

NAME: _____

LICENSE NUMBER: PSY **EXPIRATION DATE:** _____

Fee due equals \$16.67 for each month, or portion of any month, remaining in the license cycle (from the postmark date) + \$10.00. (For example, reactivation documentation [application, payment, and continuing education certificates] postmarked in January, expiration date of April 30 = 4 months x \$16.67 = \$66.68 + \$10.00 = \$76.68)

Postmark month of reactivation documents: _____

Number of months remaining in license cycle (including postmark month): _____

x \$16.67

Subtotal: _____

+ \$10.00

Total Due: _____

CONVICTION/DISCIPLINE: Since you last renewed your license, omitting traffic infractions under \$500.00 not involving alcohol, a dangerous drug, or a controlled substance, have you been convicted of any violations of law in this or any other state, the United States or its territories, military court, or other county, or have you been disciplined by a government agency or other disciplinary body?

Yes* No

** If you answer yes to the conviction question, please send certified copies of the court records to the address above.*

CONTINUING EDUCATION: I completed _____ hours of approved continuing education within the preceding 24 months. *Include proof of 36 hours of continuing education with this application. Independent learning can be used to meet no more than 75% (27 hours) of the 36 required hours.*

LAW AND ETHICS REQUIREMENT: Have you obtained training in the subject of laws and ethics, as they apply to the practice of psychology in California?

FINGERPRINT REQUIREMENT: For a license that expires after December 31, 2010, as a condition of renewal, an applicant for renewal not previously fingerprinted by the Board, or for whom an electronic record of the submission of fingerprints does not exist in the Department of Justice's criminal offender record identification database, is required to furnish to the Department of Justice, as directed by the Board, a full set of fingerprints for the purpose of conducting a criminal history record check and to undergo a State- and Federal-level criminal offender record information search conducted through the Department of Justice. Failure to submit a full set of fingerprints to the Department of Justice on or before the date required for renewal of a license or registration is grounds for discipline by the Board.

Have you complied with the new fingerprint requirement? Licensees who have no electronic record of their fingerprints will receive further notification from the Board.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature: _____ **Date:** _____

Return this form, copies of continuing education certificates, and applicable fees to the above address as soon as possible. License reactivation takes approximately 4–6 weeks to complete.
For further assistance, please call (916) 574-7720 or e-mail bopmail@dca.ca.gov.

Collection and Use of Personal Information

The Department of Consumer Affairs and the California Board of Psychology collect the information requested on this form as authorized by Business and Professions Code sections 325 and 326 and the Information Practices Act. The California Board of Psychology uses this information to follow up on your complaint.

Access to Your Information

You may review the records maintained by the California Board of Psychology that contain your personal information, as permitted by the Information Practices Act. See contact information below.

Possible Disclosure of Personal Information

We make every effort to protect the personal information you provide us. However, we may need to share the information you give us other government agencies. This may include sharing any personal information you gave us.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by State or Federal law; or
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information

For questions about this notice or access to your records, you may contact the California Board of Psychology, 1625 North Market Boulevard, Suite N-215, Sacramento, CA 95834; by phone at (866) 503-3221; or by e-mail at bopmail@dca.ca.gov. For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834; by phone at (800) 952-5210; or by e-mail at dca@dca.ca.gov.