

1 **Licensing Committee Meeting Minutes**

2
3 **Department of Consumer Affairs**
4 **1747 N. Market Blvd., HQ2 Hearing Room #186**
5 **Sacramento, CA 95834**
6 **(916) 574-7720**
7

8 **Thursday, October 25, 2018**
9

10 **Agenda Item #1: Call to Order/Roll Call/Establishment of Quorum**

11 Jacqueline Horn, PhD, Committee Chairperson, called the meeting to order at 9:08 a.m.

12 A quorum was present and due notice had been sent to all interested parties.
13
14

15
16 **Members Present**

17 Jacqueline Horn, PhD, Chairperson
18 Stephen Phillips, JD, PsyD
19 Seyron Foo, Public Member
20

21 **Others Present**

22 Antonette Sorrick, Executive Officer
23 Norine Marks, DCA Legal Counsel
24 Stephanie Cheung, Licensing Manager
25 Sandra Monterrubio, Enforcement Program Manager
26 Cherise Burns, Central Services Manager
27 Mary Lynn Ferreira, Licensing Analyst
28

29 **Agenda Item #2: Public Comment(s) for Items not on the Agenda**

30
31 There was no public comment.
32

33 **Agenda Item #3: Approval of the Licensing Committee Meeting Minutes: April 24,**
34 **2018**

35
36 Dr. Horn asked if there were any additions or corrections to the April 24, 2018, minutes.
37

38 Dr. Phillips provided minor corrections to the minutes.

39 It was M(Foo)/S(Phillips) to approve the minutes as amended.
40

41
42 There was no public comment.
43

44 Vote: 3-0 (Aye: Foo, Horn, Phillips)
45
46

47 **Agenda Item #4: Pathways to Licensure: Review Proposed Amendments**

48
49 **a. Proposed Amendments to Evidence Code § 1010 and the following Business and**
50 **Professions Code sections:**

- 51 • §§ 25, 28, 2915.5 (Training in Human Sexuality, Child, Elder, and Dependent
- 52 Adult Abuse Assessment and Reporting, and Aging and Long-term Care);
- 53 • § 27 (Disclosure of Information);
- 54 • § 2903 (Licensure Requirements);
- 55 • §§ 2909, 2909.5, 2910, & 2911, (Exemptions);
- 56 • § 2913 (Psychological Assistant);
- 57 • § 2914 (Applicant Requirements);
- 58 • § 2915 (Continuing Professional Development);
- 59 • §§ 29 & 2915.7 (Continuing Education: Chemical Dependency and Alcoholism
- 60 and Aging and Long-term Care)
- 61 • §§ 2940 & 2941 (Application and Examination Fees);
- 62 • §§ 2942, 2943, & 2944 (Examination Time and Subjects);
- 63 • § 2946 (Licensure in Another State);
- 64 • § 2948 (Issuance of License); and
- 65 • § 2960 (Grounds for Disciplinary Action)

66
67 Dr. Horn opened discussion of proposed changes to the following sections of the
68 statutes.

69
70 **Proposed Amendments to Business and Professions (B&P) Code § 2946 (Licensure in**
71 **Another State)**

72
73 The Committee discussed waiver of examination language in section 2946. Mr. Foo
74 recommended that the language remain in the statute since it is discretionary as to
75 whether the examination is waived. The Committee revisited this section after reviewing
76 the proposed language in regulations. Dr. Horn recommended to clarify in language that
77 the examinations are required, and all applicants are expected to take and pass the
78 examinations.

79
80 The Committee's changes were implemented as follows:

81
82 **§ 2946. Reciprocity licenses; Temporary practice by out-of-state licensees; Waiver**
83 **of examination requirement**

84
85 The board shall grant a license to any person who passes the board's supplemental
86 licensing examination and, at the time of application, has been licensed for at least
87 twofive years by a psychology licensing authority in another state or territory of the
88 United States or Canadian province if the requirements for obtaining a certificate or
89 license to practice psychology in that state, territory or province were substantially
90 equivalent to the requirements of this chapter.

91
92 A psychologist certified or licensed in another state, territory or province and ~~who~~ has
93 ~~made application~~ applied to the board for a license in this state may perform activities
94 and services of a psychological nature without a valid California license for a period not
95 to exceed 180 calendar days from the time of submitting his or her application or from
96 the commencement of residency in this state, whichever first occurs.

97
98 Applicants are expected to take and pass the required examinations. The board at its
99 discretion may waive the examinations, when in the judgment of the board the applicant
100 has already demonstrated competence in areas covered by the examinations. The board
101 at its discretion may waive the examinations for diplomates of the American Board of
102 Professional Psychology.

103
104 *(Amended by Stats. 2005, Ch. 658, Sec. 11. Effective January 1, 2006.)*

105
106 Proposed Amendments to B&P Code §§ 2909, 2909.5, 2910, & 2911 (Exemptions)

107
108 Dr. Horn pointed out that the proposed language in section 2911 should be edited to
109 separate pre-doctoral and post-doctoral trainees. Discussion ensued regarding the best
110 language to accomplish this. The Committee agreed to further simply the language in
111 section 2911 and their changes were implemented as follows:

112
113 **§ 2911. Applicability of chapter to ~~students and interns~~ (students, interns and**
114 **post-doctoral trainees)**

115
116 Nothing in this chapter shall be construed as restricting the activities and services of a
117 psychology graduate student or psychological intern in psychology pursuing a course of
118 study leading to a graduate degree in psychology at an accredited or approved college
119 or university and working in a training program, or a postdoctoral trainee working in a
120 postdoctoral placement overseen by the American Psychological Association (APA), the
121 Association of Psychology Postdoctoral and Internship Centers (APPIC), or the
122 California Psychology Internship Council (CAPIC), provided that these activities and
123 services constitute a part of his or her supervised course of study and that those persons
124 are designated by the title “psychological or psychology intern,” “psychological trainee,”
125 “postdoctoral intern,” or another title clearly indicating the training status appropriate to
126 his or her level of training. The aforementioned terms shall be reserved for persons
127 enrolled in the a doctoral program leading to one of the degrees that qualifies for
128 licensure listed in subdivision (b) of Section 2914(b) at an accredited or approved
129 college or university or a trainee in a formal pre-doctoral internship post-doctoral
130 placement overseen approved by the American Psychological Association (APA),
131 Association of Psychology Postdoctoral and Internship Centers (APPIC), or California
132 Psychology Internship Council (CAPIC).

133
134 *(Amended by Stats. 2005, Ch. 658, Sec. 3. Effective January 1, 2006.)*

135
136 Dr. Winkelman of CPA and Angela Gilliard, Legislative Director for UC Health from the
137 Office of the President of University of California, expressed concern regarding the
138 proposed deletion of section 2910 and incorporation of some of its language into section
139 2909 because, as it would be worded, it would prohibit professors from using the term
140 “psychologist” in their official titles. After discussion, Dr. Gilliard offered to draft language
141 combining sections 2909 and 2910 and eliminating the problem for professors for the
142 November 15-16, 2018 Board meeting. No changes to sections 2909 and 2910 were
143 recommended by the Committee, and section 2909.5 was not discussed at the meeting.

144
145
146

147 Proposed Amendments to B&P Code § 2914 (Applicant Requirements)

148

149 Dr. Horn expressed concern that evaluations of foreign degrees performed by
150 evaluation services approved by the National Association of Credential Evaluation
151 Services (NACES) are not equivalent. She did not recommend amending section 2914
152 but suggested that the Board should consider specifying in regulation acceptable types
153 of NACES approved agencies in future.

154

155 Drs. Horn and Phillips pointed out that a degree should either be referenced as “a
156 doctorate” or “a doctoral degree”. After discussion, the Committee agreed that
157 “doctorate degree” be replaced with “doctoral degree” for clarity in this section.

158

159 The Committee’s changes were implemented as follows:

160

161 **§ 2914. Applicant’s requirements**

162

163 Each applicant for licensure shall ~~comply with all of the following requirements:~~

164

165 (a) ~~Is not~~ be subject to denial of licensure under Division 1.5 (commencing with Section
166 475).

167

168 (b) ~~P~~possess an earned ~~doctorate~~doctoral degree (1) in psychology, ~~(2) in educational~~
169 ~~psychology with the field of specialization in clinical, counseling, school, consulting,~~
170 ~~forensic or industrial/organizational psychology, or (3) in education with the field of~~
171 ~~specialization in counseling psychology, or educational psychology, or school~~
172 ~~psychology, or (3) in a field of specialization designed to prepare graduates for the~~
173 ~~professional practice of psychology.~~ Except as provided in subdivision (h), this degree or
174 training shall be obtained from an accredited university, college, or professional school.
175 The board shall make the final determination as to whether a degree meets the
176 requirements of this section.

177

178 (c) (1) On or after January 1, 2020, possess an earned ~~doctorate~~doctoral degree in
179 psychology, ~~in educational psychology with the field of specialization in clinical,~~
180 ~~counseling, school, consulting, forensic or industrial/organizational psychology,~~ or in
181 education with the field of specialization in counseling psychology, ~~or educational~~
182 ~~psychology, or school psychology~~ from a college or institution of higher education that is
183 accredited by a regional accrediting agency recognized by the United States Department
184 of Education. Until January 1, 2020, the board may accept an applicant who possesses
185 a ~~doctorate~~doctoral degree in psychology, ~~educational psychology with the field of~~
186 ~~specialization in clinical, counseling, school, consulting, forensic or~~
187 ~~industrial/organizational psychology,~~ or in education with the field of specialization in
188 counseling, ~~or educational psychology, or school psychology~~ from an institution that is
189 not accredited by an accrediting agency recognized by the United States Department of
190 Education, but is approved to operate in this state by the Bureau for Private
191 Postsecondary Education.

192

193 (2) Paragraph (1) does not apply to any student who was enrolled in a doctoral program
194 in psychology, ~~educational psychology with the field of specialization in clinical,~~
195 ~~counseling, school, consulting, forensic or industrial/organizational psychology,~~ or in
196 education with the field of specialization in counseling psychology, ~~or educational~~

197 psychology, or school psychology at a nationally accredited or approved institution as of
198 December 31, 2016.

199 ~~(3) No educational institution shall be denied recognition as an accredited academic~~
200 ~~institution solely because its program is not accredited by any professional organization~~
201 ~~of psychologists, and nothing in this chapter or in the administration of this chapter shall~~
202 ~~require the registration with the board by educational institutions of their departments of~~
203 ~~psychology or their doctoral programs in psychology.~~

204

205 (43) An applicant for licensure trained in an educational institution outside the United
206 States or Canada shall demonstrate to the satisfaction of the board that he or she
207 possesses a ~~doctorate~~doctoral degree in psychology or education pursuant to (c)(1) and
208 (2) that is equivalent to a degree earned from a regionally accredited academic
209 institution~~university~~ in the United States or Canada. These applicants shall provide the
210 board with a comprehensive evaluation of the degree performed by a foreign credential
211 evaluation service that is a member of the National Association of Credential Evaluation
212 Services (NACES), and any other documentation the board deems necessary.

213

214 (d) (1) ~~H~~ave engaged for at least two years in supervised professional experience
215 under the direction of a licensed psychologist, the specific requirements of which shall be
216 defined by the board in its regulations, or under suitable alternative supervision as
217 determined by the board in regulations duly adopted under this chapter, at least one
218 year of which shall be occur after being awarded the qualifying doctoral degree~~doctorate~~
219 ~~in psychology~~. The supervisor shall submit verification of the experience ~~required by this~~
220 ~~subdivision to the trainee in a manner~~as prescribed by the board. If the supervising
221 licensed psychologist fails to provide verification to the trainee in a timely manner, the
222 board may establish alternative procedures for obtaining the necessary documentation.
223 Absent good cause, the failure of a supervising licensed psychologist to provide the
224 verification to the board upon request shall constitute unprofessional conduct.

225

226 (2) The board shall establish qualifications by regulation for supervising psychologists.

227

228 (e) ~~T~~ake and pass the examination required by Section 2941 unless otherwise
229 exempted by the board under this chapter.

230

231 (f) ~~Show by evidence satisfactory to the board that he or she has completed~~
232 ~~training~~Complete coursework or provide evidence of training in the detection and
233 treatment of alcohol and other chemical substance dependency. ~~This requirement~~
234 ~~applies only to applicants who matriculate on or after September 1, 1985 as prescribed~~
235 by the board.

236

237 (g) (1) ~~Show by evidence satisfactory to the board that he or she has~~
238 ~~completed~~Complete coursework or provide evidence of training in spousal or partner
239 abuse assessment, detection, and intervention. ~~This requirement applies to applicants~~
240 ~~who began graduate training during the period commencing on January 1, 1995, and~~
241 ~~ending on December 31, 2003. as prescribed by the board.~~

242

243 (2) ~~An applicant who began graduate training on or after January 1, 2004, shall show by~~
244 ~~evidence satisfactory to the board that he or she has completed a minimum of 15 contact~~
245 ~~hours of coursework in spousal or partner abuse assessment, detection, and intervention~~
246 ~~strategies, including knowledge of community resources, cultural factors, and same~~

247 ~~gender abuse dynamics. An applicant may request an exemption from this requirement if~~
248 ~~he or she intends to practice in an area that does not include the direct provision of~~
249 ~~mental health services.~~

250
251 ~~(3) Coursework required under this subdivision may be satisfactory if taken either in~~
252 ~~fulfillment of other educational requirements for licensure or in a separate course. This~~
253 ~~requirement for coursework shall be satisfied by, and the board shall accept in~~
254 ~~satisfaction of the requirement, a certification from the chief academic officer of the~~
255 ~~educational institution from which the applicant graduated that the required coursework~~
256 ~~is included within the institution's required curriculum for graduation.~~

257
258 (h) Until January 1, 2020, an applicant holding a doctoral degree in psychology from an
259 approved institution is deemed to meet the requirements of this section if both of the
260 following are true:

261
262 (1) The approved institution offered a doctoral degree in psychology designed to prepare
263 students for a license to practice psychology and was approved by the former Bureau for
264 Private Postsecondary and Vocational Education on or before July 1, 1999.

265
266 (2) The approved institution has not, since July 1, 1999, had a new location, as
267 described in Section 94823.5 of the Education Code.

268
269 *(Amended by Stats. 2016, Ch. 484, Sec. 3. Effective January 1, 2017.)*

270
271 Proposed Amendments to B&P Code §§ 25, 28, 2915.5 (Training in Human Sexuality,
272 Child, Elder, and Dependent Adult Abuse Assessment and Reporting, and Aging and
273 Long-term Care), § 2915 (Continuing Professional Development), and §§ 29 & 2915.7
274 (Continuing Education: Chemical Dependency and Alcoholism and Aging and Long-
275 term Care)

276
277 Dr. Horn questioned whether to delete effective dates in section 2915.5. Dr. Elizabeth
278 Winkelman of the California Psychological Association (CPA) added that since the
279 modality to obtain and meet the pre-licensure course requirement is specified in the
280 proposed amendments in section 2915.5(d), the dates may not be necessary. The
281 Committee agreed.

282
283 Mr. Foo recommended deleting section 2915.7 and combining the requirements of that
284 section into section 2915.5 to avoid creating an unintentional dichotomy for licensees in
285 meeting this coursework requirement. Dr. Phillips also stated that since the potential
286 licensees would be able to meet this requirement through specific ways, such as
287 through a graduate training program or a continuing education course, he supported
288 amending the language that provides a uniform standard.

289
290 After discussion and input from Drs. Elizabeth Winkelman and Jo Linder-Crow of the
291 CPA, the Committee decided to delete dates in sections 2915 and 2915.5, delete
292 subsection 2915(d)(1), delete section 2915.7 and combine requirements of that section
293 into section 2915.5.

294
295 Sections 25, 28, and 29 were not discussed by the Committee.

296

297 The Committee's changes were implemented as follows:

298
299 **§ 2915. Continuing education requirements; Practice outside fields of competence**
300

301 (a) Except as provided in this section, the board shall issue a renewal license only to an
302 applicant licensed psychologist who has completed 36 hours of approved continuing
303 professional development in the preceding two years.

304
305 (b) ~~A~~Each person licensed psychologist who ~~applies to~~ renews or reinstates his or her
306 license issued pursuant to this chapter shall certify ~~under penalty of perjury that he or~~
307 ~~she is in~~ compliance with this section under penalty of perjury, and shall retain proof of
308 this compliance for submission to the board upon request. False statements submitted
309 pursuant to this section shall be a violation of Section 2970.

310
311 (c) Continuing professional development means certain ~~continuing education learning~~
312 activities approved in four different categories:

313
314 (1) Professional Activities.

315
316 (2) Academic Activities.

317
318 (3) Sponsored eContinuing eEducation eCoursework.

319
320 (4) Board eCertification from the American Board of Professional Psychology.

321
322 The board may develop regulations further defining acceptable continuing professional
323 development activities.

324
325 (d) ~~(1) The board shall require a licensed psychologist who began graduate study prior to~~
326 ~~January 1, 2004, to take a continuing education course during his or her first renewal~~
327 ~~period after the operative date of this section in spousal or partner abuse assessment,~~
328 ~~detection, and intervention strategies, including community resources, cultural factors,~~
329 ~~and same gender abuse dynamics. Equivalent courses in spousal or partner abuse~~
330 ~~assessment, detection, and intervention strategies taken prior to the operative date of~~
331 ~~this section or proof of equivalent teaching or practice experience may be submitted to~~
332 ~~the board and at its discretion, may be accepted in satisfaction of this requirement.~~

333
334 ~~(2) Continuing education courses taken pursuant to this subdivision shall be applied to~~
335 ~~the 36 hours of approved continuing professional development required under~~
336 ~~subdivision (a).~~

337
338 (e) Continuing education courses approved to meet the requirements of this section shall
339 be approved for credit by organizations approved by the board. An organization
340 previously approved by the board to provide or approve continuing education is deemed
341 approved under this section.

342
343 (f) The board may accept continuing education courses approved by an entity that has
344 demonstrated to the board in writing that it has, at a minimum, a 10-year history of
345 providing educational programming for psychologists and has documented procedures

346 for maintaining a continuing education approval program. The board shall adopt
347 regulations necessary for implementing this section.

348
349 ~~(g) The board may grant an exemption, or an extension of the time for compliance with,~~
350 ~~from the continuing professional development requirement of this section.~~

351
352 ~~(gh)~~ The administration of this section may be funded through professional license fees
353 and continuing education provider and course approval fees, or both. The fees related to
354 the administration of this section shall not exceed the costs of administering the
355 corresponding provisions of this section.

356
357 *(Amended by Stats. 2016, Ch. 484, Sec. 6. Effective January 1, 2017.)*

358
359 **§ 2915.5. Coursework in aging and long-term care required for licensure of new**
360 **applicant; Instruction on assessment and reporting of, as well as treatment related**
361 **to, elder and dependent adult abuse and neglect**

362
363 (a) Any applicant for licensure as a psychologist ~~who began graduate study on or after~~
364 ~~January 1, 2004,~~ shall complete, as a condition of licensure, a minimum of ~~40~~six (6)
365 ~~contact~~ hours of coursework or applied experience in aging and long-term care, which
366 may include, but need not be limited to, the biological, social, and psychological aspects
367 of aging. ~~On and after January 1, 2012,~~†This coursework shall include instruction on the
368 assessment and reporting of, as well as treatment related to, elder and dependent adult
369 abuse and neglect.

370
371 ~~(b) Coursework taken in fulfillment of other educational requirements for licensure~~
372 ~~pursuant to this chapter, or in a separate course of study, may, at the discretion of the~~
373 ~~board, fulfill the requirements of this section.~~

374
375 ~~(eb)~~ In order to satisfy the coursework requirement of this section, the applicant shall
376 submit to the board a written certification from the registrar or training director~~chief~~
377 ~~academic officer~~ of the educational institution or program from which the applicant
378 graduated stating that the coursework required by this section is included within the
379 institution's required curriculum for graduation at the time the applicant graduated, or
380 within the coursework, that was completed by the applicant.

381
382 ~~(c)~~ If an applicant does not have coursework pursuant to this section, evidence of
383 compliance can be obtained as part of his or her applied experience. Applied
384 experience can be met in any of the following settings: practicum, internship, or formal
385 postdoctoral placement that meets the requirement of Section 2911, or other qualifying
386 supervised professional experience. To satisfy this requirement, the applicant shall
387 submit to the board a written certification from the director of training for the program or
388 primary supervisor where the qualifying experience has occurred stating that the training
389 required by this section is included within the applied experience.

390
391 ~~(d)~~ If an applicant does not meet the curriculum or coursework requirement pursuant to
392 this section, evidence of compliance can be obtained by taking a continuing education
393 course that meets the requirements of subdivision (e) or (f) of Section 2915 and that
394 qualifies as a continuing education learning activity category specified in paragraph (2)
395 or (3) of subdivision (c) of Section 2915. To satisfy this requirement, the applicant shall

396 submit to the board a certification of completion~~The board shall not issue a license to the~~
397 ~~applicant until the applicant has met the requirements of this section.~~

398
399 *(Amended by Stats. 2010, Ch. 552, Sec. 2. Effective January 1, 2011.)*

400
401 ~~**§ 2915.7. Continuing education course in aging and long-term care required for**~~
402 ~~**first license renewal; instruction on assessment and reporting of, as well as**~~
403 ~~**treatment related to, elder and dependent adult abuse and neglect**~~

404
405 ~~(a) A licensee who began graduate study prior to January 1, 2004, shall complete a~~
406 ~~three-hour continuing education course in aging and long-term care during his or her first~~
407 ~~renewal period after the operative date of this section, and shall submit to the board~~
408 ~~evidence acceptable to the board of the person's satisfactory completion of that course.~~

409
410 ~~(b) The course should include, but is not limited to, the biological, social, and~~
411 ~~psychological aspects of aging. On and after January 1, 2012, this coursework shall~~
412 ~~include instruction on the assessment and reporting of, as well as treatment related to,~~
413 ~~elder and dependent adult abuse and neglect.~~

414
415 ~~(c) Any person seeking to meet the requirements of subdivision (a) of this section may~~
416 ~~submit to the board a certificate evidencing completion of equivalent courses in aging~~
417 ~~and long-term care taken prior to the operative date of this section, or proof of equivalent~~
418 ~~teaching or practice experience. The board, in its discretion, may accept that certification~~
419 ~~as meeting the requirements of this section.~~

420
421 ~~(d) The board may not renew an applicant's license until the applicant has met the~~
422 ~~requirements of this section.~~

423
424 ~~(e) A licensee whose practice does not include the direct provision of mental health~~
425 ~~services may apply to the board for an exception to the requirements of this section.~~

426
427 *(Amended by Stats. 2010, Ch. 552, Sec. 3. Effective January 1, 2011.)*

428
429 Proposed Amendments to B&P Code § 27 (Disclosure of Information), § 2903
430 (Licensure Requirements), § 2913 (Psychological Assistant), §§ 2940 & 2941
431 (Application and Examination Fees), §§ 2942, 2943, & 2944 (Examination Time and
432 Subjects), § 2948 (Issuance of License), and § 2960 (Grounds for Disciplinary Action)

433
434 These sections were not discussed by the Committee.

435
436 Dr. Winkelman questioned whether the time allowed for temporary practice by a
437 licensee of another state or country is consecutive or total time as stated in B&P Code
438 section 2912. The Committee could not discuss the specific section because it was not
439 on the agenda. The Committee recommend including the section on the agenda for the
440 next Licensing Committee meeting.

441
442 It was M(Foo)/S(Phillips) to approve the language as amended, move the Pathways
443 statutory amendments for the full Board's consideration, and proceed to legislation.

444
445 There was no public comment.

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Vote: 3-0 (Aye: Foo, Horn, Phillips)

b. Proposed Amendments to Title 16 of the California Code of Regulations:

- § 1380.3 (Definitions);
- §§ 1381, 1381.1, & 1381.2 (Applications);
- § 1381.4 (Failure to Appear for an Examination);
- § 1381.5 (Failure to Pay Initial License Fee);
- § 1381.6 (Permit Processing Times);
- §§ 1382, 1382.3, 1382.4, 1382.5, & 1382.6 (Pre-licensing Courses);
- § 1386 (Evaluation of Education);
- § 1387 (Supervised Professional Experience);
- §§ 1387.1 & 1387.2 (Qualifications of Primary and Delegated Supervisors);
- § 1387.3 (Non-Mental Health Services);
- § 1387.4 (Out-of-State Experience);
- § 1387.5 (SPE Log);
- §§ 1388, 1388.6, 1389, & 1389.1 (Examinations-Waiver/Reconsideration);
- §§ 1387.7, 1390, 1390.1, 1390.2, & 1390.3 (Registered Psychologists);
- §§ 1387.6, 1391, 1391.1, 1391.2, 1391.3, 1391.4, 1391.5, 1391.6, 1391.7, 1391.8, 1391.10, 1391.11, & 1391.12 (Psychological Assistants); and
- § 1392.1 (Psychological Assistant Fees)

Dr. Horn opened discussion of proposed changes to the following sections of the regulations.

Proposed Amendments to Title 16 of the California Code of Regulations (CCR) § 1380.3 (Definitions)

Mr. Foo expressed concern about the definition of “he or she” in section 1380.3(c) as it is not representative of the applicable community. After discussion, the Committee agreed that “he or she” in subsection (c) be replaced with “applicant,” “licensee,” “trainee” etc. as appropriate throughout the proposed regulation amendments and removed it from this section.

Dr. Winkelman suggested that the definition of General Applied Psychology be added to the section 1380.3 because she found that in reading through the changes to the supervision requirements and the introduction to the term General Applied Psychology, it was confusing, and it would be helpful to define it in this section. Dr. Horn agreed and suggested that the definition of Health Service Psychologist also be added to the definitions in section 1380.3. The Committee discussed definition language and their changes were implemented as follows:

§ 1380.3. Definitions.

The following general definitions shall apply whenever the terms are used throughout Division 13.1, except where specifically noted otherwise. For the purpose of the regulations contained in this chapter, the term

(a) “bBoard” means the Board of Psychology, and the term

496 (b) “eCode” means the Business and Professions Code.

497

498 (c) “Client” means a client or patient of the licensee.

499

500 (d) “Licensed” or “licensed psychologist” means a psychologist licensed by the Board.

501

502 (e) “Trainee” means a psychology trainee working under supervision as specified in
503 section 1387.

504

505 (f) “General Applied Psychologist” means a licensed psychologist whose training is in
506 forensic, consulting, industrial/organizational, or applied developmental psychology, or
507 applied psychological research.

508

509 (g) “Health Service Psychologist” means a licensed psychologist whose training is in
510 clinical, counseling, or school psychology.

511

512 Note: Authority and reference cited: Section 2930, Business and Professions Code.

513

514 Proposed Amendments to Title 16 of the CCR §§ 1381, 1381.1, & 1381.2

515 (Applications), § 1381.4 (Failure to Appear for an Examination), and § 1381.5 (Failure to
516 Pay Initial License Fee)

517

518 Dr. Phillips recommended the word, “deemed”, should be used relating to application
519 withdrawal. Dr. Phillips also recommended that application should be withdrawn,
520 instead of being abandoned. The Committee agreed.

521

522 Sections 1381 and 1381.2 were not discussed by the Committee.

523

524 The Committee’s changes were implemented as follows:

525

526 **§ 1381.1. ~~Abandonment~~Withdrawal of Applications.**

527

528 An application shall be deemed withdrawn after thirty-six (36) months~~denied without~~
529 ~~prejudice when, in the discretion of the board, an applicant does not exercise due~~
530 ~~diligence in the completion of his or her application, in furnishing additional information~~
531 ~~or documents requested or in the payment of any required fees. An applicant who~~
532 subsequently decides to reapply shall be required to file a new application and pay the
533 current application fee.

534

535 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
536 2940, Business and Professions Code.

537

538 **§ 1381.4. Failure to Appear for Examination—Withdrawal of Application.**

539

540 The application shall be deemed withdrawn, for aAny applicant approved to take or
541 ~~retake a~~Board licensing examination who fails to appear for such examination in any
542 ~~twelve-month period shall be deemed have his or her application withdrawn.~~ An
543 applicant who subsequently decides to take the examination shall be required to file a
544 new application and pay the current application and examination fees.

545

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Sections 2914, 2931, 2940, 2941, and 2942, Business and Professions Code.

§ 1381.5. Failure to Pay Initial License Fee.

An application shall be deemed to have been ~~abandoned~~withdrawn if an applicant fails to pay the initial license fee within ~~three years~~thirty-six (36) months after notification by the ~~Board~~Board that the fee for licensure is due. An applicant whose application has been deemed ~~withdrawn~~abandoned may again be eligible for licensure upon the filing of a new application and meeting all current ~~licensing~~licensure requirements, including payment of any fees. Such applicant shall ~~not~~ be required to ~~take the Examination for Professional Practice in Psychology (EPPP) but shall take and pass the California Psychology Supplemental Laws and Ethics Examination (CPSLEE).~~

Note: Authority cited: Section 2930, Business and Professions Code. Reference: Sections 2940 and 2983, Business and Professions Code.

Proposed Amendments to Title 16 of the CCR §§ 1382, 1382.3, 1382.4, 1382.5, & 1382.6 (Pre-licensing Courses)

Per the discussion in section 1380.3, the Committee agreed that “he or she” should be replaced with “applicant,” “licensee,” “trainee” etc. as appropriate throughout the proposed regulation amendments.

Section 1382.6 was not discussed by the Committee.

The Committee’s changes were implemented as follows:

§ 1382. Human Sexuality Training.

(a) An applicant for licensure as a psychologist shall complete as a condition of licensure a minimum of six (6) hours of coursework or applied experience in human sexuality, which includes the study of physiological, psychological and sociocultural variables associated with sexual identity, sexual behavior or sexual disorders, major treatment approaches and the specific ethical and legal issues related to practice in this area.

(b) This requirement shall be met in one of the following ways:

(1) Obtained as part of his or her the applicant’s qualifying graduate degree program. To satisfy this requirement, the applicant shall submit to the Board a written certification from the registrar or training director of the educational institution or program from which the applicant graduated stating that the coursework required by this section is included within the institution’s curriculum required for graduation at the time the applicant graduated, or within the coursework that was completed by the applicant.

(2) Obtained as part of his or her the applicant’s applied experience. Applied experience can be met in any of the following settings: practicum, internship, or formal postdoctoral placement that meets the requirement of section 2911, or other qualifying supervised professional experience. To satisfy this requirement, the

596 applicant shall submit to the board a written certification from the director of training
597 for the program or primary supervisor where the qualifying experience has occurred
598 stating that the training required by this section is included within the applied
599 experience.

601 (3) By taking a continuing education course that meets the requirements of
602 subdivision (e) or (f) of section 2915 and that qualifies as a continuing education
603 learning activity category specified in paragraph (2) or (3) of subdivision (c) of section
604 2915. To satisfy this requirement, the applicant shall submit to the board a
605 certification of completion.

607 ~~Unless otherwise exempted, all persons applying for a license as a psychologist shall, in~~
608 ~~addition to all other requirements for licensure, have completed coursework or training in~~
609 ~~human sexuality which meets the requirements of this section. Such training shall:~~

610 ~~(a) Be completed after January 1, 1970.~~

611 ~~(b) Be obtained~~

612
613 ~~(1) In an accredited or approved educational institution, as defined in section 2901 of~~
614 ~~the Code, including extension courses offered by such institutions, or~~

615
616 ~~(2) In an educational institution approved by the Department of Education pursuant to~~
617 ~~section 94310 of the Education Code, or~~

618
619 ~~(3) From a continuing education provider approved by a professional association, or~~

620
621 ~~(4) In a course sponsored or offered by a professional association, or~~

622
623 ~~(5) In a course sponsored, offered or approved by a local, county or state department~~
624 ~~of health or mental health or by health agencies of the Federal Government.~~

625
626 ~~(c) Have a minimum length of ten (10) contact hours.~~

627
628 ~~(d) Include the study of physiological-psychological and social-cultural variables~~
629 ~~associated with sexual identity, sexual behavior or sexual disorders.~~

630
631 ~~All applicants shall provide the board with documentation of completion of the required~~
632 ~~human sexuality training. It is the intent of the board that all persons licensed to practice~~
633 ~~psychology have minimal training in human sexuality. It is not intended that by complying~~
634 ~~with the requirements of this section only, a practitioner is fully trained in the subject of~~
635 ~~sex therapy.~~

636
637 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
638 25, Business and Professions Code.

639
640 **§ 1382.3. Training in Alcoholism/Chemical Dependency Detection and Treatment.**

641
642 (a) An applicant for licensure as a psychologist shall complete as a condition of licensure
643 a minimum of six (6) hours of coursework or applied experience in alcoholism/chemical
644 dependency detection and treatment. Such coursework or training shall include
645 assessment and intervention of chemical dependency and alcoholism, the study of

646 physiological, psychological and sociocultural variables associated with chemical
647 dependency and alcoholism, prevailing treatment models, and the specific ethical and
648 legal issues related to practice in this area.

649
650 (b) This requirement shall be met in one of the following ways:

651
652 (1) Obtained as part of his or her the applicant's qualifying graduate degree program.
653 To satisfy this requirement, the applicant shall submit to the Board a written
654 certification from the registrar or training director of the educational institution or
655 program from which the applicant graduated stating that the coursework required by
656 this section is included within the institution's curriculum required for graduation at the
657 time the applicant graduated, or within the coursework that was completed by the
658 applicant.

659
660 (2) Obtained as part of his or her the applicant's applied experience. Applied
661 experience can be met in any of the following settings: practicum, internship, or
662 formal postdoctoral placement that meets the requirement of section 2911, or other
663 qualifying supervised professional experience. To satisfy this requirement, the
664 applicant shall submit to the board a written certification from the director of training
665 for the program or primary supervisor where the qualifying experience has occurred
666 stating that the training required by this section is included within the applied
667 experience.

668
669 (3) By taking a continuing education course that meets the requirements of
670 subdivision (e) or (f) of section 2915 and that qualifies as a continuing education
671 learning activity category specified in paragraph (2) or (3) of subdivision (c) of Section
672 2915. To satisfy this requirement, the applicant shall submit to the board a
673 certification of completion.

674
675 ~~The requirements set forth in Section 2914 (e) of the code shall be satisfied by~~
676 ~~completion of a graduate level course which meets the following criteria:~~

677
678 ~~(a) The course shall be devoted solely to the topic of alcoholism and chemical~~
679 ~~dependency detection and treatment and shall not be less than a semester or a quarter~~
680 ~~term in length.~~

681
682 ~~(b) The course must be obtained at an educational institution, or in an extension course~~
683 ~~offered by an institution, which is either credited under Education Code Section 94310.1,~~
684 ~~or approved under Education Code Section 94310.2, by the State Department of~~
685 ~~Education.~~

686
687 ~~(c) An original transcript indicating successful completion of the course shall be deemed~~
688 ~~sufficient evidence for purposes of satisfying this requirement.~~

689
690 ~~(d) The course shall include training in each of the following subjects as they relate to~~
691 ~~alcoholism and chemical dependency:~~

692
693 ~~(1) The definition of alcoholism and other chemical dependency, and the evaluation~~
694 ~~of the user.~~

- 696 ~~(2) Current theories of, and research on, the etiology of substance abuse.~~
697
698 ~~(3) Physiological and medical aspects and effects of alcoholism and other chemical~~
699 ~~dependency.~~
700
701 ~~(4) Psychopharmacology and the interaction of various classes of drugs, including~~
702 ~~alcohol.~~
703
704 ~~(5) Diagnosing and differentiating alcoholism and substance abuse in patients~~
705 ~~referred for other clinical symptoms, such as depression, anxiety, psychosis, and~~
706 ~~impotence.~~
707
708 ~~(6) Populations at risk with regard to substance abuse.~~
709
710 ~~(7) Cultural and ethnic considerations.~~
711
712 ~~(8) Prenatal effects.~~
713
714 ~~(9) Adolescent substance abuse.~~
715
716 ~~(10) Implications for the geriatric population.~~
717
718 ~~(11) Iatrogenic dependency.~~
719
720 ~~(12) Major treatment approaches to alcoholism and chemical dependency, including~~
721 ~~research and application.~~
722
723 ~~(13) The role of persons and systems which support or compound abuse.~~
724
725 ~~(14) Family issues which include treatment approaches with families of alcoholics~~
726 ~~and/or substance abusers.~~
727
728 ~~(15) The process of referring affected persons.~~
729
730 ~~(16) Community resources offering assessment, treatment and follow up for the~~
731 ~~abuser and family.~~
732
733 ~~(17) Ethical and Legal issues for clinical practice.~~
734
735 ~~(18) Prevention of substance abuse.~~
736

737 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
738 2914(e), Business and Professions Code.

739
740 **§ 1382.4. Child Abuse Assessment, Detection, Intervention, and Reporting**
741 **Training Requirements.**
742

743 (a) An applicant for licensure as a psychologist who began graduate study on or after
744 January 1, 1983, shall complete as a condition of licensure a minimum of seven (7)
745 hours of coursework or applied experience in child abuse and neglect assessment,

746 detection, intervention, and reporting. Such coursework or training shall include
747 assessment, detection, intervention, and reporting of child abuse and neglect, the study
748 of physiological, psychological, and sociocultural variables associated with child abuse
749 and neglect, prevailing treatment models, and the specific ethical and legal issues
750 related to practice in this area.

751
752 (b) This requirement shall be met in one of the following ways:

753
754 (1) Obtained as part of his or her the applicant's qualifying graduate degree program.
755 To satisfy this requirement, the applicant shall submit to the Board a written
756 certification from the registrar or training director of the educational institution or
757 program from which the applicant graduated stating that the coursework required by
758 this section is included within the institution's curriculum required for graduation at the
759 time the applicant graduated, or within the coursework that was completed by the
760 applicant.

761
762 (2) Obtained as part of his or her the applicant's applied experience. Applied
763 experience can be met in any of the following settings: practicum, internship, or
764 formal postdoctoral placement that meets the requirement of section 2911, or other
765 qualifying supervised professional experience. To satisfy this requirement, the
766 applicant shall submit to the board a written certification from the director of training
767 for the program or primary supervisor where the qualifying experience has occurred
768 stating that the training required by this section is included within the applied
769 experience.

770
771 (3) By taking a continuing education course that meets the requirements of
772 subdivision (e) or (f) of section 2915 and that qualifies as a continuing education
773 learning activity category specified in paragraph (2) or (3) of subdivision (c) of Section
774 2915. To satisfy this requirement, the applicant shall submit to the board a
775 certification of completion.

776
777 ~~All persons applying for a license or renewal of a license as a psychologist shall in~~
778 ~~addition to all other requirements for licensure, have completed coursework or training in~~
779 ~~child abuse assessment and reporting and shall submit documentation thereof to the~~
780 ~~board. The coursework or training in child abuse assessment and reporting shall consist~~
781 ~~of not less than 7 instructional hours and shall include training in each of the subject~~
782 ~~areas described in section 28 of the Code. The coursework or training shall be:~~

783
784 ~~(a) Obtained at an educational institution, or in an extension course offered by an~~
785 ~~institution which is accredited by the Western Association of Schools and Colleges, the~~
786 ~~Northwest Association of Secondary and Higher Schools, or an essentially equivalent~~
787 ~~accrediting agency as determined by the board or approved by the State Department of~~
788 ~~Education pursuant to section 94310.2 of the Education Code; or~~

789
790 ~~(b) Obtained from a statewide professional association representing the professions of~~
791 ~~psychology, social work, or marriage, family and child counseling; or~~

792
793 ~~(c) Obtained from or sponsored by a local county, state or federal governmental entity.~~

794
795 ~~(d) Completed after January 1, 1983.~~

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Note: Authority cited: Sections 28 and 2930, Business and Professions Code.
Reference: Section 28, Business and Professions Code.

§ 1382.5. Spousal or Partner Abuse Assessment, Detection, and Intervention Strategies Training Requirements.

(a) An applicant for licensure as a psychologist shall complete as a condition of licensure a minimum of six (6) hours of coursework or applied experience in spousal or partner abuse assessment, detection, and intervention strategies. Such coursework or training shall include assessment, detection, and intervention of spousal abuse, the study of physiological, psychological, and sociocultural variables associated with spousal abuse, prevailing treatment models, and the specific ethical and legal issues related to practice in this area.

(b) This requirement shall be met in one of the following ways:

(1) Obtained as part of his or her the applicant's qualifying graduate degree program. To satisfy this requirement, the applicant shall submit to the Board a written certification from the registrar or training director of the educational institution or program from which the applicant graduated stating that the coursework required by this section is included within the institution's curriculum required for graduation at the time the applicant graduated, or within the coursework that was completed by the applicant.

(2) Obtained as part of his or her the applicant's applied experience. Applied experience can be met in any of the following settings: practicum, internship, or formal postdoctoral placement that meets the requirement of section 2911, or other qualifying supervised professional experience. To satisfy this requirement, the applicant shall submit to the board a written certification from the director of training for the program or primary supervisor where the qualifying experience has occurred stating that the training required by this section is included within the applied experience.

(3) By taking a continuing education course that meets the requirements of subdivision (e) or (f) of section 2915 and that qualifies as a continuing education learning activity category specified in paragraph (2) or (3) of subdivision (c) of section 2915. To satisfy this requirement, the applicant shall submit to the board a certification of completion.

~~All persons applying for a license as a psychologist who began their graduate training on or after January 1, 1995 shall, in addition to all other requirements for licensure, have completed coursework in spousal or partner abuse assessment, detection, and intervention strategies and shall submit documentation thereof to the board. The coursework in spousal or partner abuse assessment, detection, and intervention strategies shall consist of not less than a combined total of two (2) hours focused on this topic. All persons applying for a license as a psychologist who began their graduate training on or after January 1, 2004 shall also meet the above requirement, however, such course shall consist of at least fifteen (15) contact hours.~~

- 846 The coursework shall be:
847
848 ~~(a) taken in fulfillment of other educational requirements in the applicant's graduate~~
849 ~~and/or doctoral training, or~~
850
851 ~~(b) taken in a separate course approved by the board's recognized continuing education~~
852 ~~accrediting agency, or~~
853
854 ~~(c) taken in a separate course provided by a sponsor approved by the American~~
855 ~~Psychological Association.~~
856
857 ~~(d) completed after January 1, 1995.~~
858

859 An applicant may request an exemption from this requirement if he or she intends to
860 practice in an area that does not include the direct provision of mental health services.
861

862 Note: Authority cited: Sections 2914(f) and 2930, Business and Professions Code.
863 Reference: Section 2914(f), Business and Professions Code.
864

865 Proposed Amendments to Title 16 of the CCR § 1387 (Supervised Professional
866 Experience)
867

868 The Committee, with input from Dr. Winkelman and Dr. Jo Linder-Crow, California
869 Psychological Association and Dr. Berenice Gonzalez, Psychology License Applicant,
870 discussed the proposed amendments to section 1387. It was suggested that staff work
871 with Dr. Phillips to review and draft further necessary amendments to the Supervision
872 Agreement and Verification of Experience forms.
873

874 Per the discussion in section 1380.3, the Committee agreed that "he or she" should be
875 replaced with "applicant," "licensee," "trainee" etc. "He or she" was replaced as
876 appropriate in this section.
877

878 The Committee's changes were implemented as follows:
879

880 **§ 1387. Supervised Professional Experience (SPE).**
881

882 This section applies to all trainees, ~~pre- or post-doctoral, who intend accruing for hours~~
883 ~~of supervised professional experience (SPE) to count toward meeting the~~
884 ~~licensing/licensure requirements stated in section 2914(ed) of the Business and~~
885 ~~Professions Code. This section also applies to all these trainees accruing hours of~~
886 ~~SPE supervised experience in areas of general applied psychology that do not include~~
887 ~~direct mental health services should refer to section 1387.3 for information on~~
888 ~~establishing an alternate plan for SPE.~~
889

890 (a) SPE is defined as an organized program that consists of a planned, structured and
891 administered sequence of professionally supervised, comprehensive, clinical training
892 experiences. SPE shall have a logical training sequence that builds upon the skills and
893 competencies of trainees to prepare them for the independent practice of psychology
894 once they become licensed. SPE shall include:
895

896 ~~SPE shall include (1) socialization into the profession of psychology and shall be~~
897 ~~augmented by integrated modalities including mentoring, didactic exposure, role-~~
898 ~~modeling, enactment, observational/vicarious learning, and consultative guidance.~~
899

900 ~~SPE shall include (2) activities which that address the integration of psychological~~
901 ~~concepts and current and evolving competencies, scientific knowledge, principles, and~~
902 ~~theories to the professional delivery of psychological services to the consumer public.~~
903

904 ~~SPE shall include (3) only the time spent by the trainee engaged in psychological~~
905 ~~activities that directly serve to prepare the trainee for the independent practice of~~
906 ~~psychology once licensed. SPE shall not include custodial tasks such as filing,~~
907 ~~transcribing or other clerical duties.~~
908

909 ~~The term "trainee" as used in these regulations means a psychology trainee working~~
910 ~~under one of the conditions listed in subsections (a)(1) and (a)(2) of this section.~~

911 ~~(ab) Pursuant to section 2914(ed) of the eCode, two years of qualifying SPE shall be~~
912 ~~completed and documented prior to licensure. One year of SPE shall be defined as 1500~~
913 ~~hours. At least one year of SPE shall be completed post-doctorally. Each year of SPE~~
914 ~~shall be completed within a thirty (30) consecutive months period. If both years of SPE~~
915 ~~(3000 hours) are completed post-doctorally, they shall be completed within a sixty (60)~~
916 ~~consecutive months period. Upon showing of good cause as determined by the bBoard,~~
917 ~~these specified time limitations may be reasonably modified.~~
918

919 (1) Pre-doctoral SPE: Up to 1500 hours of SPE may be accrued pre-doctorally but
920 only after completion of 48 semester/trimester or 72 quarter units of graduate
921 coursework in psychology, not including thesis, ~~internship~~ or dissertation. Pre-
922 doctoral SPE shall ~~may~~ be accrued ~~only~~ as follows:
923

924 (A) ~~In a formal an internship placement pursuant to section 2911 of the eCode,~~
925 ~~which is accredited by the American Psychological Association (APA), or which is a~~
926 ~~member of the Association of Psychology Postdoctoral and Internship Centers~~
927 ~~(APPIC) or the California Psychology Internship Council (CAPIC) and Registration~~
928 ~~with the Board is not required. A formal internship placement that actually began~~
929 ~~prior to January 1, 2007 that meets the membership requirements of, but is not a~~
930 ~~member of, APPIC or CAPIC will satisfy the requirements of this section; or~~
931

932 (B) As an employee of an exempt setting pursuant to section 2910 of the Code
933 ~~and, Registration with the bBoard is not required; or~~
934

935 (C) As a psychological ~~assistant~~ associate pursuant to section 2913 of the Code
936 ~~and, Registration with the Board prior to commencing work is required; ~~or~~~~
937

938 ~~(D) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and~~
939 ~~Institutions Code) for which registration with the board is not required.~~
940

941 (2) Post-doctoral SPE: At least 1500 hours of SPE shall be accrued post-doctorally.
942 "Post-doctorally" means after the date certified as "meeting all the requirements for
943 the doctoral degree" by the Registrar or Dean of the educational institution, ~~or by~~
944 ~~the Director of Training of the doctoral program. Post-doctoral SPE shall may be~~
945 ~~accrued only as follows:~~

- 946
947 (A) ~~For postdoctoral SPE accrued on or after January 1, 2006, in In a formal post-~~
948 ~~doctoral training placement program pursuant to section 2911 of the Code, which~~
949 ~~is accredited by the American Psychological Association (APA), or which is a~~
950 ~~member of the Association of Psychology Postdoctoral and Internship Centers~~
951 ~~(APPIC) or the California Psychology Internship Council (CAPIC) and Registration~~
952 ~~with the Board is not required; or~~
953
954 ~~(B) As a registered psychologist pursuant to section 2909(d) of the Code~~
955 ~~and registration with the board prior to commencing work is required; or~~
956
957 ~~(B) As an employee of an exempt setting pursuant to section 2910 of the Code,~~
958 ~~and Registration with the Board is not required; or~~
959
960 ~~(D) As a psychological assistant/associate pursuant to section 2913 of the Code,~~
961 ~~and Registration with the Board prior to commencing work is required; or~~
962
963 ~~(E) Pursuant to a Department of Mental Health Waiver (5751.2 Welfare and~~
964 ~~Institutions Code) for which registration with the board is not required.~~

966 (bc) Supervision Requirements:

967
968 (1) All SPE must be overseen by a primary supervisor.

969
970 (A) All primary supervisors must be licensed psychologists who meet the
971 requirements of section 1387.1(a), except for SPE accrued in areas of general
972 applied psychology, including but not limited to applied psychological research,
973 industrial/organizational psychology, applied developmental psychology or
974 consulting psychology, in which case the primary supervisor may be unlicensed.

975
976 If the primary supervisor is unlicensed, the trainee must obtain a co-supervisor who
977 is a licensed psychologist that meets the requirements of section 1387.1(c).

978
979 (B) The primary supervisor may delegate supervision to other licensed mental
980 health professionals who meet the requirements of section 1387.1(b).

981
982 ~~Primary supervisors shall meet the requirements set forth in section 1387.1.~~

983 ~~(2) Delegated supervisors shall meet the requirements set forth in section 1387.2.~~

984
985 ~~(23) Trainees shall have no proprietary interest in the business of the primary or~~
986 ~~delegated supervisor(s) and shall not serve in any capacity which that would hold~~
987 ~~influence over the primary or delegated supervisor(s)' judgment in providing~~
988 ~~supervision.~~

989
990 ~~(34) Trainees shall be provided with supervision for 10% of the total time. A~~
991 ~~maximum of 40 hours per week can be credited toward SPE. Time spent in~~
992 ~~supervision can be counted toward the trainee's SPE. worked each week. At least~~
993 ~~one (1) hour per week shall be face-to-face, must be in real time, direct, individual~~
994 ~~supervision with the primary supervisor. Additional supervision can be provided by~~

995 the primary, delegated, or co-supervisor(s). See table below for supervision
 996 requirements.
 997

Hours Worked	Within the Hours Worked, Time Spent in Supervision
0-10	1
11-20	2
21-30	3
31-40	4
Total Countable SPE	40

998
 999 ~~(5) A maximum of forty-four (44) hours per week will be credited toward meeting~~
 1000 ~~the SPE requirement. This shall include the required 10% supervision.~~

1001
 1002 ~~(6) The primary supervisor shall be employed by the same work setting as the~~
 1003 ~~trainee and be available to the trainee 100% of the time the trainee is accruing~~
 1004 ~~SPE. This availability may be in-person, by telephone, by pager or by other~~
 1005 ~~appropriate technology.~~

1006
 1007 ~~(7) Primary supervisors shall ensure that a plan is in place to protect the~~
 1008 ~~patient/client in the event a patient/client crisis or emergency occurs during any~~
 1009 ~~time the supervisor is not physically present at the established site at which the~~
 1010 ~~trainee is working. The primary supervisor shall ensure that the trainee thoroughly~~
 1011 ~~understands the plan in the event of a crisis/emergency.~~

1012
 1013 ~~(48) SPE shall not be obtained from supervisors who have received payment,~~
 1014 ~~monetary or otherwise, from the trainee for the purpose of providing such~~
 1015 ~~supervision. No supervisor shall request, receive, or facilitate the receipt of~~
 1016 ~~payment, monetary or otherwise, from the trainee as a condition for the accrual of~~
 1017 ~~SPE.~~

1018
 1019 ~~(59) SPE Experience gained while the trainee is functioning under another mental~~
 1020 ~~health license shall not be credited toward meeting the SPE requirements for~~
 1021 ~~licensure. the psychologist's license.~~

1022
 1023 ~~(10) Prior to the start of the experience, the primary supervisor and the supervisee~~
 1024 ~~shall together prepare an agreement that outlines the structure and sequence of the~~
 1025 ~~planned program of supervision to accomplish the goals and objectives of the~~
 1026 ~~experience. Hours accrued prior to preparing such an agreement results in those~~
 1027 ~~hours not counting toward the licensure requirements. The original agreement shall~~
 1028 ~~accompany the application for registration, if any, and identify at least the following:~~
 1029 ~~• Name, license number and signature of primary supervisor;~~
 1030 ~~• Name and signature of supervisee;~~
 1031 ~~• Statutory authority under which the supervisee will function;~~
 1032 ~~• Start date of the experience and the anticipated completion date;~~
 1033 ~~• Duties to be performed in a sequential structured plan as defined in this~~
 1034 ~~section;~~
 1035 ~~• Address of the locations at which the duties will be performed;~~

- 1036 ● ~~Goals and objectives of the plan for SPE, including how socialization into the~~
1037 ~~profession will be achieved; and~~
1038 ● ~~How and when the supervisor will provide periodic assessments and feedback~~
1039 ~~to the traineesupervisee as to whether or not he or she is performing as~~
1040 ~~expected.~~

1041 ~~Additionally, the agreement shall reflect that both supervisor and supervisee have~~
1042 ~~discussed and understand each term of SPE as required by the California Code of~~
1043 ~~Regulations.~~

1044
1045 (614) ~~Once the SPE outlined in the agreement has been completed, the primary~~
1046 ~~supervisor shall submit to the traineesupervisee both the agreement, unless~~
1047 ~~previously submitted to the Board pursuant to Section 1387(b)(10), and a~~
1048 ~~verification of experience form VOE (Rev. XX/XX), which is hereby incorporated by~~
1049 ~~reference, signed by the primary supervisor under penalty of perjury, in a sealed~~
1050 ~~envelope, signed across the seal by the primary supervisor, for submission to the~~
1051 ~~Board by the traineesupervisee along with his or herthe trainee's application for~~
1052 ~~licensure. The verification shall certify to completion of the hours consistent with the~~
1053 ~~terms of the agreement and contain the following information:~~

- 1054 • Name and contact information of the trainee
- 1055 • Name, license number and contact information of the supervisor
- 1056 • Start and end date of the experience
- 1057 • Total number of hours per week worked by the trainee
- 1058 • Total number of supervised hours per week
- 1059 • Total number of hours being verified

1060
1061 The supervisor must indicate, in ~~his or her~~the supervisor's best professional
1062 judgment, whether the ~~traineesupervisee~~ demonstrated an overall performance at
1063 or above the level of competence expected for the ~~trainee'ssupervisee's~~ level of
1064 education, training and experience. When SPE is accrued in a formal pre-doctoral
1065 internship or post-doctoral training program, the program's training director shall be
1066 authorized to perform the verification and rating duties of the primary supervisor
1067 provided that the internship training director is a licensed psychologist who
1068 possesses a valid, active license free of any disciplinary action.

1069
1070 If the ~~SPE is not consistent with the terms of the agreement, or if the~~
1071 ~~traineesupervisee~~ did not demonstrate an overall performance at or above the level
1072 of competence expected for the ~~trainee'ssupervisee's~~ level of education, training
1073 and experience, then the ~~SPE hours accrued shall will~~ not count towards the
1074 licensure requirements.

1075
1076 (7) The trainee shall maintain a written weekly log of all hours of SPE earned
1077 toward licensure, in accordance with section 1387.5.

1078
1079 (8) Failure to comply with the requirements of this section shall be considered
1080 unprofessional conduct and may subject the supervisor to disciplinary action.

1081
1082 (c) ~~Delegated Supervision Requirements:~~

1083
1084 ~~(1) Except as provided in section 1391.5, which regulates the supervision of~~
1085 ~~psychological assistants, primary supervisors may delegate supervision to other~~

1086 ~~qualified psychologists or to other qualified mental health professionals including~~
1087 ~~licensed marriage and family therapists, licensed educational psychologists,~~
1088 ~~licensed clinical social workers and board certified psychiatrists.~~

1089
1090 ~~(2) The primary supervisor remains responsible for providing the minimum one hour~~
1091 ~~per week of direct, individual face-to-face supervision.~~

1092
1093 ~~(3) The primary supervisor remains responsible for ensuring compliance with this~~
1094 ~~section.~~

1095
1096 Note: Authority cited: Section 2930, Business and Professions Code. Reference:
1097 Sections 2911 and 2914, Business and Professions Code.

1098
1099 Proposed Amendments to Title 16 of the CCR §§ 1387.1 & 1387.2 (Qualifications of
1100 Primary and Delegated Supervisors)

1101
1102 In response to the question posed by staff, the Committee confirmed that a trainee
1103 would be able to count the Supervised Professional Experience (SPE) earned during a
1104 supervision period provided by an interim supervisor.

1105
1106 The Committee also recommended clarifying the kind of disciplinary action imposed on
1107 the supervisor that requires immediate notification to the trainee.

1108
1109 Per the discussion in section 1380.3, the Committee agreed that “he or she” should be
1110 replaced with “applicant,” “licensee,” “trainee” etc. “He or she” was replaced as
1111 appropriate in this section.

1112
1113 The Committee’s changes were implemented as follows:

1114
1115 **§ 1387.1. Qualifications and Responsibilities of Primary Supervisors.**

1116
1117 ~~All primary supervisors shall be licensed psychologists, except that board certified~~
1118 ~~psychiatrists may be primary supervisors of their own registered psychological~~
1119 ~~assistants. In this regard, a maximum of 750 hours of experience out of the required~~
1120 ~~3000, can be supervised by a board certified psychiatrist and can be counted toward~~
1121 ~~meeting the SPE licensing requirements.~~

1122
1123 (a) Primary supervisors shall comply with all of the following requirements:

1124
1125 (1) Prior to functioning as a primary supervisor and every two (2) years thereafter
1126 while acting as a primary supervisor, the supervisor shall complete six (6) hours of
1127 approved continuing professional development in supervision that meets the
1128 requirements in section 1397.61(c)(2).

1129
1130 (A) Primary supervisors shall certify under penalty of perjury to completion of the six
1131 (6) hour course, as required by this section, each time the supervisor completes a
1132 verification of the experience as referenced in section 1387(c)(7).

1133

1134 (B) Documentation of the course shall be maintained for six (6) years from the date
1135 of completion. Evidence of completion of the course shall be submitted to the Board
1136 upon request.

1137
1138 ~~(2) Primary supervisors shall p~~Possess and maintain a valid, active license free of
1139 any ~~current~~formal disciplinary action ~~that disqualifies the supervisor from providing~~
1140 supervision, and shall immediately notify the ~~trainees~~supervisee of any disciplinary
1141 action, ~~including revocation, surrender, suspension, probation terms, or changes in~~
1142 ~~licensure status including inactive license, delinquent license or any other license~~
1143 ~~status change that affects the primary supervisor's ability or qualifications to~~
1144 ~~supervise.~~

1145
1146 ~~(b) Primary supervisors who are licensed by the Board shall complete a minimum of six~~
1147 ~~(6) hours of supervision coursework every two years.~~

1148
1149 ~~(1) Primary supervisors shall certify under penalty of perjury to completion of this~~
1150 ~~coursework requirement each time the supervisor completes a verification form as~~
1151 ~~referenced in section 1387(b)(10).~~

1152
1153 ~~(3e) Primary supervisors shall be in compliance~~Ensure that all supervisors and
1154 trainees comply at all times with the provisions of the Psychology Licensing Law and
1155 regulations the Medical Practice Act, whichever is applicable, and the regulations
1156 adopted pursuant to these laws.

1157
1158 ~~(d) Primary supervisors shall be responsible for ensuring compliance at all times by the~~
1159 ~~trainee with the provisions of the Psychology Licensing Law and the regulations adopted~~
1160 ~~pursuant to these laws.~~

1161
1162 ~~(4e) Primary supervisors shall b~~Be responsible for ensuring that all SPE including
1163 record keeping is conducted in compliance with the Ethical Principles of
1164 Psychologists and Code of Conduct ~~o~~published by the American Psychological
1165 Association.

1166
1167 ~~(5f) Primary supervisors shall b~~Be responsible for monitoring the welfare of the
1168 trainee's clients who receive psychological services rendered by the trainees.

1169
1170 ~~(6g) Primary supervisors shall e~~Ensure that each client or ~~patient~~ is informed, prior
1171 to the rendering of services by the trainee ~~(4)~~ that:

1172
1173 ~~(A) †~~The trainee is unlicensed and is functioning under the direction and supervision
1174 of the supervisor; ~~(2)~~ that

1175
1176 ~~(B) †~~The primary supervisor shall have full access to the client~~treatment~~ records; ~~in~~
1177 order to perform supervision responsibilities and ~~(3)~~ that

1178
1179 ~~(C) a~~Any fees associated with services provided by the trainee ~~paid for the services~~
1180 ~~of the trainee must~~shall be paid directly to the primary supervisor or employer.

1181
1182 ~~(7h) Primary supervisors shall b~~Be responsible for monitoring the performance and
1183 professional development of the trainee, ~~and~~including how and when the supervisor

1184 will provide periodic assessments and feedback to the traineesupervisee as to
1185 whether or not the traineehe or she is performing as expected.

1186
1187 ~~(i) Primary supervisors shall ensure that they have the education, training, and~~
1188 ~~experience in the area(s) of psychological practice they will supervise.~~

1189
1190 ~~(8j) Primary supervisors shall h~~Have no current or former financial, personal, or
1191 familial, intimate, business relationship with the trainee, or other relationship with
1192 the trainee which wouldthat could compromise the supervisor's effectiveness,
1193 and/or which wouldthat violates the Ethical Principles of Psychologists and Code of
1194 Conduct ofpublished by the American Psychological Association.

1195
1196 ~~(k) Primary supervisors shall not supervise a trainee who is now or has ever been a~~
1197 ~~psychotherapy client of the supervisor.~~

1198
1199 ~~(l) Primary supervisors shall not exploit trainees or engage in sexual relationships or any~~
1200 ~~other sexual contact with trainees.~~

1201
1202 ~~(9m) Primary supervisors shall require~~Provide the trainees to reviewwith the
1203 pamphlet "Professional Therapy Never Includes Sex."

1204
1205 ~~(10n) Primary supervisors shall m~~Monitor the supervision performance of
1206 allprovided by delegated supervisors.

1207
1208 (11) Be employed or contracted by the same organization as the trainee and be
1209 available 100% of the time SPE is being accrued. This availability may be in-
1210 person, by telephone, or by other appropriate technology.

1211
1212 (12) Ensure that a crisis plan is in place to protect the client in the event a crisis or
1213 emergency occurs during any time the supervisor is not physically present at the
1214 location the trainee is working. The primary supervisor shall ensure that the trainee
1215 thoroughly understands the crisis plan.

1216
1217 (13) Have the education, training and experience in the areas of psychological
1218 practice for which they will supervise, and shall be responsible for supervising the
1219 psychological functions performed by the trainee and ensure compliance with the
1220 provisions of the Code, the Board's regulations, and the ethical standards
1221 established by the American Psychological Association.

1222
1223 ~~Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section~~
1224 ~~2914, Business and Professions Code.~~

1225
1226 ~~§ 1387.2. Qualifications and Responsibilities of Delegated Supervisors.~~

1227 ~~(b) A primary supervisor who is a licensed psychologist may delegate supervision to~~
1228 ~~another psychologist, licensed marriage and family therapist, licensed educational~~
1229 ~~psychologist, licensed clinical social worker, licensed professional clinical counselor or~~
1230 ~~board certified psychiatrist. Upon such delegation, the primary supervisor shall maintain~~
1231 ~~responsibility for providing the minimum one (1) hour per week of direct, individual~~
1232 ~~supervision to the trainee, and ensuring compliance with this section.~~

1233

1234 ~~A~~ Delegated supervisors shall be qualified psychologists or those other qualified mental
1235 health professionals listed in section 1387(c). comply with all of the following
1236 requirements:

1237
1238 (1) ~~The delegated supervisor(s) shall~~ Be employed or contracted by in the same
1239 entity ~~work setting~~ as the trainee.

1240
1241 (2a) ~~Delegated supervisors shall have~~ Possess and shall maintain a valid, active
1242 license free of any ~~current~~ formal disciplinary action that disqualifies the supervisor
1243 from providing supervision, and shall immediately notify the trainee and the primary
1244 supervisor of any disciplinary action initiated by the Board from which they receive
1245 their license, including revocation, surrender, suspension, probation terms, or
1246 changes in licensure status including inactive license, or any other license status
1247 change that affects the supervisor's ability or qualifications to supervise.

1248
1249 (3b) ~~Delegated supervisors shall be~~ Be in compliance at all times with the provisions
1250 of the Psychology Licensing Law, and other applicable State licensing laws and the
1251 regulations adopted pursuant to these laws.

1252
1253 (4) Ensure that they have education, training, and experience in the areas of
1254 psychological practice for which they will supervise.

1255
1256 (5e) ~~Delegated supervisors shall be~~ Be responsible for ensuring compliance by the
1257 trainee with the provisions of the Psychology Licensing Law and the regulations
1258 adopted pursuant to these laws.

1259
1260 (6d) ~~Delegated supervisors shall be responsible for e~~ Ensuring that all SPE and
1261 record-keeping performed under their supervision delegated to them is conducted
1262 in compliance with the Ethical Principles of Psychologists and Code of Conduct of
1263 published by the American Psychological Association.

1264
1265 (7e) ~~Delegated supervisors shall be responsible for m~~ Monitoring the welfare of the
1266 trainees clients who receive psychological services rendered by the trainee while
1267 under their delegated supervision.

1268
1269 (8f) ~~Delegated supervisors shall be responsible for m~~ Monitoring and report to the
1270 primary supervisor the performance and professional development of the
1271 trainee and for reporting this performance and development to the primary
1272 supervisor.

1273
1274 (g) ~~Delegated supervisors shall ensure that they have the education, training, and~~
1275 experience in the area(s) of psychological practice to be supervised.

1276 (9h) ~~Delegated supervisors shall h~~ Have no current or former financial, personal, or
1277 familial, intimate, business relationship with the trainee, or other relationship with
1278 the trainee which would that could compromise the supervisor's effectiveness,
1279 and/or which would that violates the Ethical Principles of Psychologists and Code of
1280 Conduct of published by the American Psychological Association.

1281
1282 (i) ~~Delegated supervisors shall not supervise a trainee who is now or has ever been a~~
1283 psychotherapy client of the supervisor.

- 1284
1285 ~~(j) Delegated supervisors shall not exploit trainees or engage in sexual relationships, or~~
1286 ~~any other sexual contact with trainees~~
1287
1288 (c) If SPE is obtained in areas of general applied psychology, a licensed co-supervisor is
1289 required if a primary supervisor is not licensed. The co-supervisor shall comply with all of
1290 the following requirements:
1291
1292 (1) Possess and maintain a valid, active license issued by the Board free of any
1293 formal disciplinary action that disqualifies the supervisor from providing supervision
1294 during the period of supervision;
1295
1296 (2) Notify the trainee of any current disciplinary action that disqualifies the co-
1297 supervisor from providing supervision;
1298
1299 (3) Prior to functioning as a co-supervisor and every two (2) years thereafter, the
1300 co-supervisor shall complete six (6) hours of approved continuing education in
1301 supervision that meets the requirements in section 1397.61(c)(1);
1302
1303 (A) Co-supervisors shall certify under penalty of perjury to completion of the six (6)
1304 hour course, as required by this section, each time the co-supervisor completes a
1305 verification of the experience as referenced in section 1387(c)(7); and
1306
1307 (B) Documentation of the course shall be maintained for six (6) years from the date
1308 of completion. Evidence of completion of the course shall be submitted to the Board
1309 upon request.
1310
1311 (4) Monitor the performance and professional development of the trainee and report
1312 this to the primary supervisor;
1313
1314 (5) Have no current or former financial, personal, or familial relationship with the
1315 trainee, or other relationship that could compromise the co-supervisor's
1316 effectiveness, or that violates the Ethical Principles of Psychologists and Code of
1317 Conduct published by the American Psychological Association;
1318
1319 (6) Supervise no more than five (5) trainees at any given time; and
1320
1321 (7) Ensure that all supervisors and trainees comply with the provisions of the
1322 Psychology Licensing Law and regulations.
1323
1324 (d) Interim supervision by a person other than the primary supervisor may be provided
1325 by a person who meets the requirements of section 1387.1(a) for a period not to exceed
1326 thirty (30) consecutive calendar days in the event the primary supervisor is unavailable
1327 for reasons including, but not limited to, illness, injury or vacation. For psychological
1328 associates, interim supervision that is expected to continue for more than thirty (30)
1329 consecutive calendar days requires the psychological associate to add or change the
1330 primary supervisor at that location.
1331

1332 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1333 2914, Business and Professions Code.

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1382

Proposed Amendments to Title 16 of the CCR § 1387.5 (SPE Log)

Dr. Winkelman, CPA, and Dr. Marilyn Immoos, Department of Corrections and Rehabilitation, questioned whether the proposed language in section 1387.5(9), which was renumbered from (5) from the existing language, requires that the weekly log be signed by the supervisor each week. After discussion, the Committee decided to delete subsection (9). The Committee also agreed that in the future, the Board should draft a sample weekly log.

The Committee's changes were implemented as follows:

§ 1387.5. SPE Log.

~~(a)~~ The trainee shall maintain a written weekly log of all hours of SPE earned toward licensure. The log shall be made available to the Board upon request and contain a weekly accounting of the following information and shall be made available to the board upon request:

- (1) The specific work setting in which the SPE took place.
- (2) The specific dates for which the log is being completed.
- (3) The number of hours worked during the week.
- (4) The number of hours of supervision received during the week.
- (5) An indication of whether the supervision was direct, individual, face-to-face, group, or other (specifically listing each activity).
- ~~(6)~~ An indication of whether the SPE performed that week was satisfactory. A description of the psychological duties performed during the period of SPE.

~~(b)~~ This log must also contain the following information:

- ~~(7)~~ The trainee's legibly printed name, signature, and date signed.
- ~~(2)~~ The primary supervisor's legibly printed name, signature, license type and number, and date signed.
- ~~(8)~~ Any delegated supervisor's legibly printed name, license type and number.
- ~~(4)~~ A description of the psychological duties performed during the period of supervised professional experience.
- ~~(5)~~ A statement signed by the primary supervisor attesting to the accuracy of the information.
- ~~(9)~~ The primary supervisor's printed name, signature, license type and number, and date signed.

1383 ~~(e)~~ When SPE is accrued as part of a formal pre-doctoral internship or post-doctoral
1384 placement, the ~~internship~~-training director shall be authorized to provide all information
1385 required in this section ~~1387.5(b)~~.

1386
1387 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1388 2914, Business and Professions Code.

1389
1390 Proposed Amendments to Title 16 of the CCR §§ 1387.6, 1391, 1391.1, 1391.2, 1391.3,
1391 1391.4, 1391.5, 1391.6, 1391.7, 1391.8, 1391.10, 1391.11, & 1391.12 (Psychological
1392 Assistants)

1393
1394 The Committee discussed the repeal of section 1391.10. Staff will review the application
1395 packet to ensure the psychological associate is informed of all statutory and regulatory
1396 requirements. This item will be brought back to a future Committee meeting.

1397
1398 Dr. Winkelman questioned the wording “in same setting” in section 1391.5. The
1399 Committee discussed and revised the wording of the section.

1400
1401 The Committee discussed section 1387.2(d) and agreed that the last sentence be
1402 deleted and require that a psychological assistant must add or change the primary
1403 supervisor if the interim supervision exceeds thirty days. For psychological associates,
1404 section 1391.5 will be amended to add this requirement by reference to section
1405 1387.2(d).

1406
1407 Sections 1387.6, 1391, 1391.1, 1391.2, 1391.3, 1391.4, 1391.6, 1391.7, and 1391.8
1408 were not discussed by the Committee.

1409
1410 The Committee’s changes were implemented as follows:

1411
1412 **§ 1391.5. Statement of Purpose; Supervision Required.**

1413
1414 (a) A psychological ~~assistant~~ associate shall be under the direction and supervision of an
1415 individual licensed psychologist or board-certified psychiatrist who is employed licensed
1416 to practice psychology, as defined in Section 2903 of the Code. The supervisor must be
1417 employed by or contracted with ~~in~~ the same setting in which the psychological ~~assistant~~
1418 associate ~~is employed~~ performs psychological functions. ~~A licensed psychologist~~ Primary
1419 supervisors who are supervising psychological ~~assistant~~ associates must comply with
1420 ~~the supervision course~~ requirements set forth in section 1387.1.

1421
1422 (b) A psychological associate may receive delegated supervision pursuant to sections
1423 1387.1(b) or (d) and must comply with the requirements set forth in section 1387.2.

1424
1425 ~~(c)~~ The supervisor shall provide psychological associate shall receive a minimum of one
1426 (1) hour per week of real time, direct individual supervision from the primary supervisor
1427 ~~the psychological assistant~~, unless more such supervision is required under Section
1428 1387 or by the nature of the psychological functions performed by the psychological
1429 assistant associate.

1430
1431 (d) Requirements for interim supervision are defined in 1387.1(d).

1432

1433 ~~(c) A registered psychological assistant employed by one of the organizations specified~~
1434 ~~in section 2913 of the code may receive delegated supervision pursuant to section~~
1435 ~~1387(c) a qualified psychologist or a board certified psychiatrist other than the supervisor~~
1436 ~~to whom he/she is registered if the delegated supervisor is also employed within the~~
1437 ~~same organization. Otherwise, supervision may not be delegated under a psychological~~
1438 ~~assistant registration.~~

1439
1440 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1441 2913, Business and Professions Code.

1442

1443 **§ 1391.10. Annual Reports.**

1444

1445 ~~On or before the expiration of a registration, every supervisor of a psychological~~
1446 ~~assistant shall submit to the Board on a form provided by the Board a report for the~~
1447 ~~registration period showing:~~

1448

1449 ~~(a) The nature of the psychological functions performed by the psychological assistant~~
1450 ~~being supervised.~~

1451

1452 ~~(b) Certification of employment.~~

1453

1454 ~~(c) The locations at which the psychological assistant provided the psychological~~
1455 ~~functions and the type, extent and amount of supervision.~~

1456

1457 ~~(d) A certification that the psychological functions performed by the psychological~~
1458 ~~assistant were performed at a level satisfactory to ensure safety to the public.~~

1459

1460 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1461 2913, Business and Professions Code.

1462

1463 **§ 1391.11. Notification of Termination. Change of Primary Supervisor or Location**

1464

1465 (a) A psychological associate shall notify the Board in writing of any change or addition
1466 of a primary supervisor, on form PSB 101 (07/17). Board approval is required prior to
1467 rendering psychological services under the supervision of the new primary supervisor.

1468

1469 (b) Within thirty (30) days after the termination of the supervision between a primary
1470 supervisor and the employment of a psychological assistant/associate, or any change or
1471 addition of the location where services are being rendered by a psychological associate
1472 with the same primary supervisor, the employer/psychological associate shall notify the
1473 Board in writing of such termination or change, on form PSB 101 (07/17) setting forth
1474 the date thereof.

1475

1476 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1477 2913, Business and Professions Code.

1478

1479 **§ 1391.12. Psychological Assistant/Associate Renewals.**

1480

1481 (a) A new registration shall expire annually, beginning one year after issuance. The
1482 registration of a psychological assistant/associate shall be renewed by the employer

1483 annually, on or before its expiration on a form provided by the Board. Such form shall
1484 include the following:

1485
1486 (1) Name and registration number of the psychological associate, registration
1487 expiration date, and renewal amount;

1488
1489 (2) Disclosure of whether the psychological associate has been convicted or has
1490 had a license or registration disciplined since the associate's last renewal;

1491
1492 (3) Disclosure of whether the psychological associate has complied with the
1493 fingerprint requirements and submitted a full set of electronic fingerprints to the
1494 Department of Justice;

1495
1496 (4) Telephone number and electronic mail address (if any) of the psychological
1497 associate; and

1498
1499 (5) A signed declaration under penalty of perjury that the information provided is
1500 true and correct.

1501
1502 (b) A registration renewed ~~30 days~~ after its expiration must be accompanied by the
1503 delinquency fee required in section 1392.1 in order to be renewed.

1504
1505 (c) A psychological ~~assistant~~ associate who has been registered with the Board but
1506 whose registration has expired and has not been renewed ~~by the employer~~ shall not
1507 function as a psychological ~~assistant~~ associate.

1508
1509 ~~(d) A psychological assistant employed and registered by more than one employer shall~~
1510 ~~have his or her registration renewed by each employer.~~

1511
1512 ~~(de) A registration not renewed by the psychological associate within 60 days after its~~
1513 ~~expiration shall become void~~ be cancelled and shall not be reinstated ~~and a new~~
1514 ~~application for registration shall be submitted by the employer.~~

1515
1516 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1517 2913, Business and Professions Code.

1518
1519 Proposed Amendments to Title 16 of the CCR § 1387.4 (Out-of-State Experience)

1520
1521 With input from Dr. Winkelman, the Committee discussed section 1387.4(a) and (b) and
1522 agreed to amend subsection (a) to exclude training within any federal agency and to
1523 specify in subsection (a)(2) that the training must comply with all laws and regulations
1524 relating to the practice of psychology.

1525
1526 **§ 1387.4. Out-of-State Jurisdiction Experience Accrued Outside of California, or**
1527 **Within a Federal Agency.**

1528
1529 (a) Except as described in subsection (b), aAll out-of-state SPE must be;
1530

- 1531 (1) supervised by a primary supervisor who is a psychologist licensed at the
1532 doctoral level in the state, U.S. United States territory, or Canadian province in
1533 which the SPE ~~is taking place~~ was accrued;
- 1534
- 1535 (2) in compliance with all laws and regulations related to the practice of psychology
1536 in of the jurisdiction wherein ~~in which~~ the experience was accrued, and
1537
- 1538 (3) in ~~substantial~~ compliance with all the supervision requirements of section 1387.
1539

1540 Upon an applicant's showing of good cause as determined by the Board, these specified
1541 requirements may be modified.

1542

1543 ~~(b) Supervised professional experience~~ SPE can be accrued at a U.S. military
1544 Installation within any federal agency, so long as provided the experience is supervised
1545 by a qualified psychologist licensed at the doctoral level in the U.S. United States or its
1546 territories ~~Canada~~.

1547

1548 ~~(c) SPE can be accrued in countries outside the U.S. or Canada which regulate the~~
1549 ~~profession of psychology pursuant to the same requirements as set forth in section 2914~~
1550 ~~of the code. SPE accrued in countries outside the U.S., its Territories or Canada must~~
1551 ~~comply with all the supervision requirements of section 1387. The burden shall be upon~~
1552 ~~the applicant to provide the necessary documentation and translation that the board may~~
1553 ~~require to verify the qualification of the SPE.~~

1554

1555 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1556 2914, Business and Professions Code.

1557

1558 Proposed Amendments to Title 16 of the CCR §§ 1388, 1388.6, 1389, & 1389.1
1559 (Examinations-Waiver/Reconsideration)

1560

1561 Per the discussion in section 1380.3, the Committee agreed that “he or she” to be
1562 replaced with “applicant,” “licensee,” “trainee” etc. “He or she” was replaced as
1563 appropriate in this section.

1564

1565 Section 1388.6, 1389, and 1389.1 were not discussed by the Committee.

1566

1567 The Committee's changes were implemented as follows:

1568

1569 **§ 1388. Examinations.**

1570

1571 (a) The Bboard recognizes the expertise of the Department of Consumer Affairs' (DCA)
1572 Office of Professional Examination Services (OPES). The Bboard shall utilize the
1573 services of the OPES in licensing examination development and validation through an
1574 interagency agreement.

1575

1576 (b) An applicant shall successfully take and pass the licensing examinations prior to
1577 being licensed. The licensing examinations shall consist of the Association of State and
1578 Provincial Psychology Boards' (ASPPB) Examination for Professional Practice in
1579 Psychology (EPPP), and the California Psychology Laws and Ethics Examination
1580 (CPLEE), except ~~that the EPPP shall be waived~~ for those applicants who meet the

1581 criteria in section 1388.6 of this chapter. Such applicants shall be required to take and
1582 pass the CPLEE.

1583
1584 (c) An applicant is eligible to take the EPPP upon completion of a qualifying doctorate
1585 degree and 1500 hours of qualifying professional experience. An applicant shall pass the
1586 EPPP and complete all 3000 hours of supervised professional experience prior to being
1587 eligible for the CPLEE, whichever is applicable, pursuant to section 1388.6.

1588
1589 (d) Upon application, the Board will notify applicants of their eligibility to take the EPPP.
1590 Applicants are responsible for completing any administrative requirements for taking the
1591 EPPP established by ASPPB or its agent, including paying any fees. This subsection
1592 applies to those re-taking the EPPP as well as to those taking it for the first time.

1593
1594 (e) For forms of the EPPP taken prior to September 1, 2001, the passing score is the
1595 score that was recognized by the Board at that time. For computer administered forms
1596 of the EPPP, the Board shall accept the passing score recommended by~~apply a scaled~~
1597 ~~score as recommended by~~ ASPPB.

1598
1599 (f) Qualified applicants desiring to take the CPLEE shall submit to the Board the fee set
1600 forth in section 1392 of this chapter. Applicants shall comply with all instructions
1601 established by the DCA examination vendor for taking the CPLEE.

1602
1603 (g) The passing score on the CPLEE shall be determined for each form of the
1604 examination by a criterion referenced procedure performed by OPES.

1605
1606 (h) An applicant for whom English is ~~his or her~~the applicant's second language may be
1607 eligible for additional time when taking the EPPP and/or the CPLEE. The applicant must
1608 complete and submit a request for additional time that states under penalty of perjury
1609 that English is ~~his or her~~the applicant's second language. The Test of English as a
1610 Foreign Language (TOEFL) certification score of 85 or below must be sent by
1611 Educational Testing Service directly to the Board. The TOEFL must have been taken
1612 within the previous two years prior to application. The Board will only consider the
1613 highest score of any TOEFL taken within the previous two years. If approved, the
1614 applicant will be allotted time-and-a-half (1.5x) when taking the examination.

1615
1616 Note: Authority cited: Sections 2930 and 2942, Business and Professions Code.
1617 Reference: Sections 123, 496, 2941, 2942, 2943 and 2960, Business and Professions
1618 Code.

1619
1620 Proposed Amendments to Title 16 of the CCR § 1381.6 (Permit Processing Times), §
1621 1386 (Evaluation of Education), § 1387.3 (Non-Mental Health Services), §§ 1387.7,
1622 1390, 1390.1, 1390.2, & 1390.3 (Registered Psychologists), and § 1392.1
1623 (Psychological Assistant Fees)

1624
1625 These sections were not discussed by the Committee.

1626
1627 It was M(Foo)/S(Phillips) to authorize staff to work with Dr. Phillips to review the
1628 Supervision Agreement and Verification of Experience forms and to move the proposed
1629 amendments to the regulations to the Board for consideration at the November Board
1630 meeting and proceed with the rulemaking process.

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There was no public comment.

Vote: 3-0 (Aye: Foo, Horn, Phillips)

Agenda Item #5: Psychological Assistant’s Inactive Status: Review Proposed Amendments to Business and Professions Code Section 2987 and Title 16 of the California Code of Regulations Sections 1391.11, 1391.12, 1391.13, 1391.14, and 1392.1.

Ms. Cheung explained that, at the April 2018 Committee meeting, concern was raised regarding psychological assistants who are not able to practice or be active during the shortened maximum registration period which was changed from seventy-two to sixty months pursuant to the proposed regulatory amendments for Pathways to Licensure.

The Committee discussed establishing an “inactive” status for psychological assistants with input from Dr. Winkelman.

Proposed Amendments to Business and Professions Code Section 2987 as written:

§ 2987. Fee schedule

The amount of the fees prescribed by this chapter shall be determined by the board, and shall be as follows:

- (a) The application fee for a psychologist shall not be more than fifty dollars (\$50).
- (b) The examination and reexamination fees for the examinations shall be the actual cost to the board of developing, purchasing, and grading of each examination, plus the actual cost to the board of administering each examination.
- (c) The initial license fee is an amount equal to the renewal fee in effect on the last regular renewal date before the date on which the license is issued.
- (d) The biennial renewal fee for a psychologist shall be four hundred dollars (\$400). The board may increase the renewal fee to an amount not to exceed five hundred dollars (\$500).
- (e) The application fee for registration as a psychological assistant under Section 2913 shall not be more than seventy-five dollars (\$75).
- (f) The annual renewal fee for registration of a psychological assistant shall not be more than seventy-five dollars (\$75).
- (g) The duplicate license or registration fee is five dollars (\$5).
- (h) The delinquency fee is 50 percent of the renewal fee for each license type, not to exceed one hundred fifty dollars (\$150).
- (i) The endorsement fee is five dollars (\$5).

1681
1682 Notwithstanding any other provision of law, the board may reduce any fee prescribed by
1683 this section, when, in its discretion, the board deems it administratively appropriate.
1684

1685 *(Amended by Stats. 2017, Ch. 429, Sec. 9. (SB 547) Effective January 1, 2018.)*
1686

1687 Proposed Amendments to Title 16 of the California Code of Regulations Sections
1688 1391.11, 1391.12, 1391.13, 1391.14, and 1392.1 as written:
1689

1690 **§ 1391.11. Notification of Termination. Change of Primary Supervisor or Location**
1691

1692 (a) A psychological assistant shall submit to the Board in writing a request for any
1693 change of or addition of a primary supervisor, on form PSB 101 (07/17). Board approval
1694 of the request is required prior to permission to render psychological services under the
1695 supervision of the new primary supervisor. A new supervision agreement is required,
1696 pursuant to section 1387, if there has been a change of supervisor and the psychological
1697 assistant is accruing supervised professional experience.
1698

1699 (b) Within thirty (30) days after the termination of the supervision between a primary
1700 supervisor and the employment of a psychological assistant, or any change or addition of
1701 the location where services are being rendered by a psychological assistant with the
1702 same primary supervisor, the employer psychological assistant shall notify the Board in
1703 writing of such termination or change, on form PSB 101 (07/17) setting forth the date
1704 thereof.
1705

1706 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1707 2913, Business and Professions Code.
1708

1709 **§ 1391.12. Psychological Assistant Renewals.**
1710

1711 (a) A new registration shall expire annually, beginning one year after issuance. The
1712 registration of a psychological assistant shall be renewed by the employer annually, on
1713 or before its expiration on a form provided by the Board. Such form shall include the
1714 following:
1715

1716 (1) Name and registration number of the psychological assistant, registration
1717 expiration date, and renewal amount;
1718

1719 (2) Disclosure of whether the psychological assistant has been convicted or has
1720 had a license or registration disciplined since his or her last renewal;
1721

1722 (3) Disclosure of whether the psychological assistant has complied with the
1723 fingerprint requirements and submitted a full set of electronic fingerprints to the
1724 Department of Justice;
1725

1726 (4) Telephone number and electronic mail address (if any) of the psychological
1727 assistant; and
1728

1729 (5) A signed declaration under penalty of perjury that the information provided is
1730 true and correct.

- 1731
1732 (b) A registration renewed 30 days after its expiration must be accompanied by the
1733 delinquency fee required in section 1392.1 in order to be renewed.
1734
1735 (c) A psychological assistant who has been registered with the Board but whose
1736 registration has expired and has not been renewed ~~by the employer~~ shall not function as
1737 a psychological assistant.
1738
1739 ~~(d) A psychological assistant employed and registered by more than one employer shall~~
1740 ~~have his or her registration renewed by each employer.~~
1741
1742 ~~(de)~~ A registration not renewed by the psychological assistant within 60 days after its
1743 expiration shall ~~become void~~ be cancelled, and shall not be reinstated ~~a~~ new application
1744 for registration shall may be submitted ~~by the employer~~.
1745
1746 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1747 2913, Business and Professions Code.
1748

1749 **§1391.13. Inactive Psychological Assistant Registration.**

- 1750
1751 (a) A psychological assistant may request the Board put their registration on inactive
1752 status. At the time the inactive status is requested, all primary supervisors associated will
1753 be removed from the psychological assistant registration. A psychological assistant
1754 registration shall also be placed on inactive status if the psychological assistant does not
1755 have a primary supervisor.
1756
1757 (b) A psychological assistant holding a registration in inactive status shall renew the
1758 registration annually as described in section 1391.12. Changing the status of the
1759 registration has no effect on the annual renewal date.
1760
1761 (c) The provision of psychological services by the psychological assistant while the
1762 registration is inactive is prohibited.
1763
1764 (d) Any time during which the registration is inactive does not apply toward the limitation
1765 of registration period set forth in section 1391.1(b). The accrual of supervised
1766 professional experience shall still comply with the time limitations set forth in section
1767 1387(a).
1768
1769 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1770 2913, Business and Professions Code.
1771

1772 **§1391.14. Reactivating A Psychological Assistant Registration.**

- 1773
1774 A psychological assistant registration which has been placed on inactive status pursuant
1775 to section 1391.13 will be reactivated upon approval by the Board of a notification to add
1776 a primary supervisor as described in section 1391.11 (a).
1777
1778 Note: Authority cited: Section 2930, Business and Professions Code. Reference: Section
1779 2913, Business and Professions Code.
1780

1781 **§ 1392.1. Psychological Assistant Fees.**

1782
1783 (a) The application fee for registration ~~asef~~ a psychological assistant ~~which is payable by~~
1784 ~~the supervisor~~ is \$40.00.

1785
1786 (b) The annual renewal fee for registration of a psychological assistant is \$40.00.

1787
1788 (c) The delinquency fee for a psychological assistant is \$20.00.

1789
1790 Note: Authority cited: Sections 2930 and 2940, Business and Professions Code.
1791 Reference: Sections ~~2688~~2948 and ~~2689~~2987, Business and Professions Code.

1792
1793 It was M(Foo)/S(Phillips) to approve and recommend to the Board to adopt the
1794 language as written and proceed with the regulatory process.

1795
1796 There was no public comment.

1797
1798 Vote: 3-0 (Aye: Foo, Horn, Phillips)

1799 **Agenda Item #6: Licensing Report**

1800
1801 The Committee accepted the Licensing Report.

1802
1803 **Agenda Item #7: Continuing Education and Renewals Report**

1804
1805 The Committee accepted the Continuing Education Report. Dr. Horn requested that the
1806 continuing education process be on the agenda for a future meeting.

1807
1808 **Agenda Item #8: Recommendations for Agenda Items for Future Licensing**
1809 **Committee Meetings.**

- 1810
1811 1. National Association of Credential Evaluation Services (NACES) evaluations
1812 2. Section 2912, Business and Professions Code
1813 3. Creation of supervisor informational video
1814 4. Continuing education audit process
1815 5. Enforcement actions in which supervisors are in violation of laws and rules

1816
1817 **CLOSED SESSION**

1818
1819 The Committee met in closed session pursuant to Government Code Section
1820 11126(c)(2) to discuss and consider an application for licensure at 4:20 p.m.

1821
1822 **RETURN TO OPEN SESSION**

1823
1824 The Committee returned to open session at 4:49 p.m.

1825
1826

1827 **ADJOURNMENT**

1828

1829 The Committee adjourned at 4:51 p.m.

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1834



Committee Chairperson



Date