

2025 Examination Subject Matter Expert Recruitment Announcement

The Board of Psychology (Board) is recruiting qualified licensed psychologists to serve as Subject Matter Experts (SMEs) to participate in the 2-day workshops for:

- **California Psychology Laws and Ethics Examination (CPLEE) Written Examination Development**
- **Psychologist Occupational Analysis (OA)**

The Board encourages licensed psychologists to participate in these workshops by serving as SMEs, including newly licensed psychologists (licensed 5 years or less). Your input is needed to maintain standards at the entry level of the profession. Such examinations could not exist without the willingness of licensees to assist with this important responsibility.

Benefits:

- SMEs can earn 1 CPD hour credit under CPD Learning Category #1 for each hour of participation (12 credits maximum per renewal cycle). The CPD hour credits could also be used to meet the Law and Ethics training required for a renewal cycle.
- SMEs receive \$300 per full day honorarium.
- For in-person workshops SMEs can receive travel compensation, hotel reimbursement, and per diem according to State provisions.

To Qualify to Serve as an SME, Licensees Must:

- Hold a current, active license as a psychologist (PSY) that is in good standing, with no prior or pending disciplinary actions, and no pending investigations or enforcement actions against it;
- Be currently working in the field of psychology and have up-to-date skills;
- Agree to not participate in any examination coaching or preparation activities upon participation in CPLEE development activities;
- Not be teaching or supervising graduate level psychology students (only applies to the CPLEE Exam Development workshops); and
- Have no conflict of interest with current or past employment with the government. Licensees who are currently government employees must submit a memo from their Department HR that a no conflict of interest exists in regard to Government Code Section 19990.

CPLEE Written Examination Development Workshops

The CPLEE written examination development workshops produce information that will be used in the further development of the California Psychology Laws and Ethics Examination. All in-person workshops will take place at the Office of Professional Examination Services (OPES), 2420 Del Paso Road, Suite 265, Sacramento. The workshops start at 8:30 a.m. and finish by 5:30 p.m. each day.

- **Item Writing – July 9 & 10, 2025** (remote): The purpose of this workshop is to develop items for the CPLEE. SMEs will receive training in item writing principles and will work in conjunction with a testing specialist to develop law and ethics multiple choice questions for the examination.
- **Item Review – August 6 & 7, 2025** (remote): The purpose of this workshop is to review newly-developed items for clarity, relevance, and technical accuracy; and to evaluate previously used items based on item statistics, candidate comments, etc.
- **Exam Construction – September 10 & 11, 2025 and January 14 & 15, 2026** (in-person): The purpose of this workshop is to select potential items based on the examination plan of the CPLEE. SMEs will evaluate items for each content area included in the exam and select those that best represent the knowledge required for entry into the profession.
- **Passing Score – October 8 & 9, 2025 and February 11 & 12, 2026** (in-person): The purpose of this workshop is to establish the passing score for the CPLEE. Under the facilitation of a testing specialist, SMEs will apply minimum competence standards to establish a criterion-referenced passing score.

Psychologist Occupational Analysis Workshops

A valid OA and content outline are required to begin the examination development process. The content outline provides the specification for the examination. The OA workshops are remote that start at 8:30 a.m. and finish by 5:30 p.m. each day.

- **Phone interviews – August 2025/September 2025** (remote) – OPES conducts interviews with 10-15 psychologists to inquire about the critical tasks they perform in their jobs. This process will take approximately an hour to complete.
- **OA workshop 1 – October 29 & 30, 2025** (remote) – SMEs review and edit task and knowledge statements.
- **OA workshop 2 – December 3 & 4, 2025** (remote) – SMEs review the work from the previous OA workshop and make additions or changes. SMEs also develop demographic questions for the OA questionnaire.
- **OA workshop 3 – March 25 & 26, 2026** (remote) – SMEs review the results of the questionnaire and finalize the new examination outline for the CPLEE.

To apply to be an SME for the Workshops:

- Please contact BOPExams@dca.ca.gov for a 1) *SME Application Form* and 2) *SME Workshop Dates Response Form* as soon as possible.