised Professional Experience (CAPIC) – Amendments to Title 16, California Code of Regulations section 1387(a)(2)(A)**

Ms. Bradbury reported that the final rulemaking file was pending submission to the DCA Legal Office for review and approval.

**b) Supervised Professional Experience (Non-Mental Health) – Amendments to Title 16, California Code of Regulations section 1387.3**

Ms. Bradbury stated that the final rulemaking file has been approved by the DCA Legal Office and the Legislative and Regulatory Review Division but is still awaiting the Economic and Fiscal Impact Statement before submission to the Office of Administrative Law for final review and approval.

**c) California Psychology Law and Ethics Examination – Amendments to Title 16, California Code of Regulations sections 1381.5, 1388, 1388.6 and 1392**

Ms. Bradbury stated that the final rulemaking file has been approved by the DCA Legal Office and the Legislative and Regulatory Review Division but is still awaiting the Economic and Fiscal Impact Statement which was submitted to the Department of Finance on January 16 for review and approval. Once this is received the file will be submitted to the Office of Administrative Law for final review and approval.

**Agenda Item #7 – Continuing Education Committee Report**

**a) 2007/2008 Strategic Plan Update**

Dr. O'Connor reported that the Strategic Plan goals and objectives are ongoing.

**b) Continuing Education Statistics**

Dr. O'Connor referred the Board to the continuing education statistics which were provided in the meeting packets.

**c) Draft Regulation Language Regarding MCEPAA Approving Providers Rather than Individual Courses – Recommendations and Implementation Plan (Title 16, California Code of Regulations, Sections 1397.60 – 1397.71)**

Dr. O'Connor stated that the Continuing Education Committee discussed in its meeting the previous day draft regulatory language eliminating the requirement for individual continuing education course review and implementing a continuing education provider approval program. Originally called a "two-tier" model, Dr. O'Connor stated that during a teleconference between herself, Mr. Thomas, Jo Linder-Crow, Ph.D., Executive Director of the California Psychological Association, and Patricia VanWoerkom, Director of the MCEP Accrediting Agency, the initial model was streamlined into a "provider approval" mode.

It was M(O'Connor)/S(Rodolfa)/C to change the name of the continuing education approval system to the continuing education provider approval program.

Dr. O'Connor stated that a couple of the issues being discussed in addition to the elimination of individual course review are the acceptance of graduate-level academic units toward the continuing education requirements and the requirement for psychologists who have receive an exemption from the continuing education requirements due to active military service to take laws and ethics training every renewal cycle. Dr. O'Connor reported that revisions to the draft language will be made and brought back to the May Board meeting.

**d) Discussion of Continuing Education Accrued After Renewal But Prior to Expiration Date Applying Toward Next Renewal Cycle**

Dr. O'Connor stated that this issue was discussed in the Continuing Education Committee's meeting and will be placed on the agenda for the May Board meeting.

**e) Ongoing Discussion of Ways to Improve Continuing Education Requirements**

Dr. O'Connor indicated that this issue was discussed under item c above.

It was M(Continuing Education Committee)/S(Horn)/C to accept the Continuing Education Committee's report and recommendations.

Vote: 8 – 0

**Agenda Item #8 – Credentials Committee Report**

**a) 2007/2008 Strategic Plan Update**

Dr. Ellen Graff reported that strategic objectives 2.01, 2.02 and 2.04 are still ongoing. Strategic objectives 2.03 and 2.05 are completed. She also reported that strategic objective 2.06 is an outreach program in non-mental health areas, which will target schools and professional associations by having board members speak at these organizations regarding

problems/feedback/issues in non-mental health training. It was also suggested that the Board send BOP Updates to these organizations.

**b) Satisfaction Survey Results**

Dr. Graff stated that the current satisfaction survey results provided in the meeting packets indicate an increase in responses due to the inclusion of the survey in all emails from the Board's Licensing Analysts. The Credentials Committee recommended a change from a four-point scale to a five-point scale to get more accurate responses.

**c) Review Plan(s) for Supervised Professional Experience in Non-Mental Health**

Dr. Graff stated that the Credential Committee made the following recommendations:

Approve C.P.'s plan.

Approve E.S.' plan effective February 9, 2008. Dr. Graff stated that the Credentials Committee has not rendered its decision regarding E.S.'s request for retroactive approval of SPE in non-mental health plan from May 2007, pending receipt of additional information from the primary supervisor.

Dr. Rodolfa questioned if it would be better to have the Credentials Committee discuss submitted plans/requests in closed session due to the confidential nature of the applicants' issues. He stated that he does not believe that the public should take part in discussing such plans. Dr. Sherman agreed.

Ms. Marks stated that the open meeting act allowed for credentials for licensure to be reviewed in closed session, and must be, if the committee wants to exclude the public.

M.C.'s plan was considered to be in the area of mental health and did not require prior approval.

Approve S.B.'s plan.

**d) R.L. – Review Request for Extension of the 30-Consecutive Month Limit of Section 1387(a) of the California Code of Regulation**

Dr. Graff stated that the Credentials Committee recommended approval to extend the 30 consecutive month requirement to 35 consecutive months contingent upon receipt of documentation from R.L.'s child's physician. The Board delegated the authority to Dr. Graff to render a decision once the documentation is received.

**e) Draft Revised Psychological Assistant Application**

Dr. Graff reported that additional changes to the psychological assistant application will be made and a final draft will be presented at the next Board meeting.

**f) Draft Revised Supervision Agreement**

Dr. Graff reported that additional changes will be made to the supervision agreement and a final draft will be presented at the next Board meeting.

**g) American Psychological Association Model Act for State Licensure of Psychologists**

Dr. Graff indicated that the APA model act was provided for informational purposes. Dr. Rodolfa commented that it was interesting to note that Washington and Utah have started to make changes in their licensing laws to accept practicum hours for licensure based on the APA model; however, most jurisdictions are not interested in changing their licensing act.

**h) Discussion Regarding Submission of a Plan by Psychological Assistants Accruing Predoctoral Supervised Professional Experience in Private Practice Settings**

The Board reviewed draft regulatory language requiring the submission of a plan by psychological assistants accruing predoctoral and postdoctoral supervised professional experience in private practice settings. Revisions to the draft language will be made and presented at the May 2008 Board meeting.

**i) Draft Regulation Language to Change Expiration Date of Psychological Assistant Registrations From January 31<sup>st</sup> to One Year From Date of Issuance (Title 16, California Code of Regulations, Sections 1391.4, 1391.10 and 1391.12)**

The Board reviewed draft regulatory language changing the expiration date of psychological assistant registrations from January 31<sup>st</sup> of each year to one year from the date of issuance of the registration. Revisions to the draft language will be made and brought back to the May 2008 Board meeting.

It was M(Credentials Committee)/S(Sherman)/C to accept the Credentials Committee's report and recommendations.

Vote: 8 – 0

**Agenda Item #9 – Examination Committee Report**

**a) 2007/2008 Strategic Plan Update**

2.07 - Dr. Jackie Horn stated that the national language used is "Health Services Provider" as opposed to "Mental Health/Non-Mental Health."

2.09 - Dr. Horn reported that the first non-mental health Subject Matter Experts (SME) Item Writers workshop was held on January 16 & 17, 2008, and another was scheduled for February 7 & 8, 2008. The purpose of the workshop was to obtain pretest items to validate and study this particular subject area.

Dr. Horn reported that it was interesting to note that out of the 8 attendees who attended the January 16 & 17, 2008 workshop, only two had specialized training in non-mental health and the rest had training in mental health, but are now in non-mental health services.

**b) Examination Statistics**

The 2007 statistics for the EPPP and the CPSE were provided to the Board members in their meeting packets.



### **c) Update Regarding Subject Matter Expert Workshops in Non-Mental Health**

Dr. Horn stated that the Committee decided to invite representatives from the Association of State and Provincial Psychology Boards, the Professional Examination Service, and the Office of Examination Services to discuss how we can coordinate efforts so that the CPSE does not repeat what the EPPP is designed to do, but still test for critical knowledge as well as laws & ethics.

It was M(Examination Committee)/S(Calero)/C to accept the Examination Committee's report and recommendations.

Vote: 8 – 0

### **Agenda Item #10 - Enforcement Committee Report**

#### **a) 2007/2008 Strategic Plan Update**

Ms. Vasquez reported the Strategic Plan objectives 1.01, 1.02, 1.03, and 1.04 are ongoing tasks.

#### **b) Discussion Regarding Changes to the Requirements of the Expert Reviewer Program**

Ms. Vasquez reported that the Enforcement Committee reviewed and revised the expert reviewer "Areas of Expertise" categories resulting in approximately 40 revised categories. All current expert reviewers will be asked to identify their top 10 areas of expertise. Once all the revisions to the various components of the expert reviewer program are completed, staff will notify all current reviewers of the changes and the website will be updated to reflect the new policies and procedures.

Dr. Sherman stated that the annual Expert Reviewer Training will be mandatory for all current and future expert reviewers, and all experts will be limited to a four-year term and they will be required to undergo a renewal process at the end of the term.

Mr. Kahane reported that a new policy was prepared to reflect the changes to the expert reviewer program and supersedes the previous policy.

#### **c) Enforcement Statistics**

Ms. Vasquez reported on the enforcement statistics. She provided an update regarding the vertical prosecution pilot program stating that no data has been captured to date. However, staff has a new Ad Hoc reporting tool that is a data management program that can customize reports. This tool will enable staff to improve the tracking and reporting of enforcement statistics.

Ms. Vasquez reported that the issue of media psychology was raised; however, the issue was deferred to the Outreach and Education Committee.

It was M(Enforcement Committee)/S(Sherman)/C to accept the Enforcement Committee's report and recommendations.

Vote: 8 – 0

## **Agenda Item #11 – Legislation Committee Report**

### **a) 2007/2008 Strategic Plan Update**

Dr. Sherman reported that all legislation-related strategic objectives are ongoing. Dr. Sherman recommended to Mr. Kahane that the Board begin strategic objective 5.04 which is the review and update of regulations.

### **b) SB 797 (Ridley-Thomas) – Professions and Vocations**

Dr. Sherman indicated that SB 797 was put on the inactive file at the request of Assembly Member Bass. Crystal Silva, legislative analyst for the Department of Consumer Affairs, was in attendance at the Board meeting and stated that, by adding language to the bill, the Board of Behavioral Sciences (BBS) hopes to set a precedent in allowing the BBS to take disciplinary action against licensees beyond the current statute of limitations under specified circumstances.

### **c) SB 823 (Perata) – BPPVE Act of 2007**

Dr. Sherman reported that SB 823 was in the Appropriations Suspense File. He indicated that the hearing was postponed and no further action has been taken on this bill.

### **d) AB 1182 (Niello) – Private Postsecondary Education: California Private Postsecondary Education Act of 2008**

Dr. Sherman reported that AB 1182 had died in committee but the DCA was working with the author's office to request that he sponsor a similar bill to sunrise the BPPVE. Ms. Silva, DCA Legislative Analyst, stated that they are in contact with Assembly Member Niello's office to request that he author another bill to sunrise the BPPVE. Dr. Sherman stated that if this did not happen, the Board should write a strong letter to the DCA regarding the Board's concerns.

### **e) AB 1475 (Galgiani) – Crime; Child Abuse Reporting**

Dr. Sherman reported that AB 1475 was being held in the Public Safety Committee because Assembly Member Galgiani expressed concern regarding any legislation that would increase the prison population as this bill would expand the scope of an existing misdemeanor.

### **f) AB 1367 (DeSaulnier) – Alcoholism and Drug Abuse Counselors**

Dr. Sherman reported that AB 1367 did not make it through the Appropriations Committee due to the start up costs to implement the new license type. The Board will monitor this bill through the next legislative session.

### **g) AB 1486 (Calderon) – Licensed Professional Counselors**

Dr. Sherman reported that this has become a two-year bill and that the author's office is working with the CPA to refine the language to protect consumers.

### **h) Senate Joint Resolution 19 (Ridley-Thomas) – Military Torture and Health Professionals**

Dr. Sherman reported that SJR 19 was moving through the legislative process smoothly and the Board will continue to monitor this resolution.

It was M(Legislation Committee)/S(O'Connor)/C to accept the Legislation Committee's report and recommendations.

VOTE: 8 – 0

## **Agenda Item #12 – Outreach and Consumer Education Committee Report**

### **a) 2007/2008 Strategic Plan Update**

4.01 – Ms. Vazquez reported that the Outreach and Consumer Education Committee had a discussion regarding the establishment of a Contemporary and Emerging Issues Committee which would be responsible for issues such as disaster response, volunteerism, torture, media, etc. It was requested that this issue be a topic of discussion on the May Board Meeting agenda.

4.03 – Ms. Vazquez stated that the Medical Board of California continues to distribute our brochures at special events to target populations approximately five to six times per quarter.

4.04 – Ms. Vazquez indicated that the Board is getting ready to do a public service announcement through the Department of Consumer Affairs to make sure that there is a distinct message to the public regarding the profession of psychology.

### **b) BOP Mail Monthly Statistics**

Ms. Vazquez referred the Board to the BOP Mail monthly statistics provided in the meeting packets.

### **c) Consumer Outreach**

Ms. Vazquez reported that Mr. Kahane will be attending the Black Expo in Sacramento, which is being sponsored by the Sacramento Observer, in March. She also indicated that the Board will have a booth at the CPA convention in April. She also indicated that the Board is committed to working together with CPA on a diversity event in Los Angeles. The date has yet to be determined.

### **d) BOP Update**

Ms. Vazquez indicated that the BOP Update has been mailed out.

### **e) Web Site Statistics**

Ms. Vazquez referred the Board to the website statistics provided in the meeting packets.

### **f) Discussion Regarding Development of an Outreach Program in Non-Mental Health Areas**

Ms. Vazquez indicated that Mr. Kahane is putting the word out via trainings and other outreach events.

#### **g) New Consumer Education Booklet**

Ms. Vazquez reported the Outreach and Consumer Education Committee discussed the development of a new publication focusing on the qualifications and distinction of psychologists. She indicated that this was in response to issues raised following the development of a publication by the Board of Behavioral Sciences that focused solely on marriage and family therapists and licensed clinical social workers. She indicated that the profession of psychology was excluded from their publication.

#### **h) Discussion of Contemporary Media Issues**

Ms. Vazquez indicated that the Committee would like to publish an article on the Board's website that speaks to the issue of media psychology and ethics. She stated that Dr. Sherman agreed to solicit an article. Dr. Rodolfa recommended that the Board also send the article to professional associations. Ms. Marks cautioned that any such article should not focus on any particular position that the Board has taken on any particular kind of practice. Dr. Sherman clarified that the intent of the article is to focus on the role of media psychologists and how to ensure that they are in compliance with APA guidelines and not to focus on any specific issues.

It was M(Consumer Education Committee)/S(Sherman)/C to accept the Consumer Education Committee's report and recommendations.

Vote: 8 – 0

### **Agenda Item #13 – Personnel and Board Operations Committee**

#### **a) 2007/2008 Strategic Plan Update**

6.02 – Dr. Horn reported that 12 potential consultants have been identified. The next step will be to contact these individuals and receive proposals from those that are interested.

6.05 – Dr. Horn stated that procedures have been put into place to help in the process of data gathering and reporting. She indicated that we will be looking into the ASPPB credentials evaluation program which verifies and banks individuals' licensing credentials. She indicated that for ASPPB, this program facilitates mobility. For the Board, it could help streamline the licensing process.

#### **b) Consultant for Board Operations**

Dr. Horn indicated that this issue was discussed under item a) above.

#### **c) Executive Officer Evaluation Form**

Dr. Horn reported that the Executive Officer Evaluation Form has been sent out to all Board members on several occasions; however, no responses have been received to date. She indicated that she and Dr. Rodolfa met and decided on a process for the annual evaluation of the Executive Officer and made some suggested changes to the form. Dr. Horn indicated that the Executive Officer Evaluation Form will be mailed out to all Board members and must be completed and emailed to the Chair of the Personnel and Board Operations Committee two weeks prior to the May 2008 Board meeting. The responses will be collated and brought back to the May meeting where the Board will meet in closed session and develop an overall rating for the Executive Officer and make other recommendations. The Board President would then

meet with the Executive Officer and provide him feedback regarding his performance. Dr. Horn listed the recommended changes to the evaluation form.

It was M(O'Connor)/S(Vazquez)/C to accept the Personnel and Board Operations Committee's recommendation to revise the Executive Officer evaluation process and to make the suggested changes to the Executive Officer Evaluation Form.

Vote: 8 – 0

It was M(Personnel and Board Operations Committee)/S(Sherman)/C to accept the Personnel and Board Operations Committee report and recommendations.

VOTE: 8 – 0

#### **Agenda Item #14 – Ad Hoc Committee on Facilitating Psychologists' Participation in Disaster Response Report**

##### **a) Discussion of Veterans Returning to California With Significant Trauma That Warrants Education/Participation by the Board**

Dr. O'Connor thanked Dr. Linda Charles for her help. Dr. O'Connor indicated that there is an article in the current BOP Update regarding how psychologists can participate in disaster response. She indicated that the Committee will be talking with Jon Nachison who is in charge of Stand Down which focuses on veterans returning and how psychology works with their families who can't get help. She indicated that she will be inviting him to the Board's next meeting in San Diego. Dr. O'Connor stated that she will also be contacting someone in the Give an Hour program.

It was M(Ad Hoc Committee on Facilitating Psychologists' Participation in Disaster Response)/S(Calero)/C to accept the Ad Hoc Committee on Facilitating Psychologists' Participation in Disaster Response's report and recommendations.

VOTE: 8 – 0

#### **Agenda Item #15 – Ad Hoc Committee on Prescription Privileges**

##### **a) Discussion of Dissolution of the Ad Hoc Committee on Prescription Privileges**

Dr. Graff stated that she doesn't feel that it is appropriate to disband this committee at this time and it is still an emerging issue and she doesn't want to lose track of the issue.

Dr. Graff indicated that there is nothing new to report on this issue at this time.

#### **Agenda Item #16 – Public Comment on Items Not on the Agenda**

None.

#### **Agenda Item #17 – Agenda Items for Future Meetings**

None.

It was M(Rodolfa)/S(Horn)/C to adjourn the open session meeting.

The open session meeting adjourned at 11:07 a.m.

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James L. McGhee  
President

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Date