Licensing Committee Meeting Minutes

Department of Consumer Affairs
1747 N. Market Blvd., HQ2 Hearing Room #186
Sacramento, CA 95834
(916) 574-7720

Tuesday, April 24, 2018

Agenda Item #1: Call to Order/Roll Call/Establishment of Quorum

Jacqueline Horn, PhD, Committee Chairperson, called the meeting to order at 9:13 a.m.

A quorum was present and due notice had been sent to all interested parties.

Members Present
Jacqueline Horn, PhD, Chairperson
Stephen Phillips, JD, PsyD
Seyron Foo, Public Member

Others Present
Antonette Sorrick, Executive Officer
Norine Marks, DCA Legal Counsel
Stephanie Cheung, Licensing Manager
Sandra Monerrubio, Enforcement Program Manager
Natasha Lim, Licensing Coordinator
Jason Glasspiegel, Central Services Coordinator
Lavinia Snyder, Examination Coordinator

Agenda Item #2: Public Comment(s) on Items Not on the Agenda

There was no public comment.

Agenda Item #3: Approval of the Licensing Committee Minutes: January 22, 2018 (2:06/4:40:09)

Dr. Horn asked if there were any additions or corrections to the January minutes.

Dr. Horn stated that she had some non-substantive amendments and would send them to staff.

It was M(Phillips)/S(Foo)/C to approve the minutes as amended.

There was no public comment.

Vote: 3-0 (Aye: Foo, Horn, Phillips)
Ms. Snyder, the Examination Coordinator for the Board, explained that at the January 22, 2018 Licensing Committee meeting, there was discussion about revising the SME email invitation, the SME Application, and the SME confirmation. Ms. Snyder stated that she worked with the Committee members to revise the forms.

Ms. Snyder stated that the issue of the Board prohibiting government employees from participating in the SME workshops was brought up at the February 16, 2018 Board Meeting. She clarified that the Board does not prohibit government employees from participating in the SME workshops. The Board just needs additional information from the employee’s human resources department to ensure that there is no conflict of interest and no violation of the Government Code Section 19910. She indicated that she would like to add a question on the SME application asking if the applicant is a government employee along with a brief explanation as to why the Board needs the information.

Mr. Foo stated that the revised SME application is a vast improvement considering it includes the question about race that aligns with State and Federal guidelines. It also brings the Board to conformity and allows the Board to track data for individuals that optionally disclose their race on the application.

Dr. Phillips stated that the ultimate goal is to make sure the Board is using a diverse group of Subject Matter Experts in order to help ensure that there is not an over or under representation of any particular group.

Ms. Marks commented that the SME email invitation and SME confirmation refers to a per diem fee and per diem honorarium and it would be more accurate to call it a per diem salary. Ms. Marks also asked Ms. Snyder if the Board asks State employees if they are violating any overtime laws. Ms. Snyder stated that she does not inquire of State employees if they are violating any overtime laws. Ms. Marks suggested that Ms. Snyder consult with human resources relating to overtime laws.

There was no public comment.

Ms. Cheung explained that at the January 22, 2018 Licensing Committee meeting, staff proposed to standardize the current five trainee categories into one by requiring all trainees to be Psychological Assistants. She explained that there are Currently five different ways for a trainee to gain Supervised Professional Experience: apply to the Board to register as a Psychological Assistant, apply to the Board to register as a Registered Psychologist, gain experience through exempt settings (academic institutions or governmental organizations), in a formal doctoral placement/internship, or
under a Department of Mental Health Waiver. Even though the common goal for these trainees is to gain hours, the oversight, process, and requirements are different for each setting. Staff proposed to consolidate all training categories into the Psychological Assistant category with the aim to enhance consumer protection and greater accountability across all work settings. At the January 22, 2018 Licensing Committee meeting, the Committee tasked staff to solicit stakeholder feedback regarding the proposal. Staff worked with the Department of Consumer Affairs’ SOLID Training Solutions to develop three surveys to capture feedback from stakeholders, licensees, and staff.

Dr. Horn and Dr. Phillips agreed that based on the overwhelming feedback of the surveys, it would not be a good idea to consolidate all trainees into one category, but it would be a good idea to remove the Registered Psychologist category.

Discussion ensued regarding oversight and accountability as it relates to Psychological Assistants and trainees in exempt settings and internships.

Dr. Phillips asked if a complaint is made against a trainee in an internship setting, would the complaint be filed against the trainee’s supervisor. Ms. Cheung stated that the Board would still be able to review the complaint even though it would not be able to take disciplinary action against the trainee. Ms. Sorrick clarified that the complaint would only impact the trainee once the Board received an application for licensure.

Mr. Foo suggested that staff create a chart to put on the Board’s website showing the different settings and time limitations.

Dr. Phillips stated that some comments on the surveys suggested that the purpose of the proposal was for the Board to generate revenue. Dr. Phillips clarified that revenue generation was not the intent of the Board and that the Board has generated enough revenue to cover its costs and has historically had a surplus of funds. The proposal was motivated by concern for consumers receiving psychological services and making sure there is accountability for all trainees.

The Committee agreed to consolidate the Registered Psychologist category into the Psychological Assistant category.

It was M(Phillips)/S(Foo)/C to approve consolidating the Registered Psychologist category into the Psychological Assistant category.

The Committee asked staff to continue monitoring complaints against trainees in non-registered settings to see if there is a future need to consolidate all trainees into the Psychological Assistant category.

Public Comment: Dr. Marilyn Immoos from CDCR, thanked the Committee and staff for their diligence, hard work, and level of collaboration with the various stakeholders. Dr. Immoos introduced her Assistant Deputy Director, Dr. Brittany Brizendine and her supervisor, Dr. Travis Williams.
Public Comment: Dr. Britney Brizendine added that accountability with CDCR begins with a two-pronged process. The review of staff misconduct is comprised of a referral to the Peer Review Committee and discipline through corrective action, which could lead to adverse action such as termination, depending on the level of egregiousness.

Public Comment: Dr. Williams added that CDCR has created a conference for their supervisors to educate and provide techniques for case conceptualizations.

Public Comment: Dr. Elizabeth Winkelman from the California Psychological Association stated that she hopes the Committee considers the comments from Registered Psychologists before collapsing them into the Psychological Assistant category. Dr. Winkelman also suggested changing the name of Psychological Assistant to Psychological Associates.

Public Comment: Rene Puliatti, Executive Director of CAPIC, stated that CAPIC does provide oversight to CAPIC interns similar to that of CDCR. He explained that CAPIC works closely with the sites, schools, supervisors, and students in providing oversight, and thus they do not receive a lot of complaints from their interns. He encouraged the Board to keep trying to improve the process and the standardization process as there are benefits to standardization. He suggested that perhaps different levels of registration may work.

Public Comment: Chris Davis, PsyD, commented on her experience regarding the process of obtaining licensure and wanted to know if she could make a complaint against a supervisor.

Dr. Phillips stated that a trainee can bring a complaint against a supervisor because anyone can file a complaint at any time. He reminded the trainee not to reveal specific information relating to any pending cases as they are still bound by confidentiality.

Public Comment: Dr. Brittany Brizendine from CDCR, stated that CDCR has an appeal process. CDCR has two types of appeals, healthcare and custody. Every patient has the right to file an appeal.

Vote: 3-0 (Aye: Foo, Horn, Phillips)

**Agenda Item #6: Pathways to Licensure: Review Proposed Amendments**

Business and Professions Code (B&P Code), Section 27, Disclosure of information. (1:12:36/4:40:09)

The Committee tasked staff to review the Pathways language and remove “registered psychologist” from the language.

Discussion ensued regarding renaming the Psychological Assistant category.
Dr. Phillips stated that if the Committee decides to rename “psychological assistants” to “psychological associates”, the Board needs to make sure the trainees still understand that they must specify who their supervisor is and that they are working under supervision.

Mr. Foo asked if it was easy to rename a category in the BreEZe system. Ms. Lim stated that it would be quite easy to change the name of a category in the BreEZe system.

Dr. Phillips stated that, for historical purposes, he would want to retain the Psychological Assistant category and add a new category with the name change. Ms. Lim stated that adding a new category is possible.

Ms. Sorrick asked, from a staff perspective, what the purpose is behind changing the name of the Psychological Assistant registration.

Public Comment: Dr. Winkelman from the California Psychological Association said she raised the issue of changing the Psychological Assistant name because she noticed it in the stakeholder comments and because of the recent change at the Board of Behavioral Sciences at the master’s level for the Marriage and Family Therapist Intern title change to Associate Marriage and Family Therapist or Registered Associate Marriage and Family Therapist. The term “associate” sounds more dignified and more trained than “assistant.”

Dr. Phillips clarified that it would be more commensurate with the training and responsibilities associated with the training category. Staff will incorporate related global changes to proposed language for Pathways.

It was M(Phillips)/S(Foo)/C to approve changing the title of the Psychological Assistant category to Psychological Associate.

Vote: 3-0 (Aye: Foo, Horn, Phillips)

The Committee’s changes were implemented in the proposed language below:

§ 27. Information to be provided on Internet; Entities in Department of consumer Affairs required to comply

(a) Each entity specified in subdivisions (c), (d), and (e) shall provide on the Internet information regarding the status of every license issued by that entity in accordance with the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code) and the Information Practices Act of 1977 (Chapter 1 (commencing with Section 1798) of Title 1.8 of Part 4 of Division 3 of the Civil Code). The public information to be provided on the Internet shall include information on suspensions and revocations of licenses issued by the entity and other related enforcement action, including accusations filed pursuant to the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of...
Title 2 of the Government Code) taken by the entity relative to persons, businesses, or facilities subject to licensure or regulation by the entity. The information may not include personal information, including home telephone number, date of birth, or social security number. Each entity shall disclose a licensee’s address of record. However, each entity shall allow a licensee to provide a post office box number or other alternate address, instead of his or her home address, as the address of record. This section shall not preclude an entity from also requiring a licensee, who has provided a post office box number or other alternative mailing address as his or her address of record, to provide a physical business address or residence address only for the entity’s internal administrative use and not for disclosure as the licensee’s address of record or disclosure on the Internet.

(b) In providing information on the Internet, each entity specified in subdivisions (c) and (d) shall comply with the Department of Consumer Affairs’ guidelines for access to public records.

(c) Each of the following entities within the Department of Consumer Affairs shall comply with the requirements of this section:

(1) The Board for Professional Engineers, Land Surveyors, and Geologists shall disclose information on its registrants and licensees.

(2) The Bureau of Automotive Repair shall disclose information on its licensees, including auto repair dealers, smog stations, lamp and brake stations, smog check technicians, and smog inspection certification stations.

(3) The Bureau of Electronic and Appliance Repair, Home Furnishings, and Thermal Insulation shall disclose information on its licensees and registrants, including major appliance repair dealers, combination dealers (electronic and appliance), electronic repair dealers, service contract sellers, and service contract administrators.

(4) The Cemetery and Funeral Bureau shall disclose information on its licensees, including cemetery brokers, cemetery salespersons, cemetery managers, crematory managers, cemetery authorities, crematories, cremated remains disposers, embalmers, funeral establishments, and funeral directors.

(5) The Professional Fiduciaries Bureau shall disclose information on its licensees.

(6) The Contractors’ State License Board shall disclose information on its licensees and registrants in accordance with Chapter 9 (commencing with Section 7000) of Division 3. In addition to information related to licenses as specified in subdivision (a), the board shall also disclose information provided to the board by the Labor Commissioner pursuant to Section 98.9 of the Labor Code.

(7) The Bureau for Private Postsecondary Education shall disclose information on private postsecondary institutions under its jurisdiction, including disclosure of notices to comply issued pursuant to Section 94935 of the Education Code.
(8) The California Board of Accountancy shall disclose information on its licensees and registrants.

(9) The California Architects Board shall disclose information on its licensees, including architects and landscape architects.

(10) The State Athletic Commission shall disclose information on its licensees and registrants.

(11) The State Board of Barbering and Cosmetology shall disclose information on its licensees.

(12) The State Board of Guide Dogs for the Blind shall disclose information on its licensees and registrants.

(13) The Acupuncture Board shall disclose information on its licensees.

(14) The Board of Behavioral Sciences shall disclose information on its licensees, including licensed marriage and family therapists, licensed clinical social workers, licensed educational psychologists, and licensed professional clinical counselors.

(15) The Dental Board of California shall disclose information on its licensees.

(16) The State Board of Optometry shall disclose information on its licensees and registrants.

(17) The Board of Psychology shall disclose information on its licensees, including psychologists, and psychological assistants, and registered psychologist associates.

(d) The State Board of Chiropractic Examiners shall disclose information on its licensees.

(e) The Structural Pest Control Board shall disclose information on its licensees, including applicators, field representatives, and operators in the areas of fumigation, general pest and wood destroying pests and organisms, and wood roof cleaning and treatment.

(f) The Bureau of Medical Cannabis Regulation shall disclose information on its licensees.

(g) “Internet” for the purposes of this section has the meaning set forth in paragraph (6) of subdivision (f) of Section 17538.

(Amended (as amended by Stats. 2016, Ch. 32, Sec. 1) by Stats. 2016, Ch. 489, Sec. 1. Effective January 1, 2017.)

(1:31:48/4:40:09)

Ms. Sorrick asked the Committee for clarification regarding standardizing the number of hours of training for the pre-licensure coursework requirements. She indicated that there is a general provision about child, elder, and dependent adult abuse assessment and reporting which impacts other boards and the current language states seven contact hours is required. Staff had recommended all the pre-licensure courses be amended to six contact hours. Since this impacts other programs, Ms. Sorrick asked the Committee if it would consider keeping the seven contact hours and not making any changes.

Dr. Phillips explained that in a typical day of continuing education, you would get six, maybe six and a half hours of education, but never seven. Requiring seven hours would require a two-part course as opposed to taking the course in one day. Ms. Sorrick asked Ms. Cheung how applicants are currently showing proof that the seven hours have been completed. Ms. Cheung said usually, the applicant will submit a course certificate to the Board and the certificate will indicate how many hours the course was.

Dr. Horn stated that the Committee would like to require six contact hours for all pre-licensure coursework. She suggested that we could reach out to other Boards and ask if they would agree to change the seven contact hours to six. Ms. Sorrick said staff could seek input from other Boards to discuss the possible requirement change.

Mr. Foo stated that he is concerned about going before the Legislature and trying to justify decreasing the number of contact hours to six given the recent discussions of child custody cases. Dr. Phillips and Dr. Horn agreed and stated that it would be best to keep the seven contact hours as a requirement.

There was no public comment.

The Committee’s changes were implemented in the proposed language below:

§ 25. Training in human sexuality

Any person applying for a license, registration, or the first renewal of a license, after the effective date of this section, as a licensed marriage and family therapist, a licensed clinical social worker, a licensed psychologist, or a licensed professional clinical counselor shall, in addition to any other requirements, show by evidence satisfactory to the agency regulating the business or profession, that he or she has completed training in human sexuality as a condition of licensure. The training shall be creditable toward continuing education requirements as deemed appropriate by the agency regulating the business or profession, and the course shall not exceed more than 50 contact hours.

The Board of Psychology shall exempt from the requirements of this section any persons whose field of practice is such that they are not likely to have use for this training.
“Human sexuality” as used in this section means the study of a human being as a sexual being and how he or she functions with respect thereto.

The content and length of the training shall be determined by the administrative agency regulating the business or profession and the agency shall proceed immediately upon the effective date of this section to determine what training, and the quality of staff to provide the training, is available and shall report its determination to the Legislature on or before July 1, 1977.

If a licensing board or agency proposes to establish a training program in human sexuality, the board or agency shall first consult with other licensing boards or agencies that have established or propose to establish a training program in human sexuality to ensure that the programs are compatible in scope and content.

(Amended by Stats. 2011, Ch. 381, Sec. 1. Effective January 1, 2012.)

§ 28. Child, elder, and dependent adult abuse assessment and reporting training

(a) The Legislature finds that there is a need to ensure that professionals of the healing arts who have demonstrable contact with victims and potential victims of child, elder, and dependent adult abuse, and abusers and potential abusers of children, elders, and dependent adults are provided with adequate and appropriate training regarding the assessment and reporting of child, elder, and dependent adult abuse that will ameliorate, reduce, and eliminate the trauma of abuse and neglect and ensure the reporting of abuse in a timely manner to prevent additional occurrences.

(b) The Board of Psychology and the Board of Behavioral Sciences shall establish required training in the area of child abuse assessment and reporting for all persons applying for initial licensure and renewal of a license as a psychologist, clinical social worker, professional clinical counselor, or marriage and family therapist. This training shall be required one time only for all persons applying for initial licensure or for licensure renewal.

(c) All persons applying for initial licensure or renewal of a license as a psychologist, clinical social worker, professional clinical counselor, or marriage and family therapist shall, in addition to all other requirements for licensure or renewal, have completed coursework or training in child abuse assessment and reporting that meets the requirements of this section, including detailed knowledge of the Child Abuse and Neglect Reporting Act (Article 2.5 (commencing with Section 11164) of Chapter 2 of Title 1 of Part 4 of the Penal Code). The training shall meet all of the following requirements:

(1) Be obtained from one of the following sources:
(A) An accredited or approved educational institution, as defined in Sections 2902, 4980.36, 4980.37, 4996.18, and 4999.12, including extension courses offered by those institutions.

(B) A continuing education provider as specified by the responsible board by regulation.

(C) A course sponsored or offered by a professional association or a local, county, or state department of health or mental health for continuing education and approved or accepted by the responsible board.

(2) Have a minimum of seven contact hours.

(3) Include the study of the assessment and method of reporting of sexual assault, neglect, severe neglect, general neglect, willful cruelty or unjustifiable punishment, corporal punishment or injury, and abuse in out-of-home care. The training shall also include physical and behavioral indicators of abuse, crisis counseling techniques, community resources, rights and responsibilities of reporting, consequences of failure to report, caring for a child’s needs after a report is made, sensitivity to previously abused children and adults, and implications and methods of treatment for children and adults.

(4) An applicant shall provide the appropriate board with documentation of completion of the required child abuse training.

(d) The Board of Psychology and the Board of Behavioral Sciences shall exempt an applicant who applies for an exemption from this section and who shows to the satisfaction of the board that there would be no need for the training in his or her practice because of the nature of that practice.

(e) It is the intent of the Legislature that a person licensed as a psychologist, clinical social worker, professional clinical counselor, or marriage and family therapist have minimal but appropriate training in the areas of child, elder, and dependent adult abuse assessment and reporting. It is not intended that, by solely complying with this section, a practitioner is fully trained in the subject of treatment of child, elder, and dependent adult abuse victims and abusers.

(f) The Board of Psychology and the Board of Behavioral Sciences are encouraged to include coursework regarding the assessment and reporting of elder and dependent adult abuse in the required training on aging and long-term care issues prior to licensure or license renewal.

(Amended by Stats. 2015, Ch. 426, Sec. 1. Effective January 1, 2016.)

§ 2915.5. Coursework in aging and long-term care required for licensure of new applicant; Instruction on assessment and reporting of, as well as treatment related to, elder and dependent adult abuse and neglect
(a) Any applicant for licensure as a psychologist who began graduate study on or after January 1, 2004, shall complete, as a condition of licensure, a minimum of six (6) contact hours of coursework or applied experience in aging and long-term care, which may include, but need not be limited to, the biological, social, and psychological aspects of aging. On and after January 1, 2012, this coursework shall include instruction on the assessment and reporting of, as well as treatment related to, elder and dependent adult abuse and neglect.

(b) Coursework taken in fulfillment of other educational requirements for licensure pursuant to this chapter, or in a separate course of study, may, at the discretion of the board, fulfill the requirements of this section.

(c) In order to satisfy the coursework requirement of this section, the applicant shall submit to the board a written certification from the registrar or training director, chief academic officer of the educational institution or program from which the applicant graduated stating that the coursework required by this section is included within the institution’s required curriculum for graduation at the time the applicant graduated, or within the coursework, that was completed by the applicant.

(d) If an applicant does not have coursework pursuant to this section, evidence of compliance can be obtained as part of his or her applied experience. Applied experience can be met in any of the following settings: practicum, internship, or formal postdoctoral placement that meets the requirement of Section 2911, or other qualifying supervised professional experience. To satisfy this requirement, the applicant shall submit to the board a written certification from the director of training for the program or primary supervisor where the qualifying experience has occurred stating that the training required by this section is included within the applied experience.

(1:40:20/4:40:09)

Ms. Sorrick stated that in the January 22, 2018 Licensing Committee meeting, the Committee tasked staff to revise Sections 2909 and 2910 to make the sections clearer. Staff combined Sections 2909 and 2910.
Ms. Sorrick explained that Ms. Cheung, Ms. Lim and herself met to review the language of Sections 2909 and 2910 and concluded that Section 2909 was not necessary because Section 2910 already covers what can be done in an exempt setting.

Public Comment: Dr. Immoos from CDCR, stated that Sections 2909 and 2910 were redundant and agreed with combining the sections.

The Committee’s changes were implemented in the proposed language below:

§ 2909. Applicability of chapter to credentialed school psychologists, and psychologists and psychological assistants employed by colleges, universities, or governmental organizations

This chapter shall not be construed as restricting or preventing activities of a psychological nature or the use of the official title of the position for which they were employed on the part of the following persons, provided those persons are performing those activities as part of the duties for which they were employed, are performing those activities solely within the confines of or under the jurisdiction of the organization in which they are employed, and do not render or offer to render psychological services, as defined in Section 2903:

(a) Persons who hold a valid and current credential as a school psychologist issued by the Commission on Teacher Credentialing.

(b) Persons who are employed in positions as psychologists or psychological assistants by accredited or approved colleges, junior colleges, or universities, or by federal, state, county, or municipal governmental organizations that are not primarily involved in the provision of direct health or mental health services, may conduct research and disseminate their research findings and scientific information.

(Amended by Stats. 2015, Ch. 218, Sec. 1. Effective January 1, 2016.)

§ 2910. Applicability of chapter to practice of psychology by certain salaried employees of academic institutions, public schools, or governmental agencies

(a) This chapter shall not be construed to restrict the practice of psychology on the part of persons who are salaried employees of accredited or approved academic institutions, public schools, or governmental agencies, if those employees are complying with the following:

(1) Performing those psychological activities as part of the duties for which they were hired.

(2) Performing those activities solely within the jurisdiction or confines of those organizations.
(3) Do not hold themselves out to the public by any title or description of activities incorporating the words “psychology,” “psychological,” or “psychologist.”

(4) Are primarily gaining the supervised professional experience required for licensure that is being accrued consistent with the board’s regulations and the employees have as the primary supervisor a psychologist licensed in the state by the board.

(b) Commencing January 1, 2016, an individual employed or who becomes employed by one or more employers as described in subdivision (a) shall be exempt under this section for a cumulative total of five years.

(Amended by Stats. 2015, Ch. 218, Sec. 3. Effective January 1, 2016.)


This section was discussed in Agenda Item #5. The Committee recommended consolidating the Registered Psychologist category with the Psychological Associate category. The Committee’s changes were implemented in the proposed language below.

§ 2909.5. Applicability of chapter to registered psychologist employed by nonprofit community agencies supported by governmental organizations

This chapter shall not be construed as restricting or preventing activities of a psychological nature or the use of the official title of the position for which persons were employed on the part of persons who meet the educational requirements of subdivision (b) of Section 2914 and who have one year or more of the supervised professional experience referenced in subdivision (c) of Section 2914 if they are employed by nonprofit community agencies that receive a minimum of 25 percent of their financial support from any federal, state, county, or municipal governmental organizations for the purpose of training and providing services, provided those persons are performing those activities as part of the duties for which they were employed, are performing those activities solely within the confines of or under the jurisdiction of the organization in which they are employed and do not render or offer to render psychological services to the public, as defined in Section 2903.

Those persons shall be registered by the agency with the board at the time of employment and shall be identified in the setting as a “registered psychologist.” Those persons shall be exempt from this chapter for a maximum period of 30 months from the date of registration.

(Amended by Stats. 2016, Ch. 484, Sec. 1. Effective January 1, 2017.)


Dr. Horn stated that individuals accruing their post-doctoral hours are not called interns. She said individuals accruing post-doc hours can be referred to as “post-doctoral trainees.”
Public Comment: Dr. Winkleman from CPA, asked if there was a difference between "psychology intern" and "psychology trainee" and if there is not, would "trainee" cover both pre- and post-doc?

Dr. Horn stated that if we are going to identify trainees in a post-doctoral placement, we should not use the term, intern, to identify them.

Public Comment: Mr. Puliatti from CAPIC said his understanding of the word intern was someone who was at a formal placement which can include pre- and post-doc placements. He asked if removing the word "intern" would have an impact.

Dr. Horn stated that using the term "psychology trainee" should not have any impact. She added that the goal is to identify the trainees at these settings. Discussion ensued regarding the terms "intern" and "trainee" for individuals in post-doctoral settings. Dr. Phillips was concerned that the term "psychology trainee" may also refer to "psychological assistants". The Committee agreed that the terms "pre-doctoral intern" and "post-doctoral trainee" should be used.

The Committee’s changes were implemented in the proposed language below:

§ 2911. Applicability of chapter to students and interns (students, interns and post-doctoral trainees)

Nothing in this chapter shall be construed as restricting the activities and services of a psychology graduate student or psychological intern in psychology pursuing a course of study leading to a graduate degree in psychology at an accredited or approved college or university and working in a training program, or a postdoctoral trainee working in a postdoctoral placement overseen by the American Psychological Association (APA), the Association of Psychology Postdoctoral and Internship Centers (APPIC), or the California Psychology Internship Council (CAPIC), provided that these activities and services constitute a part of his or her supervised course of study and that those persons are designated by the title "psychological, psychology intern," "or psychological trainee," "postdoctoral intern,trainee," or another title clearly indicating the training status appropriate to his or her level of training. The aforementioned terms shall be reserved for persons enrolled in the doctoral program leading to one of the degrees that qualifies for licensure listed in subdivision (b) of Section 2914(b) at an accredited or approved college or university or in a formal pre-doctoral internship or post-doctoral placement, overseen approved by the American Psychological Association (APA), Association of Psychology Postdoctoral and Internship Centers (APPIC), or California Psychology Internship Council (CAPIC).

(Amended by Stats. 2005, Ch. 658, Sec. 3. Effective January 1, 2006.)

B&P Code, Section 2913, Services by psychological assistants. (2:07:33/4:40:09)
The Committee reviewed the question raised by staff. Ms. Marks stated that the question was about delegation. The last sentence in subsection (c) provides clarification that a primary supervisor for a Psychological Assistant is allowed to delegate supervision. The Committee reviewed and agreed with staff’s proposed amendments. Dr. Horn added that the primary supervisor should have the ability to supervise in the areas that the Psychological Assistant will be trained in and make sure that the Psychological Assistant is in compliance with all governing statutes and regulations.

The Committee’s changes were implemented in the proposed language below:

§ 2913. Services by psychological assistants

A person other than a licensed psychologist may perform psychological functions in preparation for licensure as a psychologist only if all of the following conditions are met:

(a) The person shall register himself or herself with the board as a "psychological assistant associate." This registration shall be renewed annually in accordance with regulations adopted by the board.

(b) The person (A1) has completed a master’s degree in psychology or in education with the field of specialization in educational psychology, counseling psychology, or school psychology, or (B2) has been admitted to candidacy for a doctoral degree in (1) psychology or education with the field of specialization in clinical, counseling, school, consulting, forensic or industrial/organizational psychology, or (2) education, with the field of specialization in educational psychology, counseling psychology, or school psychology, or (3) a field of specialization designed to prepare graduates for the professional practice of psychology after having satisfactorily completed three or more years of postgraduate education in psychology and having passed preliminary doctoral examinations, or (C3) has completed a doctoral degree that qualifies for licensure under Section 2914. The Board shall make the final determination as to whether a degree meets the requirements of this section.

(c) (1) The psychological associate shall be supervised by a primary supervisor who is a licensed psychologist. The psychological assistant associate’s primary supervisor is at all times under the immediate supervision, as defined in regulations adopted by the board, of a licensed psychologist, or a licensed physician and surgeon who is certified in psychiatry by the American Board of Psychiatry and Neurology or the American College of Osteopathic Board of Neurology and Psychiatry, who shall be responsible for ensuring that the extent, kind, and quality of the psychological services that the psychological assistant performs are consistent with his or her training the psychological associate’s and the primary supervisor’s training and experience, and The primary supervisor shall be responsible for the psychological assistant associate’s compliance with this chapter and regulations. Primary supervisors may delegate supervision as prescribed by the board’s regulations.

(2) A licensed psychologist or board-certified psychiatrist shall not supervise more than three (3) psychological assistants at any given time. No psychological
assistant may provide psychological services to the public except as a supervisee pursuant to this section.

(d) The psychological associates shall not comply with regulations that the board may, from time to time, duly adopt relating to the fulfillment of requirements in continuing education.

1. provide psychological services to the public except as a trainee pursuant to this section.

2. receive payments, monetary or otherwise, directly from clients or patients

(e) No person shall be registered to practice as a psychological associate who is found by the board to be in violation of Section 2960 and the rules and regulations duly adopted thereunder.

(Amended by Stats. 2016, Ch. 484, Sec. 2. Effective January 1, 2017.)

B&P Code, Section 2914, Applicant’s Requirements.

The Committee did not discuss this section.

B&P Code, Section 2915, Continuing Professional Development. (2:09:36/4:40:09)

Mr. Foo asked what was the policy reason to remove (g) from Section 2915.

Dr. Horn explained that Continuing Professional Development allows for many more options than just attending continuing education courses and would also give licensees ample opportunity to participate in gaining their continuing education requirements.

Public Comment: Dr. Winkleman from CPA suggested to leave in (g) of Section 2915 because it allows for some flexibility for individuals with extenuating circumstances.

Ms. Sorrick added that the language relating to exemption and extension in the Board’s regulations has been removed that was approved by the Board previously.

Discussion ensued regarding removing (g) from Section 2915. Ms. Mark will get back to staff regarding the citation relating to false statements in subsection (c).

The Committee’s changes were implemented in the proposed language below:

§ 2915. Continuing education requirements; Practice outside fields of competence

(a) Except as provided in this section, the board shall issue a renewal license only to an applicant licensed psychologist who has completed 36 hours of approved continuing professional development in the preceding two years.
(b) Each person licensed psychologist who applies to renew or reinstates his or her license issued pursuant to this chapter shall certify under penalty of perjury that he or she is in compliance with this section under penalty of perjury, and shall retain proof of this compliance for submission to the board upon request. False statements submitted pursuant to this section shall be a violation of Section 2970.

(c) Continuing professional development means certain continuing education-learning activities approved in four different categories:

(1) Professional Activities.

(2) Academic Activities.

(3) Sponsored continuing education coursework.

(4) Board certification from the American Board of Professional Psychology.

The board may develop regulations further defining acceptable continuing professional development activities.

(d) (1) The board shall require a licensed psychologist who began graduate study prior to January 1, 2004, to take a continuing education course during his or her first renewal period after the operative date of this section in spousal or partner abuse assessment, detection, and intervention strategies, including community resources, cultural factors, and same gender abuse dynamics. Equivalent courses in spousal or partner abuse assessment, detection, and intervention strategies taken prior to the operative date of this section or proof of equivalent teaching or practice experience may be submitted to the board and at its discretion, may be accepted in satisfaction of this requirement.

(2) Continuing education courses taken pursuant to this subdivision shall be applied to the 36 hours of approved continuing professional development required under subdivision (a).

(e) Continuing education courses approved to meet the requirements of this section shall be approved for credit by organizations approved by the board. An organization previously approved by the board to provide or approve continuing education is deemed approved under this section.

(f) The board may accept continuing education courses approved by an entity that has demonstrated to the board in writing that it has, at a minimum, a 10-year history of providing educational programming for psychologists and has documented procedures for maintaining a continuing education approval program. The board shall adopt regulations necessary for implementing this section.

(g) The board may grant an exemption, or an extension of the time for compliance with, from the continuing professional development requirement of this section.
(g) The administration of this section may be funded through professional license fees and continuing education provider and course approval fees, or both. The fees related to the administration of this section shall not exceed the costs of administering the corresponding provisions of this section.

(Amended by Stats. 2016, Ch. 484, Sec. 6. Effective January 1, 2017.)

B&P Code, Section 2940, Application and Examination Fees

The Committee reviewed and agreed with staff’s proposed amendments. The Committee’s changes were implemented in the proposed language below:

§ 2940. Application and fee

Each person desiring to obtain a license from the board shall submit an application in a manner prescribed by the board in regulations duly adopted under this chapter. The application shall be made upon a form and shall be made in a manner as the board prescribes in regulations duly adopted under this chapter.

The application shall be accompanied by the application fee prescribed by Section 2949 2987. This fee shall not be refunded by the board.

(Amended by Stats. 1997, Ch. 758, Sec. 38. Effective January 1, 1998.)

B&P Code, Section 2941, Application and Examination Fees

The Committee did not discuss this section.

B&P Code, Sections 2942, 2943, & 2944, Examination, Time and Subjects.

The Committee did not discuss these sections.


The Committee discussed a prior amendment of granting a license to an out of state applicant by changing the requirement of being licensed in another state from five years to two years.

The Committee discussed removing the word “waiver” because the Board should not have the authority to “waive” the national license examination requirement.

Mr. Foo suggested seeking input from the EPPP2 Task Force regarding removing the word “waiver” from Section 2946 and that there was a majority agreement that there are concerns about exemptions to the national licensing exam.

The Committee’s changes were implemented in the proposed language below:
§ 2946. Reciprocity licenses; Temporary practice by out-of-state licensees; Waiver of examination requirement

The board shall grant a license to any person who passes the board’s supplemental licensing examination and, at the time of application, has been licensed for at least two five years by a psychology licensing authority in another state or territory of the United States or Canadian province if the requirements for obtaining a certificate or license to practice psychology in that state, territory or province were substantially equivalent to the requirements of this chapter.

A psychologist certified or licensed in another state, territory or province and who has made application to the board for a license in this state may perform activities and services of a psychological nature without a valid California license for a period not to exceed 180 calendar days from the time of submitting his or her application or from the commencement of residency in this state, whichever first occurs.

The board at its discretion may waive the examinations, when in the judgment of the board the applicant has already demonstrated competence in areas covered by the examinations. The board at its discretion may waive the examinations for diplomates of the American Board of Professional Psychology.

(Amended by Stats. 2005, Ch. 658, Sec. 11. Effective January 1, 2006.)

B&P Code, Section 2948, Issuance of License.

The Committee did not discuss this section.

B&P Code, Section 2960, Grounds for Disciplinary Action.

The Committee did not discuss this section.

Evidence Code, Section 1010, Psychotherapist). (2:41:42/4:40:09)

The Committee agreed that the primary supervisor should be a licensed psychologist. The Committee stated that subsection (h) should be removed since the Registered Psychologist category will be consolidated into the Psychological Associate category.

The Committee’s changes were implemented in the proposed language below:

§ 1010. “Psychotherapist”

As used in this article, “psychotherapist” means a person who is, or is reasonably believed by the patient to be:
(a) A person authorized to practice medicine in any state or nation who devotes, or is reasonably believed by the patient to devote, a substantial portion of his or her time to the practice of psychiatry.

(b) A person licensed as a psychologist under Chapter 6.6 (commencing with Section 2900) of Division 2 of the Business and Professions Code.

(c) A person licensed as a clinical social worker under Article 4 (commencing with Section 4996) of Chapter 14 of Division 2 of the Business and Professions Code, when he or she is engaged in applied psychotherapy of a nonmedical nature.

(d) A person who is serving as a school psychologist and holds a credential authorizing that service issued by the state.

(e) A person licensed as a marriage and family therapist under Chapter 13 (commencing with Section 4980) of Division 2 of the Business and Professions Code.

(f) A person registered as a psychological assistant who is under the primary supervision of a licensed psychologist or board certified psychiatrist as required by Section 2913 of the Business and Professions Code, or a person registered as a marriage and family therapist intern who is under the supervision of a licensed marriage and family therapist, a licensed clinical social worker, a licensed psychologist, or a licensed physician and surgeon certified in psychiatry, as specified in Section 4980.44 of the Business and Professions Code.

(g) A person registered as an associate clinical social worker who is under supervision as specified in Section 4996.23 of the Business and Professions Code.

(h) A person registered with the Board of Psychology as a registered psychologist who is under the supervision of a licensed psychologist or board certified psychiatrist.

(ih) A psychological intern as defined in Section 2911 of the Business and Professions Code who is under the primary supervision of a licensed psychologist or board certified psychiatrist.

(jj) A trainee, as defined in subdivision (c) of Section 4980.03 of the Business and Professions Code, who is fulfilling his or her supervised practicum required by subparagraph (B) of paragraph (1) of subdivision (d) of Section 4980.36 of, or subdivision (c) of Section 4980.37 of, the Business and Professions Code and is supervised by a licensed psychologist, a board certified psychiatrist, a licensed clinical social worker, a licensed marriage and family therapist, or a licensed professional clinical counselor.

(kj) A person licensed as a registered nurse pursuant to Chapter 6 (commencing with Section 2700) of Division 2 of the Business and Professions Code, who possesses a master’s degree in psychiatric-mental health nursing and is listed as a psychiatric-mental health nurse by the Board of Registered Nursing.
(lk) An advanced practice registered nurse who is certified as a clinical nurse specialist pursuant to Article 9 (commencing with Section 2838) of Chapter 6 of Division 2 of the Business and Professions Code and who participates in expert clinical practice in the specialty of psychiatric-mental health nursing.

(ml) A person rendering mental health treatment or counseling services as authorized pursuant to Section 6924 of the Family Code.

(mn) A person licensed as a professional clinical counselor under Chapter 16 (commencing with Section 4999.10) of Division 2 of the Business and Professions Code.

(mn) A person registered as a clinical counselor intern who is under the supervision of a licensed professional clinical counselor, a licensed marriage and family therapist, a licensed clinical social worker, a licensed psychologist, or a licensed physician and surgeon certified in psychiatry, as specified in Sections 4999.42 to 4999.46, inclusive, of the Business and Professions Code.

(on) A clinical counselor trainee, as defined in subdivision (g) of Section 4999.12 of the Business and Professions Code, who is fulfilling his or her supervised practicum required by paragraph (3) of subdivision (c) of Section 4999.32 of, or paragraph (3) of subdivision (c) of Section 4999.33 of, the Business and Professions Code, and is supervised by a licensed psychologist, a board-certified psychiatrist, a licensed clinical social worker, a licensed marriage and family therapist, or a licensed professional clinical counselor.

(Amended by Stats. 2016, Ch. 86, Sec. 126. (SB 1171) Effective January 1, 2017.)

Agenda Item #8b: Pathways to Licensure: Review Proposed Amendments to Title 16 of the California Code of Regulations

California Code of Regulations (CCR), Section 1380.3, Definitions. (2:45:36/4:40:09)

The Committee agreed with the proposed amendments and the changes were implemented in the proposed language below:

§ 1380.3. Definitions.

For the purpose of the regulations contained in this chapter, the term “Board” means the Board of Psychology, and the term “Code” means the Business and Professions Code, and the term “trainee” means a psychology trainee working under the supervision as specified one of the conditions in section 1387.

Note: Authority and reference cited: Section 2930, Business and Professions Code.

CCR, Sections 1381, 1381.1, & 1381.2, Applications. (2:45:51/4:40:09)
Dr. Horn stated that 1381.2 was taken out because it was already in 2914. The Committee agreed, and the changes were implemented in the proposed language below:

§ 1381.2. Petition for Hearing.

An applicant for examination or licensure whose credentials indicate ineligibility shall be notified of the deficiency. The applicant may correct the deficiency indicated or in the alternative file a request for hearing before the appropriate committee.

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section 2940, Business and Professions Code.

CCR, Section 1381.4, Failure to Appear for an Examination.

The Committee did not discuss this section.

CCR, Section 1381.5, Failure to Pay Initial License Fee. (2:46:42/4:40:09)

The Committee agreed that a license application is considered abandoned if an applicant fails to pay the initial fee within three years after notification. The Committee’s changes were implemented in the proposed language below:

§ 1381.5. Failure to Pay Initial License Fee.

An application shall be deemed to have been abandoned if an applicant fails to pay the initial license fee within three years after notification by the Board that the fee for licensure is due. An applicant whose application has been deemed abandoned may again be eligible for licensure upon the filing of a new application and meeting all current licensing requirements, including payment of any fees. Such applicant shall not be required to take the Examination for Professional Practice in Psychology (EPPP) but shall take and pass the California Psychology Supplemental Laws and Ethics Examination (CPSELLE).

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Sections 2940 and 2983, Business and Professions Code.

CCR, Sections 1382, 1382.3, 1382.4, 1382.5, & 1382.6, Pre-licensing Courses.

The Committee did not discuss these sections.

CCR, Section 1386, Evaluation of Education. (2:47:25/4:40:09)

Dr. Horn stated that if the degree listed on the transcript does not appear to comply with section 2914 of the Code, we may require a letter from the registrar, and the Committee agreed. The Committee’s changes were implemented in the proposed language below:
§ 1386. Revised Criteria for Evaluation of Education.

(a) Only those doctorate degrees which are designated as being earned in a department or school of psychology, educational psychology or education with the psychology, with the field of specialization in clinical, counseling, school, consulting, forensic or industrial/organizational psychology, or in education with the field of specialization in counseling psychology, or educational psychology, or school psychology field of specialization in counseling psychology or educational psychology shall be accepted as an earned doctorate degree as specified in section 2914, subdivisions (b) and (c)(1) through (3), of the Code. If compliance with section 2914 of the Code is not evident on the official transcript, the Board may require that any doctorate degree earned in education with the field of specialization in counseling psychology or educational psychology be certified by the registrar as such a degree.


CCR, Section 1387, Supervised Professional Experience. (2:48:18/4:40:09)

The Committee stated that trainees in the areas of general applied psychology are to meet all of the same requirements as other trainees. Discussion ensued regarding the flexibility of the word “original” as it refers to the Supervision Agreement. The Committee agreed that a copy of the original Supervision Agreement would suffice.

The Committee’s changes were implemented in the proposed language below:

§ 1387. Supervised Professional Experience (SPE).

This section applies to all trainees, pre- or post-doctoral, who intend accruing for hours of supervised professional experience (SPE) to count toward meeting the licensing requirements stated in section 2914(c)(1) of the Business and Professions Code. All trainees accruing hours of SPE shall establish an alternate plan for SPE in areas of general applied psychology that do not include direct mental health services.

(a) SPE is defined as an organized program that consists of a planned, structured and administered sequence of professionally supervised, comprehensive, clinical, applied training experiences. SPE shall have a logical training sequence that builds upon the skills and competencies of trainees to prepare them for independent practice of psychology once they become licensed. SPE shall include:

SPE shall include -(1) socialization into the profession of psychology and shall be augmented by integrated modalities including mentoring, didactic exposure, role-modeling, enactment, observational/vicarious learning, and consultative guidance.
SPE shall include (2) activities which address the integration of psychological concepts and current and evolving competencies, scientific knowledge, principles, and theories to the professional delivery of psychological services to the consumer public.

SPE shall include (3) only the time spent by the trainee engaged in psychological activities that directly serve to prepare the trainee for the independent practice of psychology once licensed. SPE shall not include custodial tasks such as filing, transcribing or other clerical duties.

The term “trainee” as used in these regulations means a psychology trainee working under one of the conditions listed in subsections (a)(1) and (a)(2) of this section.

(a) Pursuant to section 2914(c)(d) of the Code, two years of qualifying SPE shall be completed and documented prior to licensure. One year of SPE shall be defined as 1500 hours. At least one year of SPE shall be completed post-doctorally. Each year of SPE shall be completed within a thirty (30) consecutive months period. If both years of SPE (3000 hours) are completed post-doctorally, they shall be completed within a sixty (60) consecutive months period. Upon showing of good cause as determined by the Board, these specified time limitations may be reasonably modified.

(1) Pre-doctoral SPE: Up to 1500 hours of SPE may be accrued pre-doctorally but only after completion of 48 semester/trimester or 72 quarter units of graduate coursework in psychology, not including thesis, internship or dissertation. Pre-doctoral SPE shall may be accrued only as follows:

(A) In a formal internship placement pursuant to section 2911 of the Code, which is accredited by the American Psychological Association (APA), or which is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or the California Psychology Internship Council (CAPIC) and Registration with the Board is not required. A formal internship placement that actually began prior to January 1, 2007 that meets the membership requirements of, but is not a member of, APPIC or CAPIC will satisfy the requirements of this section; or

(B) As an employee of an exempt setting pursuant to section 2910 of the Code and Registration with the Board is not required; or

(C) As a psychological assistant associate pursuant to section 2913 of the Code and Registration with the Board prior to commencing work is required; or

(D) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and Institutions Code) for which registration with the board is not required.

(2) Post-doctoral SPE: At least 1500 hours of SPE shall be accrued post-doctorally. "Post-doctorally" means after the date certified as “meeting all the requirements for the doctoral degree” by the Registrar or Dean of the educational institution, or by the Director of Training of the doctoral program. Post-doctoral SPE shall may be accrued only as follows:
(A) For postdoctoral SPE accrued on or after January 1, 2006, in a formal post-doctoral training placement program pursuant to section 2911 of the Code, which is accredited by the American Psychological Association (APA), or which is a member of the Association of Psychology Postdoctoral and Internship Centers (APPIC) or the California Psychology Internship Council (CAPIC) and registration with the Board is not required; or

(B) As a registered psychologist pursuant to section 2909(d) of the Code and registration with the Board prior to commencing work is required; or

(C) As an employee of an exempt setting pursuant to section 2910 of the Code and registration with the Board is not required; or

(D) As a psychological assistant pursuant to section 2913 of the Code and registration with the Board prior to commencing work is required; or

(E) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and Institutions Code) for which registration with the Board is not required.

(b) Supervision Requirements:

(1) All SPE must be overseen by a primary supervisor.

(A) All primary supervisors must be licensed psychologists who meet the requirements of section 1387.1(a), except for SPE accrued in areas of general applied psychology, including but not limited to applied psychological research, industrial-organizational psychology, applied developmental psychology or consulting psychology, in which case the primary supervisor may be unlicensed. If the primary supervisor is unlicensed, the trainee must obtain a co-supervisor who is a licensed psychologist that meets the requirements of section 1387.1(c).

(B) The primary supervisor may delegate supervision to other licensed mental health professionals who meet the requirements of section 1387.1(b).

Primary supervisors shall meet the requirements set forth in section 1387.1.

(2) Delegated supervisors shall meet the requirements set forth in section 1387.2.

(3) Trainees shall have no proprietary interest in the business of the primary or delegated supervisor(s) and shall not serve in any capacity that would hold influence over the primary or delegated supervisor(s)' judgment in providing supervision.

(4) Trainees shall be provided with supervision for 10% of the total time. A maximum of 40 hours per week can be credited toward SPE. Time spent in supervision can be counted toward the trainee's SPE worked each week. At least one (1) hour per week shall be face-to-face.
supervision with the primary supervisor. Additional supervision can be provided by the primary, delegated, or co-supervisor(s). See table below for supervision requirements.

<table>
<thead>
<tr>
<th>Hours Worked</th>
<th>Within the Hours Worked, Time Spent in Supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-10</td>
<td>1</td>
</tr>
<tr>
<td>11-20</td>
<td>2</td>
</tr>
<tr>
<td>21-30</td>
<td>3</td>
</tr>
<tr>
<td>31-40</td>
<td>4</td>
</tr>
<tr>
<td>Total Countable SPE</td>
<td>40</td>
</tr>
</tbody>
</table>

(5) A maximum of forty-four (44) hours per week will be credited toward meeting the SPE requirement. This shall include the required 10% supervision.

(6) The primary supervisor shall be employed by the same work setting as the trainee and be available to the trainee 100% of the time the trainee is accruing SPE. This availability may be in-person, by telephone, by pager or by other appropriate technology.

(7) Primary supervisors shall ensure that a plan is in place to protect the patient/client in the event a patient/client crisis or emergency occurs during any time the supervisor is not physically present at the established site at which the trainee is working. The primary supervisor shall ensure that the trainee thoroughly understands the plan in the event of a crisis/emergency.

(48) SPE shall not be obtained from supervisors who have received payment, monetary or otherwise, from the trainee for the purpose of providing such supervision. No supervisor shall request, receive, or facilitate the receipt of payment, monetary or otherwise, from the trainee as a condition for the accrual of SPE.

(59) SPE Experience gained while the trainee is functioning under another mental health license shall not be credited toward meeting the SPE requirements for licensure, the psychologist’s license.

(649) Prior to the start of the experience, the primary supervisor and the traineesupervisee shall together prepare an agreement (“Agreement”) that outlines the structure and sequence of the planned program of supervision to accomplish the goals and objectives of the experience. Hours accrued prior to preparing such an agreement results in those hours not counting toward the licensure requirements. The original agreement shall accompany the application for licensure, pursuant to 2914 of the Code, if any, and identify and shall include at least the following:

- Name, license number and signature of primary supervisor;
- Name and signature of traineesupervisee;
Statutory authority under which the trainee supervisee will function;
Start date of the experience and the anticipated completion date;
Duties to be performed in a sequential structured plan as defined in this section;
Address of the locations at which the duties will be performed;
Goals and objectives of the plan for SPE, including how socialization into the profession will be achieved; and
How and when the supervisor will provide periodic assessments and feedback to the trainee supervisee as to whether or not he or she is performing as expected; and
Attestation that both the supervisor and trainee have discussed and understand each term of SPE as required in sections 1387, 1387.1, 1387.4, 1387.5 of the Business and Professions Code.

Additionally, the agreement shall reflect that both supervisor and supervisee have discussed and understand each term of SPE as required by the California Code of Regulations.

(7) Once the SPE outlined in the agreement has been completed, the primary supervisor shall submit to the trainee supervisee both the agreement and a verification of experience form signed by the primary supervisor under penalty of perjury, in a sealed envelope, signed across the seal by the primary supervisor, for submission to the Board by the trainee supervisee along with his or her application for licensure. The verification shall certify to completion of the hours consistent with the terms of the agreement and contain the following information:

- Name and contact information of the trainee
- Name, license number and contact information of the supervisor
- Start and end date of the experience
- Total number of hours per week worked by the trainee
- Total number of supervised hours per week
- Total number of hours being verified

The supervisor must indicate, in his or her best professional judgment, whether the trainee supervisee demonstrated an overall performance at or above the level of competence expected for the trainee supervisee’s level of education, training and experience. When SPE is accrued in a formal pre-doctoral internship or post-doctoral training program, the program's training director shall be authorized to perform the verification and rating duties of the primary supervisor provided that the internship training director is a licensed psychologist who possesses a valid, active license free of any disciplinary action.

If the SPE is not consistent with the terms of the agreement, or if the trainee supervisee did not demonstrate an overall performance at or above the level of competence expected for the supervisee’s level of education, training and experience.
experience, then the SPE hours accrued shall not count towards the licensure requirements.

(8) The trainee shall maintain a written weekly log of all hours of SPE earned toward licensure, in accordance with section 1387.5.

(9) Failure to comply with the requirements of this section shall be considered unprofessional conduct and may subject the supervisor to disciplinary action.

(e) Delegated Supervision Requirements:

(1) Except as provided in section 1391.5, which regulates the supervision of psychological assistants, primary supervisors may delegate supervision to other qualified psychologists or to other qualified mental health professionals including licensed marriage and family therapists, licensed educational psychologists, licensed clinical social workers and board certified psychiatrists.

(2) The primary supervisor remains responsible for providing the minimum one hour per week of direct, individual face-to-face supervision.

(3) The primary supervisor remains responsible for ensuring compliance with this section.


CCR, Sections 1387.1 & 1387.2, Qualifications of Primary and Delegated Supervisors.

Discussion ensued regarding verifying if primary supervisors have taken the required six-hour course every two years and possibly verifying this in the renewal process. Ms. Marks stated that the requirements of being a supervisor have nothing to do with renewals and cautioned the Committee not to mix the two together. The Committee tasked staff to come back to the next Licensing Committee meeting with recommendations on how to ensure primary supervisors are meeting the six-hour supervision course requirement.

The Committee’s changes were implemented in the proposed language below:

§ 1387.1. Qualifications and Responsibilities of Primary Supervisors.

All primary supervisors shall be licensed psychologists, except that board certified psychiatrists may be primary supervisors of their own registered psychological assistants. In this regard, a maximum of 750 hours of experience out of the required 3000, can be supervised by a board certified psychiatrist and can be counted toward meeting the SPE licensing requirements.
(a) Primary supervisors shall comply with all of the following requirements:

(1) Prior to functioning as a primary supervisor and every two (2) years thereafter while acting as a primary supervisor, the supervisor shall complete six (6) hours of approved continuing professional development in supervision that meets the requirements in section 1397.61(c)(2).

(A) Primary supervisors shall certify under penalty of perjury to completion of the six (6) hour course, as required by this section, each time the supervisor completes a verification of the experience as referenced in section 1387(c)(7).

(B) Documentation of the course shall be maintained for six (6) years from the date of completion. Evidence of completion of the course shall be submitted to the Board upon request.

(2) Primary supervisors shall possess and maintain a valid, active license free of any current formal disciplinary action, and shall immediately notify the trainee/supervisee of any disciplinary action, including revocation, surrender, suspension, probation terms, or changes in licensure status including inactive license, delinquent license or any other license status change that affects the primary supervisor's ability or qualifications to supervise.

(b) Primary supervisors who are licensed by the Board shall complete a minimum of six (6) hours of supervision coursework every two years.

(1) Primary supervisors shall certify under penalty of perjury to completion of this coursework requirement each time the supervisor completes a verification form as referenced in section 1387(b)(10).

(3e) Primary supervisors shall be in compliance Ensure that all parties to the Agreement required by section 1387(c)(6) comply at all times with the provisions of the Psychology Licensing Law and the regulations the Medical Practice Act, whichever is applicable, and the regulations adopted pursuant to these laws.

(d) Primary supervisors shall be responsible for ensuring compliance at all times by the trainee with the provisions of the Psychology Licensing Law and the regulations adopted pursuant to these laws.

(4e) Primary supervisors shall be responsible for ensuring that all SPE including record keeping is conducted in compliance with the Ethical Principles of Psychologists and Code of Conduct published by the American Psychological Association.

(5f) Primary supervisors shall be responsible for monitoring the welfare of the trainee's clients who receive psychological services rendered by the trainee.
(6g) Primary supervisors shall ensure that each client or patient is informed, prior to the rendering of services by the trainee (1) that:

(A) The trainee is unlicensed and is functioning under the direction and supervision of the supervisor; (2) that

(B) The primary supervisor shall have full access to the client treatment records, in order to perform supervision responsibilities and (3) that

(C) Any fees associated with services provided by the trainee paid for the services of the trainee must be paid directly to the primary supervisor or employer.

(7h) Primary supervisors shall be responsible for monitoring the performance and professional development of the trainee, including how and when the supervisor will provide periodic assessments and feedback to the supervisee as to whether or not he or she is performing as expected.

(i) Primary supervisors shall ensure that they have the education, training, and experience in the area(s) of psychological practice they will supervise.

(8j) Primary supervisors shall have no current or former financial, personal, or familial, intimate, business relationship with the trainee, or other relationship with the trainee which could compromise the supervisor's effectiveness, and/or which violates the Ethical Principles of Psychologists and Code of Conduct of published by the American Psychological Association.

(k) Primary supervisors shall not supervise a trainee who is now or has ever been a psychotherapy client of the supervisor.

(l) Primary supervisors shall not exploit trainees or engage in sexual relationships or any other sexual contact with trainees.

(m) Primary supervisors shall require the trainees to review with the pamphlet “Professional Therapy Never Includes Sex.”

(n) Primary supervisors shall monitor the supervision performance of all provided by delegated supervisors.

(11) Be employed or contracted by the same organization as the trainee and be available 100% of the time SPE is being accrued. This availability may be in-person, by telephone, or by other appropriate technology.

(12) Ensure that a crisis plan is in place to protect the client in the event a crisis or emergency occurs during any time the supervisor is not physically present at the location the trainee is working. The primary supervisor shall ensure that the trainee thoroughly understands the crisis plan.
Have the education, training and experience in the areas of psychological practice for which they will supervise, and shall be responsible for supervising the psychological functions performed by the psychological associate and ensure compliance with the provisions of the Code, the Board’s regulations, and the ethical standards established by the American Psychological Association.


§ 1387.2. Qualifications and Responsibilities of Delegated Supervisors.

(b) A primary supervisor who is a licensed psychologist may delegate supervision to another psychologist, licensed marriage and family therapist, licensed educational psychologist, licensed clinical social worker, licensed professional clinical counselor or board certified psychiatrist. Upon such delegation, the primary supervisor shall maintain responsibility for providing the minimum one (1) hour per week of direct, individual supervision to the trainee, and ensuring compliance with this section.

Delegated supervisors shall be qualified psychologists or those other qualified mental health professionals listed in section 1387(c). comply with all of the following requirements:

(1) The delegated supervisor(s) shall be employed or contracted by in the same entity work setting as the trainee.

(2a) Delegated supervisors shall have Possess and shall maintain a valid, active license free of any current formal disciplinary action, and shall immediately notify the trainee and the primary supervisor of any disciplinary action initiated by the board from which they receive their license; including revocation, surrender, suspension, probation terms, or changes in licensure status including inactive license, or any other license status change that affects the supervisor’s ability or qualifications to supervise.

(3b) Delegated supervisors shall be in compliance at all times with the provisions of the Psychology Licensing Law, and other applicable State licensing laws and the regulations adopted pursuant to these laws.

(4) Ensure that they have education, training, and experience in the areas of psychological practice for which they will supervise.

(5e) Delegated supervisors shall be responsible for ensuring compliance by the trainee with the provisions of the Psychology Licensing Law and the regulations adopted pursuant to these laws.

(6d) Delegated supervisors shall be responsible for ensuring that all SPE and record keeping performed under their supervision delegated to them is conducted...
in compliance with the Ethical Principles of Psychologists and Code of Conduct of published by the American Psychological Association.

(7e) Delegated supervisors shall be responsible for monitoring the welfare of the trainees-clients or patients who receive psychological services rendered by the trainee while under their delegated supervision.

(8f) Delegated supervisors shall be responsible for monitoring the performance and professional development of the trainee and for reporting this performance and development to the primary supervisor.

(g) Delegated supervisors shall ensure that they have the education, training, and experience in the area(s) of psychological practice to be supervised.

(9h) Delegated supervisors shall have no current or former financial, personal, or familial, intimate, business relationship with the trainee, or other relationship with the trainee which would that could compromise the supervisor’s effectiveness, and/or which would that violates the Ethical Principles of Psychologists and Code of Conduct of published by the American Psychological Association.

(i) Delegated supervisors shall not supervise a trainee who is now or has ever been a psychotherapy client of the supervisor.

(j) Delegated supervisors shall not exploit trainees or engage in sexual relationships, or any other sexual contact with trainees.

(c) If SPE is obtained in areas of general applied psychology, a licensed co-supervisor is required if a primary supervisor is not licensed. The co-supervisor shall comply with all of the following requirements:

(1) Possess and maintain a valid, active license issued by the Board free of any formal disciplinary action during the period covered by the Plan;

(2) Notify the trainee of any current disciplinary action that disqualifies him or her from providing supervision;

(3) Prior to functioning as a co-supervisor and every two (2) years thereafter, the co-supervisor shall complete six (6) hours of approved continuing education in supervision that meets the requirements in section 1397.61(c)(1);

(A) Co-supervisors shall certify under penalty of perjury to completion of the six (6) hour course, as required by this section, each time the co-supervisor completes a verification of the experience as referenced in section 1387(c)(7); and

(B) Documentation of the course shall be maintained for six (6) years from the date of completion. Evidence of completion of the course shall be submitted to the Board upon request.
(4) Monitor the performance and professional development of the trainee and report this to the primary supervisor;

(5) Have no current or former financial, personal, or familial relationship with the trainee, or other relationship that could compromise the co-supervisor’s effectiveness, or that violates the Ethical Principles of Psychologists and Code of Conduct published by the American Psychological Association;

(6) Supervise no more than five (5) trainees at any given time; and

(7) Ensure that all parties to the Plan comply with the provisions of the Psychology Licensing Law and regulations.

(d) Interim supervision by a person other than the primary supervisor may be provided by a person who meets the requirements of section 1387.1(a) for a period not to exceed thirty (30) consecutive calendar days in the event the primary supervisor is unavailable for reasons including, but not limited to, illness, injury or vacation. Interim supervision that is expected to continue for more than thirty (30) consecutive calendar days requires a new Agreement pursuant to 1387(c)(6).


CCR, Section 1387.3, Non-Mental Health Services.

The Committee did not discuss this section.

CCR, Section 1387.4, Out-of-State Experience. (3:43:18/4:40:09)

Public Comment: Dr. Winkleman from CPA, suggested to clarify Section 1387.4 and change the title regarding psychology trainees working in federal prison training sites who are supervised by psychologists licensed in other states.

§ 1387.4. Out-of-State Jurisdiction Experience Accrued Outside of California, or Within a Federal Agency.

(a) All out-of-state SPE must be:

(1) supervised by a primary supervisor who is a psychologist licensed at the doctoral level in the state, U.S. United States territory, or country Canadian province in which the SPE is taking place was accrued;

(2) in compliance with all laws and regulations of the jurisdiction in which the experience was accrued, and

(3) in substantial compliance with all the supervision requirements of section 1387.
Upon showing of good cause as determined by the Board, these specified requirements may be modified.

(b) Supervised professional experience (SPE) can be accrued at a U.S. military installation within any federal agency, so long as provided the experience is supervised by a qualified psychologist licensed at the doctoral level in the U.S., United States, or its territories.

c) SPE can be accrued in countries outside the U.S. or Canada which regulate the profession of psychology pursuant to the same requirements as set forth in section 2914 of the code. SPE accrued in countries outside the U.S., its Territories or Canada must comply with all the supervision requirements of section 1387. The burden shall be upon the applicant to provide the necessary documentation and translation that the board may require to verify the qualification of the SPE.


CCR, Section 1387.5, SPE Log.

The Committee did not discuss this section.

CCR, Sections 1388, 1388.6, 1389, & 1389.1, Examinations-Waiver/Reconsideration.

The Committee stated that in CCR, section 1388.6(a), they would like the applicants to be licensed for at least two years, instead of five.

Ms. Sorrick stated that staff will provide the EPPP2 Taskforce with Pathways language, as currently drafted and amended, for review and discussion.

Discussion ensued regarding the submission requirement of EPPP scores. The Committee stated that applicants are required to submit their EPPP scores to the Board for review. Dr. Phillip clarified that if it is a historical score, the Board will accept the passing score recommended by the jurisdiction where the applicant’s license was issued.

The Committee’s changes were implemented in the proposed language below:

§ 1388. Examinations.

(a) The Board recognizes the expertise of the Department of Consumer Affairs’ (DCA) Office of Professional Examination Services (OPES). The Board shall utilize the services of the OPES in licensing examination development and validation through an interagency agreement.
(b) An applicant shall successfully take and pass the licensing examinations prior to being licensed. The licensing examinations shall consist of the Association of State and Provincial Psychology Boards’ (ASPPB) Examination for Professional Practice in Psychology (EPPP), and the California Psychology Laws and Ethics Examination (CPLEE), except that the EPPP shall be waived for those applicants who meet the criteria in section 1388.6 of this chapter. Such applicants shall be required to take and pass the CPLEE.

(c) An applicant is eligible to take the EPPP upon completion of a qualifying doctorate degree and 1500 hours of qualifying professional experience. An applicant shall pass the EPPP and complete all 3000 hours of supervised professional experience prior to being eligible for the CPLEE, whichever is applicable, pursuant to section 1388.6.

(d) Upon application, the Board will notify applicants of their eligibility to take the EPPP. Applicants are responsible for completing any administrative requirements for taking the EPPP established by ASPPB or its agent, including paying any fees. This subsection applies to those re-taking the EPPP as well as to those taking it for the first time.

(e) For forms of the EPPP taken prior to September 1, 2001, the passing score is the score that was recognized by the Board at that time. For computer administered forms of the EPPP, the Board shall accept the passing score recommended by apply a scaled score as recommended by ASPPB.

(f) Qualified applicants desiring to take the CPLEE shall submit to the Board the fee set forth in section 1392 of this chapter. Applicants shall comply with all instructions established by the DCA examination vendor for taking the CPLEE.

(g) The passing score on the CPLEE shall be determined for each form of the examination by a criterion referenced procedure performed by OPES.

(h) An applicant for whom English is his or her second language may be eligible for additional time when taking the EPPP and/or the CPLEE. The applicant must complete and submit a request for additional time that states under penalty of perjury that English is his or her second language. The Test of English as a Foreign Language (TOEFL) certification score of 85 or below must be sent by Educational Testing Service directly to the Board. The TOEFL must have been taken within the previous two years prior to application. The Board will only consider the highest score of any TOEFL taken within the previous two years. If approved, the applicant will be allotted time-and-a-half (1.5x) when taking the examination.

Note: Authority cited: Sections 2930 and 2942, Business and Professions Code.
Reference: Sections 123, 496, 2941, 2942, 2943 and 2960, Business and Professions Code.

§ 1388.6. License Requirements and Waiver of Examination SatSatisfaction of Licensure Requirements.
(a) When a California-licensed psychologist has been licensed for at least five years and has allowed his/her license to cancel by not renewing the license for at least three years, the psychologist shall not be required to take the EPPP.

(b) If an applicant for licensure as a psychologist has been licensed at the doctoral level and has been so for at least two (2) years in another state, Canadian province, or U.S. territory, for at least five years the applicant shall not be required to take the EPPP. Submit documentation of a passing score on the EPPP.

(c) An applicant for licensure as a psychologist who holds a Certificate of Professional Qualification (CPQ) issued by the Association of State and Provincial Psychology Boards (ASPPB), shall not be required to take the EPPP. Submit documentation of a passing score on the EPPP. Such an applicant shall be deemed to have met the educational and experience requirements of subdivisions (b), (c) and (ed) of Code section 2914.

(d) An applicant for licensure as a psychologist who is credentialed as a Health Service Provider in Psychology by the National Register of Health Service Providers in Psychology (NRHSPP) and has been licensed based on a doctoral degree at the doctoral level in another state, Canadian province, or U.S. territory for a minimum of five years shall not be required to take the EPPP. Submit documentation of a passing score on the EPPP. Such an applicant shall be deemed to have met the educational and experience requirements of subdivisions (b), (c) and (ed) of Code section 2914.

(e) An applicant for licensure as a psychologist who is certified by the American Board of Professional Psychology (ABPP) and has been licensed based on a doctoral degree at the doctoral level in another state, Canadian province, or U.S. territory for a minimum of five years shall not be required to take the EPPP. Submit documentation of a passing score on the EPPP. Such an applicant shall be deemed to have met the educational and experience requirements of subdivisions (b), (c) and (ed) of Code section 2914.

(f) Although the EPPP is some requirements are deemed to have been met waived under this section, an applicant must file a complete application and meet all current licensing requirements not addressed above, including payment of any fees, take and pass the California Psychology Law and Ethics Examination (CPLEE), and not been subject to discipline.

Note: Authority cited: Sections 2930 and 2946, Business and Professions Code.
Reference: Section 2946, Business and Professions Code.

§ 1389. Reconsideration of Examinations.

(a) There shall be no reconsideration of the grade score received on the EPPP or on the CPLEE.
Nothing in this section shall be construed to deprive an applicant of his or her rights of appeal as afforded by other provisions of law.


§ 1389.1. Inspection of Examinations.

(a) All examination materials, except those owned by an examination service, shall be retained by the board at the board’s office in Sacramento for a period of two (2) years after the date of the examination.

(b) No inspection is allowed of the written examination administered by the board.

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Sections 2942 and 2944, Business and Professions Code; and Section 12944, Government Code.

CCR, Sections 1387.7, 1390, 1390.1, 1390.2, & 1390.3, Registered Psychologists.

The Committee stated that all sections related to Registered Psychologists will be removed based on the discussion for Agenda Item #5. (4:09:36/4:40:09)

§ 1390. Citation.

This article may be cited and referred to as the “Registered Psychologist Regulations.”


§ 1390.1. Registration.

Any person desiring to register at a qualifying agency as a registered psychologist shall submit an application on a form provided by the Board.


§ 1390.2. Withdrawal of Applications.

Applications for registration which have not been completed within ninety (90) days after additional information has been requested shall be deemed to be withdrawn.

§ 1390.3. Statement of Purpose.

A person meeting the requirements set forth in section 2909(d) of the Code, may provide psychological services under supervision at a non-profit community agency that receives at least 25% of its funding from a governmental source for the purpose of training and providing services so long as that person registers with the board as a registered psychologist. The employing agency must provide the Board with evidence of the requisite level of government funding.

(a) The registered psychologist is authorized to function only in the agency to which he or she is registered and only after a registration number has been issued by the board;

(b) The registration shall be in effect for a period of 30 months from the date of issuance and cannot be renewed and the registrant cannot re-register as a registered psychologist to the same agency;

(c) The registered psychologist shall at all times be under the primary supervision of a qualified licensed psychologist who is employed by the same agency. The primary supervisor shall be available to the trainee 100% of the time that the trainee is working in such a capacity. This availability can be in-person, by telephone, by pager or by other appropriate technology.

(1) The primary supervisor shall comply with the coursework requirements set forth in section 1387.1(b) of the Code.

(2) The primary supervisor shall ensure that a plan is in place in the event a patient/client crisis or emergency occurs during any time the supervisor is not physically present at the established site at which the trainee is working. The primary supervisor shall ensure that the trainee thoroughly understands the plan in the event of such an emergency.

(d) In order to qualify as “supervised professional experience” pursuant to section 2914(c) of the Code, experience gained as a registered psychologist must comply with section 1387.

(e) Each patient or client of a registered psychologist shall be informed, prior to the rendering of services, that the registrant is unlicensed and under the supervision of a qualified licensed psychologist as an employee of the agency and that the supervisor shall have access to the patient’s chart in fulfilling his/her supervisory duties.

(f) No supervisor or employing agency of a registered psychologist may charge a fee or otherwise require monetary payment in consideration for the employment or supervision of a registered psychologist.

Discussion ensued regarding the 72-month limitation of registration for Psychological Assistants, submission of extension requests, and cancelling the registration to stop the clock. The Committee decided that they would need to remain flexible and maintain the discretion to review extension requests per the guidelines provided to staff. The Committee recommended to keep the language that allows the Board to reasonably modify the time limitations in section 1391.1.

Public Comment: Dr. Winkleman from CPA asked what the rationale was to go from six to five years for the Psychological Assistant registration limitation. She was also concerned about the shortened timeframe if unforeseen circumstances arise that will impact the ability for the Psychological Assistant to gain experience towards licensure.

Dr. Horn replied that 60 months was chosen to be consistent with the time needed for other categories in gaining pre- and post-doctoral experience. Ms. Sorrick mentioned that staff has proposed the “inactive status” for Psychological Assistants for the Committee’s consideration. She stated that it would provide an option for Psychological Assistants to let the Board know when these unforeseen circumstances arise. Dr. Horn agreed that the Inactive Status regulatory proposal should be added to the agenda for the Committee’s consideration and discussion at its next meeting.

The Committee’s changes were implemented in the proposed language below:

§ 1387.6. Psychological Assistants.

In order to accrue hours of SPE, a psychological assistant shall at all times be in compliance with the supervision requirements of section 1387 and with the requirements for psychological assistants set forth in Article 5.1 of this chapter. A psychological assistant accruing SPE in a private setting shall submit a plan for SPE to the Board for approval as provided for in section 1387(b)(11). The proposed supervision plan submitted by the psychological assistant for approval shall be signed by all participants involved. It shall describe the qualifications and responsibilities of the supervisor and/or the delegated supervisor. The plan shall be developed for, and shall demonstrate appropriate preparation of, the psychological assistant to practice effectively, and within the specific private practice setting. The plan shall address how the quality of work done by the psychological assistant will be monitored and assure protection of the client.


§ 1391. Citation.

This article may be cited and referred to as the “Psychological Assistant Regulations.”
§ 1391.1. Registration; Limitation of Registration Period.

(a) Any person who meets the requirements of section 2913 of the Code desiring to supervise be registered as may apply for registration as a psychological assistant associate by submitting an application on a form PSB 100 (Rev. 07/17), which is hereby incorporated by reference provided by the Board. If applying for a registration with more than one supervisor, the person shall also submit form PSB 101 (Rev. 07/17) for each additional supervisor.

(b) Registration as a psychological assistant associate shall be limited to a cumulative total of six five years (6072 months). Each registration shall be subject to annual renewal pursuant to section 1391.12. For any psychological assistant associate registered prior to the effective date of this subdivision, subsequent renewals or registrations shall be limited to a cumulative total of six five years (6072 months) from the date of the psychological assistant associate’s next registration or renewal, whichever occurs first.

Upon showing of good cause as determined by the Board, these specified time limitations may be reasonably modified.


§ 1391.2. Withdrawal of Applications.

An application for registration which has not been completed within ninety (90) days after additional information has been requested by the Board shall be deemed to be withdrawn.


§ 1391.3. Required Training.

Any person who possesses a doctorate degree which will qualify for licensure as a psychologist pursuant to Section 2914 of the code, shall be deemed to have completed “one fully matriculated year of graduate training in psychology” and will be eligible for registration as a psychological assistant upon compliance with other provisions of Section 2913 of the code.


§ 1391.4. Limited Psychological Functions.
As used in Section 2913 of the code, the phrase “limited psychological functions” means those functions which are performed under the direction and supervision of the qualified supervisor pursuant to the American Psychological Association’s (APA) January 1, 1997 version of the Guidelines and Principles for Accreditation of Programs in Professional Psychology and the APA Code of Conduct and Ethical Principles.


§ 1391.5. Statement of Purpose; Supervision Required.

(a) A psychological assistant associate shall be under the direction and supervision of a licensed psychologist or board-certified psychiatrist who is employed licensed to practice psychology, as defined in Section 2903 of the Code, in the same setting in which the psychological assistant associate is employed performs psychological functions. A licensed psychologist Primary supervisors who are supervising psychological assistant associate must comply with the supervision course requirements set forth in section 1387.1.

(b) A registered psychological associate may receive delegated supervision pursuant to sections 1387.1(b) or (d) and must comply with the requirements set forth in section 1387.2.

(c) The supervisor shall provide a psychological associate shall receive a minimum of one (1) hour per week of real time, direct individual supervision from the primary supervisor to the psychological assistant, unless more such supervision is required under Section 1387 or by the nature of the psychological functions performed by the psychological assistant associate.

(e) A registered psychological assistant employed by one of the organizations specified in section 2913 of the code may receive delegated supervision pursuant to section 1387(c) a qualified psychologist or a board-certified psychiatrist other than the supervisor to whom he/she is registered if the delegated supervisor is also employed within the same organization. Otherwise, supervision may not be delegated under a psychological assistant registration.


(a) Every supervisor of a psychological assistant associate shall have the responsibility for supervising the psychological functions performed by the psychological assistant and ensuring that the education, training and experience in the areas of psychological practice for which they will supervise, and shall be responsible for supervising the psychological functions performed by the psychological associate extent, kind and...
quality of the psychological functions performed by the assistant are consistent with the
supervisor’s training and experience, and ensure that the psychological
associate complies with the provisions of the code, the Board’s regulations,
and the ethical standards established by the American Psychological Association.

(b) The supervisor shall inform and ensure that each client or patient is informed, prior to the
rendering of services by the psychological assistant, that the psychological
associate is unlicensed and is under the direction and supervision of the
supervisor. Each client or patient shall also be informed that the supervisor shall have access to the client’s or patient’s chart in fulfilling his/her supervision duties.

(c) The supervisor shall be available to the psychological associate 100% of the time the psychological associate is performing psychological functions. The availability can be in-person, by telephone, by pager or by other appropriate technology.

(d) The supervisor shall ensure that a plan is in place to protect the patient or client in the event a client or patient crisis or emergency occurs during any time the supervisor is not physically present at the established site at which the supervisee is working. The supervisor shall ensure that the supervisee thoroughly understands the plan in the event a client or patient crisis or emergency occurs.


§ 1391.7. Supervised Professional Experience.

In order to qualify as “supervised professional experience” pursuant to section 2914(c) of the Code, experience gained as a psychological associate must comply with Section 1387.


§ 1391.8. Employer-Supervisor-Employee-Psychological Associate Relationship.

(a) No supervisor or employer shall have any familial, intimate, business or other relationship with the psychological associate which would compromise the employer’s or supervisor’s effectiveness, and/or which would violate the Ethical Principles and Code of Conduct of the American Psychological Association.

(b) No supervisor or employer of a psychological assistant may charge a psychological associate a fee or otherwise require monetary payment in consideration for the employment or supervision of a psychological assistant.
(c) The supervisor or employer shall supply all provisions necessary to function as a psychological assistant.

(d) The psychological assistant shall have no proprietary interest in the business of the supervisor or the employer.

(e) The psychological assistant shall not rent, lease, sublease, or lease-purchase office space from any entity for purposes of functioning as a psychological assistant.


§ 1391.10. Annual Reports Update.

One year after the effective date of a psychological associate registration and annually thereafter, every psychological associate shall submit to the Board an update for the registration that is completed by each supervisor, and signed by the psychological associate. On or before the expiration of a registration, every supervisor of a psychological assistant shall submit to the Board on a form provided by the Board, a report for the registration period showing: Such form shall include the following:

(a) Name and registration number of the psychological associate. The nature of the psychological functions performed by the psychological assistant being supervised.

(b) Identification of the primary psychological functions that the psychological associate is performing. Certification of employment.

(c) Name, license number, telephone number, and electronic mailing address of the primary supervisor since the effective date of the registration or the last update. The locations at which the psychological assistant provided the psychological functions and the type, extent and amount of supervision.

(d) Address of all locations where psychological services are currently being provided.

(e) The period of supervision.

(f) The type and amount of supervision received.

(g) Attestation that the primary supervisor has completed the required six-hour course in supervision within the last two years.

(h) A certification. A signed attestation from all current primary supervisors that during the period supervised, the psychological functions performed by the psychological assistant has demonstrated an overall performance at or above the level of competence expected for his or her level of education, training and experience, and were performed at a level satisfactory to ensure safety to the public.
(i) Failure to submit a completed annual update for each primary supervisor shall render the registration ineligible for renewal.


§ 1391.11. Notification of Termination—Change of Primary Supervisor or Location

(a) A psychological associate shall notify the Board in writing of any change or addition of a primary supervisor, on form PSB 101 (07/17). Board approval is required prior to rendering psychological services under the supervision of the new primary supervisor. A new supervision agreement is required, pursuant to section 1387, if there has been a change of supervisor and the psychological associate is accruing supervised professional experience.

(b) Within thirty (30) days after the termination of the supervision between a primary supervisor and the employment of a psychological assistant, or any change or addition of the location where services are being rendered by a psychological associate with the same primary supervisor, the employer of the psychological associate shall notify the Board in writing of such termination or change, on form PSB 101 (07/17) setting forth the date thereof.


§ 1391.12. Psychological Assistant Associate Renewals.

(a) A new registration shall expire one year after issuance. The registration of a psychological assistant associate shall be renewed by the employer annually, on or before its expiration on a form provided by the Board. Such form shall include the following:

(1) Name and registration number of the psychological associate, registration expiration date, and renewal amount;

(2) Disclosure of whether the psychological associate has been convicted or has had a license or registration disciplined since his or her last renewal;

(3) Disclosure of whether the psychological associate has complied with the fingerprint requirements and submitted a full set of fingerprints to the Department of Justice;

(4) Telephone number and electronic mailing address of the psychological associate; and
(5) A signed declaration under penalty of perjury that the information provided is true and correct.

(b) A registration renewed 30 days after its expiration must be accompanied by the delinquency fee required in section 1392.1 in order to be renewed.

(c) A psychological assistant associate who has been registered with the Board but whose registration has expired and has not been renewed by the employer shall not function as a psychological assistant associate.

(d) A psychological assistant employed and registered by more than one employer shall have his or her registration renewed by each employer.

(d) A registration not renewed by the psychological associate within 60 days after its expiration shall become void be cancelled and shall not be reinstated and a new application for registration shall be submitted by the employer.


CCR, Section 1392.1, Psychological Assistant Fees.

The Committee’s changes were implemented in the proposed language below per the discussion on Agenda Item #5.

§ 1392.1. Psychological Assistant Associate Fees.

(a) The application fee for registration as a psychological assistant associate which is payable by the supervisor is $40.00.

(b) The annual renewal fee for registration of a psychological assistant associate is $40.00.

(c) The delinquency fee for a psychological assistant associate is $20.00.

Note: Authority cited: Sections 2930 and 2940, Business and Professions Code. Reference: Sections 26882948 and 26892987, Business and Professions Code.

Agenda Item #7: Recommendations for Agenda Items for Future Licensing Committee Meetings

Dr. Horn asked the public if there were any recommendations for agenda items for future Committee meetings.

There were no recommendations from the public.
Agenda Item #8: Closed Session

The Committee met in closed session pursuant to Government Code Section 11126(c)(2) to discuss and consider qualifications for licensure.

The Committee returned to open session at 4:00 p.m.

ADJOURNMENT

The Committee adjourned at 4:00 p.m.

Committee Chair

Date