Licensing Committee Meeting
Minutes

Department of Consumer Affairs
1625 N. Market Blvd., Hearing Room #186
Sacramento, CA 95834
(916) 574-8400

Monday, September 19, 2016

Agenda Item #1: Call to Order/Roll Call/Establishment of Quorum
Jacqueline Horn, PhD, Committee Chairperson, called the meeting to order at 10:03 a.m. A quorum was present and due notice had been sent to all interested parties.

Members Present
Jacqueline Horn, PhD, Chairperson
Stephen Phillips, JD, PsyD
Nicole J. Jones, Public Member

Others Present
Antonette Sorrick, Executive Officer
Jeffrey Thomas, Assistant Executive Officer
Stephanie Cheung, Licensing Manager
Cherise Burns, Central Services Manager
Jason Glasspiegel, Central Services Coordinator
Karen Johnson, Licensing Coordinator
Jacquelin Everhart, CE/Renewals Coordinator
Konnor Leitzell, Student Assistant
Norine Marks, DCA Legal Counsel

Agenda Item #2: Public Comment(s) on Items Not on the Agenda
No public comments were received.

Agenda Item #3: Discussion of Requests for Extensions to Accrue Continuing Education and Exceptions to the CE Requirements
Dr. Stephen Phillips said he is not sure allowing extensions to accrue continuing education hours is fair to those licensees who work hard to accrue the required number of hours, unless there are exceptional circumstances.

Ms. Nicole Jones said she supported staff's recommendation to not pursue regulatory changes to implement extensions to accrue CE.

Dr. Horn said she agreed with Ms. Jones.

Ms. Norine Marks said the Committee did not need to make a motion, but said they might want to revisit the language when the Committee reviews the Continuing Professional Development (CPD) proposal.

Ms. Jacquelin Everhart indicated that the Committee previously requested staff to include the different reasons why licensees ask for CE exceptions. She said licensees must meet certain criteria, as specified in the California Code of Regulations (CCR), section 1397.62(b).

The Committee thanked Ms. Everhart for the clarification.

Dr. Horn said the Committee would skip agenda item #4, Approval of the Licensing Committee Meeting Minutes: June 30-July 1, 2016, so that the Committee members could have time to review the minutes.

**Agenda Item #5: Review of and Discussion on Proposed New Statutory Language Regarding Coursework in Suicide Risk Assessment and Intervention**

Ms. Karen Johnson presented the agenda item's background, including Governor Jerry Brown's veto message and the actions taken by the Board to remedy this issue.

Dr. Horn thanked Ms. Johnson for the update. She said Governor Brown had vetoed proposed legislation that would have mandated a course in suicide risk assessment with a message to licensing boards to address the issues raised in this legislation. She said the Governor did not want to place an extra burden on training programs, but wanted boards to address the issue. She reminded everyone that the Board did a survey of graduate programs to see how many already had this type of training included in their curriculum. She said the results showed that a high percentage of programs already included training in suicide risk assessment and intervention. She said the Board does
not want to give these programs an extra requirement. She indicated that the
Committee wanted to look at how other one-time requirements were written to help the
Committee create new language. She said staff had drafted new language and asked
the Committee to review it.

Dr. Phillips suggested adding “or Registrar” in subsection 1 after “a certification from the
chief academic officer.”

Dr. Horn said the certification should come from the Director of Training because they
know what is happening throughout the training process. She said the Committee
should look at the program level for this type of certification.

Dr. Phillips said in his experience teaching in APA-approved graduate programs, the
registrars did receive and review the syllabi because they had to go through the audit
process for re-certification as an accredited program. He said it is possible for the
registrar to certify that this training has been included in the curriculum, but he is not
sure if this is possible for every academic institution.

Dr. Horn said it is not typical to find a course in suicide risk assessment and intervention
because that is too narrow. She said it is more likely to find a course in crisis
intervention.

Ms. Jones said the language that staff provided is no different from the language
presented to the Board in May when staff had been asked to edit the language further
so it could be brought back to the next Licensing Committee meeting.

Dr. Phillips said it was his recollection that the Committee did not feel the language
presented at the May Board meeting was complete. He said he knows there are some
individuals who do not want to take a one-time requirement for CPD, but believes this is
a separate discussion. He said he believes this language is more complete and feels
comfortable taking this proposal back to the full Board.

Ms. Sorrick provided information on the Legislative process for the Committee to
consider during their discussion. She said this language would be brought back to the
Board at its November meeting. She indicated that bills would be introduced in February
and that Assembly Member Marc Levine had already expressed interest on this issue if
the Board wanted an author for possible legislation.
Ms. Jones said the Committee was unclear at the May Board meeting on how to move forward because they did not have complete language. She requested that the Committee look at the language section by section to identify any missing pieces.

Dr. Phillips said in his experience teaching ethics courses on the topic of suicide risk assessment and intervention, it is the first time the students are being exposed to this training. He said he is in favor of the general idea to ensure that graduate programs and licensees are feeling conversant in this subject, but this is not to say that most psychologists in clinical practice do not know how to deal with suicidality because they likely have dealt with it in their practice before.

Dr. Horn asked the Committee if they wanted to require a specific number of hours.

Dr. Phillips said yes, but indicated that he is not sure what defines “contact” hours.

Dr. Horn said she believes contact hours could mean a class, course, or workshop.

Dr. Horn said “contact” hours could also include distance courses. She said the Committee could unintentionally exclude certain educational experiences if they use the term “coursework” because internships might provide training in suicide, but not offer a specific course in suicide risk assessment and intervention. She said she does not want to require a specific course because there are multiple ways someone could obtain this training.

Ms. Jones asked if the survey results showed how these individuals were obtaining this training.

Dr. Horn said a majority of students were getting this training in their applied area of practice versus in a course. She suggested replacing the terms “contact hours” with “six hours of coursework and/or applied experience under supervision.” She said the training does not have to be obtained through one course. She said it could be accrued throughout the curriculum where one person would need to certify that this training had been received.

Dr. Phillips reiterated that he would like to require certification from the Chief Academic Officer or Registrar.
Discussion ensued and the Committee agreed on the following language for subsection 2: "Obtained as a part of his or her applied experience. Applied experience can be met in any of the following settings: practicum, internship that meets the requirements of section 2911, formal post-doctoral placement or other qualifying Supervised Professional Experience."

Dr. Phillips said the Committee needed to decide who would be required to attest that the student obtained training in suicide risk assessment and intervention.

Dr. Horn said it should be the Director of Training.

Discussion ensued and the Committee agreed to add the following language to subsection (2): "To satisfy the requirement the applicant shall submit to the board a written certification from the Director of Training for the program or primary supervisor where the qualifying experience has occurred."

Dr. Phillips said he approved of using the terms "continuing education course" in the proposed language because continuing education is included in the Continuing Professional Development (CPD) model.

Dr. Horn said if the licensee did not get training in suicide risk assessment and intervention in their pre-licensure training, they must complete it as a one-time renewal requirement.

Dr. Phillips said the Committee could present the pre-licensure and one-time renewal requirements as a complete package to the full Board at which time they could decide to analyze the two requirements separately if they approve of the pre-licensure requirement, but not the one-time renewal requirement.

Dr. Horn said if a licensee could provide proof that they had taken this training, they should not need to take a course for renewal.

Ms. Jones said the purpose of this requirement is to ensure that those who never received training in suicide risk assessment and intervention will obtain this training now.
Dr. Horn suggested that licensees be required to certify on their license renewal that they have obtained this training and be able to demonstrate their compliance to the Board upon request.

Dr. Phillips said the Board would need to include language that would require licensees to have proof that they completed this training.

Dr. Horn suggested that licensees be required to show proof of completion upon the renewal of their license.

Ms. Johnson said it would be difficult to require additional documentation because the Board has an automated processing system that would not be able to confirm they have submitted the required documentation.

Dr. Phillips suggested that the Board just require an attestation and maintenance of the record showing proof of completion.

Ms. Jones requested that the Committee discuss how the Board can verify compliance with these one-time requirements at a future meeting.

Dr. Horn suggested that training prior to licensure be included in subsection (b) and that licensees should just be required to certify that they have obtained this training.

Ms. Sorrick suggested that the Committee clarify that subsection (b) would apply to those who were licensed before January 1, 2020.

The Committee agreed on the following language in subsection (b): Effective January 1, 2020, as a one-time requirement, a licensee prior to the time of his or her first renewal, or an applicant for reactivation or reinstatement, must have complied with subsection (a). Proof of compliance with this section shall be certified and the licensee shall maintain proof of compliance as required by the Board.

Gordon Doughty from the American Foundation for Suicide Prevention said he was pleased with the process that the Committee has gone through. He said he thought the language provided the full Board with options as there are many variables to consider. He thanked the Committee for its work.
Dr. Jo Linder-Crow, CEO of the California Psychological Association (CPA), said CPA typically opposes any specific content requirements for continuing education; however, this did not mean that CPA does not find them important. She said CPA had opposed AB 2198 (Levine) in 2014, which would have required psychologists whose graduate study began after January 1, 2016, to complete 15 contact hours in suicide assessment, treatment and management. It would have also required psychologists whose graduate study began prior to January 1, 2016, to complete a six-hour continuing education course in suicide assessment, treatment and management. She said CPA opposed the bill because they believed it was targeting licensed psychologists, who are the best trained mental health professionals. She said this bill did not include physicians and many studies and reports from various organizations have shown that several of the individuals who had committed suicide saw their primary care physician within a year prior to the incident. She said one study from 2002 and 2003 showed that 46 percent of adults with suicidal ideation received mental health care, 50-70 percent of older adults had seen a primary care physician within one month, and 90 percent of suicidal youth had visited primary care physicians during the previous 12 months. She said CPA would like to know what basis the Committee has for requiring training in suicide risk assessment and intervention for psychologists. She said it seems that psychologists, who are the best trained in the area of mental health, are going to be the only professionals required to obtain this training. She said the generalizations that come up in the discussions at the Committee meetings concern CPA. She said it is a very complicated discussion because suicide is a crisis in this country, but she believes the Committee should be careful about how they are determining a solution to this crisis. She asked Ms. Sorrick if the Board would initiate legislation to implement a statutory change applicable to only psychologists if the Board approved the proposed language.

Ms. Sorrick said the Committee is discussing statutory language to implement this requirement.

Dr. Linder-Crow reiterated that CPA does believe suicide is an important issue. She said they have offered courses on suicide risk assessment and prevention and will most likely have another course offered at their convention in the Spring. She said CPA is trying to focus on bringing helpful information to psychologists and to the public. Dr. Horn thanked Dr. Linder-Crow for her comments.

Ms. Jones thanked Dr. Linder-Crow for bringing up her concerns and asked staff if they had communicated with other boards regarding this issue.
Ms. Sorrick said the Governor’s office convened staff members from the Board of Behavioral Sciences (BBS), the Medical Board and the Board of Psychology and asked staff to compile data of what actions are being taken to address this issue. She said staff initially sent surveys to schools, but did not receive much feedback. She said staff then reached out to training programs and got an overwhelming response that this training was being provided. She said she believed Dr. Harlem previously expressed that even though the Board knows this training is currently being offered, he wanted to ensure that this training continues to be offered in training programs. She said the group from the three boards had not met since the initial meetings. She said there was some discussion about a broad statutory change or implementation to address current licensees, but Board staff had not heard anything since.

Mr. Doughty said AB 2198 (Levine) was initially patterned after a bill that had passed in Washington and had gone on to five other states. He said the bill did not include family care physicians due to heavy lobbying from the American Medical Association. He said California followed suit and did not include primary care physicians. He said the state of Washington has since passed legislation to include primary care physicians. He indicated that the BBS does not really follow its own educational requirements, according to their Sunset report. He said if one passes the test, they get their license. He said it is up to the educational institution to offer all of the educational requirements. He said he is hopeful that if the Board were to pass legislation, the American Foundation for Suicide Prevention may be able to reopen the dialogue with BBS regarding this legislation. He said he agrees that primary care physicians need a lot of training in this area as well as Marriage and Family Therapists, licensed clinical social workers, professional counselors, and school counselors. He said he hopes this will be the first step in expanding and getting others involved with this issue.

Dr. Horn thanked everyone for their comments.

Ms. Jones said she does not believe requiring this training is burdensome because she believes the educational portion of this requirement is important. She said it does not feel helpful to keep pushing this language back and forth and requested that staff ask other agencies if they are looking to require some sort of training.

Dr. Horn said that typically the people who are suicidal do not necessarily go to see a mental health professional prior to an attempt, and she finds it somewhat offensive as a psychologist who has had the training and works in this area to be required to take additional training; however, as a Board member she sees it as an important consumer
protection issue. She said most people do not go to their mental health care professional with this issue. She said these individuals are talking to their primary care physicians, school counselors, teachers and friends. She said that as a Board member she wants others to know this is an important issue.

Dr. Phillips said he sees this as a consumer protection issue versus a competency issue with psychologists. He said he is not concerned with what other boards are doing and believes psychologists are the most competent mental health professionals in the area of psychotherapy. He said he feels this is the appropriate action and in the best interest of the public.

Ms. Jones requested staff to include specific details from the Committee's discussion in the November Board meeting materials so that the full Board may have a deeper discussion on the issue.

Ms. Sorrick said staff would provide a chronology of the issue at the next Board meeting.

Dr. Phillips requested that staff provide a summary of Dr. Harlem's input.

Ms. Jones requested that staff provide the Board's opposition letter to AB 2198 as well.

The Committee's changes were implemented in the proposed language below:

§2915.4. Coursework in suicide risk assessment and intervention.

(a) Effective January 1, 2020, an applicant for licensure as a psychologist shall, as part of the application, show that he or she has completed a minimum of six (6) hours of coursework and/or applied experience under supervision in suicide risk assessment and intervention. This requirement may be met in one of three ways:

(1) Obtained as part of his or her qualifying graduate degree program. To satisfy this requirement, the applicant shall submit to the board a written certification from the registrar or training director of the educational institution or program from which the applicant graduated stating that the coursework required by this section is included within the institution's curriculum for graduation, or within the coursework that was completed by the applicant;
(2) Obtained as part of his or her applied experience. Applied experience can be met in any of the following settings: practicum, internship or formal post-doctoral placement that meets the requirement of section 2911, or other qualifying Supervised Professional Experience. To satisfy this requirement the applicant shall submit to the board a written certification from the director of training for the program or primary supervisor where the qualifying experience has occurred stating that the coursework required by this section is included within the experience; or

(3) By taking a continuing education course that meets the requirements of section 2915(c)(2) or (3).

(b) Effective January 1, 2020, as a one-time requirement, a licensee prior to the time of his or her first renewal, or an applicant for reactivation or reinstatement, must have complied with subsection (a). Proof of compliance with this section shall be certified under penalty of perjury that he or she is in compliance with this section and shall retain proof of this compliance for submission to the board upon request.

It was M(Jones)/S(Phillips)/C to accept the statutory language for section 2915.4 Coursework in Suicide Risk Assessment and Intervention and to bring to the full Board.

Vote: 3 aye (Phillips, Jones, Horn) 0 no

Agenda Item #4: Approval of the Licensing Committee Meeting Minutes: June 30-July 1, 2016

The Committee requested that grammatical changes be made to the minutes.

It was M(Jones)/S(Phillips)/C to approve the June 30-July 1, 2016 Licensing Committee meeting minutes as amended.

Vote: 3 yes (Phillips, Jones, Horn) 0 no

Agenda Item #6: Review and Assessment of Current Licensing Requirements. Recommendation to Stakeholders for Consideration: Proposed Amendments to Existing Sections of Title 16 of the California Code of Regulations: 1381, 1381.1, & 1381.2 (Applications); 1381.4 (Failure to Appear for an Examination); 1381.5 (Failure to Pay Initial License Fee); 1382, 1382.3, 1382.4, 1382.5, 1382.6 (pre-licensing courses); 1386 (Education); 1387 (Supervised Professional Experience); 1387.1 & 1387.2 (Qualifications of Primary and Delegated Supervisors) 1387.3 (Non-Mental Health Services); 1387.4 (Out-of-State Experience); 1387.5 (SPE Log);
Ms. Sorrick explained that the language provided in the Board meeting materials is to implement changes to the statute that would be created if or when the Board’s Sunset Extension bill is signed. She said the Sunset Extension bill is currently in enrollment with the Governor who has until September 30 to sign, not take action, or veto the bill. She said in anticipation of a signature, the Board would need regulatory language that would implement the bill. She said the Committee would need to consider the language and once approved, it would go to a regulatory hearing before the November Board meeting. The full Board would then consider the language for adoption at the November Board meeting.

Dr. Phillips asked Ms. Sorrick if the Board is using a model that is similar to that the Board of Behavioral Sciences has where a psychological assistant has only one registration number.

Ms. Sorrick said yes.

The Committee discussed section 1391.1 Registration: Limitation to Registration Period.

Dr. Horn reported that Ms. Marks said the Committee would need to list all of the contents in the application to be a psychological assistant if the language does not reference a specific form title. She said if the language references a form title, the Committee would still need to include a form date.

Ms. Marks said changing the name of the governor or the agency on the form could be accomplished through a section 100 change, which is a language change without any regulatory effect. She said any substantive changes would need to go through the regulatory process.

Ms. Sorrick asked Ms. Marks if the language needed to include the form title in order for the initial rulemaking package to be posted.

Ms. Marks said the form name can be filled in later. She further explained that the form would be considered an underlying document if it is not incorporated by reference with a
form number. She said the underlying document would be considered part of the rulemaking file, but would not be on file with the Office of Administrative Law and would not be sent to the interested parties list.

Dr. Horn asked if the Committee wanted to list the form by date or give it a form number.

Ms. Jones asked how the Committee could approve a form when they do not know what information will be included on the form.

Ms. Marks said the Board generally approves language for noticing and that staff could initiate a rulemaking without the Board seeing it. She said for the most part, the Board approves language prior to its noticing. She said the Committee could approve the language without seeing the form since they have a good idea of what the form will include.

The Committee reviewed the current psychological assistant application and agreed to have staff draft a new form to be presented to the full Board at the November Board meeting.

Ms. Sorrick requested that the form include a section for change of supervisor so the Board would not need to have two forms.

The Committee moved on to discuss section 1391.6 Supervisor’s Responsibility.

Dr. Horn said the following language in 1391.6(a) is backwards: “…and ensuring that the extent, kind of quality of the psychological functions performed by the assistant are consistent with the supervisor’s training and experience...”. She said she wants to ensure that the supervisor’s training and experience qualifies him or her to supervise the psychological assistant in whatever areas the psychological assistant has been supervised. She said this is how the language is in “Pathways to Licensure”. She suggested the following language: “Every supervisor of a psychological assistant shall have the education, training and experience in the areas of psychological practice for which he or she will supervise and shall be responsible for supervising the psychological functions performed by the psychological assistant.”
The Committee agreed to delete the following language: "...extent, kind and quality of the psychological functions performed by the assistant are consistent with the supervisor's training and experience..."

Section 1391.6(b) states: "The supervisor shall inform each client or patient prior to the rendering of services by the psychological assistant that the assistant is unlicensed and is under the direction and supervision of the supervisor..." Dr. Horn said this is not typically what happens. She said this information is included in the informed consent and on the bill.

Ms. Jones suggested the following language in the first line of section 1391.6(b): "The supervisor shall ensure that each client or patient is informed prior to the rendering of services..." She also requested that the term "assistant" be changed to "psychological assistant" throughout the language.

Ms. Sorrick explained that a change to the regulatory process was implemented on September 7. She said the Department of Consumer Affairs and Business, Consumer Services and Housing Agency now perform a preliminary review of the regulatory packages. She said in light of that change, staff would be submitting the notice, initial statement of reasons, and the proposed language to the Office of Administrative Law on November 22, which is after the Board meeting. She said the notice would be closed on December 2 and the hearing would take place in between the November and February Board meeting. She said the Board would then consider the language for adoption at the February Board meeting.

The Committee reviewed the following regulations and suggested the changes below:

§1391.1. Registration; Limitation of Registration Period.

(a) Any person who meets the requirements of section 2913 of the Code desiring to supervise may apply to be registered as a psychological assistant by submitting an application on a form XXXXX provided by the Board.

(b) Registration as a psychological assistant shall be limited to a cumulative total of six years (72 months). Each registration shall be subject to annual renewal pursuant to section 1391.12. For any psychological assistant registered prior to the effective date of this subdivision, subsequent renewals or registrations shall be limited to a cumulative total of six years (72 months) from the date of the psychological assistant's next registration or renewal, whichever occurs first.
Upon showing of good cause as determined by the Board, these specified time
limitations may be reasonably modified.

NOTE: Authority cited: Section 2930, Business and Professions Code. Reference:
Section 2913, Business and Professions Code.

§ 1391.2. Withdrawal of Applications.

An application for registration which has not been completed within ninety (90)
days after additional information has been requested by the Board shall be deemed to
be withdrawn.

NOTE: Authority cited: Section 2930, Business and Professions Code. Reference:
Section 2913, Business and Professions Code.

§ 1391.5. Statement of Purpose; Supervision Required.

(a) A psychological assistant shall be under the direction and supervision of a licensed
psychologist or board-certified psychiatrist who is employed in the same setting in which
the psychological assistant is employed. A licensed psychologist who is supervising
psychological assistants must comply with the supervision course requirements set forth
in section 1387.1.

(b) The supervisor shall provide a minimum of one (1) hour per week of individual
supervision to the psychological assistant, unless more such supervision is required
under Section 1387 or by the nature of the psychological functions performed by the
psychological assistant.

(c) A registered psychological assistant employed by one of the organizations specified
in section 2913 of the code may receive delegated supervision pursuant to section
1387(c) from a qualified psychologist or a board certified psychiatrist other than the
primary supervisor to whom he/she is registered if the delegated supervisor is also
employed within the same organization. Otherwise, supervision may not be delegated
under a psychological assistant registration.

Note: Authority cited: Section 2930, Business and Professions Code. Reference:
Section 2913, Business and Professions Code.


(a) Every supervisor of a psychological assistant shall have be responsible for
supervising the psychological functions performed by the psychological assistant and
ensuring that the education, training and experience in the areas of psychological
practice for which they will supervise, and shall be responsible for supervising the

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psychological functions performed by the psychological assistant extent, kind and
equality of the psychological functions performed by the assistant are consistent with the
supervisor’s training and experience, and ensure that the psychological assistant
complies with the provisions of the code, the Board’s regulations, and the ethical
standards established by the American Psychological Association.

(b) The supervisor shall inform each client or patient is informed, prior to the
rendering of services by the psychological assistant, that the psychological assistant is
unlicensed and is under the direction and supervision of the supervisor, as an employee.
Each client or patient shall also be informed and that the supervisor shall have access
to the client or patient’s chart in fulfilling his/her supervisory duties.

(c) The supervisor shall be available to the psychological assistant 100% of the time the
psychological assistant is performing psychological functions. The availability can be in­
person, by telephone, by pager or by other appropriate technology.

(d) The supervisor shall ensure that a plan is in place to protect the client or patient or
client in the event a client or patient/client crisis or emergency occurs during any time
the supervisor is not physically present at the established site at which the supervisee is
working. The supervisor shall ensure that the supervisee thoroughly understands the
plan in the event a client or patient crisis or emergency occurs.

Note: Authority cited: Section 2930, Business and Professions Code. Reference:
Section 2913, Business and Professions Code.

§ 1391.8. Employer Supervisor-Employee Psychological Assistant Business
Relationship.

(a) No supervisor or employer of a psychological assistant may charge, pay a fee,
monetary or otherwise, require monetary payment in consideration for the employment
or supervision provided of a psychological assistant. The supervisor or employer shall
supply all provisions necessary to function as a psychological assistant.

(b) The psychological assistant shall have no proprietary interest in the business of the
supervisor or the employer.

(c) The psychological assistant shall not rent, lease, sublease, or lease-purchase office
space from any entity for purposes of functioning as a psychological assistant.

Note: Authority cited: Section 2930, Business and Professions Code. Reference:
Section 2913, Business and Professions Code.

§ 1391.10. Annual Reports Update.

One year after the effective date of the psychological assistant registration and annually
thereafter, every psychological assistant shall submit to the Board On or before the
expiration of a registration, every supervisor of a psychological assistant shall submit to the Board an update for the registration on a form provided by the Board a report for the registration period showing: Such update shall include at minimum the following:

(a) The nature of the psychological functions performed by the psychological assistant being supervised. Name and license number of all primary supervisors since the effective date of the registration or the last update.

(b) Certification of employment. Address of all locations where psychological services are currently being provided.

(c) The locations at which the psychological assistant provided the psychological functions and the type, extent and amount of supervision.

(d) A certification from all current primary supervisors that during the period supervised the psychological functions performed by the psychological assistant has demonstrated an overall performance at or above the level of competence expected for his or her level of education, training and experience, and were performed at a level satisfactory to ensure safety to the public.


§ 1391.11. Notification of Termination—Change of Primary Supervisor or Location

Within thirty (30) days after the termination of the employment any change or addition of a primary supervisor or in the location where services are being rendered by the psychological assistant, the employer shall notify the Board in writing of such termination, indicating the effective date of the change or addition, setting forth the date thereof.


§ 1391.12. Psychological Assistant Renewals.

(a) A new registration shall expire one year after issuance. The registration of a psychological assistant shall be renewed by the employer annually, on or before its expiration.

(b) A registration renewed 30 days after its expiration must be accompanied by the delinquency fee required in section 1392.1 in order to be renewed.

(c) A psychological assistant who has been registered with the Board but whose registration has expired and has not been renewed by the employer shall not function as a psychological assistant.

(d) A psychological assistant employed and registered by more than one employer shall have his or her registration renewed by each employer.

(e) A registration not renewed within 60 days after its expiration shall become void and a new application for registration shall be submitted by the employer.

§ 1392.1. Psychological Assistant Fees.

(a) The application fee for registration as a psychological assistant which is payable by the supervisor is $40.00.
(b) The annual renewal fee for registration of a psychological assistant is $40.00.
(c) The delinquency fee for a psychological assistant is $20.00.

Note: Authority cited: Section 2930 and 2940, Business and Professions Code. Reference: Sections 26992948 and 26992987, Business and Professions Code.

It was M(Phillips)/S(Jones)/C to move that the proposed regulatory language be brought to the full Board for consideration at its November meeting.

Vote: 3 aye (Phillips, Jones, Horn) 0 no

The Committee moved on to discuss “Pathways to Licensure”, section 1387 Supervised Professional Experience.

Dr. Horn commended staff for their work on section 1387. She requested that “licensing requirements” be changed to “licensure requirements” throughout the language. She suggested removing “internship” from 1387(b)(1) because an internship is one’s pre-doctoral supervised professional experience, if one has an internship.

Ms. Jones said there were other terms suggested by the public to replace the term “registered psychologists” and requested that those suggestions be presented to the stakeholders.

The Committee said section 1387(c)(3) is not clear and discussed new language to clarify the required number of hours for supervision.

Dr. Horn said the Committee needed to decide how someone would calculate 10 percent of direct supervision.

Dr. Phillips said he is okay with someone delivering 40 hours of direct service, obtaining four (4) hours of direct supervision on top of the 40 hours, and applying all 44 hours to their supervised professional experience (SPE) for the week.
Ms. Jones said the Committee needs to clarify that 44 hours is the maximum amount of hours a week that someone can count towards his or her SPE.

Ms. Johnson said when staff gets a verification of experience form they ask for the total number of hours the individual worked that week. She said if they put 40 for total hours worked and four (4) hours for direct supervision, staff only counts 40 hours towards their SPE for that week. She said staff does not assume that the individual worked a total of 44 hours.

Dr. Horn suggested that at least one hour per week of the supervision shall be individual supervision with the primary supervisor. She asked the Committee if they wanted to require that the one hour of supervision with the supervisor be direct.

Dr. Phillips suggested that one hour a week should be supervision with the primary supervisor and at least one hour a week should be direct supervision on a case.

Ms. Jones referenced section 1387(c)(1)(A) that states “If the primary supervisor is unlicensed, the trainee must obtain a co-supervisor who is a licensed psychologist that meets the requirements of section 1387.1(c).” She asked if the Committee wanted to require that at least one hour of direct supervision be with a licensed psychologist if the primary supervisor is unlicensed. The Committee agreed that it should be a licensed psychologist depending on the setting.

Dr. Horn requested that “or co-supervisor” be added after “primary supervisor” in section 1387(c)(4).

Dr. Phillips said the proposed language regarding SPE and 10 percent direct supervision is still unclear.

Ms. Sorrick suggested that staff and legal counsel work together to come up with a new proposed section to clarify the language and bring it back to the next Committee meeting.

The Committee agreed to have staff and legal counsel redraft the proposed language on the accrual of SPE and direct supervision.

Dr. Horn asked for clarification on the following language in section 1387(c)(6): “Statutory authority under which the trainee will function.”
Ms. Sorrick said this language is referencing Business and Professions Code sections 2913 and 2909.5.

Dr. Horn suggested that the plan for general applied psychological services be the same as the plan for psychological assistants. She said the elements should be the same, regardless of the setting.

Ms. Sorrick reminded the Committee that the pre-approval of the plan for psychological assistants would be removed from the Board’s regulations.

Dr. Horn said the pre-approval of the plan should not be required in the general applied psychological service setting either.

The Committee agreed to delete the proposed language in 1387(d) that would require a plan for supervised professional experience in general applied psychological services.

Ms. Jones requested that the regulations for co-supervisors begin with the same sentence used for primary supervisors for the purposes of consistency and distinction.

Dr. Horn requested that the language in section 1387.1(a)(13) mirror the language in section 1391.6(a).

Dr. Phillips addressed staff’s question of whether or not a supervisor needs to disclose their disciplinary history to their supervisee as opposed to someone who is currently being disciplined. He said he does not believe historical discipline needs to be disclosed if it has already been resolved.

Dr. Horn agreed with Dr. Phillips.

Dr. Phillips asked if sections 1387.1(k) and (l) were deleted because they are already included in the American Psychological Association's ethics code.

Dr. Horn said the language states they must comply with the Code of Ethics and the language in 1387.1(k) and (l) is already included in the Code of Ethics.

Ms. Sorrick asked the Committee how it would like primary and co-supervisors to prove or certify that they have taken a six-hour course in supervision, as required in sections
The Committee explained that they would be required to obtain a total of six hours of sponsor-approved CE.

Dr. Linder-Crow requested that the Committee clarify that supervisors do not need to take a six-hour course in supervision training, but rather six hours total. The Committee changed “a six (6) hour course in supervision” to “six (6) hours of sponsor-approved continuing education” to clarify that a total of six (6) hours is required.

The Committee moved on to discuss section 1387.1(a)(2) and decided to add the term “current” to “disciplinary action” so that supervisors must notify their trainees of any current disciplinary action.

Ms. Sorrick confirmed that “current disciplinary action” would include a Penal Code 23 order, which would stop their practice, an interim suspension order, or a filed accusation.

Ms. Jones asked if supervisors should also be required to disclose administrative actions, such as continuing education violations.

Dr. Horn said she does not think supervisors should be required to disclose administrative actions taken by the Board.

Dr. Phillips requested that the language be more precise. He said it is not clear what actions supervisors are required to disclose to trainees.
Dr. Horn suggested that the Committee stop at section 1387.1(a)(2), lines 17-22 due to
time constraints and revisit this language at the next Licensing Committee meeting.

The Committee reviewed the following “Pathways to Licensure” regulations and
suggested the changes below:

§ 1387. Supervised Professional Experience (SPE).

This section applies to all trainees, pre- or post-doctoral, who intend accruing for hours
of supervised professional experience (SPE) to count toward meeting the licensing
requirements stated in section 2914(c) of the Business and Professions Code.

These All trainees accruing hours of SPE supervised experience in areas of general
applied psychology that do not include direct mental health services must also should
refer to section 1387 subdivision (d) for information on establishing an alternate plan
for SPE.

(a) SPE is defined as an organized program that consists of a planned, structured and
administered sequence of professionally supervised comprehensive clinical-applied
training experiences. SPE shall have a logical training sequence that builds upon the
skills and competencies of trainees to prepare them for the independent practice of
psychology once they become licensed. SPE shall include:

SPE shall include (1) socialization into the profession of psychology and shall be
augmented by integrated modalities including mentoring, didactic exposure, role-
modeling, enactment, observational/vicarious learning, and consultative guidance.

SPE shall include (2) activities which address the integration of psychological
concepts and current and evolving competencies, scientific knowledge, principles, and
theories to the professional delivery of psychological services to the consumer/public.

SPE shall include (3) all the time spent by the trainee engaged in psychological
activities that directly serve to prepare the trainee for the independent practice of
psychology once licensed. SPE shall not include custodial tasks such as filing,
transcribing or other clerical duties.

The term “trainee” as used in these regulations means a psychology trainee working
under one of the conditions listed in subsections (a)(1) and (a)(2) of this section.

(1b) Pursuant to section 2914(c) of the Code, two years of qualifying SPE shall be
completed and documented prior to licensure. One year of SPE shall be defined as
1500 hours. At least one year of SPE shall be completed post-doctorally. Each year of
SPE shall be completed within a thirty (30) consecutive months period. If both years of
SPE (3000 hours) are completed post-doctorally, they shall be completed within a sixty
(60) consecutive months-period. Upon showing of good cause as determined by the Board, these specified time limitations may be reasonably modified.

(1) Pre-doctoral SPE: Up to 1500 hours of SPE may be accrued pre-doctorally, but only after completion of 48 semester/trimester or 72 quarter units of graduate coursework in psychology not including thesis, internship or dissertation. Pre-doctoral SPE shall be accrued only as follows:

(A) In a formal internship placement pursuant to section 2911 of the Code, which is accredited by the American Psychological Association (APA), or which is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or the California Psychology Internship Council (CAPIC) and registration with the Board is not required. A formal internship placement that actually began prior to January 1, 2007 that meets the membership requirements of, but is not a member of, APPIC or CAPIC will satisfy the requirements of this section; or

(B) As an employee of an exempt setting pursuant to section 2910 of the Code, registration with the Board is not required; or

(C) As a psychological assistant pursuant to section 2913 of the Code, registration with the Board prior to commencing work is required; or

(D) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and Institutions Code) for which registration with the Board is not required.

(2) Post-doctoral SPE: At least 1500 hours of SPE shall be accrued post-doctorally. "Post-doctorally" means after the date certified as "meeting all the requirements for the doctoral degree" by the Registrar or Dean of the educational institution, or by the Director of Training of the doctoral program. Post-doctoral SPE may be accrued only as follows:

(A) For postdoctoral SPE accrued on or after January 1, 2006, in a formal post-doctoral training placement program pursuant to section 2911 of the Code, which is accredited by the American Psychological Association (APA), or which is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or the California Psychology Internship Council (CAPIC) and registration with the Board is not required; or

(B) As a registered psychologist pursuant to section 2909.5(d) of the Code, registration with the Board prior to commencing work is required; or
(C) As an employee of an exempt setting pursuant to section 2910 of the Code, registration with the Board is not required; or

(D) As a psychological assistant pursuant to section 2913 of the Code, registration with the Board prior to commencing work is required;

(E) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and Institutions Code) for which registration with the Board is not required.

(bg) Supervision Requirements:

1. All SPE must be overseen by a primary supervisor.

   A. All primary supervisors must be licensed psychologists who meet the requirements of section 1387.1(a) except for SPE accrued in areas of general applied psychology, including but not limited to applied psychological research, industrial-organizational psychology, applied developmental psychology, consulting psychology, or experimental psychology, in which case the primary supervisor may be unlicensed.

   If the primary supervisor is unlicensed, the trainee must obtain a co-supervisor who is a licensed psychologist that meets the requirements of section 1387.1(c).

   B. With the exception of psychological assistants who are accruing SPE in private practice settings, the primary supervisor may delegate supervision to other licensed mental health professionals who meet the requirements of section 1387.1(b). If the trainee is accruing SPE as a psychological assistant in a private practice setting, the primary supervisor may not delegate any supervisory responsibilities.

Primary supervisors shall meet the requirements set forth in section 1387.1.

(2) Delegated supervisors shall meet the requirements set forth in section 1387.2.

(3) Trainees shall have no proprietary interest in the business of the primary or delegated supervisor(s) and shall not serve in any capacity which would hold influence over the primary or delegated supervisor(s)' judgment in providing supervision.

(34) Trainees shall be provided with supervision for 10% of the total time worked each week with their primary, delegated or co-supervisor(s). A maximum of forty-four (44) hours per week will be credited toward meeting the SPE requirement. This shall include
the required 10% supervision. At least one (1) hour per week shall be individual supervision with the primary supervisor or co-supervisor, and at least one hour per week shall be in direct supervision shall be face-to-face, direct, individual supervision with the primary supervisor. Hours of experience without the required direct supervision shall not count towards SPE.

(5) A maximum of forty-four (44) hours per week will be credited toward meeting the SPE requirement. This shall include the required 10% supervision.

(6) The primary supervisor shall be employed by the same work setting as the trainee and be available to the trainee 100% of the time the trainee is accruing SPE. This availability may be in person, by telephone, by pager or by other appropriate technology.

(7) Primary supervisors shall ensure that a plan is in place to protect the patient/client in the event a patient/client crisis or emergency occurs during any time the supervisor is not physically present at the established site at which the trainee is working. The primary supervisor shall ensure that the trainee thoroughly understands the plan in the event of a crisis/emergency.

(8) SPE shall not be obtained from supervisors who have received payment, monetary or otherwise, from the trainee for the purpose of providing such supervision. No supervisor shall request, receive, or facilitate the receipt of payment, monetary or otherwise, from the trainee as a condition for the accrual of SPE.

(9) Experience gained while the trainee is functioning under another mental health license shall not be credited toward meeting the SPE requirements for licensure, the psychologist’s license.

(10) Except for the accrual of SPE by a psychological assistant in a private practice setting as provided for in section 1387(b)(11), prior to the start of the experience, the primary supervisor and the traineesupervisee shall together prepare an agreement (“Agreement”) document that identifies outlines the structure and sequence of the planned program of supervision to accomplish the goals and objectives of the experience and shall include at least the following:

- Name, license number and signature of primary supervisor;
- Name and signature of traineesupervisee;
- Statutory authority under which the traineesupervisee will function;
- Start date of the experience and the anticipated completion date;
- Duties to be performed in a sequential structured plan as defined in this section;
- Address of the locations at which the duties will be performed; and
• Goals and objectives of the plan for SPE, including how socialization into the profession will be achieved;
• How and when the supervisor will provide periodic assessments and feedback to the trainee as to whether or not he or she is performing as expected; and
• Attestation that both the supervisor and trainee have discussed and understand each term of SPE as required in sections 1387, 1387.1, 1387.4, 1387.5 of the Business and Professions Code.

Accrual of hours prior to preparing such an agreement shall result in those hours not counting toward the licensure requirements.

Additionally, the document shall reflect that both supervisor and supervisee have discussed and understand each term of SPE as required by the California Code of Regulations. The primary supervisor shall maintain the document until the hours of supervised experience are completed.

(7) Once the supervised experience SPE outlined in the Agreement document has been completed, the primary supervisor shall submit to the trainee both the Agreement, unless previously submitted to the Board, and verification of the experience signed by the primary supervisor under penalty of perjury, directly to the Board both the document and a verification of the experience signed by the primary supervisor under penalty of perjury, in a sealed envelope, signed across the seal by the primary supervisor, for submission to the Board by the trainee along with his or her application for licensure or registration. The verification shall certify to completion of the hours consistent with the terms of the supervision Agreement document and contain the following information:

• Name and contact information of the trainee
• Name, license number and contact information of the supervisor
• Start and end date of the experience
• Total number of hours per week worked by the trainee
• Total number of supervised hours per week
• Total number of hours being verified

The supervisor must indicate, in his or her best professional judgment, whether the traineesupervisee demonstrated an overall performance at or above the level of minimal competence expected for the supervisee's level of education, training and experience.

When SPE is accrued in a formal pre-doctoral internship or post-doctoral training program, the program's training director shall be authorized to perform the verification and rating duties of the primary supervisor provided that the internship training director is a licensed psychologist who possesses a valid, active license free of any disciplinary action.
If the SPE is not consistent with the terms of the agreement, or if the trainee did not demonstrate an overall performance at or above the level of competence expected for the trainee’s level of education, training and experience, the SPE shall not count towards the licensure requirements.

(8) The trainee shall maintain a written weekly log of all hours of SPE earned toward licensure, in accordance with section 1387.5.

(9) Failure to comply with the requirements of this section shall be considered unprofessional conduct and may subject the supervisor to disciplinary action.

(10) Due to lack of standardization in training, a psychological assistant in a private practice setting shall submit the plan as described in subsection (b)(10) for supervised professional experience to the Board for prior approval as provided for in section 2914(c) of the Code prior to the accrual of SPE. A private practice setting is defined as those settings allowed pursuant to section 1387(a)(1)(C) and 1387(a)(2)(D), accept a Welfare and Institutions Code section 5614 clinic or a Health and Safety Code section 1204.1 clinic. SPE that is accrued prior to the approval of the plan will not count toward qualifying the applicant for licensure.

(c) Delegated Supervision Requirements:

(1) Except as provided in 1391.5, which regulates the supervision of psychological assistants, primary supervisors may delegate supervision to other qualified psychologists or to other qualified mental health professionals including licensed marriage and family therapists, licensed educational psychologists, licensed clinical social workers and board certified psychiatrists.

(2) The primary supervisor remains responsible for providing the minimum one hour per week of direct, individual face-to-face supervision.

(3) The primary supervisor remains responsible for ensuring compliance with this section.

(d) Plan for Supervised Professional Experience in General Applied Psychological Services:

This section applies to trainees who are preparing for practice, once licensed, in areas of general applied psychology including, but not limited to, applied psychological research, industrial-organizational psychology, applied developmental psychology, consulting psychology, or experimental psychology. Trainees involved in these areas of practice shall submit a Supervision Plan ("Plan") for SPE and submit the Plan to the Board for approval on a case-by-case basis. The Plan must be submitted by the trainee and approved by the Board prior to commencement of the SPE. SPE accrued prior to the approval of the Plan will not meet licensure requirements and will be denied.
The Plan submitted by the trainee for approval shall:
(1) be signed by all participants involved;
(2) describe the qualifications and responsibilities of the supervisor (and co-supervisor, if appropriate);
(3) demonstrate appropriate preparation of the trainee to practice effectively;
(4) address how the quality of work done by the trainee will be monitored and evaluated and shall include when and how periodic feedback will be provided; and
(5) address how all supervision pursuant to this section shall be provided.

§ 1387.1. Qualifications and Responsibilities of Primary Supervisors.
All primary supervisors shall be licensed psychologists, except that board certified psychiatrists may be primary supervisors of their own registered psychological assistants. In this regard, a maximum of 750 hours of experience out of the required 3000, can be supervised by a board certified psychiatrist and can be counted toward meeting the SPE licensing requirements.

(a) Primary supervisors shall comply with all of the following requirements:

(1) Prior to functioning as a primary supervisor and every two (2) years thereafter, the supervisor shall complete six (6) hours of sponsor approved continuing education in supervision that meets the requirements in section 1397.61(c)(1).

(A) Primary supervisors shall certify under penalty of perjury to completion of the six (6) hour course, as required by this section, each time the supervisor completes a verification of the experience as referenced in section 1387(c)(7).

(B) Documentation of the course shall be maintained for six (6) years from the date of completion. Evidence of completion of the course shall be submitted to the Board upon request.

(2) Primary supervisors shall possess and maintain a valid, active license free of any current formal disciplinary action, and shall immediately notify the trainee-supervisee of any disciplinary action initiated by the Board, including revocation, surrender, suspension, probation terms, or changes in licensure status including inactive license, delinquent license or any other license status change that affects the primary supervisor's ability or qualifications to supervise.

(b) Primary supervisors who are licensed by the board shall complete a minimum of six (6) hours of supervision coursework every two years.
(1) Primary supervisors shall certify under penalty of perjury to completion of this coursework requirement each time the supervisor completes a verification form as referenced in section 1387(b)(10).

(3e) Primary supervisors shall be in compliance Ensure that all parties to the Agreement required by section 1387(c)(6) comply at all times with the provisions of the Psychology Licensing Law and regulations the Medical Practice Act, whichever is applicable, and the regulations adopted pursuant to these laws.

(d) Primary supervisors shall be responsible for ensuring compliance at all times by the trainee with the provisions of the Psychology Licensing Law and the regulations adopted pursuant to these laws.

(4e) Primary supervisors shall be responsible for ensuring that all SPE including record keeping is conducted in compliance with the Ethical Principles of Psychologists and Code of Conduct published by the American Psychological Association.

(5f) Primary supervisors shall be responsible for monitoring the welfare of the trainee's clients and patients who receive psychological services rendered by the trainees.

(6g) Primary supervisors shall ensure that each client or patient is informed, prior to the rendering of services by the trainee (1) that:

A. the trainee is unlicensed and is functioning under the direction and supervision of the supervisor; (2) that

B. the primary supervisor shall have full access to the client or patient treatment records, in order to perform supervision responsibilities, and (3) that

C. any fees associated with services provided by the trainee paid for the services of the trainee must be paid directly to the primary supervisor or employer.

(7h) Primary supervisors shall be responsible for monitoring the performance and professional development of the trainee including how and when the supervisor will provide periodic assessments and feedback to the trainee as to whether or not he or she is performing as expected.

(i) Primary supervisors shall ensure that they have the education, training, and experience in the area(s) of psychological practice they will supervise.

(8j) Primary supervisors shall have no current or former financial, personal, or familial relationship with the trainee, or other relationship that could compromise the
supervisor’s effectiveness, or that violates the Ethical Principles of Psychologists and
Code of Conduct published by the American Psychological Association; or
intimate, business or other relationship with the trainee which would compromise the
supervisor’s effectiveness, and/or which would violate the Ethical Principles and Code of
Conduct of the American Psychological Association.

(k) Primary supervisors shall not supervise a trainee who is now or has ever been a
psychotherapy client of the supervisor.

(l) Primary supervisors shall not exploit trainees or engage in sexual relationships or any
other sexual contact with trainees.

(m) Primary supervisors shall require the trainees to review with the pamphlet
"Professional Therapy Never Includes Sex."

(n) Primary supervisors shall monitor the supervision performance of all
delegated supervisors.

(11) Be employed or contracted by the same organization as the trainee and be
available 100% of the time SPE is being accrued. This availability may be in-person, by
telephone, or by other appropriate technology.

(12) Ensure that a crisis plan is in place to protect the client or patient in the event a
crisis or emergency occurs during any time the supervisor is not physically present at
the location the trainee is working. The primary supervisor shall ensure that the trainee
thoroughly understands the crisis plan.

(13) Be responsible for ensuring that the extent, kind, and quality of the psychological
services are consistent with his or her training and experience and be responsible for
compliance with this chapter.

§ 1387.2. Qualifications and Responsibilities of Delegated Supervisors.

(b) A primary supervisor who is a licensed psychologist may delegate supervision to
another psychologist, licensed marriage and family therapist, licensed educational
psychologist, licensed clinical social worker, licensed professional clinical counselor or
board certified psychiatrist. Upon such delegation, the primary supervisor shall maintain
responsibility for providing the minimum one (1) hour per week of direct, individual
supervision to the trainee, and ensuring compliance with this section.
A Delegated supervisors shall be qualified psychologists or those other qualified
mental health professionals listed in section 1387(c). comply with all of the following
requirements:

(1) The delegated supervisor(s) shall be employed or contracted by the same
entity/work setting as the trainee.

(2a) Delegated supervisors shall have a valid, active license free of any formal disciplinary action, and shall immediately notify the trainee and the primary supervisor of any disciplinary action, including revocation, surrender, suspension, probation terms, or changes in licensure status including inactive license, or any other license status change that affects the supervisor's ability or qualifications to supervise.

(3b) Delegated supervisors shall be in compliance at all times with the provisions of the Psychology Licensing Law, and other applicable State licensing laws and the regulations adopted pursuant to these laws.

(4) Ensure that they have education, training, and experience in the areas of psychological practice for which they will supervise.

(5e) Delegated supervisors shall be responsible for ensuring compliance by the trainee with the provisions of the Psychology Licensing Law and the regulations adopted pursuant to these laws.

(6d) Delegated supervisors shall be responsible for ensuring that all SPE and record keeping performed under their supervision delegated to them is conducted in compliance with the Ethical Principles of Psychologists and Code of Conduct published by the American Psychological Association.

(7e) Delegated supervisors shall be responsible for monitoring the welfare of the trainee's clients or patients who receive psychological services rendered by the trainee while under their delegated supervision.

(8f) Delegated supervisors shall be responsible for monitoring and report to the primary supervisor the performance and professional development of the trainee, and for reporting this performance and development to the primary supervisor.

(g) Delegated supervisors shall ensure that they have the education, training, and experience in the area(s) of psychological practice to be supervised.

(9h) Delegated supervisors shall have no familial, intimate, business or other relationship with the trainee which would have no current or former financial, personal, or familial relationship with the trainee, or other relationship that could compromise the supervisor's effectiveness and/or which would violate the Ethical Principles of.
Psychologists and Code of Conduct published by the American Psychological Association.

(i) Delegated supervisors shall not supervise a trainee who is now or has ever been a psychotherapy client of the supervisor.

(ii) Delegated supervisors shall not exploit trainees or engage in sexual relationships, or any other sexual contact with trainees.

(c) This section applies only for SPE obtained in areas of general applied psychology and when the primary supervisor is not licensed. The co-supervisor shall comply with all of the following requirements:

(1) Possess and maintain a valid, active license issued by the Board free of any formal disciplinary action during the period covered by the Plan;

(2) Notify the trainee of any disciplinary action that disqualifies him or her from providing supervision;

(3) Prior to functioning as a co-supervisor and every two (2) years thereafter, the co-supervisor shall complete six (6) hours of sponsor approved continuing education in supervision that meets the requirements in section 1397.61(c)(1);

(A) Co-supervisors shall certify under penalty of perjury to completion of the six (6) hour course, as required by this section, each time the co-supervisor completes a verification of the experience as referenced in section 1387(c)(7); and

(B) Documentation of the course shall be maintained for six (6) years from the date of completion. Evidence of completion of the course shall be submitted to the Board upon request.

(4) Monitor the performance and professional development of the trainee and report this to the primary supervisor;

(5) Have no current or former financial, personal, or familial relationship with the trainee, or other relationship that could compromise the ability of the co-supervisor’s effectiveness, or that would violate the Ethical Principles of Psychologists and Code of Conduct published by the American Psychological Association;

(6) Supervise no more than five (5) trainees at any given time; and
(7) Ensure that all parties to the Plan comply with the provisions of the Psychology Licensing Law and regulations.

(d) Interim supervision by a person other than the primary supervisor may be provided by a person who meets the requirements of section 1387.1(a) for a period not to exceed thirty (30) consecutive calendar days in the event the primary supervisor is unavailable for reasons including, but not limited to, illness, injury or vacation. Interim supervision that is expected to continue for more than thirty (30) consecutive calendar days requires a new Agreement pursuant to 1387(c)(6).

The Committee agreed that there should be two more two-day meetings from Thursday to Friday before the stakeholders meetings.

Ms. Sorrick welcomed Konnor Leitzell, the Board's new student assistant, and Stephanie Cheung, the Board's new licensing manager.

Agenda Item #7: Discussion, Review and Consideration of the Proposed Revisions to Title 16 of the California Code of Regulations, Sections 1397.60, 1397.61, 1397.62, 1397.67, 1397.69, 1397.70 (CE/CPD); Recommendation to Full Board.

This agenda item was moved to a future meeting.

Agenda Item #8: Recommendations for Agenda Items for Future Board Meetings.

Ms. Everhart provided the recommendations made by the Board members throughout the meeting.

Agenda Item #9: Closed Session:

The Licensing Committee Met in Closed Session Pursuant to Government Section to Consider Applications.

Agenda Item #10: Adjournment

The Committee adjourned at 5:03 p.m.

Committee Chair

3/21/17 Date